

BOE Policy Committee Agenda
Wednesday, March 22, 2023, 9:00 – 10:30 am
Municipal Building, BOE Conference Room
3 Primrose St, Newtown, CT 06470

CALL TO ORDER Meeting was called to order at 9:00 am

IN ATTENDANCE Dan Cruson, Janet Kuzma, Deborra Zukowski, Chris Melillo, Sarah Connell

PUBLIC PARTICIPATION None

APPROVE MINUTES Dan Cruson made a motion to approve the minutes of March 8, 2023. Deborra Zukowski seconded. Motion passes unanimously.

OLD BUSINESS

Discussion and possible action:

| Item | Reports |
|---|--|
| <p>Policy 5141.21 Administering Medicine – A.Dalton and K. Powell were unable to attend this policy meeting; therefore, this discussion will be moved to the next policy meeting.</p> | <ul style="list-style-type: none"> • S. Connell will invite A. Dalton and K. Powell to the next policy meeting. |
| <p>Policy 4147 – Employee Safety S. D’Eramo, K. Powell and A.Dalton worked on combining this policy with Policy 4148 and 4148.1. A.Dalton and K. Powell were unable to attend this policy meeting; therefore, this discussion will be moved to the next policy meeting.</p> | <ul style="list-style-type: none"> • S. Connell will invite S. D’Eramo, A. Dalton and K. Powell to the next policy meeting. |
| <p>Policy 4148 – Employee Protection S. D’Eramo, K. Powell and A.Dalton worked on combining this policy with Policy 4147 and 4148.1. A.Dalton and K. Powell were unable to attend this policy meeting; therefore, this discussion will be moved to the next policy meeting.</p> | <ul style="list-style-type: none"> • S. Connell will invite S. D’Eramo, A. Dalton and K. Powell to the next policy meeting. |
| <p>Policy 4148.1 – Safety, First Aid, and Emergency Care S. D’Eramo, K. Powell and A.Dalton worked on combining this policy with Policy 4148 and 4147. Newtown’s current policies are 4-607 and 4-607.1. A.Dalton and K. Powell were unable to attend this policy meeting; therefore, this discussion will be moved to the next policy meeting.</p> | <ul style="list-style-type: none"> • S. Connell will invite S. D’Eramo, A. Dalton and K. Powell to the next policy meeting. |
| <p>Policy 5114 – Suspension and Expulsion / Due Process The committee discussed the different options for handling an expulsion. Shipman and Goodwin recommended appointing a hearing officer at the beginning of the school year. However, the committee did not feel comfortable completely</p> | <ul style="list-style-type: none"> • S. Connell will send this policy to K. June for BOE first read. |

| | |
|--|--|
| <p>removing themselves from the student expulsion process.</p> <p>D. Zukowski suggested making a standing committee for Board members for expulsions that year. She continued by stating that It can be difficult to get volunteers to come to expulsion hearings because of everyone’s busy schedule. The committee agreed that the Board will still be involved in expulsion hearings with the possibility of appointing a hearing officer, if needed.</p> <p>The proposed edits are as follows:</p> <p>On page 5114(i), number 3:</p> <p>A quorum of the Board of Education will be present for an expulsion hearing. A student may be expelled if a majority of the Board members sitting in the expulsion hearing vote to expel. <u>Expulsion hearings conducted by the Board will be heard by any three or more Board members. A decision to expel a student must be supported by a majority of the Board members present, provided that no less than three (3) affirmative votes to expel are cast. If fewer than three Board members are available then the Board Chair, in consultation with the Superintendent, may appoint a hearing officer.</u></p> <p><u>Alternatively, the Board may appoint an impartial hearing board composed of one (1) or more persons to hear and decide expulsion matters, provided that no member of the Board may serve on such panel. The Board may include a time period for the appointment.</u></p> | |
|--|--|

NEW BUSINESS

Discussion and possible action:

| Item | Reports |
|--|--|
| <p>Policy 4-608 – Administration of Medication by School Personnel</p> <p>A.Dalton and K. Powell were unable to attend this policy meeting; therefore, this discussion will be moved to the next policy meeting.</p> | <ul style="list-style-type: none"> • S. Connell will invite S. D’Eramo, A. Dalton and K. Powell to the next policy meeting. |
| <p>Policy 4-608.1 – Administrative Procedures for Administration of Medications by School Personnel</p> <p>A.Dalton and K. Powell were unable to attend this policy meeting; therefore, this discussion will be moved to the next policy meeting.</p> | <ul style="list-style-type: none"> • S. Connell will invite S. D’Eramo, A. Dalton and K. Powell to the next policy meeting. |
| <p>Policy 4200.1 – Appointment and Duties of School Medical Advisor</p> <p>A.Dalton and K. Powell were unable to attend this</p> | <ul style="list-style-type: none"> • S. Connell will invite S. D’Eramo, A. Dalton and K. Powell to the next policy meeting. |

| | |
|---|--|
| policy meeting; therefore, this discussion will be moved to the next policy meeting. | |
| Policy 4215.1 – Evaluations of School Nurses A.Dalton and K. Powell were unable to attend this policy meeting; therefore, this discussion will be moved to the next policy meeting. | <ul style="list-style-type: none"> • S. Connell will invite S. D’Eramo, A. Dalton and K. Powell to the next policy meeting. |

UPDATE FROM THE SUPERINTENDENT

Mr. Melillo reminded the committee that today is the start of Ramadan. He will be attending a dinner with Dan Rosenthal on Sunday to celebrate the Holiday.

PUBLIC PARTICIPATION

None

ADJOURNMENT

Dan Cruson made a motion to adjourn the meeting. Janet Kuzma seconded. Motion was unanimously approved. Meeting was adjourned at 9:40a.m.