

**Board of Education
Newtown, Connecticut**

Minutes of the Board of Education meeting on March 17, 2015 in the council chambers,
3 Primrose Street.

K. Alexander, Chair	J. Erardi
L. Roche, Vice Chair	L. Gejda
K. Hamilton, Secretary	R. Bienkowski (absent)
D. Leidlein (absent)	9 Staff
J. Vouros	5 Public
D. Freedman	1 Press
M. Ku	

Mr. Alexander called the meeting to order at 7:00 p.m.

MOTION: Mr. Freedman moved that the Board of Education go into executive session to discuss personnel and student matters and invited Dr. Erardi, Dr. Gejda and Dr. Rodrigue. Motion passes unanimously.

Item 1 – Executive Session

The Board exited executive session at 7:36 p.m.

Item 2 – Pledge of Allegiance

Item 3 – Public Session for Possible Action on Executive Session Items

MOTION: Mrs. Roche moved that the Board of Education support, as recommended by the superintendent, Kate Dimoulas request pertaining to Article 32.2 for the Teacher Contract. Mr. Vouros seconded. Motion passes unanimously.

MOTION: Mrs. Ku moved that the Board of Education support the superintendent's recommendation regarding discipline pertaining to student 2014-2015-03. Mr. Freedman seconded. Motion passes unanimously.

MOTION: Mr. Freedman moved that the Board of Education support the superintendent's recommendation regarding discipline pertaining to student 2014-2015-04. Mr. Vouros seconded. Motion passes unanimously.

MOTION: Ms. Hamilton moved that the Board of Education support the superintendent's recommendation regarding discipline pertaining to student 2015-2015-05. Mrs. Ku seconded. Motion passes unanimously.

Mr. Alexander noted the typo under new business regarding the Ages of Attendance policy listed as 5111(a) which should read 5112(a).

Item 4 – Consent Agenda

MOTION: Mrs. Roche moved that the Board of Education approve the consent agenda which includes the minutes of February 17, 2015, the Newtown High School All-State Music Festival field trip and the DECA field trip, the monetary donations from the TargetREDcard program to the four elementary schools, the monetary donation to Sandy Hook School, the Wells Fargo Foundation Educational Matching Gift Program donation to Middle Gate School, the donations from the Visiting Nurse Association of Newtown, the resignation of Melinda Wilson, the extension of the child rearing leave of absence for Melissa DiPaola, the resignations for

retirement of Arlene Spoonfeather and Roseanne O'Neill, the Newtown High School spring coaches roster, the child rearing leave of absence for Tina Jones, the resignation of Whitney Goodman, and the correspondence reports. Mr. Freedman seconded. Motion passes unanimously.

Item 5 – Public Participation

Judy Dubois, 7 Marlin Road, spoke about the math program and questioned the progression from grade to grade. She has four children gifted in math and asked to continue addressing the needs of the gifted math students.

Item 6 – Reports:

Chair Report: Mr. Alexander said we presented our budget to the Board of Finance and they moved it on to the Legislative Council with our recommendations. There are negotiations coming up and will be need Board volunteers for the committees.

Superintendent's Report:

Dr. Erardi provided the updated running record of school closings which still allows two additional closings. He is still continuing community conversations regarding the budget. He provided information requested by the Board from All-Star related to ridership. The School Based Health Center had its grand opening with over 100 students signed up. He referred to the revised calendar for 2015-16 which involves piloting professional development before the start of the school day. Education Connection will be prepared with that two hour window for working parents. He is having conversations regarding graduation and moving up dates and hoped the dates would be set at the April 7 meeting. Monday, April 30, at 7 PM, he is having a community forum pertaining to enrollment and the facility study in the high school lecture hall.

Student Representative Report:

Riland Abazi told the Board that Megan was unable to the meeting. The play *City of Angels* is being presented this weekend. Student government and the high school PTSA are hosting a senior citizens dinner and they will view the final play rehearsal. The Chinese delegation arrived last month and visited Abbott Tech with NICE representatives. The Spanish delegation will spend a week at the high school. The Unified Basketball tournament will be held Wednesday. The scholar athletes are seniors Nick Rubino and Sarah Lynch. DECA had 28 students compete at a conference and placed fourth. Course selections are being held.

Committee Reports:

Ms. Hamilton said the policy committee completed the series 1000 policies which has been sent to CABE. She and Mrs. Ku attended the municipal planning committee meeting that agreed that DRA would do the facility and space needs study.

Mrs. Ku said the C & I Committee discussed the math program and Latin I textbook. They also received and update on the SBAC schedule.

Dr. Erardi said the Climate and Culture Committee was surveying staff and will meet April 1st.

Mrs. Ku attended an Education Connection meeting where they spoke about the interdistrict cooperative program. The security committee meetings are continuing. With the opening of the school based health center they are continuing with an advisory board and asked for a BOE representative.

Item 7 – Old Business

Day Care Program:

Dr. Erardi spoke about the survey of staff regarding interest in a day care program. If it is undersubscribed it won't run. The survey will be sent to staff on Monday.

Mr. Freedman requested a copy of their agreement with Monroe.

Dr. Erardi said we have a draft from our legal counsel and their contract with Monroe and he would make it available to the Board.

Math Presentation:

Dr. Gejda spoke about the mathematics philosophy for the district and introduced the staff involved in the math presentation.

Kathy Gombos and Kris Feda spoke about the elementary math program.

Anne Uberti and Drew Hall addressed students moving to the Reed School.

Tom Einhorn, Jeanne Cavallaro and Jim Ross spoke about students entering middle school.

Lorrie Rodrigue, was joined by Karen Sherman, math department chair, Chris Canfield, science department chair and Cathy Ostar, Director of Guidance, in their presentation about the high school math program.

Ms. Hamilton appreciated the report and asked about the override at the lower levels and if parents can override courses.

Mrs. Uberti said that at Reed they use the data to make the best decision for the students and will also meet with parents. Last year they placed students in more advanced classes. We don't usually move a child mid-year.

Mr. Vouros thanked everyone. The concern for him is that students will know how math will affect their placement in science in the high school. Parents need to know how this flows out and their options for their child.

Dr. Rodrigue said most has to do with biology linked to geometry at the honors level. Algebra II is linked with honors chemistry.

Mr. Vouros feels this should start in the fourth grade and parents should be educated in the process.

Ms. Hamilton asked the override process for parents in the Reed and middle schools.

Mr. Einhorn said they try to have a conversation with middle school parents. We show them data and want students to be challenged but not overwhelmed. We also speak to the parents with Mrs. Cavallaro.

Mrs. Uberti said at Reed the parents should contact her or Mr. Hall to look over the data.

Dr. Gejda prefers parents contact the principal's office first.

Ms. Hamilton asked if at the high school we were offering enough math for the advanced learners and if some were topping out.

Mrs. Sherman said we are putting in AP computer science and the multiple variable course for two years. Students can advance in math and also independent studies that they can take online.

Dr. Erardi thanked those presenting. He has the continued belief that parents are partners and we are at the next level of work.

Revision to 2015-2016 Calendar:

MOTION: Mrs. Ku moved that the Board of Education approve the revision to the 2015-2016 calendar moving the school closing dates from February 22 and 23 to February 15 and 16. Ms. Hamilton seconded. Vote 5 ayes (vote taken when Mrs. Roche was not present) Motion passes.

Operational Plan 2015-2016:

Dr. Erardi referred to two documents he wanted to put in the record that have been shared publicly. The first one is the present Board of Education budget recommendation from the Board of Finance moving on to the Legislative Council. The second document is fine work from the advocacy group with Karyn Holden and Kinga Walsh and has been updated and used most recently at the community forum.

Item 8 – New Business

Latin I Textbook:

MOTION: Mrs. Ku moved that the Board of Education approve the adoption of the Latin I textbook Ecce Romani I, 4th edition published by Prentice Hall. Mr. Vouros seconded.

Paula Greenfield, World Language Department Chair, said this book was selected again this year as it's the closest to a communicative approach to the language. Motion passes unanimously.

Grant Application:

MOTION: Mr. Vouros moved that the Board of Education approve the application for the CSDE District Technology Upgrades to Support Transition to New Standards 2014-2015 grant. Mrs. Roche seconded.

Dr. Erardi said this is standard practice and needs Board endorsement on Mrs. Amodeo's work for funding from the state.

Ms. Hamilton asked when the grant money would come in.

Dr. Erardi said it would be for July 1, 2015 supported from our E-rate funding and we will use that to match the grant funding. He would confirm that and get back to the Board.

Ms. Hamilton asked if in the future Mrs. Amodeo could present how this moves the six-year plan.

Motion passes unanimously.

Policies:

Ms. Hamilton spoke about changes in the policies for first read.

Mrs. Ku asked about the first paragraph in policy 5111 which refers to policy 5118.1 that there will be no exceptions to the age requirements for children attending kindergarten and asked if it was consistent with CAFE and CAPSS regarding personalized learning.

Ms. Hamilton said the state law says boards of education may vote to enroll someone who is younger than five.

Mrs. Ku said this rules out the board being able to vote. Do we want to limit us to be able to decide if a child is ready for kindergarten?

Ms. Hamilton agreed but we want to make our policy stronger. It's appropriate to have that debate at next meeting.

Mr. Vouros asked if we should have kindergarten staff here for the discussion.

Dr. Erardi said the intent is to have this conversation. We can have kindergarten staff here for input but the Board has to decide where they are with this.

Mr. Alexander asked members to send alternate language suggestions to Ms. Hamilton.

Dr. Erardi said action should be taken at the April 7 meeting.

Item 6 – Reports (continued)

Financial Reports:

Dr. Erardi said there is factual data on the January and February financial reports and if Board members have questions we will provide the answers. He spoke to Mr. Bienkowski in anticipation of his absence and feels these should be approved. From January and February the markers indicate the direction we are going will lead us down the road to black ink.

MOTION: Mrs. Ku moved that the Board of Education approve the financial report for the month ending January 31, 2015. Mr. Vouros seconded. Motion passes unanimously.

Ms. Hamilton said for both the January and February reports there's a statement which says that the expected shortages will be covered by various naturally occurring balances and the rest by targeted spending restrictions. She asked to be more specific about what that means. Motion passes unanimously.

MOTION: Mrs. Roche moved that the Board of Education approve the financial report for the month ending February 28, 2015. Mr. Vouros seconded. Motion passes unanimously.

Ms. Hamilton requested the same information for the February report.

Motion passes unanimously.

Item 9 – Public Participation

Kinga Walsh, 21 Horseshoe Ridge Road, appreciated the math presentation.

Karyn Holden, 68 Berkshire Road, asked why there is an extra assessment to determine math placement.

Sally Ingwersen, 7 Somerset Lane, was happy with math presentation. The roadmap was phenomenal. Teachers talk about outliers. Her children love math and want to learn. Her son will top out at eleventh grade. She wants to see what students at the high school will do if they top out and how they would get credit for taking non-high school courses.

MOTION: Mrs. Roche moved to adjourn. Mrs. Ku seconded. Motion passes unanimously.

Item 10 – Adjournment

The meeting adjourned at 10:30 p.m.

Respectfully submitted:

Kathryn Hamilton
Secretary



FIELD TRIP BUS REQUEST FORM

Teacher Making Request: MICHELLE HISCAVICH Date: FEB. 18, 2015

Other Staff Involved: JANE MATSON AND KURT ECKHARDT

Date of Proposed Field Trip: APRIL 30 - MAY 2, 2015

Class/Group Involved: MUSIC DEPT. - 5 STUDENTS

Number of Students Scheduled to Make Trip: 5

Other Adults (non-teachers) Chaperoning the Trip (list names): _____

Destination: ALL-STATE MUSIC FESTIVAL, CT CONVENTION CENTER, HARTFORD, CT

Place and Time of Departure: NHS - AP. 30, 2015 @ 8:00 A.M.

Estimated Time of Return: PARENTS WILL BRING HOME AFTER CONCERT ON MAY 2

Special Arrangements (i.e. stopping at a restaurant, picnic, etc.) _____

Estimated Cost of Transportation: _____

Estimated Cost per Student: \$ 320 (FESTIVAL PARTICIPATION FEE)

Other Information: _____

PRINCIPAL APPROVAL BY SIGNATURE: *Lanie Rodriguez* DATE: 2-18-15

OVERNIGHT/OUT-OF-STATE FIELD TRIP BOE APPROVAL: _____ DATE: _____

Billing Information

Bill to: _____

Pricing: _____ Hours @ _____ per hour = _____

_____ Miles @ _____ per mile = _____

Minimum Charge: _____

Total Charge per Bus: _____

Confirmation

Information taken by: _____ Date Confirmed: _____

Confirmed by: _____ Recorded in Book: _____



FIELD TRIP BUS REQUEST FORM

Teacher Making Request: J. Swann Date: 3-6-15

Other Staff Involved: Erin Holst-Grubbe

Date of Proposed Field Trip: 4/24/15 - 4/28/15

Class/Group Involved: DECA

Number of Students Scheduled to Make Trip: 1 - Peter Winans

Other Adults (non-teachers) Chaperoning the Trip (list names): Chris Winans (Father)
Erin Holst-Grubbe

Destination: Orlando, Florida - National DECA Competition

Place and Time of Departure: 4/24/15 - air travel TBD

Estimated Time of Return: 4/28/15 - air travel TBD

Special Arrangements (i.e. stopping at a restaurant, picnic, etc.) _____

Estimated Cost of Transportation: TBD - Student responsibility

Estimated Cost per Student: Approx. \$1,000

Other Information: 203-895-2436 - Erik's cell #

PRINCIPAL APPROVAL BY SIGNATURE: Laura Rodriguez DATE: 3-6-15

OVERNIGHT/OUT-OF-STATE FIELD TRIP BOE APPROVAL: _____ DATE: _____

Billing Information

Bill to: _____

Pricing: _____ Hours @ _____ per hour = _____

_____ Miles @ _____ per mile = _____

Minimum Charge: _____

Total Charge per Bus: _____

Confirmation

Information taken by: _____ Date Confirmed: _____

Confirmed by: _____ Recorded in Book: _____

YOUR ASSOCIATION



INTERNATIONAL CAREER DEVELOPMENT CONFERENCE

CHAPTER REGISTRATION KIT | APRIL 25-28 | ORLANDO



CONFERENCE FACTS



11,000

finalists from 55 chartered associations vying for international honors in DECA's Competitive Events Program.



3,000

DECA members engaging in leadership development activities preparing to be college and career ready.



1,000

business people who will serve as judges for international competition.



100

exhibitors from a wide variety of colleges and businesses.



2,000

DECA advisors helping their students and attending the Advisor Academy.



ORANGE COUNTY CONVENTION CENTER
9800 International Drive
Orlando, FL 32819
www.occc.net
(407) 685-9800



#DECAICDC



Visit decadirect.org for previews and highlights.



Join the event at <http://bit.ly/decaicdc15>



DECA **INTERNATIONAL** **CAREER** **DEVELOPMENT** **CONFERENCE**

The DECA International Career Development Conference (ICDC) is the culmination of the DECA year. More than 17,000 high school students, teacher-advisors, business professionals and alumni gather for several days of DECA excitement.

DECA members demonstrate their college and career ready knowledge and skills by participating in DECA's industry-validated Competitive Events Program, aligned with Career Clusters, National Curriculum Standards and 21st Century Skills in the areas of marketing, finance, hospitality, management and entrepreneurship. These members have qualified to attend based on superior performance at the district and state/provincial level. More than 1,000 business professionals serve as expert judges to evaluate DECA members' mastery of these concepts.

In addition, thousands of members participate in DECA's Emerging Leaders Series, which helps them attain 21st Century Skills in the areas of collaboration and teamwork, communication, critical thinking and problem solving and creativity. One highlight is the involvement of executive mentors who provide college and career advice.

Thousands of DECA advisors and educators participate in administering DECA's Competitive Events Program and Emerging Leader Series while also participating in professional learning activities.

CLASSROOM CONNECTION

DECA's International Career Development Conference supports educational initiatives.

- Career Clusters[®]
- National Curriculum Standards
- 21st Century Skills
- Common Core State Standards
- Project-based Learning
- Personal Financial Literacy



The National Association of Secondary School Principals has placed this program on the NASSP National Advisory List of Contests and Activities for 2014-2015.

All local chapter conference and hotel registration MUST go through the chartered association advisor who will submit your conference registration, your hotel registration and your competitive event registration to DECA Inc. Chapters must adhere to deadlines set by the chartered association advisor.

CONFERENCE OVERVIEW

TENTATIVE

FRIDAY ■ APRIL 24

8:00 a.m.–9:00 p.m.	DECA Super Store Headquarters, DECA Images (<i>including blazers</i>), Registration for Chartered Association Advisors, Tours	A Lobby Registration Concourse
8:00 a.m.–1:00 p.m.	Tour Booth Open	Hilton Walt Disney World Resort
8:00 a.m.–9:00 p.m.	Tour Booth Open	A Lobby Registration Concourse
12:00 p.m.–9:00 p.m.	Finish Line/DECA Dash 5K Fun Run/Walk Pre-Registration	A Lobby Registration Concourse
2:00 p.m.–9:00 p.m.	Tour Booth Open	Hilton Walt Disney World Resort
6:00 p.m.	Chartered Association Advisor Dinner (<i>by invitation only</i>)	Orange County Convention Center

SATURDAY ■ APRIL 25

7:00 a.m.	Finish Line/DECA Dash 5K Fun Run/Walk <i>Premier Sponsor Finish Line</i>	Orange County Convention Center—North Building
7:00 a.m.–3:00 p.m.	Tour Booth Open	Hilton Walt Disney World Resort
7:00 a.m.–9:00 p.m.	Tour Booth Open	A Lobby Registration Concourse
7:00 a.m.–9:00 p.m.	DECA Super Store Headquarters, DECA Images (<i>including blazers</i>), Tours	A Lobby Registration Concourse
9:00 a.m.	Officer Candidate Interviews	Rosen Centre Hotel
9:30 a.m.–5:00 p.m.	DECA Day in the Parks	Disney World, SeaWorld and Universal Orlando
1:00 p.m.–5:00 p.m.	Exhibit/Campaign Booth Set-up	Hall B 1
5:00 p.m.	Parade of Chartered Associations Rehearsal	Hall A 1
6:00 p.m.	Executive Mentor Dinner (<i>by invitation only</i>) <i>Sponsored by Marriott International, Inc.</i>	Renaissance Hotel
6:00 p.m.–8:00 p.m.	Chartered Association Photographs	Orange County Convention Center
8:30 p.m.	Grand Opening Session	Hall A 1-3
10:00 p.m.–11:30 p.m.	Chartered Association Photographs	Orange County Convention Center
12:30 a.m.	Curfew	

SUNDAY ■ APRIL 26

7:30 a.m.	Virtual Business™ Challenge Briefing (<i>required</i>)	Orange County Convention Center
7:30 a.m.–4:00 p.m.	DECA Super Store Headquarters, DECA Images (<i>including blazers</i>), Tours	A Lobby Registration Concourse
7:30 a.m.–4:00 p.m.	Competitive Event Briefing and Testing	TBA
8:00 a.m.–9:00 a.m.	Career Exhibits Open (<i>Advisors only</i>)	Hall B 1
8:00 a.m.–9:00 a.m.	DECA Images Open (<i>Advisors only—Blazers available in DECA Super Store</i>)	Hall B 1
8:30 a.m.–4:00 p.m.	Emerging Leader Series	TBA
8:30 a.m.–4:00 p.m.	School-based Enterprise Academy <i>Sponsored by Otis Spunkmeyer, Inc.</i>	TBA
9:00 a.m.–3:00 p.m.	Advisor Academy (<i>New and Developing Advisors</i>) <i>Sponsored by PepsiCo Chilled DSD</i>	Orange County Convention Center
9:00 a.m.–4:00 p.m.	Career Exhibits and Campaign Booths (<i>Open to all</i>)	Hall B 1
9:00 a.m.–4:00 p.m.	DECA Images (<i>Open to all—Blazers available in DECA Super Store</i>)	Hall B 1
10:00 a.m.–1:00 p.m.	Executive Mentor Program <i>Sponsored by National Retail Federation</i>	Orange County Convention Center
Noon–1:30 p.m.	MDA Luncheon (<i>Top MDA fund-raisers, by invitation only</i>) <i>Sponsored by the Muscular Dystrophy Association and Safeway, Inc.</i>	Orange County Convention Center
4:00 p.m.	Voting Delegates' Briefing and Candidate Campaign Sessions	Rosen Centre Hotel
7:30 p.m.–11:30 p.m.	DECA Party 2015	Disney's Hollywood Studios
12:30 a.m.	Curfew	

MONDAY ■ APRIL 27

7:30 a.m.	Judges Orientation	Orange County Convention Center
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All events will be held in the Orange County Convention Center—West Building unless otherwise noted.
Tentative agenda—updated December 11, 2014.

TENTATIVE



7:30 a.m.-7:00 p.m.	DECA Super Store Headquarters, DECA Images (including blazers), Tours	A Lobby Registration Concourse
8:00 a.m.-9:00 a.m.	Career Exhibits Open (Advisors only)	Hall B 1
8:00 a.m.-9:00 a.m.	DECA Images Open (Advisors only—Blazers available in DECA Super Store)	Hall B 1
8:00 a.m.-7:00 p.m.	Competitive Event Preliminary Competition	Orange County Convention Center
8:30 a.m.-10:30 a.m.	Johnson & Wales Scholarship Awards Breakfast (by invitation only) <i>Sponsored by Johnson & Wales University</i>	Orange County Convention Center
8:30 a.m.-4:00 p.m.	Emerging Leader Series	TBA
9:00 a.m.-2:00 p.m.	Administrator Day	Orange County Convention Center
9:00 a.m.-3:00 p.m.	Advisor Academy (New and Developing Advisors) <i>Sponsored by Pepsico Chilled DSD</i>	Orange County Convention Center
9:00 a.m.-4:00 p.m.	Career Exhibits and Campaign Booths (Open to all)	Hall B 1
9:00 a.m.-4:00 p.m.	DECA Images (Open to all—Blazers available in DECA Super Store)	Hall B 1
Noon-1:30 p.m.	Chartered Association Officer/Advisor Luncheon (by invitation only) <i>Sponsored by Piper Jaffray & Co.</i>	Orange County Convention Center
12:30 p.m.	Judges Orientation	Orange County Convention Center
3:30 p.m.-5:00 p.m.	Competitive Events Update Workshop (Advisors only)	Orange County Convention Center
7:00 p.m.-11:00 p.m.	DECA Party 2015	Universal Studios and Islands of Adventure
12:30 a.m.	Curfew	

TUESDAY ■ APRIL 28

7:30 a.m.-10:30 a.m.	Judges Orientation	Orange County Convention Center
7:30 a.m.-5:00 p.m.	DECA Super Store Headquarters, DECA Images (including Yard Sale), Tours	A Lobby Registration Concourse
8:00 a.m.	Second General Session	Hall A 1-3
8:00 a.m.-5:00 p.m.	Finalist T-Shirt and Recognition Item Sales	Hall A 4
9:00 a.m.-6:00 p.m.	Competitive Event Final Competition	Hall A 4
11:00 a.m.	Election Session	Orange County Convention Center
1:00 p.m.-2:30 p.m.	Leadership Luncheon (by invitation only)	Orange County Convention Center
2:00 p.m.-3:00 p.m.	Written Report and Certificate Return (Chartered Association Advisor or designee only)	Orange County Convention Center
6:00 p.m.-8:00 p.m.	Chartered Association Photographs	Orange County Convention Center
7:00 p.m.-8:00 p.m.	Scholarship/NAB Reception (by invitation only) <i>Sponsored by On Campus Marketing (OCM)</i>	Orange County Convention Center
8:30 p.m.	Grand Awards Session	Hall A 1-3
12:30 a.m.	Curfew	

WEDNESDAY ■ APRIL 29

8:30 a.m.-3:00 p.m.	New Executive Officer Orientation	Rosen Centre Hotel
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DONATIONS

To BOE for Approval on March 17, 2015

3/17/2015

SHES

Pepsico Silicon Valley Community Foundation
Mountain View, CA

\$150.00

Ck# 1170015355

Total \$ 150.00 \$ 150.00

SHES Library

\$ -

Newtown Public
Schools

\$ -

Middle Gate School

Total \$ - \$ -

NPS Teachers

\$ -

\$ 150.00

\$ 150.00

Middle Gate School

MEMO



To: Dr. Joseph Erardi, Jr.
From: Chris Geissler
Date: February 18, 2015
Re: School gift

This memo is being sent to inform you that our school has been offered a monetary donation. This gift, in the amount of \$347.85 was delivered to us by Target Corporation as part of their Take Charge of Education Program.

We are extremely grateful for this donation to our school, and will be allocating these funds for new supplies (STEM-related) and equipment (heating lamp) for our Math/Science Room. It is my understanding that the Board of Education must approve all donations to school. Our hope is that the Board of Education will give its approval and allow us to utilize this money for identified needs. Please let me know if more information is necessary and how I may assist this process.

Thank you for your consideration,

A handwritten signature in blue ink, appearing to read "Chris".

Hawley Elementary School



Christopher Moretti
Principal

(203) 426-7666

Dear Dr. Erardi,

2/24/15

Enclosed are a Target check, Target gift card and Visa card. We plan on using these funds to purchase indoor recess supplies to benefit all Hawley students.

Best,

A handwritten signature in black ink, appearing to be 'Chris', is written over the word 'Chris'.

Chris



Head O' Meadow Elementary School

94 Boggs Hill Road
Newtown, CT 06470

Barbara Gasparine
Principal

Tel: 203-426-7670
Fax: 203-270-4559

To: Kathy June

From: Barbara Gasparine *BG*

Date: February 25, 2015

Please ask the board to accept the check for \$275.08 from the Target Corporation, the REDcard Program, to be used by the PTA for student programs and/or activities. This money was earned by parents who sign up to participate in this program so that their designated school can receive this award.

Thank you.

February 25, 2015

To: Kathy June

From: Kathy Gombos 

Please ask the board to accept the check for \$ 470.39 from the Target Corp, the REDcard Program, to be used for student activity materials.(usually indoor and outdoor recess materials). This money was earned by parents who sign up to participate in this program so their designated school can receive this reward.

Middle Gate School
MEMO



To: Dr. Joseph Erardi, Jr.
From: Chris Geissler
Date: March 2, 2015
Re: School gift

This memo is being sent to inform you that our school has been offered a monetary donation. This gift, in the amount of \$44, was offered by Mr. Matthew Fiorillo and Wells Fargo. It is being given to our school as part of the Wells Fargo Foundation Educational Matching Gift Program.

Our Reading Department will be researching apps to enhance their instruction and support our learners. These funds will be used to purchase apps for instructional use likely in the area of comprehension. It is my understanding that the Board of Education must approve all donations to school. Our hope is that the Board of Education will give its approval and allow us to utilize this money for this need. Please let me know if more information is necessary and how I may assist this process.

Thank you for your consideration,

1121299

**WELLS FARGO FOUNDATION
EDUCATIONAL MATCHING GIFT PROGRAM**

P.O. BOX 2157
PRINCETON, NJ 08543-2157
1-888-518-4438

WELLS FARGO BANK, N.A.
115 HOSPITAL DRIVE
VAN WERT, OH 45891
56-382-412

Date: 02/20/2015 Amount:\$44.00

PAY
TO THE
ORDER
OF
Forty-Four Dollars and No Cents
MIDDLE GATE ELEMENTARY SCHOOL

Laura Altieri
Development Director
Middle Gate Elementary School
7 Cold Spring Road
Newtown, Connecticut 06470 United States

VOID AFTER 180 DAYS

⑈ 1 1 2 1 2 9 9 ⑈ ⑆ 0 4 1 2 0 3 8 2 4 ⑆ 9 6 0 0 0 3 4 9 0 8 ⑈

NEWTOWN HIGH SCHOOL
NURSES OFFICE
12 Berkshire Road
Sandy Hook, Ct. 06482

Attention: Tim Hart, Accountant
James Delgado, Accounts Payable

Enclosed you will find a check from the Visiting Nurse Assoc. of Newtown. Each year they inquire about purchasing medical items for our nurses offices that are not in our budget. This year they were very generous, and supplied the schools with two items all the nurses felt necessary. One was a new scale for Head O Meadow, and the other was emergency backpacks for 9 schools. The backpacks will be used to bring student medical supplies and immediate care supplies to students when we are outside the building in an emergency.

The Visiting Nurse Assoc. of Newtown, asked us to purchase the items and they would send a reimbursement check.

Please deposit the enclosed check into the following account:

1. Account # 1-001-77-049-5500-0000

Thank you for taking care of this, it is greatly appreciated.

Connie Caruso
Administrative Secretary
High School Nurses Office

VISITING NURSE ASSOC. OF NEWTOWN, INC.
EDMOND TOWN HALL
45 MAIN STREET
NEWTOWN, CT 06470

1374

51-7229/2211
BRANCH 1

DATE 2-11-2015

PAY
TO THE
ORDER OF

Newtown Board of Education

\$ 731.05

Seven Hundred Thirty One & 05/100

DOLLARS



Security
Features
Details on
Back

NEWTOWN
SAVINGS BANK
The Bank You Keep For Life

FOR Emergency Backpacks/Seals

Mary Tuttle
Alice Johnson

⑈001374⑈ ⑆221172296⑆ 701 042 166⑈

FEB 17 2015

Melinda Wilson
19 Longview Terrace
Sandy Hook, CT 06482

February 9, 2015

Dear Dr. Erardi,

It was an extremely difficult decision to make but I will not be returning as an elementary teacher for the 2015-2016 school year. I have truly enjoyed working in the Newtown school district. The support we receive as teachers within this community is inspiring. At this time, I have decided to stay home to raise my family. Thank you for your understanding. Best wishes for the rest of the school year.

Sincerely,

A handwritten signature in cursive script that reads "Melinda Wilson". The signature is written in dark ink and is positioned above the typed name.

Melinda Wilson
Elementary Teacher
Newtown Public Schools

Melissa M. DiPaola
11 Rees Dr.
Oxford, CT 06478
(203) 415-4774
dipaolam@newtown.k12.ct.us

FEB 17 2015

February 12, 2015

Dr. Joseph Erardi, Jr.
Newtown Public Schools
3 Primrose St.
Newtown, CT 06470

Dear Dr. Erardi,

I hope this letter finds you well and enjoying the start to 2015. I am writing to request an additional year leave for the 2015-2016 school year to care for my daughter (born on July 15, 2014). I am currently on a year leave to care for my newborn daughter. For the past seven years, I have taken great pride in teaching first and second graders at Middle Gate School. Teaching and parenting have brought such great joys. Thank you for considering this request. Please contact me with any questions at (203) 415-4774. I look forward to hearing from you.

Sincerely,



Melissa DiPaola
Middle Gate School
1st grade teacher

Cc: Chris Geissler

FEB 19 2015

February 18, 2015

TO: DR. ERARDI,

I HEREBY ...OFFICIALLY.....SUBMIT MY INTENTION TO RETIRE MY ART TEACHING POSITION AT NEWTOWN MIDDLE SCHOOL AT THE END OF THE CURRENT SCHOOL YEAR: JUNE 2015.

THIS WAS A DIFFICULT DECISION TO MAKE AS I HAVE BEEN TEACHING IN NEWTOWN SINCE 1976. TWICE, I LEFT, TO TEACH IN OTHER STATES, AND TWICE, NEWTOWN REHIRED ME TO TEACH AT THE MIDDLE SCHOOL.

OVER MY LONG CAREER AS AN EDUCATOR I HAVE SEEN MANY CHANGES IN ADMINISTRATION, PHILOSOPHIES, AND PRIORITIES BUT THERE HAS ALWAYS BEEN ONE CONSTANT....THE STUDENTS. I WAS HOOKED ON TEACHING THE FIRST TIME I PRESENTED AN IDEA, A CHALLENGE TO MY STUDENTS AND SAW HOW MY IDEAS COULD GROW AND BLOOM INSIDE OF THEIR MINDS....SOMETIMES I CALLED MYSELF AN ART INSTIGATOR!

IT'S WITH IMMENSE PRIDE THAT MANY FORMER STUDENTS STILL COME RUNNING TO SEE ME AND SHARE WHAT THEY ARE UP TO SINCE GRADUATING COLLEGE.

I WILL CONTINUE TO WATCH HOW NEWTOWN MOVES INTO THE FUTURE...EDUCATIONALLY... AND WISH EVERYONE, ESPECIALLY YOU DR. ERARDI, THE BEST.

MOST SINCERELY,



ARLENE SPOONFEATHER

MAR - 2 2015

*Rosanne O'Neill
209 Gaston Lane
Coatesville, PA 19320
February 25, 2015*

*Joseph V. Erardi, Jr
Superintendent of School
3 Primrose Street
Newtown, CT 06470*

Dear Dr. Erardi,

I would like to resign my position at Sandy Hook Elementary School as a Physical Education Teacher, effective February 25, 2015.

I would like to take this opportunity to say that making this decision and moving out of state has been very difficult for me and my family.

I wish Sandy Hook Elementary School as well as the whole Newtown Public School District every success in the future and Thank-you for your compassion and understanding you have given me during your tenure here.

Yours sincerely,

Rosanne O'Neill

Rosanne O'Neill

SPRING COACHES ROSTER

2015 – *UPDATED 3/16/15

NAME/STEP	SPORT
BILL FLOOD 3	GOLF--RETURNING
JEREMY O'CONNELL	GIRLS GOLF—NEW COACH—TEACHER AT NHS
BRETT TEOLIS 3	BOYS TENNIS—RETURNING
MAUREEN MAHER 3	GIRLS TENNIS-- RETURNING
DOUG RUSSELL 3	GIRLS TRACK-- RETURNING
CHARLOTTE MANOS 2	ASSISTANT GIRLS TRACK—TEACHER AT HS---FORMER VOLUNTEER
LAURA MCLEAN 3	ASSISTANT GIRLS TRACK-- RETURNING
TOM BRANT 3	BOYS TRACK—RETURNING
LIZ LINFANTE 2	ASSISTANT BOYS TRACK—RETURNING
KEVIN HOYT 1	ASSISTANT BOYS TRACK—NEW COACH
BOB GUERRERA 3	SOFTBALL-- RETURNING
TOM KUROSUKI 3	J.V. SOFTBALL-- RETURNING
TONY METZ 3	FRESHMAN SOFTBALL--RETURNING
MATT MEMOLI 3	BASEBALL-- RETURNING
JOE CRIMI 3	J.V. BASEBALL-- RETURNING
MARC KENNEY 3	FRESHMAN BASEBALL—NEW COACH – TEACHER AT NHS
GLENN ADAMS 3	BOYS LACROSSE-- RETURNING
BRIAN GILDAE 2	J.V. BOYS LACROSSE--RETURNING
xxxxxxxxxx	FRESHMAN BOYS LACROSSE
AMANDA MASTERA 3	GIRLS LACROSSE—NEW COACH
AERIELLE SMITH 1	J.V. GIRLS LACROSSE—NEW COACH LONG TERM SUB AT NHS
xxxxxxxxxx	FRESHMAN GIRLS LACROSSE
SANDY DOSKI	BOYS VOLLEYBALL—FORMER COACH
ED GRABOVER	JV BOYS VOLLEYBALL—NEW COACH

Varsity Girls Golf, Varsity Boys Volleyball, JV Boys Volleyball positions paid for by parents.

VOLUNTEER COACHES

*JONATHAN PHILLIPS----BOYS GOLF

*ALEX BOLLMAN----BOYS TENNIS –NEW COACH

STEFANIE CLAVETTE--- OUTDOOR TRACK—RETURNING

SHELBY VACCARRO---GIRLS LACROSSE---NEW COACH

MAXX ZIMMER ----GIRLS TENNIS—RETURNING

LINN HERTBERG----SOFTBALL-- RETURNING

TRACY GUERRERA----SOFTBALL—RETURNING

JOANNA BARRY—SOFTBALL---NEW--GIRLS SOCCER COACH

JOE LIZZA---BASEBALL-- RETURNING

BOB TERRY---OUTDOOR TRACK--RETURNING

BOB PATTISON---BOYS/GIRLS GOLF—FOOTBALL/BASKETBALL COACH AT NHS

KYLE MCNAMARA---BOYS LACROSSE--RETURNING

JACOB DAUZ---BOYS LACROSSE—NEW COACH

MIKE LAGO—BASEBALL—RETURNING---FORMER FRESHMAN BASEBALL COACH

March 1, 2015

Dr. Joseph V. Erardi, Jr.
Superintendent of Schools
3 Primrose St.
Newtown, CT 06470

Mrs. Tina Jones
7 Tognalli Dr.
Torrington, CT 06790

Dear Dr. Erardi,

My husband and I are excited to announce that we are expecting our first child on June 12, 2015! Because of this, I am writing to provide you with notice that I am planning to work as long as my doctor, Dr. Whitcombe, permits.

Currently, my plan would be to return to work by November 30, 2015. If the baby has other plans, and arrives sooner, I would plan to return to work after I have taken the 12 weeks of FMLA available to me for leave. I understand that these weeks are unpaid. Please let me know what paperwork or other information is required regarding my pregnancy and maternity leave.

Prior to my beginning maternity leave, I will make all necessary arrangements for my co-workers, supervisors, and long term music substitute to perform the tasks of my job during my absence.

Although I do not anticipate experiencing any problems with this pregnancy, should any complications arise, it may be necessary for me to take leave earlier than expected. In this circumstance, I will provide you with as much notice as possible as well as any physician records or information you request.

Please let me know if you have any questions. I am happy to meet with you to discuss them and provide you with any documentation, including a note from my physician.

Thank you!
Sincerely,



Tina Jones
Middle Gate Music

MAR 16 2015

2/20/15

Dr. Erardi,

I am writing this letter to inform you of my resignation from the Newtown school system. I am fortunate enough to continue staying home to raise my daughter and while I will miss teaching tremendously, I believe this is the right decision for me and my family at this time. I have truly loved teaching at NHS and I hope you will keep me in mind in the future when I decide to return to teaching.

Sincerely,

Whitney Goodman

BOE Communications Report, 3/3/2015
Kathy Hamilton, Board of Education Secretary

From	Date	Description
Lisa Schwartz	2/17/2015	Graduation Requirements
Kevin Keller	2/18/2015	End of the Year Budget Funds
Kinga Walsh	2/19/2015	Update of Online Budget Document
Kinga Walsh	2/19/2015	Budget Outreach
Olivia Ahnemann	2/19/2015	Permission to Use Students for Documentary
Elijah Fard Muhammad	2/20/2015	Testing
Mary Burnham	2/22/2015	Two Interesting Articles
Kinga Walsh	2/27/2015	Facility Study
Tim Napolitano	3/2/2015	SHS One-School-One-Read

BOE Communications Report, 3/17/2015
Kathy Hamilton, Board of Education Secretary

From	Date	Description
Lynn Edwards	3/3/2015	Budget Newsletter Feedback
Justin Pegnataro	3/4/2015	Spring Classes Offer at Two Coyotes Wilderness School
Christina Dobloug	3/4/2015	Advertisement for Storm Real Estate
Jeb Baldwin	3/4/2015	Answer FOI Requests
Mary Burnham	3/6/2015	Newtown should rethink the SBAC tests
Darcy Cook	3/6/2015	Public Preschool Information
Ellen Lyner	3/9/2015	LinkedIn Request
Lynn Edwards	3/9/2015	Budget Newsletter Feedback
Dan Breslin	3/10/2015	Crisis Management Now Digital On Your Smart Phone or Tablet
Jenna Murphy	3/14/2015	Useful information for new residents
Mary Burnham	3/17/2015	List of Tests by Grade

AGE OF ENTRANCE TO ELEMENTARY SCHOOL

Kindergarten

To be eligible for kindergarten entrance, a child must attain five (5) years of age not later than December 31 of the school-entering year.

First Year Primary Level (First Grade Equivalent)

To be eligible for entrance to the first year primary level, which is a full school day experience, a child must attain six (6) years of age not later than December 31 of the school-entering year.

Children who may have completed a full year of kindergarten in a school registered by the respective state department of education, and who may not have attained six years of age as defined above, may be eligible for entrance to the first year primary level in a Newtown elementary school.

Upon initial enrollment in a Newtown elementary school, a six-year-old child, particularly one with no prior formal school experience, may be placed in a kindergarten on a probationary basis not to exceed forty-five (45) days in order that an appropriate professional evaluation may be made about the child's level of functioning, maturity, and ability to adjust to the expectations of a full day of school at the first year primary level in the schools.

A part of the evaluative process may include a written appraisal of performance from the registered kindergarten where the child may have attended and a written recommendation for entrance to the first year primary level.

Standard procedures used in the Newtown schools to assess readiness for the first year primary level will be used by the professional staff to determine final admission to that school level. As implied in Policy 7-102, the final decision rests with the building administrator.

Reference: CGS 10-15c

Adopted 7/12/66

Updated 7/25/78, 10/10/95

Policy Service

The Connecticut Reference Manual of School Board Policies, Regulations, and Bylaws

5111(a)

Students

Admission/Placement

Admission

District schools shall be open to all children five years of age and over who reach age five on or before the first day of January of any school year. Each such child shall have, and shall be so advised by the appropriate school authorities, an equal opportunity to participate in the program and activities of the school system without discrimination on account of race, color, sex, religion, national origin or sexual orientation. Students who are classified as homeless under federal law and therefore do not have a fixed residence, will be admitted pursuant to federal law and policy 5118.1. ~~Exceptions from routine admission may be made by the school Principal on the basis of supporting evidence from physical and psychological examinations. There will be no exceptions to the age requirement for those children entering kindergarten.~~

The parent or person having control of a child five years of age shall have the option of not sending the child to school until the child is six years of age. The parent or person having control of a child six years of age shall have the option of not sending the child to school until the child is seven years of age.

The parent or person shall exercise such option by personally appearing at the school district office and signing an option form. The district shall provide the parent or person with information on the educational opportunities available in the school system.

According to Connecticut General Statute 10-76d(b2), special education will be provided for children who have attained the age of three and who have been identified as being in need of special education, and whose educational potential will be irreparably diminished without special education. If a special education student is being considered for an exception, the Planning and Placement Team (PPT) will make a recommendation to the administrator in charge of special education.

Each child entering the district schools for the first time must present a birth certificate or offer legal evidence of birth data, as well as proof of a recent physical examination and required immunizations. If the parents or guardians of any children are unable to pay for such immunizations, the expense of such immunizations shall on the recommendation of the Board, be paid by the town. Proof of domicile may also be requested by the building Principal.

Any child entering or returning to the district from placement in a juvenile detention school, the Connecticut Juvenile Training School, or any other residential placement, shall have the educational records of such child provided to the Superintendent of Schools by the Department of Children and Families (DCF) and the Judicial Department. Such information will be shared with the Principal of the school to which the student is assigned. The Principal can disclose them to the staff who teach or care for the child.

Sample policies are distributed for demonstration purposes only. Unless so noted, contents do not necessarily reflect official policies of the Connecticut Association of Boards of Education, Inc.

Policy Service

The Connecticut Reference Manual of School Board Policies, Regulations, and Bylaws

5111(b)

Students

Admission/Placement (continued)

The District will immediately enroll any student who transfers from Unified District No. 1 or Unified District No 2. A student transferring from the Unified School Districts who had previously attended school in the local District shall be enrolled in the school such student previously attended, provided such school has the appropriate grade level for the student.

The parent or person having control of a child sixteen or seventeen years of age may consent to such child's withdrawal from school. For the school year commencing July 1, 2011, and each school year thereafter, the parent or person having control of a child seventeen years of age shall exercise this option by personally appearing at the school district office to sign a withdrawal form. Such withdrawal form shall include an attestation from a guidance counselor or school administrator of the school that the district has provided the parent or person with information on the educational options available in the school system and in the community.

Children who have attained the age of seventeen and who have terminated enrollment in the district's schools with parental permission as described previously and subsequently seeks readmission may be denied readmission for up to ninety school days from the date of such termination, unless such child seeks readmission to a district school not later than ten days after such termination. In such case the child will be provided school accommodations not later than three days after the requested readmission.

Note: When a student is enrolling in a new school district or new state charter school, written notification of such enrollment shall be provided to the previous school district or charter school not later than two business days after the student enrolls.

Children who apply for initial admission to the district's schools by transfer from nonpublic schools or from schools outside the district will be placed at the grade they would have reached elsewhere pending observation and evaluation by classroom teachers, guidance personnel, and the school Principal. After such observations and evaluations have been completed, the Principal will determine the final grade placement of the children.

Children who have attained the age of nineteen or older may be placed in an alternative school program or other suitable educational program if they cannot acquire a sufficient number of credits for graduation by age twenty-one.

(cf. 0521 - Nondiscrimination)
(cf. 5112 - Ages of Attendance)
(cf. 5118.1 Homeless Students)
(cf. 5141 - Student Health Services)
(cf. 6171 - Special Education)
(cf. 6146 - Graduation Requirements)

Sample policies are distributed for demonstration purposes only. Unless so noted, contents do not necessarily reflect official policies of the Connecticut Association of Boards of Education, Inc.

Policy Service

The Connecticut Reference Manual of School Board Policies, Regulations, and Bylaws

5111(c)

Students

Admission/Placement

Legal Reference: Connecticut General Statutes
10-15 Towns to maintain schools
10-15c Discrimination in public schools prohibited. School attendance by five-year olds, as amended by PA 97-247
10-76a - 10-76g re special education
10-184 Duties of parents (re mandatory schooling for children ages five to sixteen, inclusive) as amended by PA 98-243, PA 00-157 and PA 09-6 September Special Session
10-186 Duties of local and regional boards of education re school attendance. Hearings. Appeals to state board. Establishment of hearing board. Readmission, as amended.
10-220h Transfer of student records, as amended.
P.A. 11-15 An Act Concerning Juvenile Reentry and Education
Appeals to state board. Establishment of hearing board
10-233a - 10-233f Inclusive; re: suspend, expel, removal of pupils
10-233c Suspension of pupils
10-233d Expulsion of pupils
10-233k Notification of school officials of potentially dangerous students.
10-261 Definitions
State Board of Education Regulations
10-76a-1 General definitions (c) (d) (q) (t)
10-76d-7 Admission of student requiring special education (referral)
10-204a Required immunizations
McKinney-Vento Homeless Assistance Act, 42 U.S.C. §11431 et seq.
Plyler vs. Doe, 457 U.S. 202 (1982)

Policy adopted:

Sample policies are distributed for demonstration purposes only. Unless so noted, contents do not necessarily reflect official policies of the Connecticut Association of Boards of Education, Inc.

Policy Service

The Connecticut Reference Manual of School Board Policies, Regulations, and Bylaws

5112(a)

Students

Ages of Attendance

In accordance with Connecticut General Statute 10-186, the Board of Education shall provide education for all persons five years of age and older, having attained age five on or before the first day of January of any school year, and under twenty-one years of age who is not a graduate of a high school or vocational school, except as provided in Connecticut General Statutes 10-233c and 10-233d. Children who have not attained the age of five before the first day of January will not be admitted to kindergarten. Additionally, according to Connecticut General Statute 10-76d (b2), special education will be provided for children who have attained the age of three and who have been identified as being in need of special education, and whose educational potential will be irreparably diminished without special education.

Parents and those who have the control of children five years of age and over and under eighteen years of age, are obligated by Connecticut law to require their children to attend public day school or its equivalent in the district in which such child resides, unless such child is a high school graduate or the parent or person having control of such child is able to show that the child is elsewhere receiving equivalent instruction in the studies taught in the public schools. The parent or person having control of a child sixteen or seventeen years of age must consent to such child's withdrawal from school. For the school year commencing July 1, 2011 and each school year thereafter, the parent or person having control of a child seventeen years of age may consent to such child's withdrawal from school. The parent or person shall exercise this option by personally appearing at the school district office to sign a withdrawal form. Such withdrawal form shall include an attestation from a guidance counselor or school administrator of the school that this district has provided the parent or person with information on the educational opportunities options available in the school system and in the community.

The parent or person having control of a child five years of age shall have the option of not sending the child to school until the child is six years of age. The parent or person having control of a child six years of age shall have the option of not sending the child to school until the child is seven years of age.

The parent or person shall exercise such option by personally appearing at the school district office and signing an option form. The district shall provide the parent or person with information on the educational opportunities available in the school system.

A child who has attained the age of seventeen and who has voluntarily terminated enrollment with parental consent in the district's schools and subsequently seeks readmission may be denied readmission for up to ninety school days from the date of such termination, unless such child seeks readmission to the District not later than ten (10) schooldays after such termination in which case the Board shall provide school accommodations to such child not later than three school days after such child seeks readmission.

A child who has attained the age of nineteen or older may be placed in an alternative school program or other suitable educational program if he/she cannot acquire a sufficient number of credits for graduation by age twenty-one.

Sample policies are distributed for demonstration purposes only. Unless so noted, contents do not necessarily reflect official policies of the Connecticut Association of Boards of education, Inc.

Policy Service

The Connecticut Reference Manual of School Board Policies, Regulations, and Bylaws

5112(b)

Students

Ages of Attendance (continued)

(cf. 5111 - Admission/Placement)

~~(cf. 5112 - Ages of Attendance)~~

(cf. 6146 - Graduation Requirements)

Legal Reference: Connecticut General Statutes

10-15 Towns to maintain schools

10-15c Discrimination in public schools prohibited. School attendance by five-year-olds

10-76a - 10-76g re special education

10-184 Duties of parents (re mandatory schooling for children ages five to sixteen, inclusive) as amended by PA-98-243, PA 00-157 and PA 09-6 (September Special Session)

10-186 Duties of local and regional boards of education re school attendance. Hearings.

Appeals to State Board. Establishment of hearing board

10-233a - 10-233f Inclusive; re: suspend, expel, removal of students

10-233c Suspension of students

10-233d Expulsion of pupils

State Board of Education Regulations

10-76a-1 General definitions (c) (d) (q) (t)

Policy adopted:

Sample policies are distributed for demonstration purposes only. Unless so noted, contents do not necessarily reflect official policies of the Connecticut Association of Boards of education, Inc.

Operational Plan for 2015-16

2014-15 Approved Budget	71,345,304	Cumulative Adjustment	Percent Of Decrease	Balance	Remaining Increase	Percent Change
2015-16 Superintendent's Proposal	72,399,186	1,053,882				1.48%
<u>Adjustments</u>	0	0	0.00%	72,399,186	1,053,882	1.48%
- Diesel fuel - \$3.1449 to \$2.65 per gallon	(54,989)	(54,989)	-0.08%	72,344,197	998,893	1.40%
+ Worker's compensation plus 3% to 5%	10,144	(44,845)	-0.06%	72,354,341	1,009,037	1.41%
+ LAP policies plus 3% to 5%	7,782	(37,063)	-0.05%	72,362,123	1,016,819	1.43%
- Medical self-insurance	(67,120)	(104,183)	-0.15%	72,295,003	949,699	1.33%
- Dental insurance	(4,000)	(108,183)	-0.15%	72,291,003	945,699	1.33%
- AST buses (est)	(37,515)	(145,698)	-0.20%	72,253,488	908,184	1.27%
Total		(145,698)	-0.20%	72,253,488	908,184	1.27%
TOTAL BOARD REQUEST				72,253,488	908,184	1.27%

Approved by the BOARD OF EDUCATION 2/6/2015

Additional Adjustments:

- Minus one school bus	(62,220)	(62,220)	-0.09%	72,191,268	845,964	1.19%
- Diesel fuel bid \$2.69 to \$2.1901 per gallon	(50,589)	(112,809)	-0.16%	72,140,679	795,375	1.11%
- Contribution to Self Funded Medical	(225,000)	(337,809)	-0.47%	71,915,679	570,375	0.80%
- Contribution to Self Funded Dental	(265,513)	(603,322)	-0.85%	71,650,166	304,862	0.43% NEW
- Minus one additional school bus	(62,220)	(665,542)	-0.93%	71,587,946	242,642	0.34% NEW
TOTAL CURRENT REQUEST				71,587,946	242,642	0.34%

BOF Action required to achieve this bottom line will be for them to motion to reduce the BOE budget by	(665,542)
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Budget Fact Sheet

Newtown Public Schools 2015-16 Proposed Plan

The final
Board of Education
proposed
2015-16 budget totals
\$71,587,946.

This represents a
0.34% / \$242,642 increase
over 2014-15. *

Tax Implication:

Current Mill Rate = 33.31

**BOF Proposed Budget Mill Rate =
33.07 ***

- A Tax Decrease of 0.71%

*as of 3/12/2015

Dr. Erardi is holding Open Budget Hours
on Thursdays 3/19, 4/2 and 4/9 from 7-
8pm in the Board of Education Offices.

Budget Fact Sheet prepared by Newtown Education Advocacy Group in collaboration with Central Office, Dr. Erardi, and the Newtown PTAs / PTSA.

The Present Proposed Plan:

- *Maintains current programs*
- *Accounts for enrollment decreases in staffing changes*
- *Pilots Elementary World Language (Spanish) in all the kindergarten classes*
- *Enhances K-12 opportunity with Technology*
- *Offers enhancement to grades 3-8 highly capable learners*
- *Enhances the NHS athletic department*
- *Creates additional support for K-12 youngsters with special needs*
- *Offers additional support to international studies (NICE)*
- *Supports the administrative needs at NHS (academic officer)*

Driving Factors of Increase:

- Salaries/benefits decreasing -\$302,694 *
- Transportation increasing \$43,634 *
- Out of District Tuition increasing \$211,687 *
- Property & Equipment (includes technology) increasing \$284,758*
- The balance, increasing \$5,257, represents miscellaneous increases and decreases (e.g., Professional Services, Insurance/Property & Liability)
- Many of the costs that are found in the budget are estimates, based on previous year and/or projected costs, etc. For example: fuel, insurance, and special education costs are often estimates at the time the budget is voted on. This is one reason why the budget can be adjusted throughout the process. Once approved at the referendum, the BOE provides monthly financial updates during the fiscal year and ensures that costs are on target.

*As of 3/12/2015

Enrollment:

- * The Superintendent, BOE and Administration are carefully monitoring enrollment and making changes to staffing, as needed.
- * Declining enrollment has impacted the elementary, intermediate and middle schools as seen in reductions in staff at those schools (for the 2014-2015 school year and 2015-2016 projected budget).
- * Enrollment changes are across grades and schools.
- * Monthly changes occur and are expected.
- * July 2015 enrollment numbers will be used to determine 2015-16 staffing.

Staffing Changes:

The K-8 reductions in Art, PE and Music are directly due to declining enrollment. There is no impact on programs. The impact is to the total number of classes (e.g., A school now has 20 classrooms, down from 24 classrooms, so Art, PE and Music teachers are now needed for 20 classrooms.) Final decisions will be made over the summer/August 2015.

Additions:

- **Certified Staff: +3.10**
- HS Academic Officer: +0.40
- HS Teacher – Unified Theater: +0.20
- Special Education GATES: +1.0
- Elementary World Language: +0.50
- HS Guidance (Pupil Services): +1.0 (previously covered by SERV grant)
- HS NICE Program: Stipends to expand program
- HS Indoor Track, Gymnastics & Girls Golf Head Coaches: stipends
- Special Education Supervisor
- Special Education Summer Supervisor

- **Non-certified Staff: +1.16**
- Special Education Clerk: +0.16
- Custodian: promotion
- Security Guard: +1.0 (previously covered by SERV grant)

Reductions:

- **Certified Staff: -8.30**
- Elementary 4th Grade teacher: -1.0
- Elementary Art Teacher: -1.0
- Reed Art teacher: -0.50
- Reed Music teacher: -0.50
- Reed PE teacher: -1.0
- Reed Classroom teacher: -2.0 (one cluster)
- MS Art teacher: -0.30
- MS Music teacher: -0.50
- MS PE teacher: -0.50
- Special Education Speech & Language Specialist: -1.0

- **Non-certified Staff: -9.13**

BUDGET REFERENDUM: Tuesday, April 28, 2015

In order to Vote at the Referendum you must either be a registered voter in the Town of Newtown OR a U.S. citizen who has Real Estate or Motor Vehicles on the 2014 Grand List assessed at \$1,000 or more



Unable to vote at the polls? VOTE ABSENTEE!

Any qualified person who meets any of the following criteria may vote by absentee ballot:

- 1) active service in the Armed Forces,
- 2) absence from the Town during all the hours of voting,
- 3) illness,
- 4) physical disability,
- 5) religious tenets which forbid secular activity on the day of the Referendum or
- 6) duties as a Referendum official at polling place other than your own during all the hours of voting.

You may obtain an absentee ballot by applying at the Town Clerk's office in person or designating one of the following to be your designee:

- 1) a person caring for you because of your illness, including but not limited to a licensed physician or a registered practical nurse,
- 2) a member of your family,
- 3) a police officer in the municipality in which you reside or
- 4) a registrar of voters or deputy registrar of voters in the municipality in which you reside.

Absentee ballots can be returned in person by 4:30 pm Monday, April 27th or received by mail Tuesday, April 28th

OR

By designee before the closing of the polls on Referendum day, i.e. 8p.m., April 28, 2015

Absentee Applications can be downloaded at

<http://www.ct.gov/sots/LIB/sots/ElectionServices/ElectForms/electforms/ed3R.pdf>

or picked up in person at the

Town Clerk's Office, Newtown Municipal Center, 3 Primrose Street.

Monday through Friday, 8:00 A.M. to 4:30 P.M.

If you have any questions at all, please feel free to contact Town Clerk's Office at 270-4210.

Please Check Town's website for when absentees become available.

Special Absentee Voting Hours at Town Clerk's Office on Saturday, April 25th from 9:00 A.M. to 12:00 P.M.

Document prepared by NEAG in collaboration with Newtown Town Clerk Debbie Aurelia Halstead; 3/18/15.
Content provided by Newtown Town Clerk. Copies paid for by Newtown PTAs/PTSA.

Administrative Report

March 17, 2015

1. Calendar: 2014-2015 (Attach #1)
2. Community Conversations (Attach #2)
3. Transportation - February Ridership (Attach #3)
4. School Based Health Center - Grand Opening *Laura Potter*
Middle K
5. 2015-2016 PD : Late Openings/Ed Connections
6. Commencement 2015 / Grade 8 Ceremony - April 7th
7. Community Forum - Monday, April 30th
 - 7:00 p.m. NHS Lecture Hall
 - Enrollment / Facility Study

*Tom
Emerson*

Community Voice

WE
3/17/15

NEWTOWN PUBLIC SCHOOLS 2015-2016 SCHOOL CALENDAR

AUGUST 3(6)

M	T	W	TH	F
24	25	26	27	28
31				

24-All Teachers Report
24, 25 & 26 -Staff Development Days
27-Students Report

SEPTEMBER 19(19)

M	T	W	TH	F
	1	2	3	4
--	8	9	10	11
--	15	16	17	18
21	22	--	24	25
28	29	30		

7-Labor Day, Schools Closed
14-Rosh Hashanah, Schools Closed
23-Yom Kippur-Schools Closed

OCTOBER 22(22)

M	T	W	TH	F
			1	2
5	6	*7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

*7--2-hr.delay - Staff Dev.

NOVEMBER 18(19)

M	T	W	TH	F
2	--	4	*5	*6
*9	*10	11	12	13
16	17	18	19	20
23	24	*25	--	--
30				

3-Election Day-Schools Closed for Students, Staff Development Day
*5, 6, 9 & 10-Early Dismissal for Parent Conferences
*25-Early Dismissal - Thanksgiving
26-27-Thanksgiving Recess

DECEMBER 17(17)

M	T	W	TH	F
	1	*2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	--	--
--	--	--	--	

*2--Early Dismissal-Staff Dev.
24-31-Holiday Recess

JANUARY 19(19)

M	T	W	TH	F
				--
4	5	6	7	8
11	12	13	14	*15
--	19	20	21	22
25	26	27	28	29

1-New Year's Day 2
*15-Early Dismissal-Staff Dev.
18-Martin Luther King Day, Schools Closed

FEBRUARY 19(19)

M	T	W	TH	F
1	2	3	4	*5
8	9	10	11	12
--	--	17	18	19
22	23	24	25	26
29				

*5--Early Dismissal-Staff Dev.
15-16-Schools Closed

MARCH 22(22)

M	T	W	TH	F
	1	2	3	*4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	--
28	29	30	31	

*4--Early Dismissal-Staff Dev.
25-Good Friday- Schools Closed

APRIL 16(16)

M	T	W	TH	F
				1
4	5	*6	7	8
--	--	--	--	--
18	19	20	21	22
25	26	27	28	29

*6-- 2-hr. delay - Staff Dev.
11-15 Schools Closed

MAY 21(21)

M	T	W	TH	F
2	3	*4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
--	31			

*4-- 2-hr.delay - Staff Dev.
30-Memorial Day, Schools Closed

JUNE 7(7)

M	T	W	TH	F
		1	2	3
6	7	8	☀9	10
13	14	15	■16	17
20	21	22	23	24
27	28	29	30	

☀-Projected last day of school without emergency closing days
■-Projected last day of school if the 5 built-in days are used

Student Days - 183
Teacher Days - 187

The calendar builds-in five emergency closings, with the last day of school projected as June 16th. Unused closings will be deducted from this date. Extra closings will be added on June 17, 20, 21 and 22 with additional days taken from the April break starting with 4/15, 4/14, etc.

Open House Dates: To be determined
Elementary -
Reed Intermediate -
Middle School -
High School -

Conferences/Early Dismissals: Additional conference dates in March 2016 to be determined
Elementary - 11/5, 6, 9 & 10
Reed Intermediate - 11/5, 6, 9 & 10
Middle School - 11/5, 6, 9 & 10
High School - 11/5, 6, 9 & 10

Adopted: January 20, 2015
Revised: March 3, 2015

2014-2015 School Year

November 26, 2014	Cancellation	Snow
December 9, 2014	Delayed Opening	Ice
December 11, 2014	Delayed Opening	Snow
January 8, 2015	Delayed Opening	Cold
January 9, 2015	Cancellation	Snow
January 12, 2015	Delayed Opening	Ice
January 26, 2015	Early Dismissal	Snow
January 27, 2015	Cancellation	Snow
January 28, 2015	Delayed Opening	Snow
January 30, 2015	Delayed Opening	Snow
February 2, 2015	Cancellation	Snow
February 3, 2015	Delayed Opening	Snow
February 5, 2015	Delayed Opening	Snow
February 9, 2015	Cancellation	Snow
February 10, 2015	Delayed Opening	Snow
March 2, 2015	Delayed Opening	Snow
March 4, 2015	Delayed Opening	Snow
March 5, 2015	Cancellation	Snow

Cancellations: 6

Delayed Openings: 11

Early Dismissals: 1

Budget Meeting Calendar

Meeting	Date	Time	Meeting Location
Edmond Town Hall Board of Managers	February 10th	6:30 p.m.	Mary Hawley Room, Edmond Town Hall
Economic Development Commission	February 10th	7:00 p.m.	Shared Meeting Room 3
Charter Revision Commission	March 2nd	7:30 p.m.	Lower Conference Room, Town Hall South
Police Commission	March 3rd	6:30 p.m.	Lower Conference Room, Town Hall South
Conservation Commission	March 9th	7:00 p.m.	Shared Meeting Room 3
Newtown Youth and Family Services	March 23rd	6:30 p.m.	15 Berkshire Road, Sandy Hook, CT
Board of Fire Commissioners	March 23rd	7:00 p.m.	Sandy Hook Fire Department
Newtown Cultural Arts Commission	March 24th	7:00 p.m.	Lower Conference Room, Town Hall South
Safety Committee	April 1st	10:00 a.m.	Municipal Center
Board of Selectman	April 6th	7:30 p.m.	Council Chambers
Board of Finance	April 13th	7:30 p.m.	Council Chambers
Park and Recreation Commission	April 14th	6:00 p.m.	Lower Conference Room, Town Hall South
Borough Board of Burgesses	April 14th	7:30 p.m.	Edmond Town Hall Borough Office
Legislative Council	April 15th	7:30 p.m.	Council Chambers
Sustainable Energy Commission	April 16th	7:00 p.m.	Shared Meeting Room 3
Planning & Zoning Commission	April 16th	7:30 p.m.	Council Chambers
Commission on Aging	April 20th	5:00 p.m.	Senior Center
Fairfield Hills Authority	April 27th	7:00 p.m.	Shared Meeting Room 3
Board of Ethics	Schedule Conflicts		
Borough Zoning Board of Appeals	Schedule Conflicts		
Borough Zoning Commission	Schedule Conflicts		
Inland Wetlands Commission	Schedule Conflicts		
Lake Lillinonah Authority	Schedule Conflicts		
Lake Zoar Authority	Schedule Conflicts		
Newtown Pension Committee	Schedule Conflicts		
Public Safety Committee	Schedule Conflicts		
Permanent Memorial Commission	Schedule Conflicts		
Public Building & Site Commission	Schedule Conflicts		
Water & Sewer Authority	Schedule Conflicts		
Zoning Board of Appeals	Schedule Conflicts		

Budget Meeting Calendar

Meeting	Date	Time	Meeting Location
Housatonic Valley Waldorf School Faculty Meeting	January 29th	4:00 p.m.	Housatonic Valley Waldorf School, 1 Jacklin Road
St. Rose School Faculty Meeting	February 5th	3:30 p.m.	St. Rose School
Fraser Woods School Faculty Meeting	February 18th	3:30 p.m.	Fraser Woods School
Sandy Hook School Faculty Meeting	February 19th	7:45 a.m.	Sandy Hook School
High School Faculty Meeting	March 2nd	2:15 p.m.	High School
Hawley School Faculty Meeting	March 17th	8:00 a.m.	Hawley School
Head O'Meadow Faculty Meeting	March 10th	8:00 a.m.	Head O'Meadow School
Middle Gate Faculty Meeting	April 7th	8:00 a.m.	Middle Gate School
Middle School Faculty Meeting	March 5th	2:15 p.m.	Middle School
Reed Intermediate School Faculty Meeting	March 23rd	3:10 p.m.	Reed Intermediate School
Head O'Meadow School PTA Meeting	March 4th	9:45 a.m.	Head O'Meadow School
Hawley School PTA Meeting	March 12th	9:30 a.m.	Hawley School
Middle School PTA Meeting	March 16th	5:30 p.m.	Middle School
Sandy Hook School PTA	April 2nd	6:30 p.m.	Reed Intermediate School
Reed Intermediate School PTA	April 6th	7:00 p.m.	Reed Intermediate School
High School PTA Meeting	April 7th	9:30 a.m.	High School
Middle Gate School PTA Meeting	April 23rd	7:00 p.m.	Middle Gate School
Rotary Club	Student of Month Dinner		
Chamber of Commerce	March 3rd	8:00 a.m.	My Place Restaurant
Newtown Womens Club	March 19th	12:00 p.m.	Roberto's Restaurant in Monroe
Newtown Lions Club	Schedule Conflict		

STUDENT COUNTS

BUS	SCHOOL	AM/PM	SCHOOL	AM/PM	SCHOOL	AM/PM
1	HS/MS	41 / 38	Reed	22 / 19	Sandy Hook	52 / 42
2	HS/MS	41 / 31	Reed	14 / 11	Sandy Hook	23 / 30
3	HS/MS	35 / 38	Reed	23 / 22	Sandy Hook	27 / 27
4	HS/MS	52 / 38	Reed	22 / 15	Sandy Hook	24 / 27
5	HS/MS	30 / 24	Reed	22 / 24	Sandy Hook	24 / 20
6	HS/MS	57 / 41	Reed	16 / 20	Middlegate	32 / 35
7	HS/MS	22 / 22	St. Rose	22 / 15	Middlegate	32 / 30
8	HS/MS	25 / 30	Reed	19 / 21	Hawley	29 / 28
9	HS/MS	35 / 28	Reed / St Rose	22 / 23	Hawley	40 / 37
10	HS/MS	38 / 38	Reed	12 / 14	Hawley	22 / 23
11	HS/MS	28 / 31	Reed	15 / 13	Hawley	13 / 15
12	HS/MS	33 / 30	Reed	20 / 21	Head O'Meadow	17 / 14
13	HS/MS	21 / 27	Reed	11 / 14	Head O'Meadow	26 / 27
14	HS/MS	28 / 29	Reed	16 / 17	Head O'Meadow	32 / 25
15	HS/MS	31 / 28	Reed	8 / 9	Head O'Meadow	30 / 30
16	HS/MS	25 / 30	Reed	18 / 20	Head O'Meadow	35 / 41
17	HS/MS	20 / 20	Reed	6 / 13	Head O'Meadow	24 / 20
18	HS/MS	19 / 25	Reed	15 / 24	Middlegate	24 / 24
19	HS/MS	35 / 33	Reed	21 / 21	Middlegate	49 / 46
20	HS/MS	37 / 33	Reed	21 / 22	Middlegate	30 / 29
21	HS/MS	39 / 40	Reed	14 / 13	Sandy Hook	25 / 26
23	HS/MS	32 / 37	Reed	13 / 17	Middlegate	29 / 31
24	HS/MS	24 / 28	Reed	28 / 28	Middlegate	21 / 20
25	HS/MS	31 / 26	Reed / St Rose	27 / 30	Middlegate	16 / 15
26	HS/MS	22 / 35	St Rose (AM)	9	Sandy Hook	48 / 37
27	HS/MS	38 / 35	Fraser AM,NYA PM	3 / 19	Middlegate	30 / 27
28	HS/MS	31 / 28	HAT (PM)	11	Middlegate	29 / 26
29	HS/MS	21 / 17	FWS	2		
30	HS/MS	34 / 35	Reed	17 / 11	Head O'Meadow	43 / 39
31	HS/MS	33 / 31	Dnby Mag	17 / 11	Dnby Mag	Cont.
32	HS/MS	37 / 32	St Rose (AM)	10	Head O'Meadow	21 / 22
33	HS/MS	30 / 27	Reed	6 / 11	Sandy Hook	37 / 35
34	HS/MS	26 / 24	Reed / St Rose	27 / 29	Sandy Hook	21 / 24
35	HS/MS	16 / 16	Reed / St Rose	17 / 19	Hawley	22 / 24
36	HS/MS	16 / 26	Reed / St Rose	14 / 12	Hawley	16 / 16
37	HS/MS	15 / 14	Reed / St Rose	9 / 9	Hawley	22 / 21
38	HS/MS	22 / 24	Reed	8 / 8	Sandy Hook	18 / 17
39	HS/MS	25 / 24	Reed	13 / 17	Hawley	19 / 16
40	HS/MS	8 / 8	Reed	18 / 19	Hawley	20 / 20
41	HS/MS	33 / 25	St Rose	6 / 25		
42	HS/MS	17 / 21	St Rose	10 / 22		
43	HS/MS	16 / 21	St Rose	13 / 14		
44	HS/MS	19 / 12	St Rose	19 / 13		

Newtown Public Schools - School Bus Outline
2014-2015 School Year

2/17/2015

Bus	Cap	Tier 1	Assigned	Time	Tier 2	Assigned	Time	Tier 3	Assigned	Time
1	77p	HS/MS	74	35	RIS	23	30	SHS	56	35
2	77p	HS/MS	78	30	RIS	17	25	SHS	33	35
3	77p	HS/MS	69	30	RIS	31	25	SHS	36	30
4	77p	HS/MS	62	30	RIS	24	25	SHS	34	35
5	77p	HS/MS	70	25	RIS	27	25	SHS	27	35
6	77p	HS/MS	78	25	RIS	28	25	MGS	41	35
7	77p	HS/MS	61	25	STR	27	40	MGS	38	30
8	77p	HS/MS	67	25	RIS/STR	35	30	HAW	51	35
9	77p	HS/MS	68	25	RIS/STR	40	30	HAW	55	30
10	77p	HS/MS	74	25	RIS	22	30	HAW	37	30
11	77p	HS/MS	65	25	RIS	20	35	HAW	19	30
12	77p	HS/MS	70	25	RIS	32	35	HOM	26	25
13	77p	HS/MS	58	35	RIS	20	35	HOM	39	25
14	77p	HS/MS	59	35	RIS	27	35	HOM	31	25
15	77p	HS/MS	59	35	RIS	11	35	HOM	44	25
16	77p	HS/MS	69	35	RIS	27	35	HOM	46	25
17	77p	HS/MS	54	35	RIS	24	35	HOM	34	25
18	77p	HS/MS	53	35	RIS	32	35	MGS	31	30
19	77p	HS/MS	57	35	RIS	23	35	MGS	57	35
20	77p	HS/MS	65	35	RIS/STR	30	30	MGS	41	25
21	77p	HS/MS	74	35	RIS	20	30	SHS	35	30
22	77p	HS/MS	73	35	HVWS	2	25	Tier 2 cont	Tier 2 cont	
23	77p	HS/MS	75	30	RIS/STR	16	25	MGS	39	25
24	77p	HS/MS	61	30	RIS	37	30	MGS	38	30
25	77p	HS/MS	72	30	RIS/STR	43	30	MGS	18	30

26	77p	HS/MS	76	35	STR am	13	25	SHS	54	25
27	77p	HS/MS	76	35	FWS	5	30	MGS	39	25
28	77p	HS/MS	64	35	HAT am	33	30	MGS	33	25
29	77p	HS/MS	39	35	FWS	4	30	Tier 2 cont	Tier 2 cont	
30	77p	HS/MS	74	45	RIS	21	25	HOM	54	30
31	77p	HS/MS	65	35				MAG	33	25
32	77p	HS/MS	68	45	STR am	11	25	HOM	30	25
33	47p	HS/MS	50	30	RIS	9	25	SHS	42	25
34	47p	HS/MS	45	25	RIS/STR	45	25	SHS	19	25
35	47p	HS/MS	37	25	RIS/STR	26	25	HAW	36	25
36	47p	HS/MS	37	25	RIS/STR	18	25	HAW	29	25
37	47p	HS/MS	39	30	RIS	18	30	HAW	31	35
38	47p	HS/MS	34	30	RIS	10	30	SHS	21	35
39	47p	HS/MS	42	30	RIS	21	30	HAW	24	30
40	47p	HS/MS	21	25	RIS	28	30	HAW	27	35
41	47p	HS/MS	34	30	STR	26	50	Tier 2 cont	Tier 2 cont	
42	47p	HS/MS	43	25	STR	29	50	Tier 2 cont	Tier 2 cont	
43	47p	HS/MS	34	30	STR	28	50	Tier 2 cont	Tier 2 cont	
44	47p	HS/MS	41	30	STR	24	50	Tier 2 cont	Tier 2 cont	

**NEWTOWN BOARD OF EDUCATION
MONTHLY FINANCIAL REPORT
JANUARY 31, 2015**

SUMMARY

The seventh financial report of the 2014-15 fiscal year to date is attached. In the month of January, the Board of Education spent approximately \$6.8M; \$3.3M on salaries, \$2.2M on benefits and \$1.3M for all other objects.

The “Anticipated Obligations” reflect the best current estimate for expenditures beyond active encumbrance. The entries included here represent the estimated amounts for the offsetting receipts related to the excess cost and agency placement grants. The previous estimate was based on a reimbursement rate of 75% while this report includes the estimate at 78% based on information from the State. This difference is actually \$51,428 lower due to the withdrawal of two students included in the prior estimate. This has been captured in the offsetting revenue schedule.

All the main object accounts remain in a positive balance position for this month with the exception of ‘Other Purchased Services’ which includes the Out of District Tuition account. The excess cost will only cover part of this shortfall.

Professional Services which include legal services, psychological and medical evaluations is now exceeding budgeted by \$137,000, Tuition - Out-of-District is in an excess position of \$139,000, and electricity will exceed the budget by \$63,000. About half of this total expected shortage will be covered by various naturally occurring balances, while the rest will need to be covered by targeted spending restrictions such as in the supply accounts and holding on building and site improvement projects.

This budget is extremely lean and needs to be carefully monitored. Forecasting anticipated obligations will be ongoing from now on and will modify the balances required to end the fiscal year within the allotted budget.

EXPENSE CATEGORY CONDITIONS

100 SALARIES

The total salary budget is expected to be adequate to continue all the planned services for the balance of the year with a projected balance in certified salaries from teacher salaries and substitutes and a similar surplus in non-certified primarily from the custodial salary account.

200 EMPLOYEE BENEFITS

Current estimates are on track with no change.

300 PROFESSIONAL SERVICES

Psychological and medical evaluations along with legal services will cause this line item to exceed budget by about \$137,000 at this time. Significant increased activity in these areas may very well continue increasing the need here even more.

400 PURCHASED PROPERTY SERVICES

This group of accounts provides services necessary to keep the buildings running, along with classrooms repairs and rentals.

500 OTHER PURCHASED SERVICES

Transportation will provide positive balance of approximately \$10,000. Insurance goes over slightly due to a policy need for our underground storage tanks. The Tuition – Out of District account is currently in the red and will continue to be underfunded after taking the excess cost grant into account. Additional tuitions and mediated settlements are responsible for these additional costs. This account will need to be monitored closely as additional expenses here will fall to the bottom line.

600 SUPPLIES

This group of accounts includes the electricity, gas, and fuel along with supplies, materials and textbooks. Electricity will be short by \$63,000 due to the rise in prices. Natural gas currently is projecting a favorable balance of \$16,000, and fuel oil purchases are priced protected based on our fixed price and quantity contract. The fuel for vehicles is currently projecting a favorable balance of approximately \$20,000. All other supply accounts will be controlled to reserve funding for other budgetary overages.

700 PROPERTY

Current estimates continue to be on track with no change.

800 MISCELLANOUS

Current estimates continue to be on track with no change.

The budget will continue to be carefully monitored as it is very tight and any subsequent issues or opportunities will be presented as necessary.

REVENUE

No revenues were received during the month of December.

OFFSETTING REVENUE

This report has been updated to reflect a reimbursement at 78% but that total will now be based on the withdrawal of two special education students. The net is that the revenue will be \$51,428 less.

Ron Bienkowski
Director of Business
February 10, 2015

TERMS AND DEFINITIONS

The Newtown Board of Education's Monthly Financial Report provides summary financial information in the following areas:

- Object Code – a service or commodity obtained as the result of a specific expenditure defined by eight categories: Salaries, Employee Benefits, Professional Services, Purchased Property Services, Other Purchased Services, Supplies, Property, and Miscellaneous.
- Expense Category – further defines the type of expense by Object Code
- Expended 2013-14 – actual (unaudited) expenditures of the prior fiscal year (for comparison purposes)
- Approved Budget – indicates the town approved financial plan used by the school district to achieve its goals and objectives.
- YTD Transfers - identified specific cross object codes requiring adjustments to provide adequate funding for the fiscal period. This includes all transfers made to date.
- Current Transfers – identifies the recommended cross object codes for current month action. (No current transfers indicated)
- Current Budget – adjusts the Approved Budget calculating adjustments (+ or -) from transfers to the identified object codes.
- Year-To-Date Expended – indicates the actual amount of cumulative expenditures processed by the school district through the month-end date indicated on the monthly budget summary report.
- Encumbered – indicates approved financial obligations of the school district as a result of employee salary contracts, purchasing agreements, purchase orders, or other identified obligations not processed for payment by the date indicated on the monthly budget summary report.
- Balance – calculates object code account balances, subtracting expenditures and encumbrances from the current budget amount, indicating unobligated balances or shortages.
- Anticipated Obligation – is a column which provides a method to forecast expense category fund balances that have not been approved via an encumbrance, but are anticipated to be expended or remain with an account balance to maintain the overall

budget funding level. Receivable revenue (i.e., grants) are now included in this column which has the effect of netting the expected expenditure.

- Projected Balance – calculates the object code balances subtracting the Anticipated Obligations. These balances will move up and down as information is known and or decisions are anticipated or made about current and projected needs of the district.

The monthly budget summary report also provides financial information on the State of Connecticut grant reimbursement programs (Excess Cost and Agency Placement Grants and Magnet Grant Transportation). These reimbursement grants/programs are used to supplement local school district budget programs as follows:

Excess Cost Grant – this State of Connecticut reimbursement grant is used to support local school districts for education costs of identified special education students whose annual education costs exceed local prior year per pupil expenditure by 4 ½. Students placed by the Department of Child and Family services (DCF) are reimbursed after the school district has meet the prior year's per pupil expenditure. School districts report these costs annually in December and March of each fiscal year. State of Connecticut grant calculations are determined by reimbursing eligible costs (60%-100%) based on the SDE grant allocation and all other town submittals. Current year receipts results from the state reporting done in December. We receive notice of what we are eligible for in early April.

Magnet Transportation Grant – provides reimbursement of \$1,300 for local students attending approved Magnet school programs. The budgeted grant is \$62,400 for this year while the expected receipt is now \$67,600.

The last portion of the monthly budget summary reports school generated revenue fees that are anticipated revenue to the Town of Newtown, Fees include:

- High school fees for three identified programs with the highest amount of fees anticipated from the high school sports participation fees.
- Building related fees for the use of the high school pool facility, and
- Miscellaneous fees.

NEWTOWN BOARD OF EDUCATION

BUDGET SUMMARY REPORT

FOR THE MONTH ENDING - JANUARY 31, 2015

OBJECT CODE	EXPENSE CATEGORY	EXPENDED 2013 - 2014	YTD				YTD EXPENDED	ENCUMBER	BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE
			APPROVED BUDGET	TRANSFERS 2014 - 2015	CURRENT TRANSFERS	CURRENT BUDGET					
<u>GENERAL FUND BUDGET</u>											
100	SALARIES	\$ 45,029,126	\$ 44,999,627	\$ -	\$ -	\$ 44,999,627	\$ 21,719,590	\$ 22,179,078	\$ 1,100,959	\$ 968,382	\$ 132,577
200	EMPLOYEE BENEFITS	\$ 10,633,809	\$ 11,169,344	\$ (18,000)	\$ -	\$ 11,151,344	\$ 8,020,602	\$ 2,322,545	\$ 808,197	\$ 786,890	\$ 21,307
300	PROFESSIONAL SERVICES	\$ 863,909	\$ 749,083	\$ -	\$ -	\$ 749,083	\$ 501,732	\$ 227,909	\$ 19,443	\$ 150,917	\$ (131,474)
400	PURCHASED PROPERTY SERV.	\$ 2,418,651	\$ 2,139,419	\$ -	\$ -	\$ 2,139,419	\$ 1,352,257	\$ 249,865	\$ 537,297	\$ 448,773	\$ 88,524
500	OTHER PURCHASED SERVICES	\$ 6,809,463	\$ 7,197,647	\$ 5,600	\$ -	\$ 7,203,247	\$ 4,557,768	\$ 3,056,971	\$ (411,492)	\$ (291,203)	\$ (120,289)
600	SUPPLIES	\$ 4,619,171	\$ 4,480,093	\$ 12,400	\$ -	\$ 4,492,493	\$ 2,478,243	\$ 166,890	\$ 1,847,360	\$ 1,838,586	\$ 8,774
700	PROPERTY	\$ 552,547	\$ 534,735	\$ -	\$ -	\$ 534,735	\$ 404,670	\$ 4,097	\$ 125,968	\$ 125,958	\$ 10
800	MISCELLANEOUS	\$ 71,445	\$ 75,356	\$ -	\$ -	\$ 75,356	\$ 52,695	\$ 582	\$ 22,079	\$ 21,300	\$ 779
TOTAL GENERAL FUND BUDGET		\$ 70,998,119	\$ 71,345,304	\$ -	\$ -	\$ 71,345,304	\$ 39,087,556	\$ 28,207,937	\$ 4,049,811	\$ 4,049,603	\$ 208
900	TRANSFER NON-LAPSING	\$ 47,185									
GRAND TOTAL		\$ 71,045,304	\$ 71,345,304	\$ -	\$ -	\$ 71,345,304	\$ 39,087,556	\$ 28,207,937	\$ 4,049,811	\$ 4,049,603	\$ 208

NEWTOWN BOARD OF EDUCATION

BUDGET SUMMARY REPORT

FOR THE MONTH ENDING - JANUARY 31, 2015

OBJECT CODE	EXPENSE CATEGORY	EXPENDED 2013 - 2014	YTD				YTD EXPENDED	ENCUMBER	BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE
			APPROVED BUDGET	TRANSFERS 2014 - 2015	CURRENT TRANSFERS	CURRENT BUDGET					
100	SALARIES										
	Administrative Salaries	\$ 3,013,832	\$ 2,969,510	\$ 11,950		\$ 2,981,460	\$ 1,290,268	\$ 3,142	\$ 3,147	\$ (5)	
	Teachers & Specialists Salaries	\$ 30,557,381	\$ 30,434,118	\$ (88,828)		\$ 30,345,290	\$ 16,234,832	\$ 52,158	\$ (13,408)	\$ 65,566	
	Early Retirement	\$ 16,000	\$ 32,000	\$ -		\$ 32,000	\$ -	\$ -	\$ -	\$ -	
	Continuing Ed./Summer School	\$ 85,584	\$ 89,175	\$ 763		\$ 89,938	\$ 18,775	\$ 110	\$ -	\$ 110	
	Homebound & Tutors Salaries	\$ 388,172	\$ 243,875	\$ 1,405		\$ 245,280	\$ 91,370	\$ 13,645	\$ 24,857	\$ (11,212)	
	Certified Substitutes	\$ 599,679	\$ 641,325	\$ -		\$ 641,325	\$ 86,415	\$ 335,906	\$ 306,906	\$ 29,000	
	Coaching/Activities	\$ 524,130	\$ 529,749	\$ -		\$ 529,749	\$ 2,387	\$ 381,313	\$ 380,600	\$ 713	
	Staff & Program Development	\$ 172,357	\$ 199,768	\$ -		\$ 199,768	\$ 80,377	\$ 34,517	\$ 34,518	\$ (1)	
	CERTIFIED SALARIES	\$ 35,357,135	\$ 35,139,520	\$ (74,710)	\$ -	\$ 35,064,810	\$ 17,804,425	\$ 820,792	\$ 736,620	\$ 84,172	
	Supervisors/Technology Salaries	\$ 628,445	\$ 634,244	\$ 10,632		\$ 644,876	\$ 277,131	\$ 16,650	\$ 16,600	\$ 50	
	Clerical & Secretarial salaries	\$ 1,961,645	\$ 2,001,381	\$ 9,090		\$ 2,010,471	\$ 911,774	\$ 14,911	\$ 16,721	\$ (1,810)	
	Educational Assistants	\$ 2,007,432	\$ 1,957,487	\$ 136,710		\$ 2,094,197	\$ 1,059,046	\$ (8,314)	\$ 2,536	\$ (10,850)	
	Nurses & Medical advisors	\$ 647,415	\$ 658,255	\$ -		\$ 658,255	\$ 302,780	\$ (6,496)	\$ (10,925)	\$ 4,429	
	Custodial & Maint Salaries	\$ 2,807,655	\$ 2,857,565	\$ (3,753)		\$ 2,853,812	\$ 1,213,836	\$ 61,890	\$ 20,000	\$ 41,890	
	Non Certified Salary Adjustment	\$ -	\$ 66,716	\$ (30,670)		\$ 36,046	\$ -	\$ 36,046	\$ 36,046	\$ -	
	Career/Job salaries	\$ 112,160	\$ 222,898	\$ (22,342)		\$ 200,556	\$ 80,780	\$ 9,566	\$ 9,000	\$ 566	
	Special Education Svcs Salaries	\$ 727,151	\$ 928,549	\$ (25,150)		\$ 903,399	\$ 434,549	\$ 4,176	\$ (5,303)	\$ 9,479	
	Attendance & Security Salaries	\$ 381,784	\$ 209,824	\$ 193		\$ 210,017	\$ 92,459	\$ 10,619	\$ 9,000	\$ 1,619	
	Extra Work - Non-Cert	\$ 76,137	\$ 69,825	\$ -		\$ 69,825	\$ 2,298	\$ 14,085	\$ 13,000	\$ 1,085	
	Custodial & Maint. Overtime	\$ 280,772	\$ 210,363	\$ -		\$ 210,363	\$ -	\$ 99,778	\$ 99,000	\$ 778	
	Civic activities/Park & Rec	\$ 41,394	\$ 43,000	\$ -		\$ 43,000	\$ -	\$ 27,256	\$ 26,087	\$ 1,169	
	NON-CERTIFIED SALARIES	\$ 9,671,991	\$ 9,860,107	\$ 74,710	\$ -	\$ 9,934,817	\$ 4,374,653	\$ 280,167	\$ 231,762	\$ 48,405	
	SUBTOTAL SALARIES	\$ 45,029,126	\$ 44,999,627	\$ -	\$ -	\$ 44,999,627	\$ 22,179,078	\$ 1,100,959	\$ 968,382	\$ 132,577	

NEWTOWN BOARD OF EDUCATION

BUDGET SUMMARY REPORT

FOR THE MONTH ENDING - JANUARY 31, 2015

OBJECT CODE	EXPENSE CATEGORY	EXPENDED 2013 - 2014	YTD				YTD EXPENDED	ENCUMBER	BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE
			APPROVED BUDGET	TRANSFERS 2014 - 2015	CURRENT TRANSFERS	CURRENT BUDGET					
200	EMPLOYEE BENEFITS										
	Medical & Dental Expenses	\$ 8,206,890	\$ 8,736,119	\$ (18,000)		\$ 8,718,119	\$ 6,480,760	\$ 2,201,584	\$ 35,775	\$ 31,908	\$ 3,867
	Life Insurance	\$ 87,200	\$ 87,337	\$ -		\$ 87,337	\$ 49,115	\$ -	\$ 38,222	\$ 36,972	\$ 1,250
	FICA & Medicare	\$ 1,357,437	\$ 1,335,674	\$ -		\$ 1,335,674	\$ 660,799	\$ -	\$ 674,875	\$ 674,410	\$ 465
	Pensions	\$ 458,311	\$ 441,667	\$ -		\$ 441,667	\$ 434,483	\$ 6,480	\$ 705	\$ 600	\$ 105
	Unemployment & Employee Assist.	\$ 61,034	\$ 83,560	\$ -		\$ 83,560	\$ 30,245	\$ -	\$ 53,315	\$ 43,000	\$ 10,315
	Workers Compensation	\$ 462,937	\$ 484,987	\$ -		\$ 484,987	\$ 365,200	\$ 114,482	\$ 5,305	\$ -	\$ 5,305
	SUBTOTAL EMPLOYEE BENEFITS	\$ 10,633,809	\$ 11,169,344	\$ (18,000)	\$ -	\$ 11,151,344	\$ 8,020,602	\$ 2,322,545	\$ 808,197	\$ 786,890	\$ 21,307
300	PROFESSIONAL SERVICES										
	Professional Services	\$ 660,280	\$ 540,851	\$ -		\$ 540,851	\$ 422,377	\$ 194,386	\$ (75,912)	\$ 60,917	\$ (136,829)
	Professional Educational Ser.	\$ 203,629	\$ 208,232	\$ -		\$ 208,232	\$ 79,355	\$ 33,523	\$ 95,354	\$ 90,000	\$ 5,354
	SUBTOTAL PROFESSIONAL SVCS	\$ 863,909	\$ 749,083	\$ -	\$ -	\$ 749,083	\$ 501,732	\$ 227,909	\$ 19,443	\$ 150,917	\$ (131,474)
400	PURCHASED PROPERTY SVCS										
	Buildings & Grounds Services	\$ 653,698	\$ 651,600	\$ -		\$ 651,600	\$ 464,500	\$ 142,163	\$ 44,937	\$ 43,800	\$ 1,137
	Utility Services - Water & Sewer	\$ 113,321	\$ 117,000	\$ -		\$ 117,000	\$ 58,926	\$ -	\$ 58,074	\$ 57,800	\$ 274
	Building, Site & Emergency Repairs	\$ 503,610	\$ 460,850	\$ -		\$ 460,850	\$ 296,545	\$ -	\$ 164,305	\$ 164,000	\$ 305
	Equipment Repairs	\$ 275,163	\$ 270,433	\$ -		\$ 270,433	\$ 144,359	\$ 45,240	\$ 80,834	\$ 75,274	\$ 5,560
	Rentals - Building & Equipment	\$ 300,843	\$ 305,536	\$ -		\$ 305,536	\$ 203,826	\$ 62,462	\$ 39,248	\$ 38,000	\$ 1,248
	Building & Site Improvements	\$ 572,017	\$ 334,000	\$ -		\$ 334,000	\$ 184,101	\$ -	\$ 149,899	\$ 69,899	\$ 80,000
	SUBTOTAL PUR. PROPERTY SER.	\$ 2,418,651	\$ 2,139,419	\$ -	\$ -	\$ 2,139,419	\$ 1,352,257	\$ 249,865	\$ 537,297	\$ 448,773	\$ 88,524

NEWTOWN BOARD OF EDUCATION

BUDGET SUMMARY REPORT

FOR THE MONTH ENDING - JANUARY 31, 2015

OBJECT CODE	EXPENSE CATEGORY	EXPENDED 2013 - 2014	YTD				YTD EXPENDED	ENCUMBER	BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE
			APPROVED BUDGET	TRANSFERS 2014 - 2015	CURRENT TRANSFERS	CURRENT BUDGET					
500	OTHER PURCHASED SERVICES										
	Contracted Services	\$ 363,526	\$ 427,574	\$ -	\$ -	\$ 427,574	\$ 273,461	\$ 86,935	\$ 67,178	\$ 64,000	\$ 3,178
	Transportation Services	\$ 3,714,217	\$ 3,891,158	\$ -	\$ -	\$ 3,891,158	\$ 2,051,566	\$ 1,547,357	\$ 292,235	\$ 281,437	\$ 10,798
	Insurance - Property & Liability	\$ 297,870	\$ 319,261	\$ 5,600	\$ -	\$ 324,861	\$ 255,273	\$ 69,535	\$ 53	\$ 1,077	\$ (1,024)
	Communications	\$ 120,492	\$ 118,143	\$ -	\$ -	\$ 118,143	\$ 77,517	\$ 28,241	\$ 12,385	\$ 11,000	\$ 1,385
	Printing Services	\$ 32,365	\$ 39,782	\$ -	\$ -	\$ 39,782	\$ 14,816	\$ 1,004	\$ 23,962	\$ 22,000	\$ 1,962
	Tuition - Out of District	\$ 2,074,030	\$ 2,177,958	\$ -	\$ -	\$ 2,177,958	\$ 1,777,469	\$ 1,267,330	\$ (866,841)	\$ (727,717)	\$ (139,124)
	Student Travel & Staff Mileage	\$ 206,963	\$ 223,771	\$ -	\$ -	\$ 223,771	\$ 107,665	\$ 56,570	\$ 59,536	\$ 57,000	\$ 2,536
	SUBTOTAL OTHER PURCHASED SE	\$ 6,809,463	\$ 7,197,647	\$ 5,600	\$ -	\$ 7,203,247	\$ 4,557,768	\$ 3,056,971	\$ (411,492)	\$ (291,203)	\$ (120,289)
600	SUPPLIES										
	Instructional & Library Supplies	\$ 906,748	\$ 911,614	\$ -	\$ -	\$ 911,614	\$ 614,469	\$ 68,936	\$ 228,209	\$ 203,000	\$ 25,209
	Software, Medical & Office Sup.	\$ 175,444	\$ 210,966	\$ -	\$ -	\$ 210,966	\$ 107,024	\$ 54,063	\$ 49,879	\$ 44,000	\$ 5,879
	Plant Supplies	\$ 351,501	\$ 375,100	\$ -	\$ -	\$ 375,100	\$ 276,400	\$ 25,252	\$ 73,448	\$ 69,000	\$ 4,448
	Electric	\$ 1,406,552	\$ 1,406,127	\$ 12,400	\$ -	\$ 1,418,527	\$ 723,813	\$ -	\$ 694,714	\$ 757,714	\$ (63,000)
	Propane & Natural Gas	\$ 319,537	\$ 338,737	\$ -	\$ -	\$ 338,737	\$ 120,771	\$ -	\$ 217,966	\$ 201,965	\$ 16,001
	Fuel Oil	\$ 662,339	\$ 528,038	\$ -	\$ -	\$ 528,038	\$ 309,769	\$ -	\$ 218,269	\$ 218,269	\$ (0)
	Fuel For Vehicles & Equip.	\$ 531,906	\$ 452,503	\$ -	\$ -	\$ 452,503	\$ 175,228	\$ -	\$ 277,275	\$ 257,138	\$ 20,137
	Textbooks	\$ 265,144	\$ 257,008	\$ -	\$ -	\$ 257,008	\$ 150,769	\$ 18,640	\$ 87,599	\$ 87,500	\$ 99
	SUBTOTAL SUPPLIES	\$ 4,619,171	\$ 4,480,093	\$ 12,400	\$ -	\$ 4,492,493	\$ 2,478,243	\$ 166,890	\$ 1,847,360	\$ 1,838,586	\$ 8,774

NEWTOWN BOARD OF EDUCATION

BUDGET SUMMARY REPORT

FOR THE MONTH ENDING - JANUARY 31, 2015

OBJECT CODE	EXPENSE CATEGORY	EXPENDED 2013 - 2014	YTD				YTD EXPENDED	ENCUMBER	BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE
			APPROVED BUDGET	TRANSFERS 2014 - 2015	CURRENT TRANSFERS	CURRENT BUDGET					
700	PROPERTY										
	Capital Improvements (Sewers)	\$ 124,177	\$ 124,177	\$ -	\$ 124,177	\$ 124,177	\$ -	\$ 0	\$ -	\$ 0	
	Technology Equipment	\$ 329,592	\$ 378,900	\$ -	\$ 378,900	\$ 257,649	\$ 4,097	\$ 117,155	\$ 117,155	\$ (0)	
	Other Equipment	\$ 98,778	\$ 31,658	\$ -	\$ 31,658	\$ 22,845	\$ -	\$ 8,813	\$ 8,803	\$ 10	
	SUBTOTAL PROPERTY	\$ 552,547	\$ 534,735	\$ -	\$ -	\$ 534,735	\$ 4,097	\$ 125,968	\$ 125,958	\$ 10	
800	MISCELLANEOUS										
	Memberships	\$ 71,445	\$ 75,356	\$ -	\$ 75,356	\$ 52,695	\$ 582	\$ 22,079	\$ 21,300	\$ 779	
	SUBTOTAL MISCELLANEOUS	\$ 71,445	\$ 75,356	\$ -	\$ -	\$ 52,695	\$ 582	\$ 22,079	\$ 21,300	\$ 779	
TOTAL LOCAL BUDGET		\$ 70,998,119	\$ 71,345,304	\$ -	\$ -	\$ 71,345,304	\$ 39,087,556	\$ 28,207,937	\$ 4,049,811	\$ 4,049,603	\$ 208

NEWTOWN BOARD OF EDUCATION
 BUDGET SUMMARY REPORT
 FOR THE MONTH ENDING - JANUARY 31, 2015

OBJECT CODE	EXPENSE CATEGORY	EXPENDED 2013 - 2014	YTD	APPROVED BUDGET	TRANSFERS 2014 - 2015	CURRENT TRANSFERS	CURRENT BUDGET	YTD EXPENDED	ENCUMBER	BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE
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<u>SCHOOL GENERATED FEES</u>	<u>2014-15 APPROVED BUDGET</u>	<u>RECEIVED</u>	<u>BALANCE</u>	<u>% RECEIVED</u>
<u>HIGH SCHOOL FEES</u>				
NURTURY PROGRAM	\$8,000	\$8,000.00	\$0.00	100.00%
PARKING PERMITS	\$20,000	\$20,000.00	\$0.00	100.00%
PAY FOR PARTICIPATION IN SPORTS	\$84,800	\$38,711.00	\$46,089.00	45.65%
	\$112,800	\$66,711.00	\$46,089.00	59.14%
<u>BUILDING RELATED FEES</u>				
ENERGY - ELECTRICITY	\$313	\$0.00	\$313.00	0.00%
HIGH SCHOOL POOL - OUTSIDE USAGE	\$500	\$0.00	\$500.00	0.00%
	\$813	\$0.00	\$813.00	0.00%
MISCELLANEOUS FEES	\$150	\$345.00	(\$195.00)	230.00%
TOTAL SCHOOL GENERATED FEES	\$113,763	\$67,056.00	\$46,707.00	58.94%

NEWTOWN BOARD OF EDUCATION

BUDGET SUMMARY REPORT

FOR THE MONTH ENDING - JANUARY 31, 2014

OFFSETTING REVENUE INCLUDED IN ANTICIPATED OBLIGATIONS

OBJECT	EXPENSE CATEGORY	BUDGETED	BUDGETED	RECEIVED	EXPECTED	BALANCE
100	SALARIES	\$ (105,874)	\$ (105,874)	\$ -	\$ (75,053)	\$ (30,821)
200	EMPLOYEE BENEFITS	\$ -	\$ -	\$ -	\$ -	\$ -
300	PROFESSIONAL SERVICES	\$ (69,991)	\$ (69,991)	\$ -	\$ (67,381)	\$ (2,610)
400	PURCHASED PROPERTY SERV.	\$ -	\$ -	\$ -	\$ -	\$ -
500	OTHER PURCHASED SERVICES	\$ (1,102,170)	\$ (1,102,170)	\$ -	\$ (1,098,529)	\$ (3,641)
600	SUPPLIES	\$ -	\$ -	\$ -	\$ -	\$ -
700	PROPERTY	\$ -	\$ -	\$ -	\$ -	\$ -
800	MISCELLANEOUS	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL GENERAL FUND BUDGET		\$ (1,278,035)	\$ -	\$ -	\$ (1,240,963)	\$ (37,072)
100	SALARIES					
	Administrative Salaries	\$ -	\$ -		\$ -	\$ -
	Teachers & Specialists Salaries	\$ (23,564)	\$ (23,564)		\$ (23,408)	\$ (156)
	Early Retirement	\$ -	\$ -		\$ -	\$ -
	Continuing Ed./Summer School	\$ -	\$ -		\$ -	\$ -
	Homebound & Tutors Salaries	\$ -	\$ -		\$ -	\$ -
	Certified Substitutes	\$ -	\$ -		\$ -	\$ -
	Coaching/Activities	\$ -	\$ -		\$ -	\$ -
	Staff & Program Development	\$ -	\$ -		\$ -	\$ -
	CERTIFIED SALARIES	\$ (23,564)	\$ (23,564)	\$ -	\$ (23,408)	\$ (156)
	Supervisors/Technology Salaries	\$ -	\$ -		\$ -	\$ -
	Clerical & Secretarial salaries	\$ -	\$ -		\$ -	\$ -
	Educational Assistants	\$ (11,353)	\$ (11,353)		\$ (8,464)	\$ (2,889)
	Nurses & Medical advisors	\$ (20,301)	\$ (20,301)		\$ (14,928)	\$ (5,373)
	Custodial & Maint Salaries	\$ -	\$ -		\$ -	\$ -
	Non Certified Salary Adjustment	\$ -	\$ -		\$ -	\$ -
	Career/Job salaries	\$ -	\$ -		\$ -	\$ -
	Special Education Svcs Salaries	\$ (50,656)	\$ (50,656)		\$ (28,253)	\$ (22,403)
	Attendance & Security Salaries	\$ -	\$ -		\$ -	\$ -
	Extra Work - Non-Cert	\$ -	\$ -		\$ -	\$ -
	Custodial & Maint. Overtime	\$ -	\$ -		\$ -	\$ -
	Civic activities/Park & Rec	\$ -	\$ -		\$ -	\$ -
	NON-CERTIFIED SALARIES	\$ (82,310)	\$ (82,310)	\$ -	\$ (51,645)	\$ (30,665)
	SUBTOTAL SALARIES	\$ (105,874)	\$ (105,874)	\$ -	\$ (75,053)	\$ (30,821)

200	EMPLOYEE BENEFITS									
	SUBTOTAL EMPLOYEE BENEFITS	\$	-	\$	-	\$	-	\$	-	\$
300	PROFESSIONAL SERVICES									
	Professional Services	\$	(69,991)			\$	(69,991)	\$	(67,381)	\$
	Professional Educational Ser.	\$	-			\$	-			\$
	SUBTOTAL PROFESSIONAL SVCS	\$	(69,991)	\$	-	\$	(69,991)	\$	-	\$
400	PURCHASED PROPERTY SVCS									
	SUBTOTAL PUR. PROPERTY SER.	\$	-	\$	-	\$	-	\$	-	\$
500	OTHER PURCHASED SERVICES									
	Contracted Services	\$	(1,596)			\$	(1,596)	\$	-	\$
	Transportation Services	\$	(277,990)			\$	(277,990)	\$	(263,741)	\$
	Insurance - Property & Liability	\$	-			\$	-			\$
	Communications	\$	-			\$	-			\$
	Printing Services	\$	-			\$	-			\$
	Tuition - Out of District	\$	(822,584)			\$	(822,584)	\$	(834,788)	\$
	Student Travel & Staff Mileage	\$	-			\$	-			\$
	SUBTOTAL OTHER PURCHASED SER.	\$	(1,102,170)	\$	-	\$	(1,102,170)	\$	-	\$
600	SUPPLIES									
	SUBTOTAL SUPPLIES	\$	-	\$	-	\$	-	\$	-	\$
700	PROPERTY									
	SUBTOTAL PROPERTY	\$	-	\$	-	\$	-	\$	-	\$
800	MISCELLANEOUS									
	Memberships					\$	-			\$
	SUBTOTAL MISCELLANEOUS	\$	-	\$	-	\$	-	\$	-	\$
	TOTAL LOCAL BUDGET	\$	(1,278,035)	\$	-	\$	(1,278,035)	\$	-	\$

Excess Cost and Agency placement Grants were budgeted at 75%. The estimated grant is calculated at 78%.

**NEWTOWN BOARD OF EDUCATION
MONTHLY FINANCIAL REPORT
FEBRUARY 28, 2015**

SUMMARY

The eighth financial report of the 2014-15 fiscal year to date is attached. In the month of February, the Board of Education spent approximately \$5.0M; \$3.5M on salaries and benefits, and \$1.5M for all other objects.

The 'YTD Expended' now includes the first installment of the excess cost and agency placement grant at \$1,060,212. A side by side comparison of the January to February reports, not knowing this, would suggest a lower monthly spend.

The "Anticipated Obligations" reflect the best current estimate for expenditures beyond active encumbrance. The entries included here represent the estimated amounts for the offsetting receipts related to the final excess cost and agency placement grants.

All the main object accounts remain in a positive balance position for this month. (The prior exception of the Out of District Tuition is now positive due to actual grant receipt).

A portion of the expected shortages will be covered by various naturally occurring balances as detailed below, while the rest will need to be covered by targeted spending restrictions such as in the supply accounts and holding on building and site improvement projects.

This budget is extremely lean and needs to be carefully monitored. Forecasting anticipated obligations will be ongoing from now on and will modify the balances required to end the fiscal year within the allotted budget.

EXPENSE CATEGORY CONDITIONS

100 SALARIES

The total salary budget is expected to be adequate to continue all the planned services for the balance of the year with a projected balance in certified salaries from teacher salaries due to vacancies and ongoing movement and substitutes which appears favorable in comparison to prior years. A surplus in non-certified is coming from the custodial salary account, the nurses account and tentatively from Special Education services salaries.

200 EMPLOYEE BENEFITS

Current estimates are on track with no change.

300 PROFESSIONAL SERVICES

Professional Services which include legal services (special education & regular), psychological and medical evaluations, and speech & hearing services are all expected to exceed budget by \$216,000, this amount includes estimates to the end of the year.

400 PURCHASED PROPERTY SERVICES

This group of accounts provides services necessary to keep the buildings running, along with classrooms repairs and rentals. We are running well within all these budget lines at this time. We have reduced the expected hold on some of the building and site improvement projects due to change in condition.

500 OTHER PURCHASED SERVICES

Transportation will provide an increased positive balance this month of approximately \$17,000. The Tuition – Out of District account is currently expected to be in the red and will continue to be underfunded after taking the final excess cost installment into account. Additional tuitions and mediated settlements are responsible for these increased costs. The expected to the end of the year look to be \$191,000 in excess of budget.

600 SUPPLIES

This group of accounts includes the electricity, gas, and fuel along with supplies, materials and textbooks. Electricity estimated to be short by \$43,000 is an improvement over the prior estimate. Natural gas currently is projecting an improved balance of \$18,000, and fuel oil purchases will be at budget. The fuel for vehicles is still projecting a balance of approximately \$20,000. All other supply accounts will be controlled to reserve funding for other budgetary overages.

700 PROPERTY

Current estimates continue to be on track with no change.

800 MISCELLANEOUS

Current estimates continue to be on track with no change.

REVENUE

No revenues were received during the month of February.

OFFSETTING REVENUE

The second budgeted column has been changed to 'anticipated' to reflect the current estimate on the Excess Cost and Agency Placement Grants.

This report has been updated to the first installment of the grant that has been received, \$1,060,212. The balance will be \$218,223 at 78%. These three numbers are now reflected in the Anticipated, Received and Expected columns on this schedule.

The State has indicated that statewide, districts' December filing are lower than expected. While the capped percentage is currently at 14 percent, they anticipate the percentage to increase to approximately 20 to 22 percent. If this happens, our May payment will be adjusted to stay within the State appropriation. We have prepared this report using the conservative number because we believe they are more realistic. If the current holds it means our grant could be approximately \$136,000 greater or somewhere in between.

The budget will continue to be carefully monitored as it is very tight and any subsequent issues or opportunities will be presented as necessary.

Ron Bienkowski
Director of Business
March 11, 2015

TERMS AND DEFINITIONS

The Newtown Board of Education's Monthly Financial Report provides summary financial information in the following areas:

- Object Code – a service or commodity obtained as the result of a specific expenditure defined by eight categories: Salaries, Employee Benefits, Professional Services, Purchased Property Services, Other Purchased Services, Supplies, Property, and Miscellaneous.
- Expense Category – further defines the type of expense by Object Code
- Expended 2013-14 – actual (audited) expenditures of the prior fiscal year (for comparison purposes)
- Approved Budget – indicates the town approved financial plan used by the school district to achieve its goals and objectives.
- YTD Transfers - identified specific cross object codes requiring adjustments to provide adequate funding for the fiscal period. This includes all transfers made to date.
- Current Transfers – identifies the recommended cross object codes for current month action. (No current transfers indicated)
- Current Budget – adjusts the Approved Budget calculating adjustments (+ or -) from transfers to the identified object codes.
- Year-To-Date Expended – indicates the actual amount of cumulative expenditures processed by the school district through the month-end date indicated on the monthly budget summary report.
- Encumbered – indicates approved financial obligations of the school district as a result of employee salary contracts, purchasing agreements, purchase orders, or other identified obligations not processed for payment by the date indicated on the monthly budget summary report.
- Balance – calculates object code account balances, subtracting expenditures and encumbrances from the current budget amount, indicating unobligated balances or shortages.
- Anticipated Obligation – is a column which provides a method to forecast expense category fund balances that have not been approved via an encumbrance, but are anticipated to be expended or remain with an account balance to maintain the overall

budget funding level. Receivable revenue (i.e., grants) are now included in this column which has the effect of netting the expected expenditure.

- Projected Balance – calculates the object code balances subtracting the Anticipated Obligations. These balances will move up and down as information is known and or decisions are anticipated or made about current and projected needs of the district.

The monthly budget summary report also provides financial information on the State of Connecticut grant reimbursement programs (Excess Cost and Agency Placement Grants and Magnet Grant Transportation). These reimbursement grants/programs are used to supplement local school district budget programs as follows:

Excess Cost Grant – this State of Connecticut reimbursement grant is used to support local school districts for education costs of identified special education students whose annual education costs exceed local prior year per pupil expenditure by 4 ½. Students placed by the Department of Child and Family services (DCF) are reimbursed after the school district has meet the prior year's per pupil expenditure. School districts report these costs annually in December and March of each fiscal year. State of Connecticut grant calculations are determined by reimbursing eligible costs (60%-100%) based on the SDE grant allocation and all other town submittals. Current year receipts results from the state reporting done in December. We receive notice of what we are eligible for in early April.

Magnet Transportation Grant – provides reimbursement of \$1,300 for local students attending approved Magnet school programs. The budgeted grant is \$62,400 for this year while the expected receipt is now \$67,600.

The last portion of the monthly budget summary reports school generated revenue fees that are anticipated revenue to the Town of Newtown, Fees include:

- High school fees for three identified programs with the highest amount of fees anticipated from the high school sports participation fees.
- Building related fees for the use of the high school pool facility, and
- Miscellaneous fees.

NEWTOWN BOARD OF EDUCATION

BUDGET SUMMARY REPORT

FOR THE MONTH ENDING - FEBRUARY 28, 2015

OBJECT CODE	EXPENSE CATEGORY	EXPENDED 2013 - 2014	YTD				YTD EXPENDED	ENCUMBER	BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE
			APPROVED BUDGET	TRANSFERS 2014 - 2015	CURRENT TRANSFERS	CURRENT BUDGET					
GENERAL FUND BUDGET											
100	SALARIES	\$ 45,029,126	\$ 44,999,627	\$ -	\$ -	\$ 44,999,627	\$ 25,113,626	\$ 18,810,350	\$ 1,075,652	\$ 805,847	\$ 269,805
200	EMPLOYEE BENEFITS	\$ 10,633,809	\$ 11,169,344	\$ (18,000)	\$ -	\$ 11,151,344	\$ 8,146,469	\$ 2,322,545	\$ 682,330	\$ 658,928	\$ 23,402
300	PROFESSIONAL SERVICES	\$ 863,909	\$ 749,083	\$ -	\$ -	\$ 749,083	\$ 562,637	\$ 184,255	\$ 2,191	\$ 212,519	\$ (210,328)
400	PURCHASED PROPERTY SERV.	\$ 2,418,651	\$ 2,139,419	\$ -	\$ -	\$ 2,139,419	\$ 1,463,089	\$ 236,165	\$ 440,165	\$ 389,282	\$ 50,883
500	OTHER PURCHASED SERVICES	\$ 6,809,463	\$ 7,197,647	\$ 5,600	\$ -	\$ 7,203,247	\$ 4,420,562	\$ 2,427,654	\$ 355,031	\$ 518,353	\$ (163,322)
600	SUPPLIES	\$ 4,619,171	\$ 4,480,093	\$ 12,400	\$ -	\$ 4,492,493	\$ 2,864,197	\$ 151,769	\$ 1,476,527	\$ 1,445,598	\$ 30,929
700	PROPERTY	\$ 552,547	\$ 534,735	\$ -	\$ -	\$ 534,735	\$ 406,158	\$ 2,609	\$ 125,968	\$ 125,958	\$ 10
800	MISCELLANEOUS	\$ 71,445	\$ 75,356	\$ -	\$ -	\$ 75,356	\$ 53,257	\$ 1,699	\$ 20,400	\$ 12,627	\$ 7,773
TOTAL GENERAL FUND BUDGET		\$ 70,998,119	\$ 71,345,304	\$ -	\$ -	\$ 71,345,304	\$ 43,029,994	\$ 24,137,046	\$ 4,178,264	\$ 4,169,112	\$ 9,152
900	TRANSFER NON-LAPSING	\$ 47,185									
GRAND TOTAL		\$ 71,045,304	\$ 71,345,304	\$ -	\$ -	\$ 71,345,304	\$ 43,029,994	\$ 24,137,046	\$ 4,178,264	\$ 4,169,112	\$ 9,152

NEWTOWN BOARD OF EDUCATION

BUDGET SUMMARY REPORT

FOR THE MONTH ENDING - FEBRUARY 28, 2015

OBJECT CODE	EXPENSE CATEGORY	EXPENDED 2013 - 2014	YTD				YTD EXPENDED	ENCUMBER	BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE
			APPROVED BUDGET	TRANSFERS 2014 - 2015	CURRENT TRANSFERS	CURRENT BUDGET					
100	SALARIES										
	Administrative Salaries	\$ 3,013,832	\$ 2,969,510	\$ 11,950		\$ 2,981,460	\$ 1,917,120	\$ 1,061,198	\$ 3,142	\$ 3,737	\$ (595)
	Teachers & Specialists Salaries	\$ 30,557,381	\$ 30,434,118	\$ (88,828)		\$ 30,345,290	\$ 16,328,889	\$ 13,857,841	\$ 158,560	\$ 51,446	\$ 107,114
	Early Retirement	\$ 16,000	\$ 32,000	\$ -		\$ 32,000	\$ 32,000	\$ -	\$ -	\$ -	\$ -
	Continuing Ed./Summer School	\$ 85,584	\$ 89,175	\$ 763		\$ 89,938	\$ 74,466	\$ 15,362	\$ 110	\$ -	\$ 110
	Homebound & Tutors Salaries	\$ 388,172	\$ 243,875	\$ 1,405		\$ 245,280	\$ 170,450	\$ 69,657	\$ 5,174	\$ 15,820	\$ (10,646)
	Certified Substitutes	\$ 599,679	\$ 641,325	\$ -		\$ 641,325	\$ 269,498	\$ 96,008	\$ 275,820	\$ 209,686	\$ 66,134
	Coaching/Activities	\$ 524,130	\$ 529,749	\$ -		\$ 529,749	\$ 270,502	\$ 2,387	\$ 256,860	\$ 256,000	\$ 860
	Staff & Program Development	\$ 172,357	\$ 199,768	\$ -		\$ 199,768	\$ 91,313	\$ 54,176	\$ 54,280	\$ 54,280	\$ (1)
	CERTIFIED SALARIES	\$ 35,357,135	\$ 35,139,520	\$ (74,710)	\$ -	\$ 35,064,810	\$ 19,154,239	\$ 15,156,627	\$ 753,944	\$ 590,969	\$ 162,975
	Supervisors/Technology Salaries	\$ 628,445	\$ 634,244	\$ 10,632		\$ 644,876	\$ 404,707	\$ 222,991	\$ 17,177	\$ 17,176	\$ 1
	Clerical & Secretarial salaries	\$ 1,961,645	\$ 2,001,381	\$ 9,090		\$ 2,010,471	\$ 1,240,275	\$ 754,586	\$ 15,611	\$ 10,558	\$ 5,053
	Educational Assistants	\$ 2,007,432	\$ 1,957,487	\$ 136,710		\$ 2,094,197	\$ 1,208,256	\$ 894,579	\$ (8,638)	\$ 2,995	\$ (11,633)
	Nurses & Medical advisors	\$ 647,415	\$ 658,255	\$ -		\$ 658,255	\$ 357,258	\$ 249,962	\$ 51,035	\$ 31,846	\$ 19,189
	Custodial & Maint Salaries	\$ 2,807,655	\$ 2,857,565	\$ (3,753)		\$ 2,853,812	\$ 1,789,200	\$ 1,019,020	\$ 45,592	\$ 2,839	\$ 42,753
	Non Certified Salary Adjustment	\$ -	\$ 66,716	\$ (30,670)		\$ 36,046	\$ -	\$ -	\$ 36,046	\$ 36,046	\$ -
	Career/Job salaries	\$ 112,160	\$ 222,898	\$ (22,342)		\$ 200,556	\$ 124,519	\$ 73,079	\$ 2,958	\$ 2,598	\$ 360
	Special Education Svcs Salaries	\$ 727,151	\$ 928,549	\$ (25,150)		\$ 903,399	\$ 488,273	\$ 361,111	\$ 54,015	\$ 7,304	\$ 46,711
	Attendance & Security Salaries	\$ 381,784	\$ 209,824	\$ 193		\$ 210,017	\$ 125,137	\$ 76,289	\$ 8,590	\$ 7,200	\$ 1,390
	Extra Work - Non-Cert	\$ 76,137	\$ 69,825	\$ -		\$ 69,825	\$ 56,765	\$ 2,107	\$ 10,954	\$ 9,316	\$ 1,638
	Custodial & Maint. Overtime	\$ 280,772	\$ 210,363	\$ -		\$ 210,363	\$ 142,450	\$ -	\$ 67,913	\$ 67,000	\$ 913
	Civic activities/Park & Rec	\$ 41,394	\$ 43,000	\$ -		\$ 43,000	\$ 22,545	\$ -	\$ 20,455	\$ 20,000	\$ 455
	NON-CERTIFIED SALARIES	\$ 9,671,991	\$ 9,860,107	\$ 74,710	\$ -	\$ 9,934,817	\$ 5,959,387	\$ 3,653,722	\$ 321,708	\$ 214,878	\$ 106,830
	SUBTOTAL SALARIES	\$ 45,029,126	\$ 44,999,627	\$ -	\$ -	\$ 44,999,627	\$ 25,113,626	\$ 18,810,350	\$ 1,075,652	\$ 805,847	\$ 269,805

NEWTOWN BOARD OF EDUCATION

BUDGET SUMMARY REPORT

FOR THE MONTH ENDING - FEBRUARY 28, 2015

OBJECT CODE	EXPENSE CATEGORY	EXPENDED 2013 - 2014	YTD				YTD EXPENDED	ENCUMBER	BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE
			APPROVED BUDGET	TRANSFERS 2014 - 2015	CURRENT TRANSFERS	CURRENT BUDGET					
200	EMPLOYEE BENEFITS										
	Medical & Dental Expenses	\$ 8,206,890	\$ 8,736,119	\$ (18,000)		\$ 8,718,119	\$ 2,201,584	\$ 28,715	\$ 27,593	\$ 1,122	
	Life Insurance	\$ 87,200	\$ 87,337	\$ -		\$ 87,337	\$ -	\$ 31,207	\$ 28,407	\$ 2,800	
	FICA & Medicare	\$ 1,357,437	\$ 1,335,674	\$ -		\$ 1,335,674	\$ -	\$ 566,634	\$ 565,912	\$ 722	
	Pensions	\$ 458,311	\$ 441,667	\$ -		\$ 441,667	\$ 6,480	\$ 705	\$ 600	\$ 105	
	Unemployment & Employee Assist.	\$ 61,034	\$ 83,560	\$ -		\$ 83,560	\$ -	\$ 49,764	\$ 36,416	\$ 13,348	
	Workers Compensation	\$ 462,937	\$ 484,987	\$ -		\$ 484,987	\$ 114,482	\$ 5,305	\$ -	\$ 5,305	
	SUBTOTAL EMPLOYEE BENEFITS	\$ 10,633,809	\$ 11,169,344	\$ (18,000)	\$ -	\$ 11,151,344	\$ 2,322,545	\$ 682,330	\$ 658,928	\$ 23,402	
300	PROFESSIONAL SERVICES										
	Professional Services	\$ 660,280	\$ 540,851	\$ -		\$ 540,851	\$ 155,475	\$ (88,626)	\$ 127,519	\$ (216,145)	
	Professional Educational Ser.	\$ 203,629	\$ 208,232	\$ -		\$ 208,232	\$ 28,780	\$ 90,817	\$ 85,000	\$ 5,817	
	SUBTOTAL PROFESSIONAL SVCS	\$ 863,909	\$ 749,083	\$ -	\$ -	\$ 749,083	\$ 184,255	\$ 2,191	\$ 212,519	\$ (210,328)	
400	PURCHASED PROPERTY SVCS										
	Buildings & Grounds Services	\$ 653,698	\$ 651,600	\$ -		\$ 651,600	\$ 130,021	\$ 42,523	\$ 41,383	\$ 1,140	
	Utility Services - Water & Sewer	\$ 113,321	\$ 117,000	\$ -		\$ 117,000	\$ -	\$ 53,646	\$ 53,400	\$ 246	
	Building, Site & Emergency Repairs	\$ 503,610	\$ 460,850	\$ -		\$ 460,850	\$ -	\$ 108,698	\$ 108,200	\$ 498	
	Equipment Repairs	\$ 275,163	\$ 270,433	\$ -		\$ 270,433	\$ 44,480	\$ 63,151	\$ 56,400	\$ 6,751	
	Rentals - Building & Equipment	\$ 300,843	\$ 305,536	\$ -		\$ 305,536	\$ 61,664	\$ 39,248	\$ 37,000	\$ 2,248	
	Building & Site Improvements	\$ 572,017	\$ 334,000	\$ -		\$ 334,000	\$ -	\$ 132,899	\$ 92,899	\$ 40,000	
	SUBTOTAL PUR. PROPERTY SER.	\$ 2,418,651	\$ 2,139,419	\$ -	\$ -	\$ 2,139,419	\$ 236,165	\$ 440,165	\$ 389,282	\$ 50,883	

NEWTOWN BOARD OF EDUCATION

BUDGET SUMMARY REPORT

FOR THE MONTH ENDING - FEBRUARY 28, 2015

OBJECT CODE	EXPENSE CATEGORY	EXPENDED 2013 - 2014	YTD				YTD EXPENDED	ENCUMBER	BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE
			APPROVED BUDGET	TRANSFERS 2014 - 2015	CURRENT TRANSFERS	CURRENT BUDGET					
500	OTHER PURCHASED SERVICES										
	Contracted Services	\$ 363,526	\$ 427,574	\$ -	\$ 427,574	\$ 291,036	\$ 79,243	\$ 57,295	\$ 54,000	\$ 3,295	
	Transportation Services	\$ 3,714,217	\$ 3,891,158	\$ -	\$ 3,891,158	\$ 2,221,021	\$ 1,237,885	\$ 432,252	\$ 414,892	\$ 17,360	
	Insurance - Property & Liability	\$ 297,870	\$ 319,261	\$ 5,600	\$ 324,861	\$ 255,273	\$ 69,535	\$ 53	\$ 1,077	\$ (1,024)	
	Communications	\$ 120,492	\$ 118,143	\$ -	\$ 118,143	\$ 82,670	\$ 25,109	\$ 10,364	\$ 7,000	\$ 3,364	
	Printing Services	\$ 32,365	\$ 39,782	\$ -	\$ 39,782	\$ 17,522	\$ 5,246	\$ 17,014	\$ 15,000	\$ 2,014	
	Tuition - Out of District	\$ 2,074,030	\$ 2,177,958	\$ -	\$ 2,177,958	\$ 1,433,916	\$ 963,558	\$ (219,516)	\$ (27,616)	\$ (191,900)	
	Student Travel & Staff Mileage	\$ 206,963	\$ 223,771	\$ -	\$ 223,771	\$ 119,124	\$ 47,078	\$ 57,569	\$ 54,000	\$ 3,569	
	SUBTOTAL OTHER PURCHASED SE	\$ 6,809,463	\$ 7,197,647	\$ 5,600	\$ -	\$ 7,203,247	\$ 4,420,562	\$ 2,427,654	\$ 355,031	\$ 518,353	\$ (163,322)
600	SUPPLIES										
	Instructional & Library Supplies	\$ 906,748	\$ 911,614	\$ -	\$ 911,614	\$ 656,676	\$ 57,655	\$ 197,283	\$ 172,000	\$ 25,283	
	Software, Medical & Office Sup.	\$ 175,444	\$ 210,966	\$ -	\$ 210,966	\$ 109,598	\$ 58,173	\$ 43,195	\$ 37,300	\$ 5,895	
	Plant Supplies	\$ 351,501	\$ 375,100	\$ -	\$ 375,100	\$ 307,144	\$ 22,840	\$ 45,116	\$ 40,635	\$ 4,481	
	Electric	\$ 1,406,552	\$ 1,406,127	\$ 12,400	\$ 1,418,527	\$ 836,652	\$ -	\$ 581,875	\$ 625,595	\$ (43,720)	
	Propane & Natural Gas	\$ 319,537	\$ 338,737	\$ -	\$ 338,737	\$ 171,988	\$ -	\$ 166,749	\$ 148,108	\$ 18,641	
	Fuel Oil	\$ 662,339	\$ 528,038	\$ -	\$ 528,038	\$ 450,716	\$ -	\$ 77,322	\$ 77,322	\$ (0)	
	Fuel For Vehicles & Equip.	\$ 531,906	\$ 452,503	\$ -	\$ 452,503	\$ 175,228	\$ -	\$ 277,275	\$ 257,138	\$ 20,137	
	Textbooks	\$ 265,144	\$ 257,008	\$ -	\$ 257,008	\$ 156,195	\$ 13,101	\$ 87,713	\$ 87,500	\$ 213	
	SUBTOTAL SUPPLIES	\$ 4,619,171	\$ 4,480,093	\$ 12,400	\$ -	\$ 4,492,493	\$ 2,864,197	\$ 151,769	\$ 1,476,527	\$ 1,445,598	\$ 30,929

NEWTOWN BOARD OF EDUCATION

BUDGET SUMMARY REPORT

FOR THE MONTH ENDING - FEBRUARY 28, 2015

OBJECT CODE	EXPENSE CATEGORY	EXPENDED 2013 - 2014	YTD				YTD EXPENDED	ENCUMBER	BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE
			APPROVED BUDGET	TRANSFERS 2014 - 2015	CURRENT TRANSFERS	CURRENT BUDGET					
700	PROPERTY										
	Capital Improvements (Sewers)	\$ 124,177	\$ 124,177	\$ -	\$ 124,177	\$ 124,177	\$ -	\$ 0	\$ -	\$ 0	
	Technology Equipment	\$ 329,592	\$ 378,900	\$ -	\$ 378,900	\$ 259,136	\$ 2,609	\$ 117,155	\$ 117,155	\$ (0)	
	Other Equipment	\$ 98,778	\$ 31,658	\$ -	\$ 31,658	\$ 22,845	\$ -	\$ 8,813	\$ 8,803	\$ 10	
	SUBTOTAL PROPERTY	\$ 552,547	\$ 534,735	\$ -	\$ 534,735	\$ 406,158	\$ 2,609	\$ 125,968	\$ 125,958	\$ 10	
800	MISCELLANEOUS										
	Memberships	\$ 71,445	\$ 75,356	\$ -	\$ 75,356	\$ 53,257	\$ 1,699	\$ 20,400	\$ 12,627	\$ 7,773	
	SUBTOTAL MISCELLANEOUS	\$ 71,445	\$ 75,356	\$ -	\$ 75,356	\$ 53,257	\$ 1,699	\$ 20,400	\$ 12,627	\$ 7,773	
	TOTAL LOCAL BUDGET	\$ 70,998,119	\$ 71,345,304	\$ -	\$ 71,345,304	\$ 43,029,994	\$ 24,137,046	\$ 4,178,264	\$ 4,169,112	\$ 9,152	

NEWTOWN BOARD OF EDUCATION

BUDGET SUMMARY REPORT

FOR THE MONTH ENDING - FEBRUARY 28, 2015

OBJECT CODE	EXPENSE CATEGORY	EXPENDED 2013 - 2014	YTD				YTD EXPENDED	ENCUMBER	BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE
			APPROVED BUDGET	TRANSFERS 2014 - 2015	CURRENT TRANSFERS	CURRENT BUDGET					

	2014-15 APPROVED BUDGET	RECEIVED	BALANCE	% RECEIVED
<u>SCHOOL GENERATED FEES</u>				
HIGH SCHOOL FEES				
NURTURY PROGRAM	\$8,000	\$8,000.00	\$0.00	100.00%
PARKING PERMITS	\$20,000	\$20,000.00	\$0.00	100.00%
PAY FOR PARTICIPATION IN SPORTS	\$84,800	\$38,711.00	\$46,089.00	45.65%
	\$112,800	\$66,711.00	\$46,089.00	59.14%
<u>BUILDING RELATED FEES</u>				
ENERGY - ELECTRICITY	\$313	\$0.00	\$313.00	0.00%
HIGH SCHOOL POOL - OUTSIDE USAGE	\$500	\$0.00	\$500.00	0.00%
	\$813	\$0.00	\$813.00	0.00%
MISCELLANEOUS FEES	\$150	\$345.00	(\$195.00)	230.00%
TOTAL SCHOOL GENERATED FEES	\$113,763	\$67,056.00	\$46,707.00	58.94%

NEWTOWN BOARD OF EDUCATION

BUDGET SUMMARY REPORT

FOR THE MONTH ENDING - FEBRUARY 28, 2015

OFFSETTING REVENUE INCLUDED IN ANTICIPATED OBLIGATIONS

OBJECT	EXPENSE CATEGORY	BUDGETED	ANTICIPATED	RECEIVED	EXPECTED	BALANCE
100	SALARIES	\$ (105,874)	\$ (97,589)	\$ (80,931)	\$ (16,658)	\$ -
200	EMPLOYEE BENEFITS	\$ -	\$ -	\$ -	\$ -	\$ -
300	PROFESSIONAL SERVICES	\$ (69,991)	\$ (73,092)	\$ (60,616)	\$ (12,476)	\$ -
400	PURCHASED PROPERTY SERV.	\$ -	\$ -	\$ -	\$ -	\$ -
500	OTHER PURCHASED SERVICES	\$ (1,102,170)	\$ (1,107,754)	\$ (918,665)	\$ (189,089)	\$ -
600	SUPPLIES	\$ -	\$ -	\$ -	\$ -	\$ -
700	PROPERTY	\$ -	\$ -	\$ -	\$ -	\$ -
800	MISCELLANEOUS	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL GENERAL FUND BUDGET		\$ (1,278,035)	\$ -	\$ -	\$ (1,060,212)	\$ (218,223)
100	SALARIES					
	Administrative Salaries	\$ -	\$ -	\$ -	\$ -	\$ -
	Teachers & Specialists Salaries	\$ (23,564)	\$ (22,426)	\$ (18,598)	\$ (3,828)	\$ -
	Early Retirement	\$ -	\$ -	\$ -	\$ -	\$ -
	Continuing Ed./Summer School	\$ -	\$ -	\$ -	\$ -	\$ -
	Homebound & Tutors Salaries	\$ -	\$ -	\$ -	\$ -	\$ -
	Certified Substitutes	\$ -	\$ -	\$ -	\$ -	\$ -
	Coaching/Activities	\$ -	\$ -	\$ -	\$ -	\$ -
	Staff & Program Development	\$ -	\$ -	\$ -	\$ -	\$ -
	CERTIFIED SALARIES	\$ (23,564)	\$ (22,426)	\$ (18,598)	\$ (3,828)	\$ -
	Supervisors/Technology Salaries	\$ -	\$ -	\$ -	\$ -	\$ -
	Clerical & Secretarial salaries	\$ -	\$ -	\$ -	\$ -	\$ -
	Educational Assistants	\$ (11,353)	\$ (3,793)	\$ (3,145)	\$ (648)	\$ -
	Nurses & Medical advisors	\$ (20,301)	\$ (21,297)	\$ (17,663)	\$ (3,634)	\$ -
	Custodial & Maint Salaries	\$ -	\$ -	\$ -	\$ -	\$ -
	Non Certified Salary Adjustment	\$ -	\$ -	\$ -	\$ -	\$ -
	Career/Job salaries	\$ -	\$ -	\$ -	\$ -	\$ -
	Special Education Svcs Salaries	\$ (50,656)	\$ (50,073)	\$ (41,525)	\$ (8,548)	\$ -
	Attendance & Security Salaries	\$ -	\$ -	\$ -	\$ -	\$ -
	Extra Work - Non-Cert	\$ -	\$ -	\$ -	\$ -	\$ -
	Custodial & Maint. Overtime	\$ -	\$ -	\$ -	\$ -	\$ -
	Civic activities/Park & Rec	\$ -	\$ -	\$ -	\$ -	\$ -
	NON-CERTIFIED SALARIES	\$ (82,310)	\$ (75,163)	\$ (62,333)	\$ (12,830)	\$ -
	SUBTOTAL SALARIES	\$ (105,874)	\$ (97,589)	\$ (80,931)	\$ (16,658)	\$ -

200	EMPLOYEE BENEFITS									
	SUBTOTAL EMPLOYEE BENEFITS	\$	-	\$	-	\$	-	\$	-	\$
300	PROFESSIONAL SERVICES									
	Professional Services	\$	(69,991)			\$	(73,092)	\$	(60,616)	\$
	Professional Educational Ser.	\$	-			\$	-			\$
	SUBTOTAL PROFESSIONAL SVCS	\$	(69,991)	\$	-	\$	(73,092)	\$	(60,616)	\$
400	PURCHASED PROPERTY SVCS									
	SUBTOTAL PUR. PROPERTY SER.	\$	-	\$	-	\$	-	\$	-	\$
500	OTHER PURCHASED SERVICES									
	Contracted Services	\$	(1,596)			\$	-	\$	-	\$
	Transportation Services	\$	(277,990)			\$	(268,155)	\$	(222,382)	\$
	Insurance - Property & Liability	\$	-			\$	-			\$
	Communications	\$	-			\$	-			\$
	Printing Services	\$	-			\$	-			\$
	Tuition - Out of District	\$	(822,584)			\$	(839,599)	\$	(696,283)	\$
	Student Travel & Staff Mileage	\$	-			\$	-			\$
	SUBTOTAL OTHER PURCHASED SER.	\$	(1,102,170)	\$	-	\$	(1,107,754)	\$	(918,665)	\$
600	SUPPLIES									
	SUBTOTAL SUPPLIES	\$	-	\$	-	\$	-	\$	-	\$
700	PROPERTY									
	SUBTOTAL PROPERTY	\$	-	\$	-	\$	-	\$	-	\$
800	MISCELLANEOUS									
	Memberships					\$	-			\$
	SUBTOTAL MISCELLANEOUS	\$	-	\$	-	\$	-	\$	-	\$
	TOTAL LOCAL BUDGET	\$	(1,278,035)	\$	-	\$	(1,278,435)	\$	(1,060,212)	\$

Excess Cost and Agency placement Grants were budgeted at 75%. The estimated grant is calculated at 78%.

Date: August 18, 2014

To: Dr. Joseph V. Erardi, Jr.

From: Dawn M Ryan

Re: **Proposal for Childcare/Preschool for Newtown Board of Education and Staff**

Recognizing that a child's story begins at home I believe there should be a smooth transition into the childcare/preschool setting. I also support the fact that the parents or guardians are the primary influence in their child's life, so communication and cooperation between parents and their childcare/preschool are an essential part of making early childhood education a success. By offering such a program and benefit to the Newtown Board of Education (NBOE) it will strongly assist the school system in retaining and attracting the best and brightest staff. It will also create a sound and sustained business bringing in revenue for the district. The goal is to implement this program and revenue generator for the NBOE.

Newtown's childcare/preschool center will promote physical, social, emotional, and intellectual growth of children. The center will be productive for both the staff (child care/pre-school) and the NBOE (revenue). It will provide a cost effective service to new and veteran staff in district and will relieve the everyday worries and challenges of childcare/preschool. Parents will know that their children are housed in close proximity to their workplace. It will offer the NBOE a financial benefit that will provide consistent revenue every year. This will be beneficial venture that both staff and the NBOE will agree on.

There are many aspects to consider when starting such a creative and unique business venture.

The center must:

- Have a convenient and safe location (while following Newtown's Rules for safety and be housed in an effectively located space)
- Follow the State of Connecticut Guidelines for Childcare and Preschool (you are able to house both facilities underneath the umbrella of the BOE)
- Embrace each schools schedule (staff meetings, extra help, etc.)
- Place the child in a setting to fit their everyday needs (Classrooms must have sinks and access to a bathroom(s))
- Have a policy that is conducive for all
- Establish a safe and encouraging routine for all
- Employ a part-time staff and myself as the administrator of the program
- Establish a lease/rent agreement for center(s)
- Follow Newtown's School Calendar for Board of Education and Staff
- Have a non-refundable registration fee used to purchase any necessary durable and non-durable supplies to get the facility up and running
- Provide Community Service hours for students and interested in going into Early Education

The Newtown BOE and Staff center will be safe, reliable, located centrally while having a friendly, approachable and distinguished staff. Development of a child moves at a phenomenal rate, so the staff of the center must be able to keep up with this ever-changing growth and provide all the professional help that these families deserve. Since most parents in today's society do not have the option to stay home with their children, the center should offer the next best things; convenience, consistency, and love.

Through a mixture of guided and free creative play, the **childcare center (ages 6 weeks to 32/36 months)** will provide a secure and comfortable environment. Children's surroundings will be bright and relaxing, not only for the child, but also the parents and families utilizing the center. It will be age appropriate and the staff will be selected based on their experience with this age bracket and the services it will require. Having part time staff will assist in sub coverage as well as allow the children to feel comfortable and secure with the multiple staff members. It will be divided into two groups; infant and toddler. **Infants schedule** must be the same as what the parents are providing. This allows a routine to be maintained; one that is familiar to everyone that has the opportunity to love and care for this child. It is important to build upon trust, recognition, and most importantly; feeling safe and secure in this environment for both infant and parent. The **toddler schedule** will be somewhat more flexible and gives each child the ability to grow, make new friends, and will allow us to lay the framework for them to become life long learners. By the time they are ready to branch off to pre-school they are able to decipher their own specific needs and wants and build upon the foundation we have created hand in hand with each family. Each family is unique and we will embrace this while making the facility a whole. Remember, each and every one of our families that utilize the program is part of and familiar with already a much larger one; the NBOE.

The Preschool Center (ages 32 months - 5) will follow the State of Connecticut Frameworks for Preschool. We will provide an effective line of communication to participating families. We will make ourselves available at the parent's request. Monthly newsletters along with a calendar will be provided to keep the families informed. At this stage of a child's life it is paramount to know each and every child's learning ability and be able to be creative, fair and nurturing to make them prepared and most all of secure in their environment.

On a final and more personal note, I have 14 years experience running such a facility. I worked directly under Monroe Board of Education (BOE) for 11 years and for the past 3 years running the same program for the Monroe BOE on my own due to space constraints. I have met all the proper guidelines, stipulations, and requirements set forth by the Monroe BOE and State of Connecticut. It is a program that I take extremely seriously and love. It is a wonderful, creative, and cost effective program that is self-funded. I am confident that we can build the same successful program for the NBOE.

Please feel free to contact me at your convenience so we may begin to build this wonderful program for NBOE and its families.

Thank you in advance.

Dawn M. Ryan

Cell Number: (203) 218-3102 Email: dawnryanelc@gmail.com

Mathematics

Newtown Public Schools

MARCH 17, 2015
NEWTOWN BOE
PRESENTATION

Overview

- ▶ Program Philosophy
- ▶ Mathematics Program
 - ▶ Progressions
- ▶ Student Performance
 - ▶ District data points
 - ▶ State/DRG achievement

Mathematics Philosophy

3

The K-12 mathematics curriculum in Newtown is designed to ready students for the real world by challenging them to

- ▶ *problem solve*
- ▶ *develop curiosity*
- ▶ *collaborate*
- ▶ *reason and think critically*
- ▶ *locate, evaluate, process, produce and synthesize information using a wide variety of resources and analysis techniques.*

-from Newtown Mathematics Philosophy

Mathematics Program: Resources

4

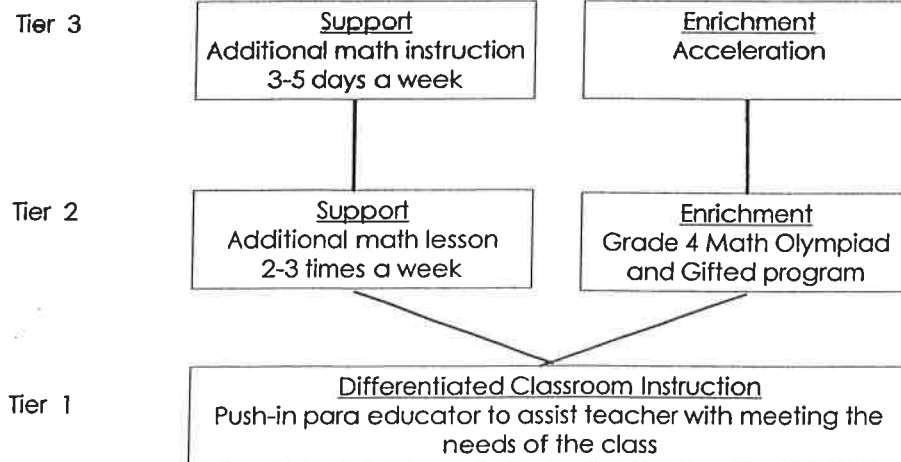
- ▶ Elementary: ***Origo Stepping Stones (2013)***
 - ▶ ***Prior to 2013: Growing with Math***
- ▶ Intermediate : ***enVision Math (2014)***
 - ▶ ***Prior to 2014: Every Day Math***
- ▶ Middle School: ***Prentice Hall***
 - ▶ ***Currently piloting several resources***

Elementary Math

DR. KATHLEEN GOMBOS
PRINCIPAL, SHS

MRS. KRIS FEDA
SHS, MATH SPECIALIST

Elementary Mathematics



Elementary Mathematics

7

Grade 4 NWEA MAP Winter 2015

National Percentile	District Average
Greater than the 80 th percentile	24%
61-80 th percentile	25%
41-60 th percentile	27%
21-40 th percentile	18%
Less than the 21 st percentile	6%

Elementary Mathematics

8

District data points:

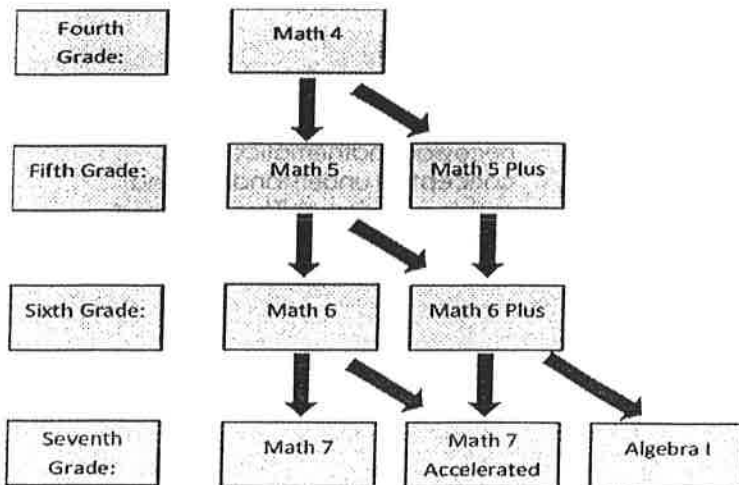
- ▶ NWEA MAP
- ▶ OLSAT nonverbal
- ▶ *Stepping Stones* module average
- ▶ Performance task
- ▶ Project M3 Survey

Reed Math Program

MRS. ANNE UBERTI
PRINCIPAL, RIS

MR. DREW HALL
RIS MATH SPECIALIST

Reed Intermediate School Math Progression



Criteria Used for Placement

11

- ▶ Grade 4 to 5:
 - ▶ Module assessments average
 - ▶ NWEA MAP Math scores
 - ▶ OLSAT Non-Verbal section scores
 - ▶ Teacher input on learning behaviors
 - ▶ Performance on universal assessment
- ▶ Grade 5 to 6:
 - ▶ Unit Assessments Average
 - ▶ NWEA MAP Math Scores
 - ▶ Teacher input on learning behaviors
 - ▶ Performance on universal assessment
- ▶ Newly entering NPS
 - ▶ OLSAT Non-Verbal section scores
 - ▶ In-house math placement
 - ▶ Available records from previous school

Exiting Expectations

12

Math 5 Plus

- ▶ Students successfully completing Math 5 Plus will possess the necessary mathematical skills, conceptual understandings and problem-solving ability to progress to Math 6 Plus.

Math 6 Plus

- ▶ Students successfully completing Math 6 Plus will possess the necessary mathematical skills, conceptual understandings and problem-solving ability to progress to either Accelerated 7 Math or Algebra I in 7th grade.

Student Breakdown

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Grade 5			
	Enrolled Students	Advanced Student	Percent of students advanced math
2013	402	35	8.7 %
2014	370	43	11.6 %
2015	372	40	10.8 %

Grade 6			
	Enrolled Students	Advanced Student	Percent of students advanced math
2013	417	24	5.8 %
2014	418	42	10.0 %
2015	396	47	11.9 %

Identification Process of Incoming 5th Graders for Math Placement

14

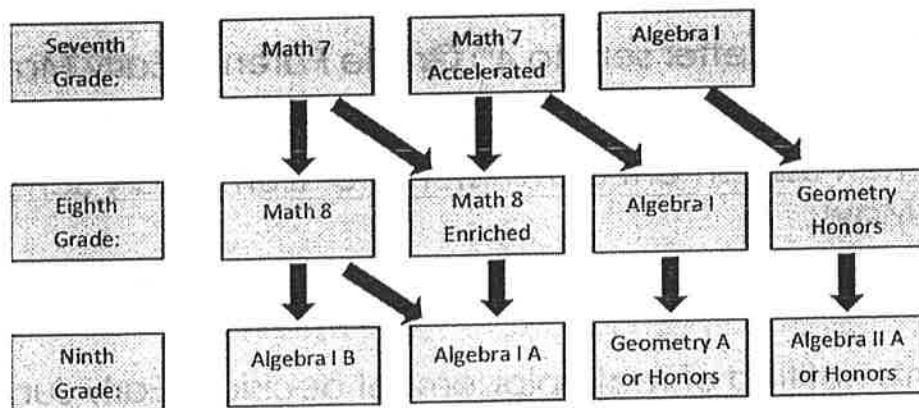
1. Informational letter sent to 4th Grade Parents (Early May)
2. Informational session held at Reed (Early May)
3. Common assessment administered at Elementary Schools (Mid-May)
4. Data reviewed and placement decisions finalized (Late May)
5. Parents notified of math placement decision (Early June)

NMS Math Program

MR. THOMAS EINHORN
PRINCIPAL, NMS

MS. JEANNE CAVALLARO
NMS MATH COORDINATOR

Newtown Middle School Math Progression



Criteria for Grade 7

17

- ▶ 6th grade math grades
- ▶ 6th grade DRP
- ▶ 6th grade behavioral profile
- ▶ Math 6+ class grades
- ▶ Teacher Recommendation
- ▶ HS Placement Test
- ▶ Independent thinker
- ▶ Work Ethic

Criteria for Grade 8

18

- ▶ 6th grade math grade
- ▶ 6th grade DRP
- ▶ 6th grade behavioral profile
- ▶ 7th grade behavioral profile
- ▶ Math 7 Accelerated class grades
- ▶ Teacher Recommendation
- ▶ 7th grade: First three quarter grades
- ▶ HS Placement Test
- ▶ Independent thinker
- ▶ Work Ethic

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NMS Math Classes and Students Enrolled

		# of Students	% of Students
Grade 7 :	Grade 7 Math	287	69.0%
	Accelerated 7 th	94	22.6%
	Grade 8 Math	1	.2%
	Algebra I	24	5.7%
Grade 8 :	Grade 8 Math	180	43.4%
	Enriched 8 th	102	24.6%
	Algebra I Honors	111	26.8%
	Geometry Honors	14	3.0%

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2015 Recommendations Grade 8 to 9

	# of Students	% of Students
Algebra I CPB	74	18.5%
Algebra I CPA	200	50.1%
Geometry CPA	58	14.5%
Geometry Honors	53	13.2%
Algebra II CPA	2	0.5%
Algebra II Honors	9	2.2%
Pre-Calc AB	1	0.2%
Pre-Calc BC	2	0.5%

Identification Process of Incoming 7th Graders for Math Placement

21

1. Informational article in *Lion's Roar* sent to 6th Grade Parents (Early March)
2. Informational session held at NMS (Early May)
3. Common assessment administered at Reed (Late Spring)
4. Data reviewed and placement decisions finalized (Late May)
5. Parents notified of math placement decision (Early June)

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NHS Math Program

DR. LORRIE RODRIGUE
PRINCIPAL

KARIN SHERMAN
CHAIRPERSON, MATH

NHS Math Program Foundation

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- Builds on the foundational skills developed throughout each student's math career K-8
- Provides a cohesive and appropriate academic transition from middle school
- Respects student interests and long-term goals
- Encourages placements that honor ability, respect comfort level, and build confidence leading to student success (e.g., Honors, college prep A, B)

Our Program Provides...

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▶ ACCESS

↓

Viable curriculum

Aligned with
State and local
standards

Credit
requirements

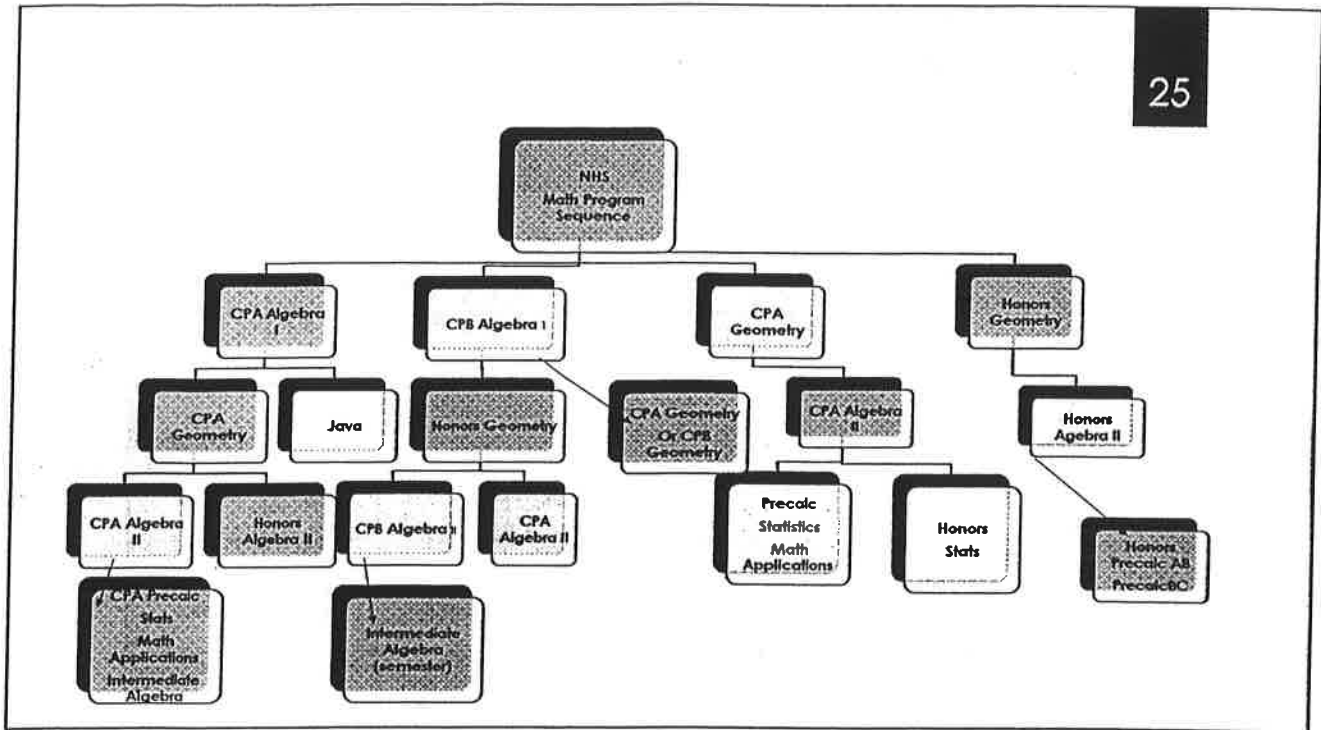
▶ ACADEMIC OPTIONS

↓

Variety of course
selections (ability and
interest)

Academic levels (for
challenge and support)

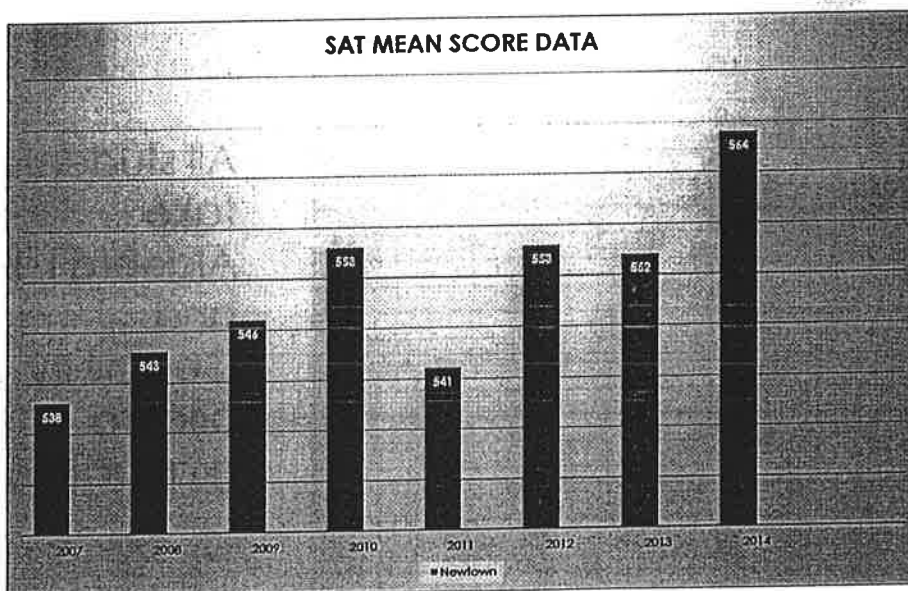
Flexibility



Course Name (level)	Percentage of students currently enrolled
Algebra 1 (CPA)	12.5%
Algebra 1 (CPB)	5.2%
Geometry (CPA)	14.8%
Geometry (CPB)	4.0%
Geometry (Honors)	6.4%
Algebra 2 (CPA)	10.9%
Algebra 2 (CPB)	3.9%
Algebra 2 (Honors)	7.3%
Statistics (CPA)	3.4%
AP Statistics	1.8%
Math Applications	1.0%
Intermediate Algebra (CPA)	4.8%
Intermediate Algebra (CPB)	3.3%
JAVA	1.7%
Precalculus (CPA)	6.9%
Precalculus AB (Honors)	4.5%
Precalculus BC (Honors)	1.3%
Calculus (Honors)	1.5%
AP Calculus AB	2.2%

All students take Algebra I, II, and Geometry prior to graduation

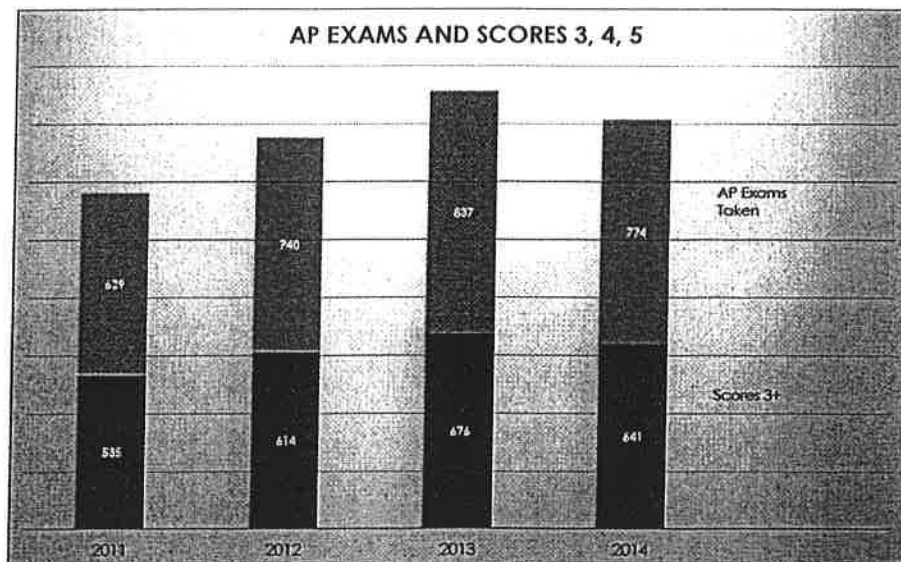
Total Mathematics								
	Number Tested	% by Level					% At/Above Goal	% At/Above Proficiency
		Below Basic	Basic	Proficient	Goal	Advanced		
2010	390	0.5	4.1	21.5	42.1	31.8	73.8	95.4
2011	445	0.4	5.2	25.8	37.5	31.0	68.5	94.4
2012	406	2.0	3.4	19.0	30.8	44.8	75.6	94.6
2013	438	3.4	3.0	16.7	38.6	38.4	76.9	93.6



Steady progress

Significant drop in 2011, but showing improvement.

29

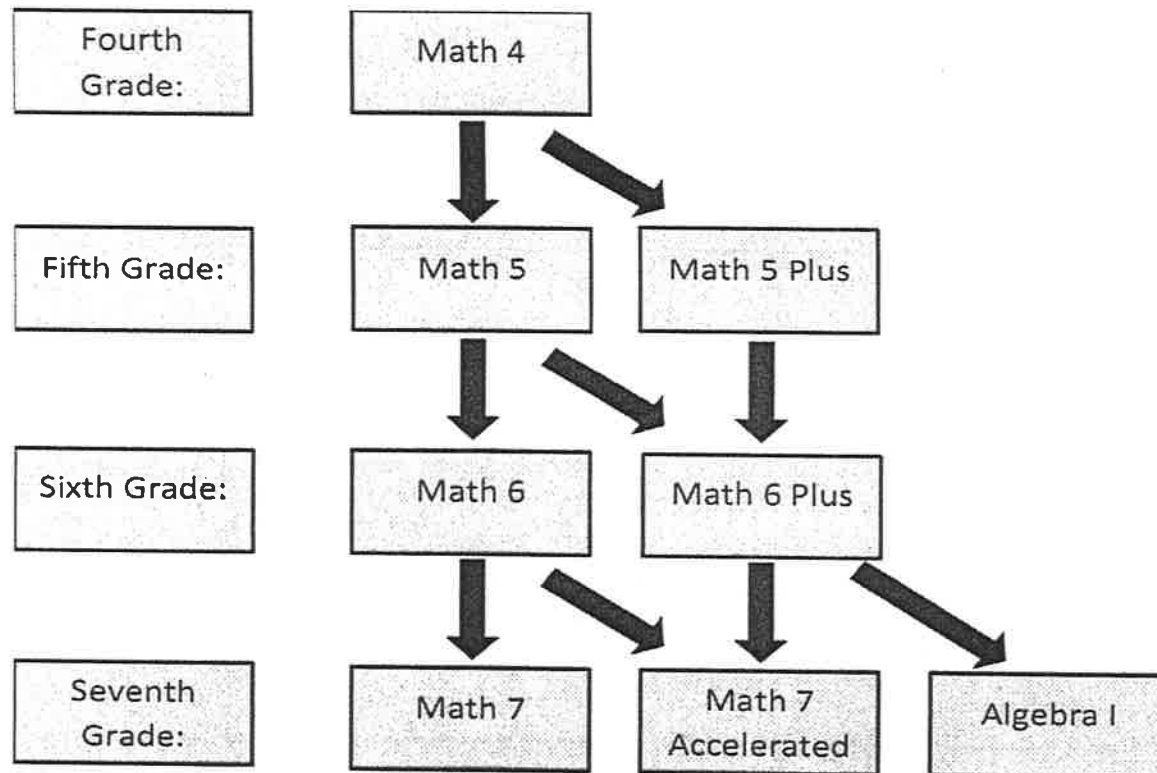


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Questions?

THANK YOU!

Reed Intermediate School Math Progression



Guidelines for advancement in the Mathematics Program at Newtown High

The following are proposed scenarios for students interested in advancing in Mathematics:

1. A student may take Calculus during their senior year by following this course:

Algebra 1 – freshman year (with a 93 average, teacher and department recommendation for Honors Geometry and parental override into Honors Algebra 2)

Honors Geometry and

Honors Algebra 2 – sophomore year (an average above 93 in each, teacher and department recommendation for Honors Precalculus application)

Honors Precalculus – junior year (an A average for application to AP Calculus)*

AP Calculus AB or BC or Honors Calculus – senior year

AP Statistics is available senior year as well

This will earn the student credit for each course or 5 credits in math

2. Students who would like to earn 5 credits in mathematics may also take:

Algebra 1 – freshman year

Geometry – sophomore year

Algebra 2 – junior year along with **Statistics**

Then senior year students could take **Precalculus** or **Intermediate Algebra** or **Math Applications**

3. To ensure students earn 4 credits in mathematics students should take:

Algebra 1 – freshman year

Geometry – sophomore year

Algebra 2 – junior year

Then senior year students can take **Precalculus, Intermediate Algebra, Math Applications, or Statistics.**

*Some students decide after taking Algebra 2 in junior year that they would like to take Calculus as seniors. These students may take Precalculus at WCSU over the summer in order to take Calculus in their senior year (with a B average in Precalculus) This gives them college credit (only) for Precalculus

We have some students advance in mathematics at the Middle School or Reed

4. To accommodate students who have completed Algebra 1 successfully at the Middle School:

Honors Geometry – freshman year

Honors Algebra 2 – sophomore year

Honors Precalculus AB or BC – junior year*

AP Calculus – senior year *

5. To accommodate students who begin their high school math sequence with Algebra 2:

Honors Algebra 2 – freshman year

Honors Precalculus AB or BC – sophomore year*

AP Calculus AB or BC – junior year*

AP Statistics or Multivariable Calculus - senior year *

* Some students may wish to double up in math by taking AP Statistics with Precalculus or Calculus.

6. Independent Study is available on line. This is an elective semester class with a teacher as mentor to guide or offer support.

NEWTOWN HIGH SCHOOL
MATHEMATICS DEPARTMENT

INFORMATION CONCERNING ADVANCED PLACEMENT

The Advanced Placement (AP) Program is a cooperative educational endeavor of secondary schools, colleges, and the College Board. The AP Program provides course descriptions and teaching materials as well as examinations based on those descriptions in many academic areas. Many colleges, but not all, grant credit and placement automatically for qualifying work on the examinations; some grant either placement only or credit only.*

**(assistance is available for whom paying the exam fee is a hardship)*

HONORS PRECALCULUS BC

Because of the rigorous nature of the Advanced Placement BC Calculus curriculum, it is necessary to accelerate the pace of the Precalculus course so that several of the Calculus topics can be presented formally in the junior year.* Therefore, students taking Honors Precalculus BC must accept the responsibility for meeting high academic standards and maintaining a strong, positive work ethic. Students interested in taking this course should understand that, although mathematics at this level can be extremely challenging, it is also most exciting and rewarding.

The math department has found that success in this course is related to the criteria listed below. Points are assigned to marking period grades and semester exam grades earned in Honors Geometry and in the first semester of Honors Algebra 2. Points are assigned for teacher recommendations and PSAT scores will be taken into consideration for those students with total points of 15. See below:

Marking Period grades: 2 for each "A", 1 for each "B"
Semester Exams: 1 for each "A", 0 for each "B" and -1 for each "C"
SAT (PSAT): 2 for a score above 700's, 1 for a score in 600's
Teacher Recommendation: 2 for strongly recommends, 1 for recommends
(Honors Geometry and Honors Algebra 2 teachers only)

A total score of at least 16 establishes a foundation for success both in the course and on the AP exam. Please direct any questions to Karen Sherman, Math Department Chair: shermank@newtown.k12.ct.us

**Note: A student not taking Honors Precalculus BC has an opportunity to take Honors Precalculus AB which will provide adequate preparation for the Advanced Placement Calculus AB curriculum.*

Over

TO THE STUDENT: I, _____ would like register for Honors Precalculus BC.

My Honors Algebra 2 teacher is _____

Honors Geometry teacher was _____

TO PARENTS: I give my permission for _____ to participate in Honors Precalculus BC.

Date: _____ Signature: _____

Please return this form to your math teacher or to Mrs. Sherman once it is signed. Check with your guidance counselor or Mrs. Sherman for the results of your enrollment.

To be filled in by the Math Department Chairperson only:

Honors Geometry

	1 st MP	2 nd MP	MT	3 rd MP	4 th MP	EXAM
GRADE:	_____	_____	_____	_____	_____	_____
POINTS:	_____	_____	_____	_____	_____	_____

Honors Algebra 2

	1 st MP	2 nd MP	MT
GRADE:	_____	_____	_____
POINTS:	_____	_____	_____

Teacher Recommendations: Honors Geometry: _____
Honors Algebra 2: _____

TOTAL: _____

Math PSAT (SAT) Score: _____ Points: _____

NEWTOWN HIGH SCHOOL
MATHEMATICS DEPARTMENT

INFORMATION CONCERNING ADVANCED PLACEMENT

The Advanced Placement (AP) Program is a cooperative educational endeavor of secondary schools, colleges, and the College Board. The AP Program provides course descriptions and teaching materials as well as examinations based on those descriptions in many academic areas. Many colleges, but not all, grant credit and placement automatically for qualifying work on the examinations; some grant either placement only or credit only.*

**(assistance is available for whom paying the exam fee is a hardship)*

ADVANCED PLACEMENT CALCULUS AB

Students taking AP Calculus AB must accept the responsibility for meeting high academic standards and maintaining a strong, positive work ethic. Students interested in taking this course should understand that, although mathematics at this level can be extremely challenging, it is also most exciting and rewarding.

The math department has found student success in this course is related to the criteria listed below. Points are assigned to marking period grades and semester exam grades earned in Geometry, Honors Algebra 2 and in the first semester of Honors Precalculus AB . Points are assigned for SAT (PSAT) score and for teacher recommendations.

Marking Period grades: 2 for each "A", 1 for each "B"
Semester Exams: 1 for each "A", 0 for each "B" and -1 for each "C"
SAT (PSAT): 2 for a score above 700's , 1 for a score in 600's
Teacher Recommendation: 2 for strongly recommends, 1 for recommends
(Honors Geometry, Honors Algebra 2, and Honors Precalculus AB teachers only)

A score of 21 or higher establishes a foundation for success both in the course and on the AP exam. Please direct any questions to Karen Sherman, Math Department Chair: shermank@newtown.k12.ct.us

Over

TO THE STUDENT: I, _____ would like to register for AP Calculus AB. I understand the expectations for success in this course.

My Honors Precalculus AB teacher is _____

Honors Algebra 2 teacher was _____

Honors Geometry teacher was _____

TO PARENTS: I give my permission for _____ to participate in AP Calculus AB.

Date: _____ Signature: _____

Please return this form to your math teacher or to Mrs. Sherman once it is signed. Check with your guidance counselor or Mrs. Sherman for the results of your enrollment.

To be filled in by the Math Department Chairperson only:

Honors Geometry	1 st MP	2 nd MP	MT	3 rd MP	4 th MP	EXAM
GRADE:	_____	_____	_____	_____	_____	_____
POINTS:	_____	_____	_____	_____	_____	_____

Honors Algebra 2	1 st MP	2 nd MP	MT	3 rd MP	4 th MP	EXAM
GRADE:	_____	_____	_____	_____	_____	_____
POINTS:	_____	_____	_____	_____	_____	_____

Honors Precalculus AB	1 st MP	2 nd MP	MT	3 rd MP	4 th MP	EXAM
GRADE:	_____	_____	_____	_____	_____	_____
POINTS:	_____	_____	_____	_____	_____	_____

Math SAT (PSAT)
SCORE: _____ POINTS: _____

Teacher Recommendations: Honors Geometry: _____
 Honors Algebra 2: _____
 Honors Precalculus AB: _____

TOTAL: _____

NEWTOWN HIGH SCHOOL
MATHEMATICS DEPARTMENT

INFORMATION CONCERNING ADVANCED PLACEMENT

The Advanced Placement (AP) Program is a cooperative educational endeavor of secondary schools, colleges, and the College Board. The AP Program provides course descriptions and teaching materials as well as examinations based on those descriptions in many academic areas. Many colleges, but not all, grant credit and placement automatically for qualifying work on the examinations; some grant either placement only or credit only.*

**(assistance is available for whom paying the exam fee is a hardship)*

ADVANCED PLACEMENT CALCULUS BC

Students taking AP Calculus BC must accept the responsibility for meeting high academic standards and maintaining a strong, positive work ethic. Students interested in taking this course should understand that, although mathematics at this level can be extremely challenging, it is also most exciting and rewarding.

The math department has found over the years that student success is related to the criteria listed below. Points are assigned to marking period grades and semester exam grades earned in Honors Geometry, Honors Algebra 2 and in the first semester of Honors Precalculus BC . Points are assigned for SAT (PSAT) score and for teacher recommendations.

Marking Period grades: 2 for each "A", 1 for each "B"
Semester Exams: 1 for each "A", 0 for each "B" and -1 for each "C"
SAT (PSAT): 2 for a score above 700's , 1 for a score in 600's
Teacher Recommendation: 2 for strongly recommends, 1 for recommends
(Honors Geometry, Honors Algebra 2, and Honors Precalculus BC teachers only)

A score of 26 or higher establishes a foundation for success both in the course and on the AP exam. Please direct any questions to Karen Sherman, Math Department Chair: shermank@newtown.k12.ct.us

Over

TO THE STUDENT: I, _____ would like to register for AP Calculus BC. I understand the expectations for success in this course.

My Honors Precalculus BC teacher is _____

Honors Algebra 2 teacher was _____

Honors Geometry teacher was _____

TO PARENTS: I give my permission for _____ to participate in AP Calculus BC.

Date: _____ Signature: _____

Please return this form to your math teacher or to Mrs. Sherman once it is signed. Check with your guidance counselor or Mrs. Sherman for enrollment.

To be filled in by the Math Department Chairperson only:

Honors Geometry	1 st MP	2 nd MP	MT	3 rd MP	4 th MP	EXAM
GRADE:	_____	_____	_____	_____	_____	_____
POINTS:	_____	_____	_____	_____	_____	_____

Honors Algebra 2	1 st MP	2 nd MP	MT	3 rd MP	4 th MP	EXAM
GRADE:	_____	_____	_____	_____	_____	_____
POINTS:	_____	_____	_____	_____	_____	_____

Honors Precalculus BC	1 st MP	2 nd MP	MT	3 rd MP	4 th MP	EXAM
GRADE:	_____	_____	_____	_____	_____	_____
POINTS:	_____	_____	_____	_____	_____	_____

Math SAT (PSAT)
SCORE: _____ POINTS: _____

Teacher Recommendations: Honors Geometry: _____
 Honors Algebra 2: _____
 Honors Precalculus BC: _____

TOTAL: _____

NEWTOWN HIGH SCHOOL
MATHEMATICS DEPARTMENT

INFORMATION CONCERNING ADVANCED PLACEMENT

The Advanced Placement (AP) Program is a cooperative educational endeavor of secondary schools, colleges, and the College Board. The AP Program provides course descriptions and teaching materials as well as examinations based on those descriptions in many academic areas. Many colleges, but not all, grant credit and placement automatically for qualifying work on the examinations; some grant either placement only or credit only.*

**(assistance is available for whom paying the exam fee is a hardship)*

ADVANCED PLACEMENT STATISTICS

Students taking AP STATISTICS must accept the responsibility for meeting high academic standards and maintaining a strong, positive work ethic. Students interested in taking this course should understand that, although mathematics at this level can be extremely challenging, it is also most exciting and rewarding.

We have found student success in this course is related to the criteria listed below. Points are assigned to marking period grades and semester exam grades earned in Honors/CPA Geometry, Honors/CPA Algebra 2 and in the first semester of Honors / CPA Precalculus *. Points are assigned for SAT (PSAT) score and for teacher recommendations.

Marking Period grades: 2 for each "A", 1 for each "B"
Semester Exams: 1 for each "A", 0 for each "B" & -1 for each "C"
SAT (PSAT): 2 for a score above 700's , 1 for a score in 600's
Teacher Recommendation: 2 for strongly recommends, 1 for recommends
(Honors/CPA Geometry, Honors/CPA Algebra 2, and Honors/CPA Precalculus teachers only)

A score of 21 or higher establishes a foundation for success both in the course and on the AP exam. Please direct any questions to Karen Sherman, Math Department Chair: shermank@newtown.k12.ct.us

Over

TO THE STUDENT: I, _____ would like to register for AP STATISTICS. I understand the expectations for success and the rigor of the course.

My teacher in Precalculus is _____

Algebra 2 was _____

Geometry was _____

TO PARENTS: I give my permission for _____ to participate in AP STATISTICS.

Date: _____ Signature: _____

Please return this form to your math teacher or to Mrs. Sherman once it is signed. Check with your guidance counselor or Mrs. Sherman for the results of your enrollment.

To be filled in by the Math Department Chairperson only:

Honors/CPA Geometry	1 st MP	2 nd MP	MT	3 rd MP	4 th MP	EXAM
GRADE:	_____	_____	_____	_____	_____	_____
POINTS:	_____	_____	_____	_____	_____	_____

Honors/CPA Algebra 2	1 st MP	2 nd MP	MT	3 rd MP	4 th MP	EXAM
GRADE:	_____	_____	_____	_____	_____	_____
POINTS:	_____	_____	_____	_____	_____	_____

Honors/CPA Precalculus	1 st MP	2 nd MP	MT	3 rd MP	4 th MP	EXAM
GRADE:	_____	_____	_____	_____	_____	_____
POINTS:	_____	_____	_____	_____	_____	_____

Math SAT (PSAT)
SCORE: _____ POINTS: _____

Teacher Recommendations: Honors Geometry: _____
 Honors Algebra 2: _____
 Honors/CPA Precalculus: _____

TOTAL: _____

OVERRIDE into AP Calculus BC

Honors Precalculus at the BC level finishes the Precalculus curriculum in three quarters. The fourth quarter is the first section of AP Calculus. So the topics covered in the first half of AP Calculus AB are taught in the fourth quarter of Honors Precalculus BC.

To be successful in AP Calculus BC it is necessary that you work on this material over the summer.

Topics include:

- Limits and Continuity - limits involving infinity, formal definition of limits
- Derivatives - secant and tangent lines, numerical derivatives, Differentiation Rules, rate of change, derivatives of trig functions, Chain Rule, Implicit Differentiation and fractional powers, linear approximations and Differentials
- Applications of Derivatives - Max, Min, Mean Value Thm, Predicting hidden behavior, Optimization, Polynomial, Rational, Radical and Transcendental functions, related rate of change, Antiderivatives, Initial Value problems, Mathematical Modeling

Mrs. Sherman is available over the summer to help instruct students and assess their progress and understanding.

Feel free to email: shermank@newtown.k12.ct.us to set up times that are convenient.

Students: Where to turn for help for Math class....

.. Your teacher: Your teacher is always your first contact....

*Teachers are available at 7:00 AM and after school
(or during non-teaching periods) by appointment

2. At Home: If you have trouble at home with homework or
a project....

* Go online to see the tutorials available for the
information you need help with

www.phschool.com

(web codes are in the front of your textbook)

3. Math/Science or Tutoring Center: These are open all day for help anytime....

*You can also be scheduled here instead of your study hall

4. Peer tutors: Tutors are available through your guidance counselor
or the math department. ASK your teacher...

*Or ask guidance for a list of private tutors

5. Homework Session: Every Monday from 5:00 - 7:00 PM a math teacher
is available to answer questions as students work
together on homework or test corrections

*This session is helpful for those students who
are scheduled for other activities after school

6. Call a classmate: There are times when just talking to a friend will
get you started on your homework.

"Proper Preparation PREVENTS Poor Performance" Need Help? ASK!

NEWTOWN SCHOOL DISTRICT

Statement of Mathematics Philosophy

The K-12 mathematics curriculum in Newtown is designed to ready students for the real world by educating our students to become independent thinkers, by challenging them to problem solve and encouraging them to collaborate. We strive to educate our students to become capable of locating, evaluating, processing, producing and synthesizing information using a wide variety of resources and analysis techniques, and to develop a mathematical curiosity.

We believe:

- Mathematics instruction should develop students' ability to make sense of problems and persevere to solve them
- The study of mathematics should prepare students with the 21st Century skills necessary to be college and career ready
- That modeling, discussing, reading, writing and listening to mathematics are vital parts of learning; as are constructing a viable argument and being able to reason critically
- That students experience mathematics as sensible, logical and enjoyable when they are actively engaged in the learning process
- That students should be encouraged to appreciate the power of mathematical structure, make sense of that structure and attend to precision
- That students should recognize patterns and become aware of the connections between the different strands of mathematics
- Mathematics education should be integrated with other curricular disciplines
- Mathematics education should open opportunities for students to perform successfully in our scientific/technological/informational society
- That instructional strategies should meet the needs and styles of all students
- Mathematics instruction should be a blend of the concrete and abstract, application and theory, as well as skills and concepts
- That assessments are essential tools for students' learning, growth and achievement

NEWTOWN PUBLIC SCHOOLS
Newtown, Connecticut

TEXTBOOK ADOPTION REQUEST

Title *Ecce Romani I, 4th ed*

Author *Peter Brush, et al.*

Publisher *Prentice Hall*

Copyright *2009*

Cost *\$73.47 + \$9.47 for*

Language Activity Book - \$15.97 ^{interactive component}

For which course(s) *Latin I*

Grade(s) *9-12*

Number of Students *75*

Why is an adoption being requested at this time? *the Latin I curriculum was rewritten last year*

Describe the review process used to select this book.

The Latin teacher has used other texts and computer driven programs and has found the Ecce Romani series the most effective

List reasons for selecting this book.

- Most age-appropriate*
 - Reading teaches students about Latin culture and language*
 - Facilitates students' ability to translate*
- (Attach pilot summaries)

Reviewed and submitted by (two signatures required):

Paula Muenfeld
Name

12/18/14
Date

Jennifer Hutton
Name

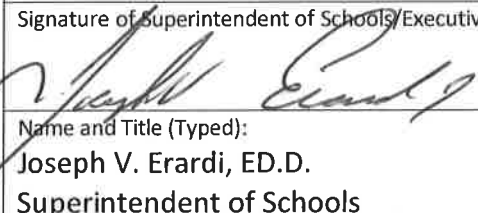
12/18/14
Date

Proposal Cover Page

**Connecticut State Department of Education
District Technology Upgrades to Support Transition to the New Standards
2014 - 15**

Applicant: This proposal is submitted on behalf of the following:
Newtown Public Schools

Contact Information: Name, title, address, telephone, e-mail
Carmella Amodeo Director of Technology 3 Primrose Street Newtown, CT 06470 203-270-6132 amodeoc@newtown.k12.ct.us

Certification: I hereby certify that the information contained in this proposal is true and accurate to the best of my knowledge and belief and that we will expend our share of project costs as documented herein.
Signature of Superintendent of Schools/Executive Director: 
Name and Title (Typed): Joseph V. Erardi, ED.D. Superintendent of Schools
Date of Board Acceptance: <i>Pending BOE acceptance March 3, 2015</i>

PROPOSAL NARRATIVE

The Newtown Public Schools (NPS) respectfully submits this request in the amount of \$362,550. We are seeking these funds to assist in updating the portion of our inventory that is obsolete and move the District to a 6-year obsolescence and to assist in updating the network infrastructure at the Newtown High School both wired and wireless.

Each year the District's technology inventory and network are reviewed to identify areas of need. The most recent version of our Strategic Plan (2011-12) includes an objective that *states: We will ensure that each student has continuous access to personal information technology in order to empower students and staff to improve teaching and learning.* Similarly, Goals 1, 2, 3, and 4 of the 2012-2015 Newtown Educational Technology Plan contain action steps for meeting the district vision of preparing students for lifelong learning and workforce readiness through access to educational technology. Each goal in the district plan speaks to the need for educational technology in achieving district teaching and learning objectives, including but not limited to, adequate bandwidth, student devices, and access to online assessments, instructional resources and professional learning opportunities for staff.

These goals along with a review of the issues and concerns brought to light by the District Technology Committee and the technology help desk are all considered when identifying District needs. This year's evaluation of building network infrastructures and technologies highlighted three areas of need that have been included in the 2015-2016 NPS operating budget. They are the replacement of obsolete equipment at two elementary schools and a lab at the high school with a move to a 6-year obsolescence plan for replacement going forward and an upgrade to the high school network infrastructure both wired and wireless.

Replace Obsolete Computers and Laptops

The District's guideline for replacing obsolete inventory annually helps to reduce maintenance costs and increase system reliability. This is supported by a review of the technology help ticketing system. The

replacement of these units has always been a priority as the District recognizes this ensures equitable and consistent access to technology for staff and students.

Until the 2015-2016 School Year, seven-year-old laptops and computers were defined as obsolete by District guidelines. Experience proves that a seven-year old desktop or laptop present staff and students with long wait times to complete basic tasks such as logging on, opening software, creating files, viewing videos or collaborating through Google Apps, making their use inefficient. Not only are staff and students frustrated, time is wasted and the enrichment gained by using multimedia is lessened if not lost. The need to have technology that can work with today's multimedia that is powerful and responsive is critical in the delivery of the curriculum as well as, in the support of online learning and assessments at all grade levels.

. The seven-year guideline had been driven by the District's ability to budget dollars. With the 2015-2016 budget, the Board of Education, has endorsed a move to a 6-year obsolescence. Due to past variations in funding and the District's inventory, this year is the optimum timing for moving to the 6-year obsolescence.

The District's inventory that meets the age guideline includes 415 desktops (346 of which are 7-years old), and 61 laptops (17 of which are 7-years old). These units are primarily in use in two Elementary Schools. Also included is one lab at the high school. The replacement models chosen meet or exceed the recommended *Smarter Balanced Technology Strategy Framework and System Requirements Specifications*. Without the award of these funds, the transition would take place over two years with computer and laptops defined as teacher use, lab use and LMC use being upgraded this year and the classroom student-use computers postponed until 2016-2017. With the award, the transition would be completed this year.

The replacement of these units will ensure that the elementary teachers in these buildings will have the necessary technology to deliver a common core curriculum which is media rich. It will also provide students with access to computers that will help to ensure that the technology they use for the Smarter Balance assessments will work efficiently and consistently.

This request includes \$230,410 for the replacement of obsolete desktops, laptops and monitors.

Newtown High School Wired Infrastructure

The efficient administration of online testing and the successful delivery the curriculum will not only depend on the number of available, reliable devices but also, internet connectivity and the internal networks capacity to distribute the bandwidth delivered by that connectivity. These successes will be hindered if the network infrastructure is old and outdated. A review of the networks in each of the district schools reveals that the high school network is reliant on the oldest switches. Currently, the Newtown High School (NHS) network is comprised of 21 3Com switches purchased in 2005 and 9 HP switches purchased over the past 5 years to support VoIP and security measures in the building.

The Districts acquisition and replacement plan which includes network infrastructure both wired and wireless, is intended to reduce maintenance costs and increase system reliability and consistency. Funds have been included in the 2015-2016 school year to begin the replacement process. The district has had several of the 3Com units fail over the past year and, as units are replaced in this as-needed basis, the model of the units vary with availability. It is desirable to have a uniformity of brand of switches on the network to ensure the same operating system on all switches in all closets. This uniformity eliminates any issue of incompatibility between features. This is not possible in the current mixed vendor switch infrastructure.

The replacement of the switches at NHS is included as part of this request at a cost of \$69,910.

Newtown High School Wireless Infrastructure

The District is working towards a goal of acquiring the equipment and services to empower a wireless student-centered, digital learning environment. This proposal seeks funding for wireless access points (APs) to upgrade and extend wireless coverage in Newtown High School (NHS).

A wireless HP controller and access points were acquired as part of a building project in 2010. Over the subsequent years, additional APs were purchased and installed in an attempt to extend wireless to classrooms in other parts of the building. As evident by feedback from staff and students, the system in place is not meeting their needs. The existing system has proven to be unreliable and spotty in coverage. The

District, working with a service provider, has tried to create a more stable and consistent experience using the HPs and allowing for a higher client density and throughput. However, these efforts have not been successful.

Meraki access points are in use in four other schools. The issues at NHS are not issues in these buildings. The existing technology staff's knowledge of the Meraki along with the automation of firmware upgrades without staff intervention make Meraki an appropriate choice for a staff of six to support and manage along with all the other technologies in use. Meraki meets the desired configuration of high speed, no interference between closely placed APs, and a minimum capacity of 30 simultaneous clients per AP.

The NHS teachers use laptops to deliver the curriculum. A robust, stable wireless infrastructure will allow our teachers to move from classroom to classroom more freely without having to rely on reestablishing a wired connection in each room. It will ensure they will have access to embed online resources in their lessons for enhancement and enrichment. A robust wireless will also allow NHS students and staff to take advantage of student owned devices to enhance learning.

The replacement of the existing access points is included as part of this request at a cost of \$67,830.

Teaching and Learning

The school district has put available resources behind curriculum alignment with Common Core State Standards, preparation for the 2015 Smarter Balanced Assessment with access to the resources of Digital Library, and moving to computer-adaptive district assessments (adoption of NWEA in 2013-2014). In addition to embedding Connecticut Core Standards in district curricula, Newtown's Information Literacy curriculum was completed last year and work is underway to embed those standards as well.

The District has taken on the goal to ensure that it provides staff and students with an adequate number of devices and the bandwidth needed to meet the recommended Smarter Balanced Assessment Consortium (SBAC) guidelines. Attaining and maintaining these recommended specifications as they evolve, will enable teachers and administrators to better evaluate assessment results based on student learning rather than technology limitations. Newtown staff and students will be better positioned to use technology for

computer-based instruction, practice and assessment. Receiving the requested grant funds will assist Newtown Public Schools in meeting the needs of instruction and the ability to administer the Smarter Balance assessments and informative standardized assessments (such as NWEA) that directly impact teaching and learning. It will also allow Newtown High School students to succeed in meeting the Information Literacy standard for graduation.

Timeline of Implementation:

The purchase of desktops and laptops to replace our obsolete devices would begin as soon as a decision on the grant is received. The order will be placed in three batches to allow the first to be placed with grant funds and the remainder to be placed with funds already identified in the 2015-2016 operating budget. Quotes have already been acquired for this purchase. The deployment will be completed in August of 2015.

The replacement of the network switches at the high school would begin at the end of the school year. Hardware will be purchased in the beginning of July. A schedule for this work will be established once dates for summer building use are set. The completion will be prior to the start of the 2015-2016 school year.

The Meraki AP's will be replacing existing units and therefore no wiring is required. This work can begin as soon as an award is made and the hardware is received. Funds exist in the current operating budget to cover the majority of the district's portion. The work of installing the units is anticipated to be completed before the end of the 2014-2015 school year.

Evaluation

Completing these three projects will result in staff and student satisfaction in having a productive educational experience not hindered by the devices provided. This will be evident is less tech help calls being received from the Middle Gate and Head O'Meadow elementary schools. The absence of issues with more continuous and simultaneous access to curriculum, information and assessment will also be evidence of a successful upgrade to the Newtown High School network infrastructure both wired and wireless. Further evidence for all of these upgrades will be in the successful administration of the SBAC assessment.

ED 114 Budget Form

GRANTEE NAME: <u>Newtown Public Schools</u>	TOWN CODE: <u>097</u>
GRANT TITLE: <u>District Technology Upgrades to Support Transition to the New Standards</u>	
ACCOUNTING CLASSIFICATION: _____	FUND: _____
PROGRAM: _____	SPID: _____
CHARTFIELD1: _____	CHARTFIELD2: _____
BUDGET REFERENCE: _____	

GRANT PERIOD: <u>April 2015 – June 30, 2016</u>	AUTHORIZED AMOUNT: _____
--	---------------------------------

CODE	DESCRIPTION	CSDE State Funds	Local Funds - Match	Total Budget
340	Other Professional Services	\$	\$	\$
530	Communication	\$	\$	\$
650	Supplies—Technology Related	\$	\$	\$
734	Technology-Related Hardware	\$	\$	\$
	Dell Optiplex 3020 Desktop Core i3-4150, 4G RAM, 500G Hard Drive – QTY 388	134,406	71,234	205,640
	Dell Precision T1700 Desktop-i5-4590, 8G RAM, 500G Hard Drive – QTY 27	12,530	6,640	19,170
	HP 2920 Switches w/ stacking module and cables and installation – QTY 21	45,693	24,217	69,910
	Meraki MR32 Access Point mounted – QTY 120	44,334	23,496	67,830
	TOTAL	\$236,963	\$125,587	\$362,550

ORIGINAL REQUEST DATE	STATE DEPARTMENT OF EDUCATION PROGRAM MANAGER AUTHORIZATION	DATE OF APPROVAL
REVISED REQUEST DATE		

Budget Codes

340 Other Professional Services

Professional services other than educational services that support the operation of the school district. Included, for example, are medical doctors, lawyers, architects, auditors, accountants, therapists, audiologists, dieticians, editors, negotiations specialists, paying agents, systems analysts and planners.

530 Communication

Services provided by persons or businesses to assist in transmitting and receiving messages or information. This category includes telephone and voice communication services; data communication services to establish or maintain computer based communications, networking, and Internet services; video communications services to establish or maintain one-way or two-way video communications via satellite, cable or other devices; postal communications services to establish or maintain postage machine rentals, postage, express delivery services and couriers. Include licenses and fees for services such as subscriptions to research materials over the Internet software, both 'downloaded' and 'off-the shelf,' should be coded to objects 650 or 735.

650 Supplies - Technology Related

Technology-related supplies include supplies that are typically used in conjunction with technology related hardware or software. Some examples are CDs, flash or jump drives, parallel cables and monitor stands. Software costs below the capitalization threshold should be reported here.

734 Technology - Related Hardware

Expenditures for technology-related equipment and technology infrastructure. These costs include those associated with the purchase of network equipment, servers, PCs, printers, other peripherals and devices. Technology-related supplies should be coded to object code 650, Supplies—Technology Related.

Sustainability

Newtown Public Schools is committed to maintaining and improving technology access in our district schools to the best of its ability to meet teaching, learning and assessment goals in ensuring the success of students in a global setting. The past two operating budgets show a growth in the staffing of the technology department and in funding the purchase of equipment to meet the desired goals and needs.

Its commitment is exemplified in the district strategic plan, educational technology plan and district policies. The district's continual review of goals and action plans, led by the District Technology Committee demonstrates its resolve in meeting the needs of all students.

This commitment is also evident by the actions of the Board of Education. The Newtown Board of Education has expressed an interest in researching the possibility of identifying an annual budgetary percentage for technology needs to stabilize and ensure funding for equipment. During the 2015-2016 budgeting process, the Board of Education endorsed the district's proposal to move from a seven-year obsolescence to a six-year. Clearly, the importance of quality educational technology in a 21st century classroom is understood and embraced by the Board of Education and the district.

STATEMENT OF ASSURANCES

CONNECTICUT STATE DEPARTMENT OF EDUCATION
STANDARD STATEMENT OF ASSURANCES
GRANT PROGRAMS

PROJECT TITLE: District Technology Upgrades to Support Transition to the New
Standards

THE APPLICANT: Carmella Amodeo **HEREBY ASSURES THAT:**
Newtown Public Schools
(insert Agency/School/CBO Name)

- A. The applicant has the necessary legal authority to apply for and receive the proposed grant;
- B. The filing of this application has been authorized by the applicant's governing body, and the undersigned official has been duly authorized to file this application for and on behalf of said applicant, and otherwise to act as the authorized representative of the applicant in connection with this application;
- C. The activities and services for which assistance is sought under this grant will be administered by or under the supervision and control of the applicant;
- D. The project will be operated in compliance with all applicable state and federal laws and in compliance with regulations and other policies and administrative directives of the State Board of Education and the Connecticut State Department of Education;
- E. Grant funds shall not be used to supplant funds normally budgeted by the agency;
- F. Fiscal control and accounting procedures will be used to ensure proper disbursement of all funds awarded;
- G. The applicant will submit a final project report (within 60 days of the project completion) and such other reports, as specified, to the Connecticut State Department of Education, including information relating to the project records and access thereto as the Connecticut State Department of Education may find necessary;
- H. The Connecticut State Department of Education reserves the exclusive right to use and grant the right to use and/or publish any part or parts of any summary, abstract, reports, publications, records and materials resulting from this project and this grant;
- I. If the project achieves the specified objectives, every reasonable effort will be made to continue the project and/or implement the results after the termination of state/federal funding;
- J. The applicant will protect and save harmless the State Board of Education from financial loss and expense, including legal fees and costs, if any, arising out of any breach of the duties, in whole or part, described in the application for the grant;
- K. At the conclusion of each grant period, the applicant will provide for an independent audit report acceptable to the grantor in accordance with Sections 7-394a and 7-396a of the Connecticut General

Statutes, and the applicant shall return to the Connecticut State Department of Education any moneys not expended in accordance with the approved program/operation budget as determined by the audit;

L. REQUIRED LANGUAGE (NON-DISCRIMINATION)

References in this section to "contract" shall mean this grant agreement and to "contractor" shall mean the Grantee.

(a) For purposes of this Section, the following terms are defined as follows:

- i. "Commission" means the Commission on Human Rights and Opportunities;
- ii. "Contract" and "contract" include any extension or modification of the Contract or contract;
- iii. "Contractor" and "contractor" include any successors or assigns of the Contractor or contractor;
- iv. "Gender identity or expression" means a person's gender-related identity, appearance or behavior, whether or not that gender-related identity, appearance or behavior is different from that traditionally associated with the person's physiology or assigned sex at birth, which gender-related identity can be shown by providing evidence including, but not limited to, medical history, care or treatment of the gender-related identity, consistent and uniform assertion of the gender-related identity or any other evidence that the gender-related identity is sincerely held, part of a person's core identity or not being asserted for an improper purpose;
- v. "good faith" means that degree of diligence which a reasonable person would exercise in the performance of legal duties and obligations;
- vi. "good faith efforts" shall include, but not be limited to, those reasonable initial efforts necessary to comply with statutory or regulatory requirements and additional or substituted efforts when it is determined that such initial efforts will not be sufficient to comply with such requirements;
- vii. "marital status" means being single, married as recognized by the state of Connecticut, widowed, separated or divorced;
- viii. "mental disability" means one or more mental disorders, as defined in the most recent edition of the American Psychiatric Association's "Diagnostic and Statistical Manual of Mental Disorders", or a record of or regarding a person as having one or more such disorders;
- ix. "minority business enterprise" means any small contractor or supplier of materials fifty-one percent or more of the capital stock, if any, or assets of which is owned by a person or persons: (1) who are active in the daily affairs of the enterprise, (2) who have the power to direct the management and policies of the enterprise, and (3) who are members of a minority, as such term is defined in subsection (a) of Connecticut General Statutes § 32-9n; and
- x. "public works contract" means any agreement between any individual, firm or corporation and the State or any political subdivision of the State other than a municipality for construction, rehabilitation, conversion, extension, demolition or repair of a public building, highway or other changes or improvements in real property, or which is financed in whole or in part by the State, including, but not limited to, matching expenditures, grants, loans, insurance or guarantees.

For purposes of this Section, the terms "Contract" and "contract" do not include a contract where each contractor is (1) a political subdivision of the state, including, but not limited to, a municipality, (2) a quasi-public agency, as defined in Conn. Gen. Stat. Section 1-120, (3) any other state, including but not limited to any federally recognized Indian tribal governments, as defined in Conn. Gen. Stat. Section 1-267, (4) the federal government, (5) a foreign government, or (6) an agency of a subdivision, agency, state or government described in the immediately preceding enumerated items (1), (2), (3), (4) or (5).

- (b) (1) The Contractor agrees and warrants that in the performance of the Contract such Contractor will not discriminate or permit discrimination against any person or group of persons on the grounds of race, color, religious creed, age, marital status, national origin, ancestry, sex, gender identity or expression, mental retardation, mental disability or physical disability, including, but not limited to, blindness, unless it is shown by such Contractor that such disability prevents performance of the work involved, in any manner prohibited by the laws of the United States or of the State of Connecticut; and the Contractor further agrees to take affirmative action to insure that applicants with job-related qualifications are employed and that employees are treated when employed without regard to their race, color, religious creed, age, marital status, national origin, ancestry, sex, gender identity or expression, mental retardation, mental disability or physical disability, including, but not limited to, blindness, unless it is shown by the Contractor that such disability prevents performance of the work involved; (2) the Contractor agrees, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, to state that it is an "affirmative action-equal opportunity employer" in accordance with regulations adopted by the Commission; (3) the Contractor agrees to provide each labor union or representative of workers with which the Contractor has a collective bargaining Agreement or other contract or understanding and each vendor with which the Contractor has a contract or understanding, a notice to be provided by the Commission, advising the labor union or workers' representative of the Contractor's commitments under this section and to post copies of the notice in conspicuous places available to employees and applicants for employment; (4) the Contractor agrees to comply with each provision of this Section and Connecticut General Statutes §§ 46a-68e and 46a-68f and with each regulation or relevant order issued by said Commission pursuant to Connecticut General Statutes §§ 46a-56, 46a-68e and 46a-68f; and (5) the Contractor agrees to provide the Commission on Human Rights and Opportunities with such information requested by the Commission, and permit access to pertinent books, records and accounts, concerning the employment practices and procedures of the Contractor as relate to the provisions of this Section and Connecticut General Statutes § 46a-56. If the contract is a public works contract, the Contractor agrees and warrants that he will make good faith efforts to employ minority business enterprises as subcontractors and suppliers of materials on such public works projects.
- (c) Determination of the Contractor's good faith efforts shall include, but shall not be limited to, the following factors: The Contractor's employment and subcontracting policies, patterns and practices; affirmative advertising, recruitment and training; technical assistance activities and such other reasonable activities or efforts as the Commission may prescribe that are designed to ensure the participation of minority business enterprises in public works projects.
- (d) The Contractor shall develop and maintain adequate documentation, in a manner prescribed by the Commission, of its good faith efforts.
- (e) The Contractor shall include the provisions of subsection (b) of this Section in every subcontract or purchase order entered into in order to fulfill any obligation of a contract with the State and such provisions shall be binding on a subcontractor, vendor or manufacturer unless exempted by regulations or orders of the Commission. The Contractor shall take such action with respect to any such subcontract or purchase order as the Commission may direct as a means of enforcing such provisions including sanctions for noncompliance in accordance with Connecticut General Statutes §46a-56; provided if such Contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the Commission, the Contractor may request the State of Connecticut to enter into any such litigation or negotiation prior thereto to protect the interests of the State and the State may so enter.

(f) The Contractor agrees to comply with the regulations referred to in this Section as they exist on the date of this Contract and as they may be adopted or amended from time to time during the term of this Contract and any amendments thereto.

(g)(1) The Contractor agrees and warrants that in the performance of the Contract such Contractor will not discriminate or permit discrimination against any person or group of persons on the grounds of sexual orientation, in any manner prohibited by the laws of the United States or the State of Connecticut, and that employees are treated when employed without regard to their sexual orientation; (2) the Contractor agrees to provide each labor union or representative of workers with which such Contractor has a collective bargaining Agreement or other contract or understanding and each vendor with which such Contractor has a contract or understanding, a notice to be provided by the Commission on Human Rights and Opportunities advising the labor union or workers' representative of the Contractor's commitments under this section, and to post copies of the notice in conspicuous places available to employees and applicants for employment; (3) the Contractor agrees to comply with each provision of this section and with each regulation or relevant order issued by said Commission pursuant to Connecticut General Statutes § 46a-56; and (4) the Contractor agrees to provide the Commission on Human Rights and Opportunities with such information requested by the Commission, and permit access to pertinent books, records and accounts, concerning the employment practices and procedures of the Contractor which relate to the provisions of this Section and Connecticut General Statutes § 46a-56.

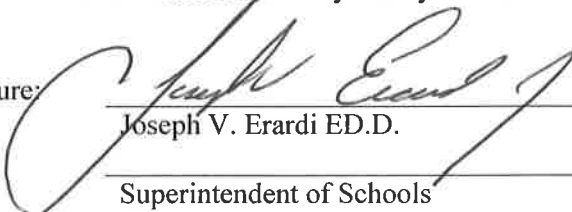
(h) The Contractor shall include the provisions of the foregoing paragraph in every subcontract or purchase order entered into in order to fulfill any obligation of a contract with the State and such provisions shall be binding on a subcontractor, vendor or manufacturer unless exempted by regulations or orders of the Commission. The Contractor shall take such action with respect to any such subcontract or purchase order as the Commission may direct as a means of enforcing such provisions including sanctions for noncompliance in accordance with Connecticut General Statutes § 46a-56; provided, if such Contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the Commission, the Contractor may request the State of Connecticut to enter into any such litigation or negotiation prior thereto to protect the interests of the State and the State may so enter.

M. The grant award is subject to approval of the Connecticut State Department of Education and availability of state or federal funds.

N. The applicant agrees and warrants that Sections 4-190 to 4-197, inclusive, of the Connecticut General Statutes concerning the Personal Data Act and Sections 10-4-8 to 10-4-10, inclusive, of the Regulations of Connecticut State Agencies promulgated there under are hereby incorporated by reference.

I, the undersigned authorized official, hereby certify that these assurances shall be fully implemented.

Superintendent Signature: _____



Joseph V. Erardi ED.D.

Name: *(typed)*

Superintendent of Schools

Title: *(typed)*

Date: _____

2-12-15

Administration

Evaluation of the Superintendent (continued)

C. Self-Evaluation

The Superintendent shall present to the Board of Education a self-evaluation on or about May 15 ~~June 15~~ pertaining to specific job targets mutually adopted by the Board and the Superintendent and his/her own perception of the extent of accomplishment of each of the skills of the job, including from among the following.

1. Curriculum and Instruction Skills, including achieving the district's instructional priorities and program objectives.
2. Professional Skills, including achieving and/or implementing the district's goals, policies, State goals, and statutory requirements.
3. Administrative Leadership Skills
4. Board Relationship Skills
5. Staff Relationship Skills
6. Communication Skills, including parent-community relations
7. In-Service Growth Skills
8. Business Practices
9. Long-Range Planning

D. Annual Summary Conference

Prior to June 30 ~~July 30~~ of each year, the Board shall hold an annual summary conference to review with the Superintendent his/her job performance as required by both administrative code and Board policy.

The annual summary conference between the Board of Education, with a majority of the total membership of the Board present, and the chief school administrator shall be held before the written performance report is filed. The conference shall be held in private, unless the Superintendent requests that it be held in public. The conference shall include, but not be limited to:

1. Review of the performance of the Superintendent based upon the job description.
2. Review of the Superintendent's progress in achieving and/or implementing the district's goals, program objectives, policies, instructional priorities, State goals, and statutory requirements.
3. A composite report of the Board's perception of the extent of accomplishment of job targets.

Existing policy, presently numbered 2-103 appropriate as written with addition of legal reference and date changes.

Administration

Evaluation of the Superintendent *(presently 2-103)*

The goals of the annual evaluation of the Superintendent of Schools shall be to:

- Promote professional excellence and improve the skills of the chief school administrator.
- Improve the quality of the education received by the pupils served within the public schools.
- Provide a basis for the review of the performance of the chief school administrator.

Evaluation Procedures – Superintendent *(presently 2-103.1)*

A. Procedures shall be developed by the Board of Education after consultation with the Superintendent and shall include, but not be limited to:

1. A determination of roles and responsibilities for the implementation of policy and procedures.
2. Development of a job description and evaluation criteria based upon the district's local goals, program objectives, policies, instructional priorities, State goals, statutory requirements, and the functions, duties, and responsibilities of the Superintendent.
3. Specification of methods of data collection and reporting appropriate to the job description.
4. Provision for the preparation of an individual plan for professional growth and development based in part upon any needs identified in the evaluation, which shall be mutually developed by the Board of Education and the Superintendent.
5. Preparation of an annual written performance report by a majority of the full membership of the Board of Education and an annual summary conference between the Board of Education, with a majority of the total membership present, and the Superintendent.

The Board of Education, at its discretion, may hire a consultant to assist or advise in the evaluation process.

B. Distribution and Amendments to Procedures

These procedures shall be distributed to the Superintendent upon adoption. Revisions to the procedures shall be distributed within ten (10) working days after adoption.

Administration

Evaluation of the Superintendent (continued)

E. Annual Written Performance Report

The annual written performance report shall be prepared on or before ~~August 30~~ July 30 by a majority of the total membership of the Board of Education and shall include, but not be limited to:

1. Performance areas of strength.
2. Performance areas needing improvement based upon the job description and evaluation criteria set forth in subsection A2 of this section.
3. Recommendation for professional growth development.
4. Provision for performance data that have not been included in the report prepared by the Board of Education to be entered into the record by the Superintendent with ten (10) working days after the completion of the report.

Legal Reference: Connecticut General Statutes

10-157 Superintendents. Relationship to local or regional board of education; written contract for employment; evaluation of Superintendent by board of education

Policy adopted:

NEWTOWN PUBLIC SCHOOLS
Newtown, Connecticut

(Reviewed and approved by Policy Review Committee)

Newtown Public Schools
Newtown, Connecticut

SELF-EVALUATION INSTRUMENT FOR SUPERINTENDENT OF SCHOOLS

Name _____

School Year _____ Date _____

ADMINISTRATIVE OBJECTIVES
OR SPECIFIC JOB TARGETS

Extent of
Accomplishment

1.

()

2.

()

3.

()

4.

()

APPRAISEE'S CODE

- 1. Outstanding
- 2. Above Average
- 3. Satisfactory
- 4. Marginal
- 5. Unsatisfactory

Annual Evaluation of Superintendent

I. Relationships with Board of Education

	5	4	3	2	1	DK	Comments
A. Keeps Board informed on issues, needs, and operation of the school system.							
B. Apprises Board in a prompt and anticipatory manner regarding any exceptions to normal school operations.							
C. Plans agendas and supportive information for Board meetings that permit effective and productive conduct of district affairs.							
D. Provides effective support to the Board through knowledgeable and responsive comments at Board meetings and hearings and provides written information as appropriate.							
E. Maintains liaison between the Board and staff, working toward a high degree of mutual understanding and respect between the staff and the Board.							
F. Promotes a harmonious working relationship with the Board, remaining impartial toward individual Board members.							

Rating Scale
 5 = Outstanding
 4 = Above average
 3 = Satisfactory
 2 = Marginal
 1 = Unsatisfactory
 DK = Don't know

II. Community Relations

	5	4	3	2	1	DK	Comments
A. Provides programs to keep community informed concerning district accomplishments and needs.							
B. Provides opportunities to identify community expectations and concerns.							
C. Responds to community, as well as individual, concerns, using appropriate channels for timely resolution.							
D. Represents the schools in the general community and before community organizations.							
E. Gains the confidence and support of the community in the conduct of school district operations.							
F. Encourages parent and community involvement in the schools consistent with Board policies on community relations.							
G. Works cooperatively and effectively with public and private agencies and government leaders at the local and state level.							
H. Works cooperatively and effectively with business and other community leaders within the region.							
I. Develops and maintains cooperative relationships with the news media.							

Rating Scale 5 = Outstanding 2 = Marginal
 4 = Above average 1 = Unsatisfactory
 3 = Satisfactory DK = Don't know

IV. Business and Support Services

	5	4	3	2	1	DK	Comments
A. Manages resources effectively to carry out the district's educational mission.							
B. Makes budget recommendations for funding which reflect district needs and priorities.							
C. Provides financial reports consistent with good practices.							
D. Supervises development and presentation of annual budget.							
E. Plans for space requirements to meet student enrollment and program needs.							
F. Provides for security and safety in the use of school facilities.							
G. Provides direction to promote a well-maintained appearance of buildings.							
H. Provides for a safe, reliable, and efficient pupil transportation system.							
I. Provides for a nutritious and cost-effective food service program.							

Rating Scale 5 = Outstanding 2 = Marginal
 4 = Above average 1 = Unsatisfactory
 3 = Satisfactory DK = Don't know

V. Educational Services

	5	4	3	2	1	DK	Comments
A. Plans for an educational program consistent with the educational philosophy, goals, and priorities of the district.							
B. Organizes and plans program of curriculum evaluation and improvement and reports student achievement trends.							
C. Recommends to the Board for its adoption all courses of study, curriculum guides, and textbooks.							
D. Directs the supervision of teachers and administrators in the delivery of instruction.							
E. Reports to the Board and discusses at Board meeting curriculum and instruction topics.							
F. Plans for a comprehensive program of student services, i.e., guidance, social work, psychology.							
G. Plans for involvement of appropriate community agencies in the delivery of services to students.							
H. Provides for a safe, well-disciplined learning environment.							
I. Maintains contact and communication with the student body.							

Rating Scale
 5 = Outstanding
 4 = Above average
 3 = Satisfactory
 2 = Marginal
 1 = Unsatisfactory
 DK = Don't know

