

**BOE Policy Committee Minutes
Wednesday, June 10, 2020
Virtual Meeting 8:30 A.M.**

In consideration of public health, open meetings and the Governor’s Executive Order No. 7B dated March 10, 2020 regarding PROTECTION OF PUBLIC HEALTH AND SAFETY DURING COVID- 19 PANDEMIC AND RESPONSE - FURTHER SUSPENSION OR MODIFICATION OF STATUTES; this meeting will include an option for the public to phone in to listen to the audio of the meeting. Please note that public comment will be received by phone at the beginning and end of this meeting.

**Joining Info: Join by phone
 1 720-443-5698 (PIN: 738949101)**

CALL TO ORDER Meeting was called to order at 8:35 a.m.

IN ATTENDANCE Rebekah Harriman-Stites, Dan Cruson, Lorrie Rodrigue, Sarah Connell, Anne Uberti, Suzanne D’Eramo

PUBLIC PARTICIPATION

None

APPROVE MINUTES Rebekah Harriman-Stites made a motion to approve the minutes April 29, 2020. Dan Cruson seconded. Motion was unanimously approved.

UNFINISHED NEW BUSINESS

Discussion and possible action:

| Item | Reports |
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| <p>Policy 6114.8 – Emergencies and Disaster Preparedness (Pandemic/Epidemic Emergencies) Newtown Health Director, Donna Culbert reviewed this policy and gave her recommendations regarding the policy. However, she did not feel that the regulation complimented our current procedure because the Levels change frequently. S. Connell received an updated regulation from CABE and will prove D. Culbert with them to review.</p> | <ul style="list-style-type: none">• S. Connell will send this policy to D.Culbert for her review and recommendations |
| <p>Policy 4000.1 – Title IX S. D’Eramo provided her edited version on this policy and the committee agreed to move it forward to the Board for review. R. Harriman-Stites asked S. D’Eramo if this information is posted online. S. D’Eramo will confirm. R. Harriman-Stites reminded S. Connell that this policy will move forward along with Policy 5145.6.</p> | <ul style="list-style-type: none">• S. Connell will move this policy to the 4000 series queue. |

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| <p>Policy 5145.6 – Student Grievance Procedure (Title IX) A.Uberti agreed that this policy is acceptable and aligns with the other policies. R. Harriman-Stites requested that A. Uberti add in a definition of “Days” so there is no confusion. A. Uberti agreed.</p> | <ul style="list-style-type: none"> • A. Uberti will send the final copy to S. Connell • S.Connell will move this policy to the queue. |
| <p>Policy 4111.1 – Equal Employment Opportunity S. D’Eramo combined Policy 4111.1 and Policy 4111.3. The committee asked for two edits. The edits are as followed: “3. Maintain, or expand as appropriate, the help-wanted advertising to include <u>digital</u>, print and/or broadcast media that is targeted to diverse applicants. “ and “6. Annually review <u>the plan and the efforts to employ</u> and retain a highly qualified, racially and ethnically diverse staff.” After these edits have been made, S. Connell will add this policy to the 4000 series queue.</p> | <ul style="list-style-type: none"> • S. Connell will move this policy to the 4000 series queue. |
| <p>Policy 4111.3 – Minority Requirements This policy was combined with Policy 4111.1. See changes above.</p> | <ul style="list-style-type: none"> • No further action is required. |

NEW BUSINESS

Discussion and possible action:

| Item | Reports |
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| <p>Policy 4112 – Appointment and Conditions of Employment S. D’Eramo does not feel the need for this policy. The committee agreed.</p> | <ul style="list-style-type: none"> • No further action is required. |
| <p>Policy 4112.11 – Non-Union Personnel The committee agreed that this is an important policy as there are numerous non-union positions. S. D’Eramo and L. Rodrigue will review this policy together and bring their recommendations to the committee.</p> | <ul style="list-style-type: none"> • S. Connell will invite S.D’Eramo to this virtual meeting to discuss this policy. |
| <p>Policy 4112.2 – Certification S. D’Eramo does not feel the need for this policy. The committee agreed.</p> | <ul style="list-style-type: none"> • No further action is required. |
| <p>Policy 4112.4 – Health Examination The committee has some questions regarding Newtown’s current version: Policy 4-102 and if this policy is mandated. L. Rodrigue and S. D’Eramo will reach out to Shipman & Goodwin for their input.</p> | <ul style="list-style-type: none"> • S. Connell will invite S.D’Eramo to this virtual meeting to discuss this policy. |
| <p>Policy 4112.421 – Pre-Employment Drug Screening Test</p> | <ul style="list-style-type: none"> • S. Connell will invite S.D’Eramo to this virtual meeting to discuss this policy. |

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| <p>The committee asked to wait until they get a definite answer from Legal regarding Policy 4112.4 before moving forward with this policy.</p> | |
| <p>Policy 6172.61 – Distance Education Currently, Newtown has Policy 6172.6 – Virtual Education. L. Rodrigue requested a separate policy that outlines “Distance Education” because they are quite different. The committee agreed and asked S. Connell to reach out to CAFE for Policy 6172.61 – Distance Education</p> | <ul style="list-style-type: none"> • S. Connell will bring CAFE’s sample policies to this virtual meeting to discuss. |
| <p>Policy 9321.2 – Time, Place and Notification of Meetings / Electronic Board of Education Meetings R. Harriman-Stites asked to have M. Ku review this policy before we move forward. The committee agreed.</p> | <ul style="list-style-type: none"> • Committee to review |

UPDATE FROM THE SUPERINTENDENT

A motion was made by Rebekah Harriman-Stites to postpone discussion/action on Policy 6114.8 – Emergencies and Disaster Preparedness (Pandemic/Epidemic Emergencies), Policy 4112.11 – Non-Union Personnel, Policy 4112.4 – Health Examination , Policy 6172.61 – Distance Education , and Policy 9321.2 – Time, Place and Notification of Meetings / Electronic Board of Education Meetings). Dan Cruson seconded. Motion was unanimously approved.

A motion was made by Rebekah Harriman-Stites to send Policy 4000.1 – Title IX, Policy 4111.1 – Equal Employment Opportunity ,Policy 5145.6 – Student Grievance Procedure (Title IX)to the queue. Dan Cruson seconded. Motion was unanimously approved.

PUBLIC PARTICIPATION

None

ADJOURNMENT Rebekah Harriman-Stites made a motion to adjourn the meeting. Dan Cruson seconded. Motion was unanimously approved. Meeting was adjourned at 9:26 a.m