

BOE Policy Committee Minutes
3 Primrose Street, Newtown, CT
July 21, 2016

Meeting was called to order at 8:05 a.m.

IN ATTENDANCE: Michelle Embree Ku, Rebekah Harriman-Stites, Joe Erardi, Jim Rovello, Kristin English, Mark Pompano

PUBLIC PARTICIPATION:
None

APPROVAL OF MINUTES: M. Ku made a motion to approve the minutes of June 24, 2016, R. Harriman-Stites seconded. Minutes were unanimously approved.

UNFINISHED BUSINESS:

Action	Follow-up
Policy 3455 – High School Concession Stand – review regulation. L. Rodrigue reported to J. Erardi that B. Neumeyer was working on the concession stand regulation and the committee should have a copy of it within the next few weeks.	<ul style="list-style-type: none"> • B. Neumeyer will update regulation for the High School Concession Stand.
Policy 5145.53 – Transgender and Gender Non-Conforming Youth – M. Ku gave a brief overview on the background behind the current draft policy to the advisors for the NHS GSA Club, J. Rovello and K. English. K. English told the committee the GSA Club students will appreciate having a policy. The policy will help the students feel comfortable and safe at school. K. English and J. Rovello told the committee that the four gender neutral bathrooms were well received at the high school. J. Rovello suggested that the committee use the word “their” instead of his or her in the policy. The GSA Advisors and the committee changed some of the wording in the definitions section of the policy. J. Erardi will confer with our BOE Attorney regarding the privacy section of the policy.	<ul style="list-style-type: none"> • J. Erardi will confer with the BOE Attorney regarding the privacy section of the policy.
Policy 3541.313 – Video Cameras on School Transportation – The Committee agreed to combine this policy with Policy 5131.111.	<ul style="list-style-type: none"> • No further action.

<p>Policy 5131.11 – Video and Audio Recording Equipment on School Buses – This Policy is repetitive with Policy 3541.313. The committee agreed not to recommend this optional policy.</p>	<ul style="list-style-type: none"> • No further action.
<p>Policy 5131.111 – Video Surveillance – M. Pompano reviewed the regulation he created which encompasses all video surveillance on school buses, school grounds and school buildings. He liked the consistency between the three video surveillance policies within the one regulation. He told the committee that video tape is kept for a minimum of 30 days. The committee agreed to recommend the “another version of this optional policy to consider” that was provided by CABE and the regulation created by M. Pompano to the Board of Education.</p>	<ul style="list-style-type: none"> • R. Bienkowski will review transportation section of policy with All-Star Transportation. • Pending All-Star’s supportive review, the policy will be included with the 3000 series policies when the group is moved to the Board.
<p>Policy 5145.511 – Sexual Abuse Prevention and Education Program – Policy 5151.4 is mentioned in this policy under Reporting Child Sexual Abuse and Assault. M. Reilly will request a copy of Policy 5151.4 from CABE. The committee will cross check policy 5141.4 with this policy before recommending to the Board of Education.</p>	<ul style="list-style-type: none"> • M. Reilly will request a copy of Policy 5141.4 and its accompanying regulation from CABE.
<p>Policy 9323 – Construction of the Agenda – M. Reilly informed the committee that the Town Charter did not have specific language to replicate the wording in regards to posting an agenda. J. Erardi said the policy with the previous agreed upon changes is our current practice. The committee agreed to recommend the “sample bylaw” that was provided by CABE with the previously agreed upon changes to the Board of Education for approval.</p>	<ul style="list-style-type: none"> • M. Reilly will forward a copy of the policy with the agreed upon changes to the Board for approval.
<p>Policy 3541.23 – Bus Contractor – The committee agreed to use “another version” of the policy provided by CABE which is more appropriate than our existing policy presently number 3-701. The committee added an additional provision regarding video surveillance and cross-referenced the same Policy 5131.111 - Video Surveillance. J. Erardi will contact All-Star to confirm they currently provide the BOE a list and description of vehicles to be used for transportation by August 1st.</p>	<ul style="list-style-type: none"> • J. Erardi will contact All-Star to confirm they currently provide the BOE a list and description of vehicles to be used for transportation by August 1st.
<p>Policy 3541.24 – Transportation: Parent/Guardian Responsibility – The committee agreed not to recommend this “new policy, developed by Stafford”.</p>	<ul style="list-style-type: none"> • No further action.
<p>Policy 3541.3 – Route Services – The committee agreed not to recommend this sample policy.</p>	<ul style="list-style-type: none"> • No further action.

Policy 3541.311 – Riding Other Than Assigned Bus – The committee agreed not to recommend this optional policy.	<ul style="list-style-type: none"> • No further action.
Policy 3541.312 – Daycare Center Transportation – The committee agreed not to recommend this optional policy.	<ul style="list-style-type: none"> • No further action.
Policy 3541.33 – Special Transportation for Exceptional Children – M. Reilly informed the committee that D. Petersen did not recommend using this policy. The committee agreed not to recommend this optional policy.	<ul style="list-style-type: none"> • No further action,
Policy 3541.341 – Special Transportation for Non Public School Purposes – The committee agreed not to recommend this optional policy.	<ul style="list-style-type: none"> • No further action.

NEW BUSINESS:

Action	Follow-up
Policy 5131.6 – Alcohol, Drugs, Tobacco – Reviewed policy updates from CABE. M. Reilly will forward our Draft Policy 5131.6 to CABE to see if all the state mandates are included within our draft.	<ul style="list-style-type: none"> • M. Reilly will forward our Draft Policy 5131.6 to CABE to see if all the state mandates are included within our draft.

Discussion/action was postponed to a future meeting:

Item	Responsibility
Policy 3541.341 – Non Public School Students	J. Erardi
Policy 3541.342 – Senior Citizens	J. Erardi
Policy 3541.343 – Outside Agencies/Organizations	J. Erardi
Policy 3541.35 – Bus Driver Safety/Emergency Procedures	J. Erardi
Policy 3541.4 – Transportation Equipment	J. Erardi
Policy 3541.41 – Maintenance	J. Erardi
Policy 3541.42 – Vandalism	J. Erardi
Policy 3541.43 – School System Owned Vehicles	J. Erardi
Policy 3541.44 – Privately Owned Vehicles	J. Erardi
Policy 3541.5 – Transportation Safety Complaints	J. Erardi
Policy 3541.51 – Denial of Transportation (Hearings)	J. Erardi
Policy 3541.6 – Bus Drivers	J. Erardi
Policy 3541.7 – Student Behavior	J. Erardi
Policy 3541.8 – Student Bus Assignments	J. Erardi
Policy 3541.9 – Accident Reports	J. Erardi
Policy 3542 – Food Service	R. Harriman-Stites
Policy 3542.1 – Purpose and Facilities	R. Harriman-Stites
Policy 3542.2 – Responsibilities and Duties	R. Harriman-Stites
Policy 3542.21 – Board of Education	R. Harriman-Stites
Policy 3542.22 – Employees	R. Harriman-Stites

PUBLIC PARTICIPATION:

None

A motion to adjourn the meeting was made by R. Harriman-Stites and seconded by M. Ku. All were in favor. Meeting was adjourned at 9:49 a.m.

Submitted: Michelle Ku, Policy Committee Chair