NEWTOWN BOARD OF EDUCATION MONTHLY FINANCIAL REPORT APRIL 30, 2013

SUMMARY

This tenth report for the fiscal year 2012-13 includes a number of changes from the prior month.

We have spent \$6.2M for operations in the month of April. \$3.4M for salaries \$1.6M for employee benefits (this amount includes our final quarter for the self-insured medical fund) and the balance of \$1.2M for all other expenses necessary for operations. All object categories have previously been offset by the excess cost grant receipt.

All the main object accounts remain in a positive balance position for this month (indicated by the shading in column eight) before the recommended transfers.

During this month we received information from the SDE that the percent of eligible expenses for the excess cost grant was going to approximately 72% which represents a \$70,759 decline in our expected revenue.

Notice of a resigning administrator requires additional accumulated vacation payout of approximately \$10k, another tuition obligation will cost \$40k, and additional tutoring adds \$37k. Approximated \$230k is included in a credit in the anticipated obligations column for expected reimbursements from the SERV grant. This credit is in the salary accounts.

The spending restriction instituted last week is where the expected balances will come from to help prevent us from potentially overspending the budget. The balances from this action are delineated by the sub-accounts which are boxed. Restrictions on some of these accounts can be relaxed if things begin to turn around.

There are limited transfer recommendations this month.

This report projects essentially a break even situation.

EXPENSE CATEGORY CONDITIONS

100 SALARIES

The total salary budget balance is consistent with last months, with a recommendation to transfer \$42,000 of funds out of Special Education services salaries. Other sub-accounts were adjusted with transfers to take care of what is definitively known at this time. This category of expense includes an insurance credit received for \$80,267 and applied to extra work, and an estimate of \$230,000 for SERV. The transfer out is due to the vacancy created by two Special Education staff that left the district.

200 EMPLOYEE BENEFITS

The balance in employee benefits has increased by approximately \$29,000 due to updated analysis for FICA and unemployment.

300 PROFESSIONAL SERVICES

Expenses for legal services for both Special Education and regular have increased along with many more medical and psychological evaluations and using contracted services for therapy and behavioral analysts. This account is recommended to receive the \$42,000 transfer recommended above. This is because an analyst and a therapist have left and the services are being provided by outside providers.

400 PURCHASED PROPERTY SERVICES

This group of accounts includes the emergency repair account (HOM generator) which is a big portion of the shortage along with rentals for the Municipal building which is exceeding the budget because of added operating expenses.

500 OTHER PURCHASED SERVICES

This account includes tuition which is the main driver in the shortage that is evident here. This account projects approximately \$37k from the spending restriction.

600 SUPPLIES

This account has a positive balance and includes approximately \$74k from the spending restriction.

700 PROPERTY

Current estimates continue to be on track with no change.

800 MISCELLANEOUS

Current estimates continue to be on track with no change.

Overall, the spending restriction's currently are expected to provide approximately \$155K

900 REVENUES

Additional receipts booked in April are from the Winter sports season. The budget will continue to be carefully monitored and any subsequent issues or opportunities will be presented as necessary.

Ron Bienkowski Director of Business May 17, 2013

TERMS AND DEFINITIONS

The Newtown Board of Education's Monthly Financial Report provides summary financial information in the following areas:

- Object Code a service or commodity obtained as the result of a specific expenditure defined by eight (of the nine) categories: Salaries, Employee Benefits, Professional Services, Purchased Property Services, Other Purchased Services, Supplies, Property and Miscellaneous.
- Expense Category further defines the type of expense by Object Code
- Approved Budget indicates a town approved financial plan used by the school district to achieve its goals and objectives.
- Current Budget adjusts the Approved Budget calculating adjustments (+ or -) to the identified object codes via transfers.
- Year-To-Date Expended indicates the actual amount of cumulative expenditures processed by the school district through the month-end date indicated on the monthly budget summary report.
- Encumber indicates approved financial obligations of the school district as a result of employee salary contracts, purchasing agreements, purchase orders, or other identified obligations not processed for payment by the date indicated on the monthly budget summary report.
- Balance calculates object code account balances subtracting expenditures and encumbrances from the current budget amount indicating accounts with unobligated balances or anticipated deficits.

The monthly budget summary report also provides financial information on the following:

Excess Cost Grant – this State of Connecticut reimbursement grant is used to support local school districts for education costs of identified special education students whose annual education costs meet or exceed local education tuition rates by 4 ½. Students placed by the Department of Child and Family Services (DCF) are reimbursed after the school district has meet the initial local education tuition rates. School districts report these costs annually in December and March of each fiscal year. State of Connecticut grant calculations are determined by reimbursing eligible costs (60%-100%) based on the SDE grant allocation. Current year detail changes will be forthcoming in future report narratives

Magnet Transportation Grant – provides reimbursement of \$1,300 for local students attending approved magnet school programs.

These reimbursement grants/programs are used to supplement local school district budget programs.

The last portion of the monthly budget summary reports school generated revenue fees that are anticipated revenue to the Town of Newtown. Fees include:

- High school fees for three identified program with the highest amount of fees anticipated from the high school sports participation fees,
- Building related fees for the use of the high school pool facility, and
- Miscellaneous fees.

Providing current financial information to the Board of Education is essential in order to remain within the allotted budget while maintaining a financial spending plan that meets the mission and goals of Newtown Board of Education.

BUDGET SUMMARY REPORT

OBJECT CODE	EXPENSE CATEGORY		XPENDED 2011 - 2012	APPROVED BUDGET	YTD RANSFERS 2012 - 2013	CURRENT RANSFERS	CURRENT BUDGET	E	YTD XPENDITURE	F	CNCUMBER	B	BALANCE	NTICIPATED BLIGATIONS	ROJECTED BALANCE
	GENERAL FUND BUDGET														
100	SALARIES	\$	42,849,552	\$ 44,136,246	\$ (269,411)	\$ (42,000)	\$ 43,824,835	\$	31,344,773	\$	12,180,513	\$	299,548	\$ 329,292	\$ (29,743)
200	EMPLOYEE BENEFITS	\$	10,386,515	\$ 10,425,010	\$ (25,000)	\$ -	\$ 10,400,010	\$	9,867,370	\$	67,854	\$	464,786	\$ 434,154	\$ 30,632
300	PROFESSIONAL SERVICES	\$	839,913	\$ 732,105	\$ 195,938	\$ 42,000	\$ 970,043	\$	630,502	\$	225,688	\$	113,852	\$ 165,577	\$ (51,725)
400	PURCHASED PROPERTY SERV.	\$	1,920,448	\$ 1,787,285	\$ 4,800	\$ -	\$ 1,792,085	\$	1,387,969	\$	183,070	\$	221,047	\$ 268,679	\$ (47,632)
500	OTHER PURCHASED SERVICES	\$	6,908,882	\$ 6,299,500	\$ 128,574	\$ -	\$ 6,428,074	\$	4,865,160	\$	1,389,143	\$	173,771	\$ 443,699	\$ (269,928)
600	SUPPLIES	\$	4,540,810	\$ 4,701,512	\$ (43,954)	\$ -	\$ 4,657,558	\$	3,295,890	\$	338,874	\$	1,022,794	\$ 896,527	\$ 126,267
700	PROPERTY	\$	435,685	\$ 209,375	\$ -	\$ -	\$ 209,375	\$	201,064	\$	6,172	\$	2,139	\$ 800	\$ 1,339
800	MISCELLANEOUS	\$	59,336	\$ 64,761	\$ 9,053	\$ -	\$ 73,814	\$	68,585	\$	1,090	\$	4,139	\$ 2,066	\$ 2,073
	TOTAL GENERAL FUND BUDGET	\$	67,941,140	\$ 68,355,794	\$ -	\$ -	\$ 68,355,794	\$	51,661,314	\$	14,392,405	\$	2,302,075	\$ 2,540,794	\$ (238,718)
	GRAND TOTAL	\$	67,941,140	\$ 68,355,794	\$ -	\$ -	\$ 68,355,794	\$	51,661,314	\$	14,392,405	\$	2,302,075	\$ 2,540,794	\$ (238,718)
	Excess Cost Grant Reimbursement Offset		Budgeted	\$ 1,252,159	75.00%		\$ 1,260,449	\$	1,017,825		72.26%			Balance Due	\$ 242,624
	Town Capital & Non-recurring Account (T	Fech &	& Projects)	\$ 200,000	\$ -	\$ -	\$ 200,000	\$	97,572	\$	5,880	\$	96,548	\$ 96,548	\$ -
	Net Projected Balance														\$ 3,906

BUDGET SUMMARY REPORT

OBJECT CODE	EXPENSE CATEGORY	EXPENDED 2011 - 2012	1	APPROVED BUDGET	YTD RANSFERS 2012 - 2013	URRENT ANSFERS	CURRENT BUDGET	EX	YTD XPENDITURE	F	INCUMBER	В	BALANCE	NTICIPATED BLIGATIONS	ROJECTED BALANCE
100	SALARIES														
	Administrative Salaries	\$ 2,841,719	\$	2,837,501	\$ 11,811	\$ 50,000	\$ 2,899,312	\$	2,293,914	\$	645,750	\$	(40,353)	\$ (13,713)	\$ (26,639)
	Teachers & Specialists Salaries	\$ 29,587,529	\$	30,496,134	\$ (310,104)		\$ 30,186,030	\$	20,883,963	\$	9,276,690	\$	25,377	\$ 64,757	\$ (39,380)
	Early Retirement	\$ 16,000	\$	16,000	\$ -		\$ 16,000	\$	16,000	\$	-	\$	-	\$ -	\$ -
	Continuing Ed./Summer School	\$ 72,611	\$	81,787	\$ (6,200)		\$ 75,587	\$	63,359	\$	8,223	\$	4,005	\$ 3,800	\$ 205
	Homebound & Tutors Salaries	\$ 249,480	\$	170,998	\$ 4,954		\$ 175,952	\$	176,142	\$	36,265	\$	(36,455)	\$ 24,000	\$ (60,455)
	Certified Substitutes	\$ 599,171	\$	586,650	\$ 31,065		\$ 617,715	\$	473,178	\$	75,480	\$	69,057	\$ 40,060	\$ 28,997
	Coaching/Activities	\$ 539,589	\$	541,749	\$ -		\$ 541,749	\$	255,155	\$	27,017	\$	259,577	\$ 259,892	\$ (315)
	Staff & Program Development	\$ 139,517	\$	195,857	\$ -	\$ (50,000)	\$ 145,857	\$	62,007	\$	48,396	\$	35,454	\$ 20,400	\$ 15,054
	CERTIFIED SALARIES	\$ 34,045,617	\$	34,926,676	\$ (268,474)	\$ -	\$ 34,658,202	\$	24,223,718	\$	10,117,822	\$	316,662	\$ 399,196	\$ (82,534)
	Supervisors/Technology Salaries	\$ 600,021	\$	609,577	\$ 1,782		\$ 611,359	\$	483,153	\$	127,838	\$	368	\$ 1,095	\$ (727)
	Clerical & Secretarial salaries	\$ 1,954,405	\$	1,942,502	\$ 4,168		\$ 1,946,670	\$	1,493,106	\$	424,798	\$	28,766	\$ 5,500	\$ 23,266
	Educational Assistants	\$ 1,733,935	\$	1,824,359	\$ -		\$ 1,824,359	\$	1,349,509	\$	472,363	\$	2,488	\$ (19,000)	\$ 21,488
	Nurses & Medical advisors	\$ 580,246	\$	680,221	\$ -		\$ 680,221	\$	508,913	\$	156,950	\$	14,358	\$ (7,483)	\$ 21,841
	Custodial & Maint Salaries	\$ 2,686,968	\$	2,822,289	\$ (20,000)	\$ (10,000)	\$ 2,792,289	\$	2,173,319	\$	583,610	\$	35,359	\$ 8,800	\$ 26,559
	Bus Drivers salaries	\$ -	\$	-	\$ -		\$ -	\$	-	\$	-	\$	-	\$ -	\$ -
	Career/Job salaries	\$ 101,389	\$	101,256	\$ 7,090		\$ 108,346	\$	88,501	\$	18,812	\$	1,033	\$ 1,000	\$ 33
	Special Education Svcs Salaries	\$ 682,289	\$	760,852	\$ 3,934	\$ (42,000)	\$ 722,786	\$	510,976	\$	184,854	\$	26,956	\$ 9,000	\$ 17,956
	Attendance & Security Salaries	\$ 140,940	\$	146,750	\$ 2,089		\$ 148,839	\$	162,709	\$	93,008	\$	(106,878)	\$ (44,605)	\$ (62,273)
	Extra Work - Non-Cert	\$ 71,886	\$	68,401	\$ -		\$ 68,401	\$	105,963	\$	459	\$	(38,021)	\$ (43,111)	\$ 5,090
	Custodial & Maint. Overtime	\$ 210,183	\$	210,363	\$ -	\$ 10,000	\$ 220,363	\$	197,894	\$	-	\$	22,469	\$ 22,000	\$ 469
	Civic activities/Park & Rec	\$ 41,673	\$	43,000	\$ -		\$ 43,000	\$	47,012	\$	-	\$	(4,012)	\$ (3,100)	\$ (912)
	NON-CERTIFIED SALARIES	\$ 8,803,935	\$	9,209,570	\$ (937)	\$ (42,000)	\$ 9,166,633	\$	7,121,055	\$	2,062,691	\$	(17,114)	\$ (69,904)	\$ 52,790
	SUBTOTAL SALARIES	\$ 42,849,552	\$	44,136,246	\$ (269,411)	\$ (42,000)	\$ 43,824,835	\$	31,344,773	\$	12,180,513	\$	299,548	\$ 329,292	\$ (29,743)

BUDGET SUMMARY REPORT

OBJECT CODE	EXPENSE CATEGORY	CXPENDED 2011 - 2012	APPROVED BUDGET	YTD RANSFERS 012 - 2013	URRENT RANSFERS	CURRENT BUDGET	ЕХ	YTD KPENDITURE	EI	NCUMBER	В	BALANCE		TICIPATED LIGATIONS		OJECTED ALANCE
200	EMPLOYEE BENEFITS															
	Medical & Dental Expenses	\$ 8,039,444	\$ 7,933,343	\$ (15,000)		\$ 7,918,343	\$	7,853,255	\$	51,023	\$	14,065	\$	13,830	\$	235
	Life Insurance	\$ 82,766	\$ 84,270	\$ -		\$ 84,270	\$	69,652	\$	-	\$	14,618	\$	14,137	\$	481
	FICA & Medicare	\$ 1,257,494	\$ 1,357,597	\$ -		\$ 1,357,597	\$	958,193	\$	-	\$	399,404	\$	382,000	\$	17,404
	Pensions	\$ 439,834	\$ 475,318	\$ -		\$ 475,318	\$	467,609	\$	9,331	\$	(1,622)	\$	500	\$	(2,122)
	Unemployment & Employee Assist.	\$ 120,616	\$ 128,120	\$ (34,000)		\$ 94,120	\$	48,607	\$	7,500	\$	38,013	\$	23,687	\$	14,326
	Workers Compensation	\$ 446,361	\$ 446,362	\$ 24,000		\$ 470,362	\$	470,055	\$	-	\$	307	\$	-	\$	307
	SUBTOTAL EMPLOYEE BENEFITS	\$ 10,386,515	\$ 10,425,010	\$ (25,000)	\$ -	\$ 10,400,010	\$	9,867,370	\$	67,854	\$	464,786	\$	434,154	\$	30,632
300	PROFESSIONAL SERVICES															
	Professional Services	\$ 634,759	490,240	199,638	\$ 42,000	731,878		530,850		189,221		11,807	•	92,577	· ·	(80,770)
	Professional Educational Ser.	\$,	\$ 241,865	\$ (3,700)		\$ 238,165		,	\$	36,467	\$	102,045		73,000		29,045
	SUBTOTAL PROFESSIONAL SVCS	\$ 839,913	\$ 732,105	\$ 195,938	\$ 42,000	\$ 970,043	\$	630,502	\$	225,688	\$	113,852	\$	165,577	\$	(51,725)
400	PURCHASED PROPERTY SVCS															
	Buildings & Grounds Services	\$ 651,996	\$ 671,800	\$ -		\$ 671,800	\$	502,202	\$	68,463	\$	101,135	\$	90,277	\$	10,858
	Utility Services - Water & Sewer	\$ 106,310	\$ 116,600	\$ -		\$ 116,600	\$	78,470	\$	5,611	\$	32,519	\$	33,590	\$	(1,071)
	Building, Site & Emergency Repairs	\$ 463,765	\$ 460,850	\$ -		\$ 460,850	\$	373,414	\$	71,567	\$	15,869	\$	70,209	\$	(54,340)
	Equipment Repairs	\$ 213,556	\$ 252,403	\$ -		\$ 252,403	\$	151,147	\$	29,836	\$	71,420	\$	53,103	\$	18,317
	Rentals - Building & Equipment	\$ 274,884	\$ 285,632	\$ 4,800		\$ 290,432	\$	282,736	\$	7,593	\$	103	\$	21,500	\$	(21,397)
	Building & Site Maintenance	\$ 209,937	\$ -	\$ -		\$ -	\$	-	\$	-	\$	-	\$	-	\$	-
	SUBTOTAL PUR. PROPERTY SER.	\$ 1,920,448	\$ 1,787,285	\$ 4,800	\$ -	\$ 1,792,085	\$	1,387,969	\$	183,070	\$	221,047	\$	268,679	\$	(47,632)

BUDGET SUMMARY REPORT

OBJECT CODE	EXPENSE CATEGORY		EXPENDED 2011 - 2012	1	APPROVED BUDGET	YTD RANSFERS 012 - 2013	CURRENT TRANSFERS	CURRENT BUDGET	EX	YTD IPENDITURE	E	NCUMBER	В	ALANCE	NTICIPATED BLIGATIONS	OJECTED ALANCE
500	OTHER PURCHASED SERVICES															
	Contracted Services	\$	374,023	\$	408,667	\$ (8,940)		\$ 399,727	\$	259,052	\$	77,420	\$	63,255	\$ 47,017	\$ 16,238
	Transportation Services	\$	4,443,994	\$	3,819,431	\$ (155,000)		\$ 3,664,431	\$	2,530,184	\$	754,872	\$	379,375	\$ 335,448	\$ 43,927
	Insurance - Property & Liability	\$	336,943	\$	291,066	\$ -		\$ 291,066	\$	289,689	\$	9,255	\$	(7,878)	\$ -	\$ (7,878)
	Communications	\$	112,883	\$	127,369	\$ -		\$ 127,369	\$	89,641	\$	32,096	\$	5,632	\$ 13,000	\$ (7,368)
	Printing Services	\$	51,981	\$	50,697	\$ (4,800)		\$ 45,897	\$	13,054	\$	11,882	\$	20,960	\$ 17,000	\$ 3,960
	Tuition - Out of District	\$	1,364,044	\$	1,392,548	\$ 299,000		\$ 1,691,548	\$	1,533,388	\$	497,884	\$	(339,723)	\$ 314	\$ (340,037)
	Student Travel & Staff Mileage	\$	225,014	\$	209,722	\$ (1,686)		\$ 208,036	\$	150,151	\$	5,735	\$	52,150	\$ 30,920	\$ 21,230
	SUBTOTAL OTHER PURCHASED S	El \$	6,908,882	\$	6,299,500	\$ 128,574	\$-	\$ 6,428,074	\$	4,865,160	\$	1,389,143	\$	173,771	\$ 443,699	\$ (269,928)
600	SUPPLIES														Г	
	Instructional & Library Supplies	\$	991,852	\$	1,002,246	\$ 5,046		\$ 1,007,292	\$	734,060	\$	89,161	\$	184,071	\$ 119,779	\$ 64,292
	Software, Medical & Office Sup.	\$	231,715	\$	165,988	\$ -		\$ 165,988	\$	77,016	\$	53,682	\$	35,290	\$ 25,219	\$ 10,071
	Plant Supplies	\$	361,207	\$	361,100	\$ -		\$ 361,100	\$	270,151	\$	29,875	\$	61,074	\$ 56,124	\$ 4,950
	Electric	\$	1,371,748	\$	1,442,763	\$ (25,000)		\$ 1,417,763	\$	1,009,055	\$	-	\$	408,708	\$ 380,000	\$ 28,708
	Propane & Natural Gas	\$	311,240	\$	358,287	\$ (24,000)		\$ 334,287	\$	247,230	\$	-	\$	87,057	\$ 70,000	\$ 17,057
	Fuel Oil	\$	557,923	\$	617,123	\$ -		\$ 617,123	\$	466,879	\$	153,203	\$	(2,959)	\$ -	\$ (2,959)
	Fuel For Vehicles & Equip.	\$	480,240	\$	565,019	\$ -		\$ 565,019	\$	394,638	\$	-	\$	170,381	\$ 167,405	\$ 2,976
	Textbooks	\$	234,884	\$	188,986	\$ -		\$ 188,986	\$	96,860	\$	12,953	\$	79,173	\$ 78,000	\$ 1,173
	SUBTOTAL SUPPLIES	\$	4,540,810	\$	4,701,512	\$ (43,954)	\$-	\$ 4,657,558	\$	3,295,890	\$	338,874	\$	1,022,794	\$ 896,527	\$ 126,267

BUDGET SUMMARY REPORT

OBJECT CODE	EXPENSE CATEGORY	XPENDED 011 - 2012	APPROVED BUDGET	TR	YTD ANSFERS 12 - 2013	URRENT ANSFERS	CURRENT BUDGET	EX	YTD KPENDITURE	E	NCUMBER	B	BALANCE	TICIPATED LIGATIONS	OJECTED ALANCE
700	PROPERTY														
	Capital Improvements (Sewers)	\$ 124,177	\$ 124,177	\$	-		\$ 124,177	\$	124,177	\$	-	\$	0	\$ -	\$ 0
	Technology Equipment	\$ 264,535	\$ 51,602	\$	-		\$ 51,602	\$	51,286	\$	667	\$	(351)	\$ -	\$ (351)
	Other Equipment	\$ 46,973	\$ 33,596	\$	-		\$ 33,596	\$	25,601	\$	5,505	\$	2,490	\$ 800	\$ 1,690
	SUBTOTAL PROPERTY	\$ 435,685	\$ 209,375	\$	-	\$ -	\$ 209,375	\$	201,064	\$	6,172	\$	2,139	\$ 800	\$ 1,339
800	MISCELLANEOUS														
	Memberships	\$ 59,336	\$ 64,761	\$	9,053		\$ 73,814	\$	68,585	\$	1,090	\$	4,139	\$ 2,066	\$ 2,073
	SUBTOTAL MISCELLANEOUS	\$ 59,336	\$ 64,761	\$	9,053	\$ -	\$ 73,814	\$	68,585	\$	1,090	\$	4,139	\$ 2,066	\$ 2,073
	TOTAL LOCAL BUDGET	\$ 67,941,140	\$ 68,355,794	\$	-	\$ -	\$ 68,355,794	\$	51,661,314	\$	14,392,405	\$	2,302,075	\$ 2,540,794	\$ (238,718)

BUDGET SUMMARY REPORT

			FOR	THE MONTH	ENDING APR	IL 30, 2013					
				YTD							
OBJECT		EXPENDED	APPROVED	TRANSFERS	CURRENT	CURRENT	YTD			ANTICIPATED	PROJECTED
CODE	EXPENSE CATEGORY	2011 - 2012	BUDGET	2012 - 2013	TRANSFERS	BUDGET	EXPENDITURE	ENCUMBER	BALANCE	OBLIGATIONS	BALANCE

SCHOOL GENERATED FEES	RECEIVED <u>2011 - 2012</u>	2012-13 APPROVED <u>BUDGET</u>	<u>RECEIVED</u>	BALANCE	% <u>RECEIVED</u>
HIGH SCHOOL FEES					
NURTURY PROGRAM	\$8,000	\$8,000	\$8,000.00	\$0.00	100.00%
PARKING PERMITS	\$20,000	\$20,000	\$20,000.00	\$0.00	100.00%
PAY FOR PARTICIPATION IN SPORTS	\$84,800	\$84,800	\$59,232.00	\$25,568.00	69.85%
	\$112,800	\$112,800	\$87,232.00	\$25,568.00	77.33%
BUILDING RELATED FEES					
ENERGY - ELECTRICITY	\$626	\$313	\$0.00	\$313.00	0.00%
HIGH SCHOOL POOL - OUTSIDE USAG	\$400	\$500	\$1,100.00	(\$600.00)	220.00%
	\$1,026	\$813	\$1,100.00	(\$287.00)	135.30%
MISCELLANEOUS FEES	\$77	\$150	\$2.50	\$147.50	1.67%
TOTAL SCHOOL GENERATED FEES	\$113,903	\$113,763	\$88,334.50	\$25,428.50	77.65%