

Newtown Board of Education  
Newtown, CT  
Curriculum and Instruction Subcommittee

Minutes on the Board of Education Curriculum and Instruction Subcommittee meeting held on June 9, 2016, in the Board of Education Conference Room, 3 Primrose Street.

J. Vouros      M. Ku      J.Davila

J. Vouros called the meeting to order at 9:10 a.m.

**Motion:** J. Vouros moved to approve the minutes of May 26, 2016. M. Ku second. Motion passes unanimously.

**Public participation: none**

**J. Davila gave an update on future adoption request coming forward along with the review of text/resource adoption committee guidelines.**

- Middle School Social Studies will research in 2016-17 and purchase in 2017-18
- Middle School Math will finish research and purchase in 2016-17
- In Social Studies, we are open to textbook or digital resources/subscription (will reach out to Steve Armstrong at CSDE for information on other districts)
- Math must consider Publishers Criteria for CCSS

Guidelines for adoption:

1. A committee including Admin and SpEd.
2. Research resources used at RIS and NHS (progression)
3. More than 1 vendor considered.
4. Be sure to review the following :
  - a. Resources for D/I all levels (above-level, on-level, and below-level students)
  - b. Digital resources and digital access to textbook
  - c. Assessment components
  - d. Lexile.
  - d. Professional development services included with purchase (GRATIS)
  - e. Consumables and/or digital subscriptions (GRATIS)
  - f. Written cost proposal from each vendor.

5. Notes of selection committee meetings (including the presentations from publishers) sent to Jean
6. Textbook Adoption Form.
7. Meeting with Jean to review your final recommendation and the notes.
8. Samples for BOE review at CO.
9. Work with Jean to schedule the committee on the following agendas:
  - a. Curriculum and Instruction Subcommittee Meeting Agenda
  - b. BOE Meeting Agenda - Informational Item
  - c. BOE Meeting Agenda - Action Item (Vote)

**Summer Curriculum Projects reviewed with the committee:**

Curriculum Writing:

- American Studies (NHS)
- Video Game Design I and II (NHS)
- World Languages
- Language Arts, Grades 5 and 6

Curriculum Entry in Rubicon Atlas:

- Health, Grades K-8 (intern)
- Art, Grades 7-8 (intern)
- Spanish, Grades K, 1, 2, 3 (intern)

Other Curriculum Work:

- Freshman Advanced Partnership -STEM Enduring Understandings
- PD for support people in schools for curriculum writing groups (intern)
- AP Art History – maker spaces in classroom and writing component (intern and Carol Skolas)

The Assessment Workgroup Report has received the endorsement of both the A-Team and Culture and Climate Committee and will be brought to the BOE shortly.

J. Davila reported that the NWEA results will be sent home to parents via an email blast and a hard copy with the student consisting of not only the report but a quick reference guide. Grade 9 results will be sent to parents the week of June 13, 2016.

K-4 Progress Reports on the Parent Portal will be available at 12 noon on June 13, 2016 until June 30, 2016. This year children's Progress Reports will be received in two formats: in hard copy and by digital access. A direction guide will be included.

An update on Progress Reports for Specials in Elementary Schools was discussed explaining that Specials will be grades only in Trimesters 2 and 3 (always)

THIS YEAR:

Art, Music and PE – Progress Reports in Grades 3 and 4

Library worked on writing the report cards

NEXT YEAR:

Art, Music, and PE – Progress Reports in Grades 1 – 4

Library – Progress Reports in Grades 3 and 4 (will work on creating report cards for grades 1 and 2)

**Future C and I Meeting Scheduled:**

July/August TBD

September 8, 2016

September 22, 2016

October 6, 2016

October 20, 2016

November 3, 2016

November 17, 2016

December 1, 2016

December 15, 2016

January 5, 2017

January 19, 2017

February 2, 2017

February 16, 2017

March 2, 2017

March 16, 2017

April 6, 2017

April 20, 2017

May 4, 2017

May 18, 2017

June 1, 2017

Public Participation: none

J. Vouros motioned to adjourn. M. Ku second the motion.

Meeting adjourned at 11:40 a.m.

Respectfully submitted,

Beverly Schaedler

***These are draft minutes and subject to approval by the C and I Subcommittee***