

Board of Education  
Communications Sub-Committee Minutes  
Monday March 6, 2023  
BOE Conference Room

1. Call to Order - Meeting was called to order at 1:03pm by chair, Don Ramsey.
2. Public Participation - None
3. Approve Minutes of February 5th, 2023 - Dan Cruson motions to approve, Don Ramsey seconded the motion. Motion passes unanimously.

4. Old Business

- a. Review February/March Issue of District Highlights in SMORE Format.

Newsletter was emailed to the committee members. Each member will review and send feedback to Mrs. Kuzma and she will forward to Kathy June to be added to next board packet. Mr. Melillo noted that he thought the best part was the interviews of the central Office staff.

- b. Review the theme and time line for the next District Highlights publication in May or June.

The committee agreed to highlight the arts program in the district. Mr. Cruson noted that we will likely have good potential for visuals. Mr. Ramsey said he will do the closer looks and an article on the musical arts. Mr. Cruson will cover an article on the theater program and the upcoming plays. Mrs. Kuzma will cover the visual arts. Mr. Melillo will write and into on the importance of the arts. Contacts for the articles will be Michelle Hiscavich, Janice Garbriel, and music (chorus/band) teachers at the elementary, Intermediate, and Middle School. Committee would like to have published by the end of May. Mrs. Kuzma asked if members would have articles to her by May 1st Communications meeting so that we can get approved at board meeting in mid-May.

5. New Business

- a. School Calendar - Mr. Cruson inquired about the ½ day still being on the calendar. Mr. Melillo said that they took a few out but full days would have to be added to the back end of the school year so couldn't remove them all. Mr. Cruson said appreciated the change to have Juneteenth off if the school year gets extended that far. Mr. Melillo discussed the change of 2 hr delay on December 14 and said there will be a full board discussion. Mrs. Kuzma asked about the change to only approving one year vs. two. Mr. Melilo said that there is no review of 2nd year due to trying to coordinate some breaks or days off with surrounding districts due to feedback he has gotten.

- b. Newtown District Website Modification Review - No updates from Dan Cruson.

6. Public Participation - None.

7. Adjournment - Mr. Ramsey makes motion to adjourn. Mr. Cruson seconded motion. Motion passes unanimously. Meeting adjourned at 1:47pm.