

BOE Policy Committee Agenda
 January 14, 2015
 Municipal Building, Conference Room 3
 3 Primrose Street
 Newtown, CT 06470
 8am – 10am

CALL TO ORDER

PUBLIC PARTICIPATION

APPROVE MINUTES OF November 17, 2014

COMMUNICATIONS/ANNOUNCEMENTS

UNFINISHED BUSINESS

Discussion and Possible Action:

- *Review and Update Status of Open Action Items*

Responsible Party	Action	Comments	Due Date
Meg, Kathy	Meg: Ask CABA to provide samples for the following policies: 1180, 1252, 1300	Kathy: Forward recommendations to policy cmte based on received samples.	11/17/2014
Kathy	Review & Present Update to Policy 9325.2 (BOE Order of Business)		11/17/2014
Meg	Meg will contact another district for more information on their facility fees for policy 1300	Complete – See communications	1/14/2015
Dr. Erardi	Dr. Erardi will review policy 1180 - Memorials for Deceased Students or Staff		1/14/2015
Meg	Meg will contact CABA to see if they can blend new sample policy 1331(a) on a smoke free environment with the existing policy 1331	Complete – See communications	1/14/2015
Committee	Revisit CABA suggested changes to 1331.		1/14/2015

- *Series 1000 (Community Relations):*

Policy #	Policy Title	Point Person
1205	Agenda Format/Preparation and Dissemination (Current Policy 9325.2)	Ms. Hamilton
1212	School Volunteers - Requested additional information	Ms. Hamilton

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Policy #	Policy Title	Point Person
	from CABA on fingerprint policy.	
1300	Use of School Facilities	Ms. Roche
1400	Relations between other Governmental Agencies and the Schools	Ms. Roche
1410	Local Units	Ms. Hamilton
1411	Law Enforcement Agencies	Ms. Hamilton
1412	Fire Department	Ms. Hamilton
1413	Health Department	Ms. Hamilton
1414	Welfare Department	Ms. Hamilton
1415	Recreation Department	Ms. Hamilton
1416	Fiscal Authority	Ms. Hamilton
1420	County and Intermediate Units;(RESC)	Ms. Hamilton
1430	State Government	Ms. Hamilton
1440	Federal Government	Ms. Hamilton
1500	Relations between Area, State, Regional and National Associations and the Schools	Ms. Hamilton
1510	Area Associations	Ms. Hamilton
1520	State Associations	Ms. Hamilton
1530	Regional Associations	Ms. Hamilton
1540	National Associations	Ms. Hamilton
1600	Relations between Non-Public and other Educational Organizations and the Schools	Ms. Hamilton
1610	Parochial Schools	Ms. Hamilton
1620	Private Schools	Ms. Hamilton
1630	Correctional Schools	Ms. Hamilton
1640	Colleges and Universities	Ms. Hamilton
1650	Cooperative Arrangements for State Mandated Adult Education	Ms. Hamilton
1660	School/Business Partnerships	Ms. Hamilton
1661	Cooperative Arrangements with Business and Industry	Ms. Hamilton
1700	Otherwise Lawful Possession of Firearms on School Property	Ms. Hamilton

NEW BUSINESS

Series 2000 (Administration):

Policy #	Policy Title	Point Person
2000	Concept and Roles in Administration	Dr. Erardi
2000.1	Board-Superintendent Relationship	Dr. Erardi
2001	Participatory Management	Dr. Erardi

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2001.1	Staff Involvement in Decision-Making	Dr. Erardi
2001.2	Guidelines for Decision-Making Teams	Dr. Erardi
2010	Goals and Objectives	Dr. Erardi
2100	Administrative Staff Organization	Dr. Erardi
2110	Management Positions/Team	Dr. Erardi
2111	Equal Employment Opportunity	Dr. Erardi
2112	Professional Development	Dr. Erardi
2120	Organization Chart(s)	Dr. Erardi
2121	Line of Responsibility	Dr. Erardi
2122	Building Assignment Term Limitation -Transfer of Adm	Dr. Erardi
2130	Job Descriptions	Dr. Erardi
2131	Superintendent of Schools	Dr. Erardi
2131.1	Appointment of Designee for Superintendent	Ms. Roche
2132	Assistant Superintendent	Ms. Roche
2133	Principals	Ms. Roche
2133.1	Qualification and Duties	Ms. Roche
2133.11	Assistant Principals	Ms. Roche
2134	Business Managers	Ms. Roche
2135	Director of Pupil-Personnel Services	Ms. Roche
2140	Superintendent	Ms. Roche
2141	Recruitment of Superintendent	Ms. Roche
2150	Administrative Staff	Ms. Roche
2151	Recruitment of Administrative Staff	Ms. Roche
2152	Assignment of Administrative Personnel	Ms. Roche
2153	Orientation of Administrative Personnel	Ms. Roche
2154	Supervision of Administrative Personnel	Ms. Roche
2200	Administrative Operations	Ms. Roche
2210	Administrative Leeway in Absence of Board Policy	Ms. Roche
2220	Representative and Deliberative Groups	Ms. Roche
2221	Superintendent's Cabinet	Ms. Roche
2222	District Advisory Councils (district Personnel)	Ms. Roche
2223	School Administrator – Teacher Liaison Committee	Ms. Roche
2224	Outside Consultants	Ms. Roche
2230	Shared Services	Ms. Roche
2230.1	Operations – Virus Protection	Ms. Roche
2231	Policy and Regulation Systems	Ms. Roche
2232	House Organs, Manuals, Directives, Bulletins, Announcements	Ms. Roche
2232.1	Administrative Reports/Annual Report	Ms. Roche
2233	Printing and Distribution of Agreements, Documents	Ms. Roche
2234	Treatment of Outside Reports	Ms. Roche
2240	Research, Evaluation and Planning	Ms. Roche

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2241	Grant Processing	Ms. Roche
2250	Monitoring of Product and Process Goals	Ms. Roche
2300	Code of Ethics	Ms. Roche
2300.1	Statement of Standards for School Leaders	Ms. Roche
2300.2	Code of Professional Responsibility	Ms. Roche
2400	Evaluation of Administrators and Administration	Ms. Roche
2500	Administrative Reports	Ms. Roche

PUBLIC PARTICIPATION

ADJOURNMENT

Kathy Hamilton, Chairman