

**Attendance:**

Laura Roche, Board of Education  
 Joni Capoccitti, GE Consultant

Kathy Hamilton, Board of Education

- **CALL TO ORDER**  
 The Board of Education policy subcommittee meeting was called to order at 9:47 am.
- **PUBLIC PARTICIPATION**  
 None
- **APPROVE MINUTES OF December 5, 2013**  
 Ms. Roche made a motion to approve the minutes of December 5, 2013, Ms. Hamilton second. All in favor.
- **UNFINISHED BUSINESS - REVIEW AND UPDATE STATUS OF OPEN 12/5 ACTION ITEMS:**

Responsible Party	Action	Status	Due Date	Complete Date
Ms. Capoccitti	Forward policy 5131.111 to Dr. Reed for his review	Done	12/12/2013	12/12/2013
Ms. Hamilton	Review with Dr. Reed policies completed and timeline for Superintendent finalization.	Dr. Reed will review the policies shortly.	12/12/2013	12/11/2013
Ms. Hamilton	Review with Dr. Gejda & Mr. Dumais High School Graduation policies	Met with Dr. Gejda and Mr. Dumais and also spoke with Dr. Reed. Decision needs to be made in January in order to have graduation requirements ready for current 8 <sup>th</sup> grade enrollment process - takes place in March. Need board agreement on plan to add credits or not and administration will then have to present options to board.	12/12/2013	12/11/2013
Dr. Gejda	Review and Approve Title IX policies	Carry forward - In review with Dr. Gejda	1/9/2013	
Ms. Hamilton	Combine CABA policy 5114 with Newtown policy 7-401	Carry forward – In process	1/9/2014	
Ms. Hamilton	Combine CABA policy 1331 with Newtown policy 7-502, 3-502; add legal refs and nicotine innovations	Complete and sent to Dr. Reed via Joni.	12/12/2013	12/12/2013

Ms. Hamilton	Combine CABE policy 4118.231/4218.2 with Newtown policy 4-701; add legal refs and nicotine innovations	Additional required action items: KH – review medical marijuana statutes; JC – call CABE about medical marijuana	1/9/2014	
Ms. Hamilton	Combine CABE policy 5131.6 with Newtown policy 7-701, 8-701; add legal refs and nicotine innovations	No refs regarding tobacco. Review with 5000 series. 7-701 is Student, Alcohol & Drug Abuse; 8-701 is Instruction, Drug & Alcohol Education	Remove from AI list.	
Ms. Hamilton	Combine CABE policy 3524/3524/1 with Newtown policy 3-900 (Pesticide Application)	No Action - carry forward	1/9/2014	
Committee	Superintendent Review Process: 2-103, 2-103.1, 2-103.2	Begin work in conjunction with new Superintendent	TBD	
Committee	CABE policies: 3432, 3433 (Budgeting and expense reporting)	For Future Thought	TBD	

• **FUTURE MEETING DATES:**

Jan 9, 2014: Municipal Building Conference Room 1; 9:30-12:30

Jan 21, 2014: Municipal Building Conference Room 1; 9:30-12:30

\*\*In the future, if there are any days in which the school system has a delayed start or cancellation due to weather, the meeting will be cancelled.

• **NEW BUSINESS - DISCUSS AND POSSIBLE ACTION ON NEXT SET OF POLICIES TO REVIEW:**

The policies below were not discussed. Carry forward as new business on 1/9/2014.

Newtown Policy Number	CABE Equivalents	Policy Content
8-300	6141.328, 6141.321, 6141.322, 6141.323	Acceptable Use of Technology
8-605	5131.911, 5131.91	Safe School Climate (Bullying/Hazing)

• **PUBLIC PARTICIPATION**

No public participation.

A motion by Ms. Roche and seconded by Ms. Hamilton was made to adjourn the meeting at 11:30 pm. All in favor.

**Action Items:**

<b>Responsible Party</b>	<b>Action</b>	<b>Status</b>	<b>Due Date</b>	<b>Complete Date</b>
Dr. Gejda	Review and Approve Title IX policies	Carry forward - In review with Dr. Gejda	1/9/2013	
Ms. Hamilton	Combine CABE policy 5114 with Newtown policy 7-401	Carry forward – In process	1/9/2014	
Ms. Hamilton, Ms. Capoccitti	Combine CABE policy 4118.231/4218.2 with Newtown policy 4-701; add legal refs and nicotine innovations	Additional required action items: KH – review medical marijuana statutes; JC – call CABE about medical marijuana	1/9/2014	
Ms. Hamilton	Combine CABE policy 3524/3524/1 with Newtown policy 3-900 (Pesticide Application)	No Action - carry forward	1/9/2014	
Committee	Superintendent Review Process: 2-103, 2-103.1, 2-103.2	Begin work in conjunction with new Superintendent	TBD	
Committee	CABE policies: 3432, 3433 (Budgeting and expense reporting)	For Future Thought	TBD	

Submitted: Kathy Hamilton, Policy Committee Chair

## Policy Requests by Administration

<i>Policy Topic Title</i>	<i>Old Newtown Policy #</i>	<i>CABE Policy #</i>	<i>Committee Action Cmte Review Complete</i>	<i>Date Adopted</i>	<i>Notes</i>
Students - Regulation for Nutrition And Physical Activity (Student Wellness Policy)	8-704.1		n/a		For Administration to Create
Regulation for Administration of Medications by School Personnel	4-608.1		n/a		For Administration to Create
Title IX	n/a	4000.1	yes		Pending Approval by Dr. Reed
Personnel (Certified/NonCertified) - Recruitment and Selection	4-101	4111	yes		Pending Approval by Dr. Reed
<b>Personnel (Certified/NonCertified) - Equal Employment Opportunity</b>	4-703	4111.1	yes		Pending Approval by Dr. Reed
<b>Personnel (Certified/NonCertified) - Nondiscrimination</b>	n/a	4118.11	yes		Pending Approval by Dr. Reed
<b>Personnel (Certified/NonCertified) - Harrassment</b>	4-704	4118.113	yes		Pending Approval by Dr. Reed
Students - Student Records/Confidentiality	7-303	5125	yes		Pending Approval by Dr. Reed
Students - Video Surveillance	7-406.1	5131.111	yes		Pending Approval by Dr. Reed
<b>Students -Sexual Harassment of Students</b>	7-704	5145.5	yes		Pending Approval by Dr. Reed
Students - Peer Sexual Harassment	n/a	5145.51	yes		Pending Approval by Dr. Reed
Students - Harrassment of Students	8-603	5145.52	yes		Pending Approval by Dr. Reed
Students - Student Grievance Procedures	n/a	5145.6	yes		Pending Approval by Dr. Reed
Instruction - Nondiscrimination	8-602	6121	yes		Pending Approval by Dr. Reed
Instruction - Promotion of Equity Among Students in the Newtown School District	8-601	6121.1	yes		Pending Approval by Dr. Reed
Instruction - Emergencies and Disaster Preparedness	n/a	6114	yes		Pending Approval by Dr. Reed
Instruction - Fire Emergency (Drills)/Crisis Response Drills/Bus Safety Drills	2-500	6114.1	yes		Pending Approval by Dr. Reed
Instruction - Emergency and Disaster Preparedness, Bomb Threats	2-501	6114.3	yes		Pending Approval by Dr. Reed
Instruction - Safe Schools	n/a	6114.7	yes		Pending Approval by Dr. Reed
Community Relations - Smoke Free Environment	7-502, 3-502	1331	yes		Pending Approval by Dr. Reed
Acceptable Use of Technology	8-300	6141.328,			Committee - Review for 01/09/2014
Safe School Climate (Bullying/Hazing)	8-605	5131.911,			Committee - Review for 01/09/2014
Students - Police in Schools	7-402, 7- 7-402B, 7- 406	5145.11 5145.1, 5145.12			JC - Forward to Mark Pampono
Students - Search and Seizures	7-402C				JC - Forward to Mark Pampono
??					JC - Forward to Mark Pampono
Recognition of Citizens, Staff Members, Members of Board of Education, Students	7-401	5114			KH - Review & Combine for 01/09/2014
Personnel (Certified/NonCertified) - Smoking, Drinking, and Use of Drugs on School Premises	4-701	4118.231,42 18.231			KH - Review & Combine for 01/09/2014
Pesticide Application	3-900	3524			KH - Review & Combine for 01/09/2014
Pesticide Application	3-900	3524.1			KH - Review & Combine for 01/09/2014
Students - Alcohol Use, Drugs, and Tobacco (including Performance Enhancing Substances)	7-701,8-701	5131.6			Review with 5000 series.
	n/a				
Budgeting and Expense Reporting		3432			TBD

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Budgeting and Expense Reporting	n/a	3433		TBD	
Evaluation of Superintendent	2-103, 2-			TBD	
Instruction - Graduation Requirements	7-302	6146			Waiting for feedback from Dr. Gejda & Mr. Dumais
Instruction - Grading/Assessment Systems/Weighted Grades	n/a	6146.1			Waiting for feedback from Dr. Gejda & Mr. Dumais
Instruction - Grade Weighting/Class Ranking	n/a	6146.11			Waiting for feedback from Dr. Gejda & Mr. Dumais
Instruction - Statewide Proficiency/Mastery Examinations	n/a	6146.2			Waiting for feedback from Dr. Gejda & Mr. Dumais
Instruction - Statewide Proficiency/Mastery Examinations, Release of Student CMT Writing Sample	n/a	6146.21			Waiting for feedback from Dr. Gejda & Mr. Dumais
Citizens' Advisory Committees	7-701.1	Regulation?			
Instruction - Controversial Issues In The Classroom	8-400	6114			
Students - Nutrition And Physical Activity (Student Wellness Policy)	8-704	6142.101			
Administration of Medications by School Personnel	4-608	5141.21			