

**BOE Policy Committee Minutes**  
**3 Primrose Place, Newtown, CT**  
**April 25, 2016**

Meeting was called to order at 8:01 a.m.

**In attendance:** Michelle Embree Ku, Rebekah Harriman-Stites, Joe Erardi, Lorrie Rodrigue, Michelle Failla, Gregg Simon, Deborah Mailloux-Petersen, Maureen Hall

**Public Participation:**

None

**Approval of Minutes:** M. Ku made a motion to approve the minutes of April 4, 2016, with the amendment to reflect updated Policy 5114 – Suspension and Expulsion/Due Process was recommended to the Board of Education, R. Harriman-Stites seconded. Minutes were unanimously approved.

**UNFINISHED BUSINESS**

<b>Action</b>	<b>Follow-up</b>
<p>Policy 5131.6 – Alcohol Use, Drugs, and Tobacco (including Performance Enhancing Substances) – continued discussion on replacing current Policy 7-701.1 – Substance Abuse Administrative with new policy. L. Rodrigue reported back that the nurses can delegate medication administration to certified staff with MD order and parent permission if the nurse deems this to be a safe plan (i.e. Epipens, inhalers, etc.). G. Simon said the policy was very well written and complete. The committee agreed to use the “recommended policy including sections pertaining to inhalant drugs and performance drugs” provided by CAFE. M. Reilly will cross check policy with present practice in the NHS Athletic Handbook. The committee agreed to add the “voluntary disclosure” that is in our current regulation 7-701.1 into Policy 5131.6. J. Erardi will pull out pieces from our current regulation 701.1 that need to go into our current policy. The committee discussed using the breathalyzer at High School events. J. Erardi will contact the Board’s attorney to get his opinion on the use of the breathalyzer.</p>	<ul style="list-style-type: none"> <li>• J. Erardi will pull out pieces from our current regulation 701.1 that need to go into our current policy.</li> <li>• J. Erardi will email the BOE’s attorney to get his opinion on the use of the breathalyzer at school events.</li> <li>• M. Reilly will cross check policy with present practice in the NHS Athletic Handbook.</li> </ul>
<p>Policy 0523 – Equity and Diversity – The committee agreed to not include or recommend the policy after reviewing the feedback from the BOE’s attorney.</p>	

<p>Policy 1120 – Public Participation at Board of Education Meetings – The committee will continue their discussion on this policy at their next committee meeting after J. Eradi meets with some of the teachers.</p>	<ul style="list-style-type: none"> <li>• M. Ku will ask CABE for further clarification and advice on this policy.</li> </ul>
<p>Policy 1314/1324 – Fund-Raising and Solicitation – L. Rodrigue reported back to the committee that all booster clubs have their own checkbooks. G. Simon told the committee that the Athletic Department needs someone in charge of fund-raising. The committee will continue their conversation on this policy at their next committee meeting.</p>	
<p>Policy 3511 – Compliance with 504 Regulation –M. Hall reviewed the revised policy with the committee. D. Mailloux-Petersen told the committee the policy is standard to other school districts. The committee agreed to recommend the revised policy modeled after the Darien Public Schools Policy to the Board of Education.</p>	<ul style="list-style-type: none"> <li>• M. Reilly will ask CABE if they have a sample policy on FOI and FERPA.</li> </ul>
<p>Policy 3524 - Hazardous Materials in Schools</p>	<ul style="list-style-type: none"> <li>• Discussion/action was postponed to a future meeting.</li> <li>• G. Faiella will develop regulation and work with C. Canfield at the High School to incorporate the MSDS sheets for chemicals in the science labs.</li> </ul>
<p>Policy 3532.1 - Liability Insurance – The committee reviewed the policy and removed the paragraph regarding seeking legal advice where the school system is not protected by governmental immunity. The committee agreed to recommend the revised “optional policy to consider” provided by CABE to the Board of Education.</p>	
<p>Policy 5145.53 - Transgender and Gender Non-Conforming Youth – G. Simon told the committee that the Athletic Department would follow the CIAC Policy. The committee agreed to use the policy recommended by the Board’s attorney without the paragraph on professional development. M. Reilly will send the updated policy to the Board’s attorney for her review.</p>	<ul style="list-style-type: none"> <li>• M. Reilly will send the updated policy to the BOE’s attorney for her review.</li> </ul>
<p>Policy 5132 - Student Dress and Grooming – The committee agreed to change some of the wording in the policy and the regulation to incorporate the feedback administrators received during their meetings with the students. M. Reilly will send out regulation to the Leadership Team for their input.</p>	<ul style="list-style-type: none"> <li>• M. Reilly will send regulation to the Leadership Team requesting their input.</li> </ul>

**Public Participation:**

None

A motion to adjourn the meeting was made by M. Ku and seconded by R. Harriman-Stites. All were in favor. Meeting was adjourned at 10:01 a.m.

Submitted: Michelle Ku, Policy Committee Chair