Board of Education Communications Sub-Committee November 2nd, 2020 Virtual Meeting 1:00 p.m.

Minutes of meeting held virtually.

Present: D. Cruson

D. Zukowski

L. Rodrigue

1. Call to Order

Mr. Cruson called the meeting to order at 1:07 PM

2. Public Participation

None

- 3. New Business
 - Approve Minutes of October 5th Meeting
 Motion made by Ms. Zukowski, 2nd Mr. Cruson Approved Unanimously
 - Final discussion about Equity and Diversity newsletter before Board meeting Dr. Rodrigue recommended changing the first image in the newsletter to the apple image from At Our Core event.

Ms. Zukowski asked about the type of dash that we are going to use throughout the newsletter, noting that there were two different used in one sentence in Dr. Rodrigue's article. Dr. Rodrigue mentioned that those should have been commas and requested they be changed.

Ms. Zukowski pointed out that we needed to be consistent in underlining titles of books and quotes around the names of courses.

Ms. Zukowski suggested we move the box highlighting Dr. Derrick Gay to under the Current Status header in her Professional Development article.

• Finalize topics and timings for the technology newsletter Mr. Cruson will work on an article about coding and technology courses that students have available within the district – staff to talk to are Kristin Violette, Mr. Seratelli, and a Math Specialist at an elementary school

Mr. Cruson will work on an article about using technology in the delivery of all curriculum. Ms. Uberti will be the main contact and can suggest staff to discuss this.

Ms. Zukowski will write one or two articles on Technology deployment across the district. She will talk to Ms. Amodeo about this and base the number of articles on the amount of information she gets.

Ms. Zukowski will do a Closer Look on one of the staff members identified by Ms. Uberti.

Mr. Cruson said we would aim for the 2^{nd} board meeting in January for approval and peer review at the beginning of January.

4. Public Participation

None

5. Adjournment

Motion made by Mr. Cruson. Approved Unanimously. Adjourned at 2:09 PM

Respec	ctfully submitted:	
	Daniel Cruson Jr.	
	Chair	