

**BOE Policy Committee Minutes**  
**3 Primrose Place, Newtown, CT**  
**Shared Meeting Room 1**  
**March 28, 2016**

Meeting was called to order at 11:05 am

**In attendance:** Michelle Embree Ku, Rebekah Harriman-Stites, Joe Erardi, Ron Bienkowski, Lorrie Rodrigue, Gregg Simon, 2 Public

**Public Participation:**

Tamara Doherty, 58 Mountain View Drive, wanted to make sure the fund-raising and solicitation policy did not give the perception that tryouts do not matter. She suggested we explore other ways of fundraising. One suggestion was organizing a fundraising committee that involves all the children in the school, who in return would get community service hours. She also spoke to the committee about a student who did not participate in fundraising for team apparel because he didn't feel the family could afford it. She feels that parents would like to know the cost of a sport up front – the pay to play fees as well as fundraising expectations.

Laura Roche, 41 Cobblers Mill Road, spoke about the need to have a fuller understanding of fund-raising: what is needed for each team, how much is raised, and what it's used for.

**Approval of Minutes:** R. Harriman-Stites made a motion to approve the minutes of February 26, 2016. M. Ku seconded. Minutes were unanimously approved.

**UNFINISHED BUSINESS**

| <b>Action</b>  | <b>Follow-up</b>   |
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| Policy 7-701 – Substance Abuse   | <ul style="list-style-type: none"> <li>• Discussion/action was postponed to a future meeting.</li> </ul>                 |
| Policy 7-701.1 – Substance Abuse Administrative Procedures   | <ul style="list-style-type: none"> <li>• Discussion/action was postponed to a future meeting.</li> </ul>                 |
| Policy 1120 – Public Participation at Board of Education Meetings – J. Erardi researched the town ordinance. He provided the committee a copy of the ordinance out of the Town Charter. He said the ordinance cannot trump state statute. M. Ku reported that CABE indicates that public comment cannot be restricted to residents. The committee made revisions to the policy that included where the meeting agenda is posted and updated the list of restrictions of public participation at board meetings. The committee agreed to continue discussion of the policy at the next meeting. | <ul style="list-style-type: none"> <li>• M. Ku to ask CABE for further clarification of their recommendation.</li> </ul> |

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| <p>Policy 1314/1324 – Fund-Raising and Solicitation – Revisited policy based on suggestions from the Board of Education Meeting. M. Ku distributed a letter from Board of Education member Andrew Clure who could not attend the meeting and a copy of a sample policy she found regarding fund-raising. There was a discussion regarding pay to participate, fund-raising and booster clubs. The committee agreed to recommend changes to our current policy to the Board of Education to alleviate some restrictions while noting that the delay in fundraising may impact the teams this year. The committee will continue to review this policy and make a final recommendation after they have time to research and review the current policy.</p> | <ul style="list-style-type: none"> <li>• The committee agreed to recommend updates to Policy 1314/1324 to the Board of Education to temporarily relieve restrictions.</li> <li>• The committee will continue to review Policy 1314/1324 and make a final recommendation to the Board after they have time to research and review the current policy.</li> </ul> |
| <p>Policy 1700 – Otherwise Lawful Possession of Firearms on School Property – Revisited policy based on suggestions from the Board of Education Meeting. The committee added staff to the sentence regarding students being prohibited from possessing firearms on school property or a school sponsored event. The references to statutes were updated. The committee agreed to recommend the updated policy to the Board of Education.</p>  | <ul style="list-style-type: none"> <li>• The committee agreed to recommend updates to Policy 1700 to the Board of Education.</li> </ul>   |
| <p>Policy 3310 – Expenditures/Expending Authority – The committee agreed to add the first paragraph of the optional policy to consider provided by CABE with Policy 3323 – Soliciting Prices (Bids and Quotations).</p>   | <ul style="list-style-type: none"> <li>• Combine first paragraph of Policy 3310 with Policy 3323 – Soliciting Prices (Bids and Quotations).</li> </ul>  |
| <p>Policy 3323 – Soliciting Prices (Bids and Quotations) – R. Bienkowski provided the committee a draft copy of the policy with the changes agreed upon at previous policy meetings. M. Ku reported that municipal policy would not necessarily dictate BOE policy, according to CABE. The committee agreed to recommend replacing the policy presently numbered 3-300 and 3-300.1 with the “sample policy to consider” provided by CABE along with updates to our presently number regulation 3-300.1.</p>   | <ul style="list-style-type: none"> <li>• The committee agreed to recommend replacing the policy presently numbered 3-300 and 3-300.1 with the “sample policy to consider” provided by CABE along with updates to our presently number regulation 3-300.1 to the Board of Education.</li> </ul>  |

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|--|---|
| Policy 3515 – Facility Use – R. Bienkowski provided the committee with a copy of the policy with the changes agreed upon at previous policy meetings. He informed the committee that he checked with K. Dugan and we do get insurance certificates as a standard practice. The committee made one revision to the regulation that says extended use of facilities may be brought to the Board of Education for approval. The committee agreed to recommend replacing the policy presently numbered 3-800 with the “optional policy to consider, updated to reflect NCLB legislation” provided by CABE along with updates to our presently number regulation 3-800.1. | <ul style="list-style-type: none"> <li>• The committee agreed to recommend replacing the policy presently numbered 3-800 with the “optional policy to consider, updated to reflect NCLB legislation” provided by CABE along with updates to our presently number regulation 3-800.1 to the Board of Education.</li> </ul> |
| Policy 3524 - Hazardous Materials in Schools   | <ul style="list-style-type: none"> <li>• Discussion/action was postponed to a future meeting.</li> </ul>  |
| Policy 3532.1 - Liability Insurance  | <ul style="list-style-type: none"> <li>• Discussion/action was postponed to a future meeting.</li> </ul>  |
| Policy 3533 - Employee Bonds – R. Bienkowski recommended we use the alternate language in the recommended “good practice” policy provided by CABE.   | <ul style="list-style-type: none"> <li>• The committee agreed to recommend the revised recommended “good practice” policy provided by CABE to the Board of Education.</li> </ul>  |
| Policy 5132 - Student Dress and Grooming   | <ul style="list-style-type: none"> <li>• Discussion/action was postponed to a future meeting.</li> </ul>  |
| Policy 6172.5 – Pilot Programs   | <ul style="list-style-type: none"> <li>• Discussion/action was postponed to a future meeting.</li> </ul>  |

**Public Participation:**

Tamara Doherty, 58 Mountain View Drive, she said the committee should use specific language and be concerned for details when working on the wording of the Fund-Raising and Solicitation Policy. It was important because we want the sports to have money so they can run.

A motion to adjourn the meeting was made by M. Ku and seconded by R. Harriman-Stites. All were in favor. Meeting was adjourned at 1:10 pm

Submitted: Michelle Ku, Policy Committee Chair

§ 355-6 Voter comment.

The Council desires to allow as much voter participation as is possible, consistent with the Council carrying out its own responsibilities to deliberate and act, believing that voter participation should generate information and opinions, while arguments and debates shall be presented for Council deliberation. The rules set forth below are intentionally broad in the hope that the voters' sense of responsibility, rather than the rules, will be the limiting factor in allowing the Council to achieve a balance between the voters' contribution and its own responsibilities.

A.

Within the limits established herein and by the Newtown Charter, any person eligible to vote at a Town Meeting of the Town of Newtown may speak at any regular or special meeting on items on the agenda during the first voter comment and on any item they wish during the second voter comment. Participants will limit their comments to three minutes in length, unless, at the discretion of the Chair, allowed to speak longer. The length of time of the Voter Participation Comment periods may extend to 30 minutes where voters shall desire to speak for the first time. The Chair, at his/her discretion, may extend the Voter participation Comment period beyond 30 minutes.

B.

Each voter wishing to speak shall ask the Chair to be recognized. Upon being recognized, each voter shall state his/her name and address and the item he or she will address. No voter shall be allowed to speak for a second time until all the voters wishing to speak have been heard once.

C.

The rules set forth under this § **355-6** shall apply to Council meetings only and shall not be a limitation upon the method of conducting public hearings.



Reilly, Meg &lt;reillym@newtown.k12.ct.us&gt;

**Re: Policy Meeting**

1 message

**Ku, Michelle** <kum\_boe@newtown.k12.ct.us>  
To: Meg Reilly <reillym@newtown.k12.ct.us>

Mon, Mar 28, 2016 at 10:58 AM

Michelle Embree Ku  
Newtown Board of Education, Vice Chair  
203-364-9862

Please note that this correspondence is reflective of my own view only and not necessarily that of the Board.

On Mon, Mar 28, 2016 at 10:28 AM, Andrew Clure <clurea\_boe@newtown.k12.ct.us> wrote:

Hi Michelle & Rebekah,

I am very sorry for this in email as I wanted to attend the meeting today and now unable. I had some thoughts and questions of the fundraiser policy 1314/1324.

- Have they ever had any one violate the current process and if so what was the penalty.
- What is the difference between fundraising and a donation?

For example: I do know that senior girls have been assisting at the Newtown Babe Ruth Softball winter clinics since January. They are earning money towards the varsity team. A clear violation of the current policy. When a parent asked about this they were it was ok as it was a donation.

- What is the driving force behind these changes. The CIAC has clear rules, why the need to alter them?

- If a team is not fully funded by the Newtown Board of Education they are allowed to fund raise with no restrictions.

- Do we have a list of teams that are not fully funded right now. I find this very dangerous and just voids the whole policy.

For example what is stoping a team from saying they need a few softballs and went out and bought them. They are now not fully funded and hence have no restrictions on fund raising

- Players listed on the varsity roster at the end of preceding season are allowed to fundraise for the following year.

What is the point in having tryouts and giving any hope to freshman the following year, new students to the district etc....

This again is so wrong on so many levels

- Teams that did not cut during the previous two seasons are allowed to fundraise with no restrictions.

This is the only one I would not have an issue with IF AND ONLY IF they do not have cuts the following year

My view is that we are talking about "Student Athletes", with the FIRST word being STUDENT. I would like to learn more about all the costs in having a successful season for a team. Could I get some examples of why we need to make these changes to the CIAC policy. In addition what is in place to make sure students/parents follow the policy.

Sorry again I can not make the meeting today.

Andy



# NEBO SCHOOL DISTRICT BOARD OF EDUCATION POLICIES AND PROCEDURES

**SECTION:** K – School / Community Relations  
**POLICY TITLE:** School Fundraising Activities  
**FILE NO.:** KAC  
**DATED:** February 9, 2016

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6. GENERAL RULES AND RESTRICTIONS

Note: When reviewing this policy, the following interrelated policies may need to be referenced:  
DJA – Accounting Procedures  
DJB – Purchasing  
JN – Student Fees  
KA – School Facility Use  
KAA – Community Education  
KAB – Booster Clubs  
KABA – Donations  
KACA – School Advertising Restrictions  
KAD – Summer/ Out-of-Season Activities

### 1. PURPOSE AND PHILOSOPHY

The Board of Education recognizes that fundraising at the school level has become an important source of providing for needs over and above those available through regular District sources. The Board also recognizes that issues such as excessive solicitation of businesses and patrons, student safety, undue distractions and time commitments, and financial ethics can arise while Fundraising Activities are undertaken. The Board requires that great care and restraint be exercised by school level personnel in planning and implementing Fundraising Activities.

### 2. DEFINITIONS

- 2.1 “**Fundraiser**” or “**Fundraising Activity(ies)**” means a school or District sponsored activity or event which may involve the sale of goods or services by school personnel and/or students, the solicitation of monetary contributions from individuals and/or businesses, or any other means or methods utilized to generate funds; the primary purpose of which is to raise monies to provide financial support to the school or any of its classes, groups, teams, or programs. As provided in this policy, certain Fundraising Activities may also be organized to benefit a particular charity or for other charitable purposes.
- 2.2 “**Group Fundraiser**” means a Fundraising Activity in which funds raised are used for the mutual benefit of the team or organization and not to offset the expenses of individual students.
- 2.3 “**Individual Fundraiser**” means a Fundraising Activity in which funds raised by each student are used to pay that individual student’s costs.

### 3. TYPES OF FUNDRAISING ACTIVITIES

- 3.1 Projects where school organizations buy or have donated raw materials, turn them into a finished product under the supervision of school personnel, and sell them to the public may be allowed. When food is prepared, a food handler’s permit will be required. The selling of

baked goods, or other food items intended for human consumption, which have been prepared at home by students or parents/guardians is not allowed.

- 3.2 Students may only solicit sales, pledges, or contributions from persons known to the student or known to their parents/guardians (i.e., friends, neighbors, relatives, co-workers, business associates, etc.). **Door-to-door sales are prohibited.**
- 3.3 Vendors and other third parties must be approved by the Operations Department before they can approach a school to be involved in a Fundraiser. The Operations Department will assure that the vendor is aware of the provisions of this policy and any other applicable District policies and procedures, and that the vendor has satisfied all licensing and registration requirements in accordance with Utah law.
- 3.4 One school-wide charitable Fundraiser per school per year may be allowed (i.e., Walk-a-Thon, Quarters for Christmas, etc.). When a charitable Fundraiser is held, proceeds must be given to the charity rather than to an individual or family. In exceptional circumstances the Director of Elementary Education or Director of Secondary Education may approve the giving of proceeds from a charitable Fundraiser to an individual or family. In such cases, the principal should advise the recipient to consult with the recipient's tax advisor or legal counsel regarding possible tax or other legal ramifications for receiving the proceeds.
- 3.5 In addition to a charitable Fundraiser, the Board recommends that each school have only one major, general schoolwide Fundraiser per year. The Board also recommends that each team or group have only one Fundraiser per year.
- 3.6 The solicitation of money, goods, and/or services from local businesses may be allowed only with school administrative approval. School administrators are encouraged to be sensitive to the number of school Fundraising Activities which solicit directly from local businesses. Each team or group should have only one Fundraising Activity per year involving direct solicitation of businesses. School administrators shall document and impose limits upon the number and type of school Fundraising Activities that are permitted to approach local businesses for contributions.
- 3.7 The solicitation of direct donations from patrons may be allowed when the need and use of the funds is identified and approved by the school principal.
- 3.8 "Adopt a School" or other school-business partnerships which result in the school receiving funds, services, or materials may be allowed and are encouraged. Partnerships must be formed in accordance with Nebo School District Policy #KACA – School Advertising Restrictions.
- 3.9 Certain Fundraisers may be coordinated with the Nebo Education Foundation with authorization by both the school principal and the executive director of the Nebo Education Foundation. In such event, the donations by individuals, businesses, and entities may be characterized as a charitable donation and possibly be tax deductible. In order for donations to be characterized as a charitable donation for tax purposes, the donor must not receive any goods, services, or other consideration in return for the donation.

#### 4. APPROVAL OF FUNDRAISING ACTIVITIES

- 4.1 All Fundraising Activities must have prior approval by the school principal or designated assistant principal. If the Fundraising Activity is a schoolwide activity, the principal must complete the Nebo School District Schoolwide Fundraiser Parent Disclosure form. If the Fundraising Activity is being proposed by a team, group, or organization, the head coach or advisor is responsible for obtaining approval by completing and submitting the Nebo School District Request for Approval of Fundraising Activity and Parent Disclosure form (hereinafter "Approval Request and Disclosure"). The principal has absolute discretion to withhold approval of any Fundraising Activity. The principal's decision may not be appealed. Before



giving approval, the principal or designee will review the following with the head coach or advisor:

- 4.1.1 The purposes of the Fundraising Activity.
- 4.1.2 How the money will be collected, accounted for, and spent, including finance and auditing procedures.
- 4.1.3 Guidelines and directions that will be given to students regarding their participation.
- 4.1.4 Identifying potential risk concerns and incorporating mitigating measures, including student safety, transportation issues, and appropriate supervision.
- 4.1.5 Possible issues related to federal or state law, contracts, or District policies, which include, but are not limited to:
  - 4.1.5.1 Utah State Risk Management Insurance
  - 4.1.5.2 Title IX of the Education Amendments Act of 1972
  - 4.1.5.3 Policy #KA – School Facility Use
  - 4.1.5.4 Policy #KAB – Booster Clubs
  - 4.1.5.5 Policy #KABA – Donations
  - 4.1.5.6 Policy #KACA – School Advertising Restrictions
  - 4.1.5.7 Policy #KAD – Summer / Out-of-Season Activity Participation
  - 4.1.5.8 Policy #KAA – Community Education
  - 4.1.5.9 Policy #IICA – Student Travel
  - 4.1.5.10 Policy #DJA – Accounting Procedures
  - 4.1.5.11 Policy #DJB – Purchasing Policy
  - 4.1.5.12 Policy #DLC – Personnel Travel
  - 4.1.5.13 Administrative Directive #5.1 – Private, but Public Education Related Activities

#### 4.2 Procedures Governing Interaction with Parents, Donors, and Other Organizations

- 4.2.1 Before a schoolwide Fundraiser may commence, the principal shall ensure that a completed copy of the Schoolwide Fundraiser Parent Disclosure form is provided or made available to the parents of all students in the school. This requirement may be satisfied by posting the completed form online and providing parents with a link to it. No fundraising materials, including fliers or commercially produced literature, may be sent home with students or given to parents unless and until the disclosure form has also been made available. The form must identify the specific financial needs to be satisfied by the Fundraiser. The form must also describe the Fundraiser, including any involvement of students, staff, or third parties. The form must describe how the money will be collected and accounted for.
- 4.2.2 For a team or group Fundraiser, once the proposed Fundraising Activity has been approved and the principal/assistant principal has signed the Approval Request and Disclosure, and before commencement of the Fundraising Activity, the head coach or advisor must give to all parents/guardians of students to be involved in the Fundraising Activity a complete copy of the Approval Request and Disclosure.
- 4.2.3 All interaction between employees, students, parents, donors, and other organizations during the Fundraising Activity must be in compliance with District policies and procedures, especially but not limited to Nebo School District Policy #KAB – PTAs, PTOs, Booster Clubs, and Other Parent Support Groups and Nebo School District Policy #DJA – Accounting Procedures.

#### 4.3 Disclosure of Financial Interest

- 4.3.1 If the coach, advisor, or other District employee who manages or oversees a fundraising activity also has a financial or controlling interest in or access to the bank account(s) of the fundraising organization or company, the employee must disclose such interest or access on the Approval Request and Disclosure before the activity will be approved.
- 4.3.2 If the administrator who approves a Fundraising Activity also has a financial or controlling interest in or access to the bank account(s) of the fundraising organization or company, the administrator must disclose such interest or access on the Approval Request and Disclosure form. A copy of this form must then be provided to the administrator's immediate supervisor.
- 4.3.3 Other than their normal hourly wage or stipend, no District employee may receive compensation in the form of profits, percentage of revenues, kickbacks, products, gifts, or anything of financial value as a result of a Fundraising Activity.

## 5. RECEIPT AND USE OF FUNDRAISING PROCEEDS

- 5.1 Proceeds from Fundraising Activities must be received in compliance with Nebo School District Policy #DJA – Accounting Procedures.
- 5.2 The District, including any of its schools, maintains full discretion on whether to accept any proceeds from Fundraising Activities. Consistent with Nebo School District Policy #KABA – Donations, the District may provide a charitable donation receipt for fundraising proceeds if the donor received no goods or services in exchange for the proceeds.
- 5.3 The proceeds of any Fundraising Activity may be used only consistent with this section and only for the purpose identified and approved in the Approval Request and Disclosure.
- 5.4 Proceeds of Fundraising Activities may not be used to hire additional personnel or to cover or augment the salary/stipend of existing personnel.
- 5.5 Surplus or unused funds from Fundraising Activities, whether Individual or Group, must be used for other immediate program expenses or they revert to the school. In no case will surplus funds revert to students or parents, and surplus funds should not be held over from year to year.
- 5.6 Students who earn money through an Individual Fundraiser may be credited an appropriate amount against any costs that are assessed individually to them by the organization sponsoring the Fundraiser. However, surplus or unused funds revert to the team/group sponsoring the Fundraiser and not to the student or parent.
- 5.7 The costs associated with each school program are divided into four categories: (a) facilities expenses, (b) basic program expenses, (c) uniform expenses, and (d) travel expenses.
  - 5.7.1 Facilities Expenses
    - 5.7.1.1 Facilities expenses include the purchase, construction, renovation, improvement, and maintenance of any facility or long-term equipment used by school or District programs.
      - 5.7.1.1.1 Facilities include, but are not limited to, fields, stadiums, bleachers, score boards, marquees, gymnasiums, tennis courts, auditoriums, training facilities, etc.
      - 5.7.1.1.2 Long-term equipment is equipment that is typically used for more than one year and includes but is not limited to items

such as blocking sleds (football), wrestling mats, pitching machines, batting cages, basketball hoops, etc.

**5.7.1.2** Fundraising proceeds are not generally allowed for facilities expenses. No Fundraising Activity may be held for purposes of covering or supplementing facilities expenses unless specific approval is obtained from the Superintendent, the Director of Operations, and the applicable Secondary or Elementary Director.

**5.7.2 Basic Program Expenses**

**5.7.2.1** Basic program expenses are the expenses required to run a particular school program as determined by the Department of Secondary Education or the Department of Elementary Education. Basic program expenses include but are not limited to the following: consumable supplies; officials/referees; uniforms, except as provided in Section 5.8.3 below; equipment; and transportation and admission to in-season games, tournaments, and performances.

**5.7.2.2** Participation fees as defined and listed in Nebo School District Policy #JN – Student Fees are expected to cover basic program expenses. Fundraising proceeds are not generally used to cover or supplement basic program expenses; however, approval for specific needs may be granted by the school principal. Fundraising Activities held to raise money for basic program expenses must be held for specific items enumerated in the Approval Request and Disclosure and not merely as general program needs.

**5.7.3 Uniform Expenses**

**5.7.3.1** Uniform expenses include the cost of uniforms for those organizations specifically listed in the Nebo School District High School Fee Schedule under the category Maximum Per-Student Uniform Expenditure.

**5.7.3.2** Proceeds of Individual and Group Fundraisers may be used to cover or supplement uniform expenses up to the maximum amount allowed under the Fee Schedule. The total amount spent on uniforms may not exceed the amount allowed under the Fee Schedule regardless of whether the funds come from Fundraisers, students, or a combination of both.

**5.7.4 Travel Expenses**

**5.7.4.1** Travel expenses include all costs associated with overnight travel as defined in Nebo School District Policy #IICA – Student Educational Travel, including but not limited to transportation, housing, meals, registration fees, entrance/admissions fees, and other costs as disclosed to and approved by parents as required by Policy #IICA.

**5.7.4.2** Proceeds of Individual and Group Fundraisers may be used to cover or supplement student travel expenses.

**6. GENERAL RULES AND RESTRICTIONS**

The following specific rules govern all Fundraising Activities. The Board authorizes the Superintendent's staff to develop Administrative Directives, practices, and procedures to clarify these rules and restrictions as questions arise.

- 6.1 Consistent with Nebo School District Policy #DJA – Accounting Procedures, fundraising revenues should be accounted for at an individual contribution level or participation level. Participation logs should be retained.
- 6.2 A District tax exempt status number may be used only in accordance with Utah State Tax Commission guidelines and applicable Nebo School District policies, including but not limited to Nebo School District Policy #DJA – Accounting Procedures and Nebo School District Policy #DJB – Purchasing.
- 6.3 A receipt for donations shall be issued in accordance with Nebo School District Policy #KABA – Donations.
- 6.4 No rewards or prizes may be offered to groups, classes, or students unless specifically approved by the school principal and by the applicable Elementary or Secondary Director. No rewards, prizes, commissions, kickbacks, or other direct or indirect compensation may be received by any District employee or volunteer.
- 6.5 Student grades or citizenship standing shall not be affected by a student's ability or willingness to participate in any Fundraising Activity.
- 6.6 Sales quotas for students may not be a part of any Fundraising Activity, and students may not be required to pay for any unsold items which are returned to the school.
- 6.7 Students may not participate in a Fundraiser for a team or organization to which they do not belong. For example, a sport for which students must try out may not hold a Fundraiser that uses students trying out for the team but who have not yet been selected for the team. Only those students who make the team may participate in the Fundraiser.
- 6.8 Students shall not be required to participate in a Fundraising Activity as a condition for belonging to a team or group; nor shall a student's participation or lack thereof affect his/her play time or standing on said team or group. Students must be given the opportunity to directly pay the costs that are assessed to them. Students may not be assessed fees in excess of the Board approved Fee Schedule.
- 6.9 Students who qualify for fee waivers are encouraged to participate in Fundraising Activities as part of the requirement to work in exchange for the fees waived. Sales quotas may not be established as a condition for fee waiver.
- 6.10 An individual student or group of students may not use the facilities or resources of the school to conduct a personal fundraising effort not sponsored by the school except on a rental basis as outlined in Nebo School District Policy #KA, School Facility Use.
- 6.11 Raffles are illegal in Utah and are, therefore, prohibited as a Fundraising Activity. A raffle is defined as an activity in which people purchase an opportunity to win something which is ultimately determined by chance.

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**EXHIBITS**

None

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**REFERENCES**

Utah Admin. Code R277-113

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**FORMS**

Nebo School District Request for Approval of Fundraising Activity and Parent Disclosure  
Nebo School District Schoolwide Fundraiser Parent Disclosure

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## Community Relations

### Otherwise Lawful Possession of Firearms on School Property

Notwithstanding the otherwise lawful possession of firearms defined in Section 53a-3, (~~“any sawed-off shotgun, machine gun, rifle, shotgun, pistol, revolver or other weapon, whether loaded or unloaded from which a shot may be discharged”~~) in or on the real property comprising school district property by persons who hold a valid state or local permit to carry a firearm and would otherwise legally traverse school property with an unloaded firearm for the purpose of gaining access to public or private lands open to hunting or for other lawful purposes, such entry into **Board of Education Offices** or onto school property by these persons for these purposes is prohibited by the Board of Education.

The issuance of a permit to carry a pistol, revolver or other firearms does not authorize the possession or carrying of a pistol, revolver or other firearms on school district property. The Board of Education prohibits such possession on school district property.

The Board of Education may employ or enter into an agreement for public school security services with a firearm, as defined in state law, only with a sworn member of a local police department or a retired state or local police officer, **or retired federal law enforcement agents and retired police officers from an out-of-state police department**, as stipulated in ~~P.A. 13-188~~ 10-244a.

Students are prohibited by the Board of Education from possessing firearms for any reason, whether otherwise lawful or not, in or on the real property comprising the public or private elementary or secondary school or at a school sponsored activity as defined in Subsection (h) of Section 10233a.

(cf. 5114 - Suspension/Expulsion/Exclusion/Removal)

Legal Reference: Connecticut General Statutes  
 29-28 Permit for sale at retail of pistol or revolver. Permit to carry a pistol or revolver. Confidentiality of name and address of permit holder. (as amended by PA 98-129)  
 29-33 Sale, delivery or transfer of pistol and revolvers. Documentation requirements. Waiting period. Exempted transactions. Penalty. (as amended by PA 98-129)  
 52a-3 Definitions.  
 53a-217b Possession of a weapon on school grounds: Class D felony. (as amended by PA 01-84)  
 P.A. 13-188 An Act Concerning School Safety  
 10-244a Employment of persons to provide security services in a public school while in possession of a firearm (as amended by PA 14-212 and PA 14-217).  
~~P.A. 14-217 Section 254 of “Budget Implementer Bill”~~ not needed – see above reference to GS 10-244a  
~~P.A. 14-212 An Act Concerning the State Education Resource Center~~ not needed – see above reference to GS 10-244a

Policy adopted: May 5, 2015

Policy revised:

EFFECTIVE: July 1, 2015

NEWTOWN PUBLIC SCHOOLS  
 Newtown, Connecticut

3/27/2016

Mail - Policy



Ku, Michelle <kum\_boe@newtown.k12.ct.us>

## Policy

5 messages

**Ku, Michelle** <kum\_boe@newtown.k12.ct.us>  
To: radams@cabe.org

Thu, Mar 17, 2016 at 11:13 AM

Rebecca,

I have a couple of questions that came up in our (Newtown) BOE policy meetings that have to do with the municipality's policies and how they affect the BOE policies.

One policy has to do with purchasing policy and the bid process. If the town code requires that a request for bid goes out every three years for contracts, do our policies have to follow that same time frame?

Another policy has to do with firearms. If the town does not specifically address the carrying of firearms in the municipal building, and the BOE "rents" space in the building, can we restrict the carrying of firearms in central office space, even if an individual has a permit?

And finally, if the town does not limit public participation at their meetings (to Newtown residents), is the BOE obligated to allow non-residents to comment at meetings?

Our next policy meeting is on Monday morning. So, if you could get back to me before then, that would help our committee in our discussions. Thank you much!

Michelle

Michelle Embree Ku  
Newtown Board of Education, Vice Chair  
203-364-9862

Please note that this correspondence is reflective of my own view only and not necessarily that of the Board.

**Rebecca Adams** <radams@cabe.org>  
To: Michelle Embree Ku <kum\_boe@newtown.k12.ct.us>

Thu, Mar 17, 2016 at 12:10 PM

Hi Michelle,  
I about to head back to the office now. I'll take a closer look at this then and give you a call.  
Becca

Rebecca E. Adams, Esq.

[Quoted text hidden]

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3/27/2016

Mail - Policy



Ku, Michelle <kum\_boe@newtown.k12.ct.us>

## Policy

**Rebecca Adams** <radams@cabe.org>  
To: Michelle Embree Ku <kum\_boe@newtown.k12.ct.us>  
Cc: Rebecca Adams <radams@cabe.org>

Fri, Mar 18, 2016 at 4:40 PM

Hi Michelle,

I left you a short voice mail message but wanted to follow up with an email to be sure that it made sense.

Public comment cannot be restricted to residents only. But you and your chair can certainly enforce the rules regarding relevancy. If someone is on the third ring of Saturn, you can definitely ask them how it relates to school business. : )

The BoE is not bound by the town bidding policy.

Central office counts as "school grounds" under the policy, whether you own the building or not.

I hope this is helpful!

Have a great weekend.

Becca

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