

The Board of Education communication subcommittee meeting was called to order at 6:37 pm.

ATTENDANCE:

Laura Roche, Communication Chair
Keith Alexander, Communication Secretary
Debbie Leidlein, Board of Education Chair

UNFINISHED BUSINESS

None

NEW BUSINESS

2014-2015 Budget Communication Plan

- 1) Communication committee chair will share the plan from last year with the new board at the next board meeting.
- 2) A motion will be made at the next board meeting for the communication committee to continue to send budget information out to the district for the board.
- 3) Once approved the communications committee will send out the following Budget Newsletters.
 - a) An introduction to the 2014-2105 budget calendar & process prior to January 21.
 - b) A summary of:
 - Superintendent's Overview of Proposed Budget to BOE
 - Elementary, Reed, Middle, High Schools, Pupil Per. & Health.
 - c) A summary of:
 - Special Ed, Curriculum, Technology & Gen Svs, Continuing Ed, Benefits & Plant & Transportation
 - d) A summary of:
 - Public Hearing & Discussion
 - Adoption of Budget
 - e) A summary of:
 - Board of Finance - Budget Review with Board of Ed Board
 - Board of Finance recommendations to Legislative Council
 - f) A summary of:
 - Legislative Council Budget Meeting
- 4) Once the Legislative Council Adopts the Budget the Communication Committee can no longer send out information from the district.
- 5) Laura will set up a meeting with the PTA presidents to discuss a communication plan once the referendum has been set. An email has been sent to the PTA presidents to request said meeting.

ACTION ITEM

Laura will ask Dr. Reed how to get school closing emails sent to the parents.

- Received an email from Dr. Reed after communication meeting an email system was set up for school closings.

Laura will follow up on how to set up a system for community members to sign up to receive emails with BOE agenda's and minutes.

PUBLIC PARTICIPATION

No public participation.

A motion by Keith Alexander, seconded by Ms. Debbie Leidlein was made to adjourn the meeting at 7:00pm.

Submitted: Laura Roche, Communication Subcommittee Chair