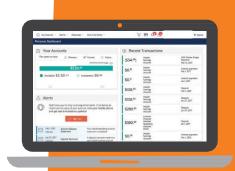


Manage your HSA spending account online

Start at anthem.com

Go to the Sydney mobile app or **anthem.com** to register. Under the *My Plan* tab, choose **Spending Accounts** to view your balance. From there, select **Manage your account** and then the house icon on the left side of the toolbar. This will take you to your spending account dashboard.





Your account dashboard

This page gives you a summary of your spending account, including your current balance. You'll also see recent alerts and transactions, with dates and status information.

Along the top left of your dashboard page, you'll see four options: My Accounts, Claims, Resources and How It All Works. Each one has a drop-down list of tasks you can choose from.





From the drop-down list under *My Account*, choose **Benefit Account Summary.** This is your account details page, where you can:

- Check your benefit account summary.
- Review or make contributions.
- Review your recent transactions.
- Pay your doctor, hospital or other health care provider.
- Reimburse yourself for a payment you made out of your own pocket.



Need a little help?

We're here for you. If you have any questions, just send us an email through the Message Center at **anthem.com**. Or call us at the Member Services number on your ID card.



Check all your claims activity, including the status.

- 1. Under Claims, choose Claim Activity.
- 2. Your claims will be listed here, plus the amount, date of service and status of each claim.
- 3. Select a claim to see more details, such as the provider or tracking number. Choose **Add Receipt** if it's needed for a claim.
- 4. Select Bill Pay for HSA or Add Expense for other accounts.

Request payment/reimbursement for qualified medical

expenses. Health Savings Account (HSA)

- 1. On the Benefit Account Summary page, select Bill Pay.
- 2. Select Pay Someone Else to pay a provider directly or Pay Me to reimburse yourself for an expense.
- 3. After completing the requested information, check the box to agree and select Submit.



You Can Even Reimburse Yourself Through Direct Deposit

Setting up direct deposit ensures you receive your funds fast.

- 1. Under Claims, choose Reimbursement Preference.
- 2. Select **Direct Deposit** and complete the requested information.
- 3. Check the box to agree and select Save.

Resources



- Read important announcements about your spending account.
- Download or view important forms, such as:
 - Claims

- Disclosures
- Account maintenance
- IRS resources



How It All Works

Check out this section to learn more about how your spending account works. Get tips, watch a video or use a calculator to help you understand your account. You can get details, such as:

- Who contributes to the account and how much
- How to use the account

• How you benefit from the account

What expenses your funds can pay for

Quick links on your account dashboard

On the top right of your dashboard, you'll see icons that connect you to more helpful information.



To report if your debit card is lost or stolen and you need a new one.



To review your recent alerts about your account.



To read your messages, most of which ask you to take action.



To let us know how you'd like us to communicate with you.



Order a debit card for your dependent

Need an additional debit card for your dependent to have access to your spending account?

- 1. Go to the Sydney mobile app or anthem.com.
- 2. Under the *My Plan* tab, choose **Spending Accounts** and then **Manage** your account.
- 3. In the upper-right corner, choose your name and then select the orange Add Family Member.
- 4. Once the dependent has been added, you will receive a debit card in the mail within 7 to 10 business days.

Save on FEES and trees — choose eStatements

You can enroll in electronic statements and save on fees for paper statements — and save some trees, too! Here's what you do:

- 1. From the top of your spending accounts dashboard, select **Statements** (if you don't see this message, you are already enrolled in electronic statements and don't have to go any further).
- 2. Open the Sample PDF File and find the PDF PIN code.
- 3. Enter the code into the PDF PIN Number box and select Submit.

That's it. No fees, no paper - you'll just get electronic statements for your HSA.

Anthem Blue Cross and Blue Shield is the trade name of: In Colorado: RockyMountain Hospital and Medical Service, Inc. HMO products underwritten by HMO Colorado, Inc. Copies of Colorado network access plans are available on request from member services or can be obtained bygoing to anthemcom/co/n etworkaccess. In Connecticut: Anthem Health Plans, Inc. In Georgia: Blue Cross Blue Shield Healthcare Plan of Georgia, Inc. In Indiana: Anthem Insurance Companies, Inc. In Kentucky, Anthem Health Plans of Kentucky, Inc. In Maine: Anthem Health Plans of Maine, Inc. In Missouri (excluding 30 countries in the Kansac Striy area): Right-CHOICE* Managed Care, Inc. (RIT), Healthy Aliance* Life Insurance Companies, Inc. In Missouri, Inc. RIT and certain affiliates administer on-HMO benefits underwritten by HMO Missouri, Inc. RIT and certain affiliates administer on byprovide administrative services or self-funded plans and do not underwrite the Health Newards. Policy Mountain Hospital and Medical Service, Inc. HMO policy underwritten by HMO Colorado, Inc., dba HMO Nosada. In New Hampshire. Anthem Health Plans of New Hampshire. Anthem Health Plans of New Hampshire. Inc. HMO policy underwritten by Note and underwritten the health Plans of New Hampshire. Inc. HMO policy are administered by Anthem Health Plans of New Hampshire. Inc. and underwritten the health Plans of New Hampshire. Inc. HMO or Policy of Health Services. Insurance Corporation (Companies, Inc. and underwritten the underwritten be underwritten by Missonsin (BCSSWI), underwrites or administers Well Priority HMO or POS policies Independent licenses of the Blue Cross and Blue Shield Association. Anthem is a registered trademark of Anthem Insurance Companies, Inc.