

**BOE Policy Committee Minutes**  
**3 Primrose Street, Newtown, CT**  
**October 26, 2016**

Meeting was called to order at 8:04 a.m.

**IN ATTENDANCE:** Michelle Embree Ku, Rebekah Harriman-Stites, Joe Erardi, Ron Bienkowski, C. Amodeo

**PUBLIC PARTICIPATION:**

None

**APPROVAL OF MINUTES:** M. Ku made a motion to approve the minutes of October 12, 2016, R. Harriman-Stites seconded. Minutes were unanimously approved.

**UNFINISHED BUSINESS:**

<b>Action</b>	<b>Follow-up</b>
<p>Policy 3520.13 – Student Data Protection and Privacy/Cloud-Based Issues – C. Amodeo shared her thoughts on the policy with the committee. She said the district already has over 550 apps that need to be vetted for Student Data Privacy Protection. She informed the committee that the State Legislation will meet again in January to discuss this policy. R. Harriman-Stites said she would like to wait until we have a clear policy before we move the policy forward to the Board. The committee agreed to meet at a future date to discuss this policy.</p>	<ul style="list-style-type: none"> <li>• M. Reilly will contact New Canaan and Ridgefield Public Schools for a copy of their Student Data Protection and Privacy/Cloud-Based Issues Policy.</li> <li>• C. Amodeo will come back to the committee at future date to discuss policy.</li> </ul>
<p>Policy 3542.43 – Charging Policy – The committee agreed to remove charging limits from the policy along with requiring students to have “alternate meals” if they are charging. J. Erardi will ask the school principals to take a more active role in collecting negative balances from parents. The committee agree to recommend the policy labeled “Another version, from Madison, to consider” that was provided by CAFE with changes to Board of Education for approval.</p>	<ul style="list-style-type: none"> <li>• The policy will be included with the 3000 series policies when the group is moved to the Board of Education.</li> <li>• J. Erardi will ask the school principals to take a more active role in collecting negative balances from parents.</li> </ul>

<p>Policy 3543.13 – Mail and Delivery – J. Erardi reported that he conferred with the Board Attorney and we cannot restrict employees from wearing political attire without a policy specifically addressing it. The committee agreed to remove the alternate statement regarding political materials and recommend the “Optional policy to consider” that was provided by CABE to the Board of Education for approval.</p>	<ul style="list-style-type: none"> <li>• The policy will be included with the 3000 series policies when the group is moved to the Board of Education.</li> </ul>
<p>Policy 3543.31 – Electronic Communications Use and Retention – J. Erardi contacted CABE to find out why this regulation has legal references. CABE said it was a district decision as whether to use legal references on regulations. It was decided to only use legal references on policies not regulations. The committee agreed to recommend “a new policy to consider on this issue” provide by CABE along with the “an administrative regulation developed by Shipman and Goodwin with the assistance of CABE &amp; CASBO” to the Board of Education for approval.</p>	<ul style="list-style-type: none"> <li>• The policy will be included with the 3000 series policies when the group is moved to the Board of Education.</li> </ul>

**NEW BUSINESS:**

<b>Action</b>	<b>Follow-up</b>
<p>Policy 5118.1 – Homeless Students – The committee agreed to use a “broader” version of this mandated policy that was provided by CABE. The committee will ask D. Petersen to review regulation.</p>	<ul style="list-style-type: none"> <li>• D. Petersen will review regulation.</li> </ul>
<p>Policy 5131.7 – Weapons and Dangerous Instruments – The committee will ask M. Pompano to review policy and cross-reference it with Policy 1700 – Otherwise Lawful Possession of Firearms on School Property. M. Reilly will contact CABE to see what is required in the policy.</p>	<ul style="list-style-type: none"> <li>• M. Pompano will review policy and cross reference it with Policy 1700 – Otherwise Lawful Possession of Firearms on School Property.</li> <li>• M. Reilly will contact CABE to see what is required in the policy.</li> </ul>
<p>Policy 5131.914 - Model School Climate Policy – The committee will ask K. Snowden to review this policy, Policy 5131.911 – School Climate along with our current Safe School Climate Policy 8-605 and give the committee her recommendation.</p>	<ul style="list-style-type: none"> <li>• K. Snowden will review Policy 5131.914, Policy 5131.911 and Policy 8-605 and give the committee her recommendation.</li> </ul>
<p>Policy 5141.231 – Psychotropic Drug Use – Since we are already have a policy on psychotropic drug use the committee decided to review this policy along with our current policy 4-611 when it comes up in the 5000 series of policies.</p>	<ul style="list-style-type: none"> <li>• Discussion will take place at a future date.</li> </ul>
<p>Policy 5144.5 – Progressive Discipline and Promoting Positive Student Behavior – The committee agreed to review this policy when it comes up in the 5000 series of policies.</p>	<ul style="list-style-type: none"> <li>• Discussion will take place at a future date.</li> </ul>

Policy 5144 – Discipline – The committee agreed to review this policy when it comes up in the 5000 series of policies.	<ul style="list-style-type: none"> <li>• Discussion will take place at a future date.</li> </ul>
Policy 5145.4 – Nondiscrimination – The committee agreed to review this policy when it comes up in the 5000 series of policies along with our current Policy 8-602 – Non-Discrimination.	<ul style="list-style-type: none"> <li>• Discussion will take place at a future date.</li> </ul>
Policy 5145.6 – Student Grievance Procedure – The committee agreed to review this policy when it comes up in the 5000 series of policies.	<ul style="list-style-type: none"> <li>• Discussion will take place at a future date.</li> </ul>
Policy 5000 – Concept and Roles in Student Policies - The committee agreed not to recommend this optional policy.	<ul style="list-style-type: none"> <li>• No further action.</li> </ul>
Policy 5010 – Goals and Objectives – The committee agreed not to recommend this optional policy.	<ul style="list-style-type: none"> <li>• No further action.</li> </ul>
Policy 5100 – Elementary and Secondary – The committee agreed not to recommend this optional policy.	<ul style="list-style-type: none"> <li>• No further action.</li> </ul>
Policy 5110 – Attendance – M. Reilly will ask CABE for a copy of this policy. She will also forward a copy of our current attendance policies to the committee.	<ul style="list-style-type: none"> <li>• M. Reilly will forward a copy of our current attendance policies to the committee.</li> <li>• M. Reilly will ask CABE for a copy of Policy 5110.</li> </ul>
Policy 5111 – Admission – Policy was updated in May 2015.	<ul style="list-style-type: none"> <li>• No further action.</li> </ul>
Policy 5111.1 – Foreign Exchange Students – M. Reilly will forward a copy of our current policy to the committee.	<ul style="list-style-type: none"> <li>• M. Reilly will forward the committee a copy of our current policy 7-106.</li> </ul>
Policy 5111.2 – Kindergarten Session – The committee agreed not to recommend this optional policy.	<ul style="list-style-type: none"> <li>• No further action.</li> </ul>
Policy 5112.1 – Exemptions – The committee agreed not to recommend this optional policy.	<ul style="list-style-type: none"> <li>• No further action.</li> </ul>
Policy 5112.2 – Exclusions – The committee agreed not to recommend this optional policy.	<ul style="list-style-type: none"> <li>• No further action.</li> </ul>
Policy 5112.3 – Dropouts – The committee agreed not to recommend this optional policy.	<ul style="list-style-type: none"> <li>• No further action.</li> </ul>
Policy 5112.4 – Disenrollment – The committee agreed not to recommend this optional policy.	<ul style="list-style-type: none"> <li>• No further action.</li> </ul>

**DISCUSSION/ACTION POSTPONED TO A FUTURE MEETING:**

Policy 5144.1 – Physical Restraint/Seclusion – review new policy to replace current policy presently numbered 7-400 – Physical Restraint(s)/Seclusion.	<ul style="list-style-type: none"> <li>• D. Petersen will review new policy with committee.</li> </ul>
Policy 5113 - Attendance and Excuses	<ul style="list-style-type: none"> <li>• J. Erardi will lead discussion.</li> </ul>
Policy 5113.1 – Work Permits	<ul style="list-style-type: none"> <li>• J. Erardi will lead discussion.</li> </ul>
Policy 5113.11 – School Employment	<ul style="list-style-type: none"> <li>• J. Erardi will lead discussion.</li> </ul>

Policy 5113.12 - Outside Employment of Students	• J. Erardi will lead discussion.
Policy 5113.13 – Work–Study Student Employment	• J. Erardi will lead discussion.
Policy 5113.14 – Senior Privileges	• J. Erardi will lead discussion.
Policy 5113.2 – Truancy	• J. Erardi will lead discussion.
Policy 5114 – Suspension/Expulsion: Student Due Process	• J. Erardi will lead discussion.
Policy 5114.1 – Suspension from Athletic/Co-Curricular and Extra –Curricular Activities	• J. Erardi will lead discussion.
Policy 5114.12 – Student Handbooks	• J. Erardi will lead discussion.
Policy 5114.2 – Suspension from Interscholastic Athletics	• J. Erardi will lead discussion.
Policy 5114.21 – Conduct Code for Participation in Extracurricular Activities	• J. Erardi will lead discussion.
Policy 5115 - Attendance Records; Registers	• J. Erardi will lead discussion.

A motion was made by M. Ku to forward Policies 3542.43, 3543.13 and 3543.31 with recommended changes when the 3000 series group of policies is moved to the Board of Education for review. R. Harriman-Stites seconded. Motion was approved.

**PUBLIC PARTICIPATION:**

None

A motion to adjourn the meeting was made by R. Harriman-Stites and seconded by M. Ku. All were in favor. Meeting was adjourned at 10:00 a.m.

Submitted: Michelle Ku, Policy Committee Chair