

**Attendance:**

Laura Roche, Board of Education  
David Freedman, Board of Education  
Kathy Hamilton, Board of Education

Joni Capoccitti, GE Consultant\*  
Dr. Gejda, Assistant Superintendent\*\*

\* Ms. Capoccitti attended the meeting from 9:30 to 9:45 & 11:30 to 11:45.

\* Dr. Gejda attended the meeting from 10:30 to 10:40.

**• CALL TO ORDER**

The Board of Education policy subcommittee meeting was called to order at 9:34 am.

**• PUBLIC PARTICIPATION**

None

**• APPROVE MINUTES OF January 9, 2014**

Ms Roche made a motion to approve the minutes of 1/9/2014. Mr. Freedman seconded. Ms. Capoccitti communicated to the group that Mr. Storm should be added as an attendee. All in favor with Mr. Freedman abstaining.

**• COMMUNICATIONS/ANNOUNCEMENTS**

1) From Mark Pompano:

*#1 - The ONSSI / Milestone video camera system retains video footage for approximately 21 days. Unless the footage is actually saved to the computer hard-drive or other storage device, it will erase itself and can no longer be viewed around the 21-day period. The old Panasonic system that is on it's last legs in the non-new addition sections of NHS only retains footage for approximately 10 days.*

*#2 - I have attached the Bomb Threat/Suspicious Device Procedures. I highlighted the relevant portion. While we would clear students/staff away from the immediate area of the suspicious device/package, we do NOT evacuate the building automatically. That call would be made after the police arrive on scene, assess the situation, and confer with the building Principal or his/her designee.*

2) *On behalf of Dr. Gejda, Jane McEvoy sent An “Act Concerning Childhood Obesity and Physical Exercise in Schools”*

3) Joni communicated that HOM principal suggested that we update our attendance policy.

4) Kathy met with Dr. Reed to review his comments regarding policies he had reviewed, and discussed our current policy update process.

5) Dr. Gejda would like to review the virtual learning policy with the district curriculum committee prior to our review. Also, that she would be consulting with an expert in Title IX policy to ensure our

Title IX policy revisions were complete.

**• UNFINISHED BUSINESS - REVIEW AND UPDATE STATUS OF OPEN 12/12 ACTION ITEMS:**

<b>Responsible Party</b>	<b>Action</b>	<b>Status</b>	<b>Due Date</b>	<b>Complete Date</b>
Committee	Continue Review and Update of comments received from Dr. Reed and David Abbey	Completed incorporation of updates for the following policies: 4000.1, 5131.111, 6114, 6114.1, 6114.3, 6114.7, 6121, 6121.1, 1331	1/21/2014	1/21/2014
Ms. Hamilton	Continue Review and Update of comments received from Dr. Reed and David Abbey. Policies: 5125, 5136	Carry Forward	2/27/2014	
Dr. Gejda	Review and Approve Title IX policies	Carry Forward	2/27/2014	
Ms. Hamilton	Combine CABA policy 5114 with Newtown policy 7-401	Complete; Accepted by Committee; Forward to Administration	1/21/2014	1/21/2014
Ms. Hamilton, Ms. Capoccitti	Combine CABA policy 4118.231/4218.2 with Newtown policy 4-701; add legal refs and nicotine innovations	Committee review complete – forward to Dr. Reed.	1/21/2014	1/21/2014
Ms. Hamilton	Combine CABA policy 3524/3524.1 with Newtown policy 3-900 (Pesticide Application)	No Action - carry forward.	2/27/2014	
Committee	Superintendent Review Process: 2-103, 2-103.1, 2-103.2	Begin work in conjunction with new Superintendent	TBD	
Committee	CABA policies: 3432, 3433 (Budgeting and expense reporting)	For Future Thought	TBD	

**• FUTURE MEETING DATES:**

Feb 27, 2014: Municipal Building Conference Room 1; 9:30-12:30

\*\*In the future, if there are any days in which the school system has a delayed start or cancellation due to weather, the meeting will be cancelled.

**• NEW BUSINESS - DISCUSS AND POSSIBLE ACTION ON NEXT SET OF POLICIES TO REVIEW:**

The policies below were not discussed. Carry forward as new business on 1/21/2014.

<b>Newtown Policy Number</b>	<b>CABA Equivalent</b>	<b>Policy Content</b>
8-300	6141.328, 6141.321, 6141.322, 6141.323	Acceptable Use of Technology

<b>Newtown Policy Number</b>	<b>CABE Equivalents</b>	<b>Policy Content</b>
8-605	5131.911, 5131.91	Safe School Climate (Bullying/Hazing)

- **PUBLIC PARTICIPATION**

No public participation.

- **ADJOURNMENT**

A motion by Ms. Roche and seconded by MR. freedman was made to adjourn the meeting at 11:50 pm. All in favor.

**Action Items:**

<b>Responsible Party</b>	<b>Action</b>	<b>Comments</b>	<b>Due Date</b>
Ms Hamilton	Continue Review and Update of comments received from Dr. Reed and David Abbey	Policy #s: 5125, 5136 (Use of privately owned technological devices by students)	2/27/2013
Dr. Gejda	Review and Approve Title IX policies: 4000.1, 4111, 4111.1, 4118.11, 4118.113, 5145.5, 5145.51, 5145.52, 5145.6, 6121, 6121.1	Carried forward - In review with Dr. Gejda	2/27/2013
Dr. Gejda & Principals	Review & Approve policy 5114 (Newtown policy 7-401)		2/27/2014
Dr. Reed	Review & Approve policy 4118.231/4218.2 (original Newtown policy 4-701)		2/27/2014
Ms. Hamilton	Combine CAFE policy 3524/3524/1 with Newtown policy 3-900 (Pesticide Application)	Carried forward: Review any proposed changes with Mr. Faiella	2/27/2014
Ms. Hamilton	Update Graduation Policy 6146 (Newtown Policy 7-302)		2/27/2014
Dr. Gejda	Consider adding policy for online learning		2/27/2014
Committee	Add changes to incorporate new legislation for recess (8-704/6142.101)		2/27/2014
Committee	Consider Weston Policy #4118.35 (Employee Use of the district's computer systems and electronic communications)		TBD
Committee	Consider Weston Policy #4118.5 (Personnel – Social Networking)		TBD
Committee	Superintendent Review Process: 2-103, 2-103.1, 2-103.2	Begin work in conjunction with new Superintendent	TBD
Committee	CABE policies: 3432, 3433 (Budgeting and expense reporting)	For Future Thought	TBD

Submitted: Kathy Hamilton, Policy Committee Chair