

**Board of Education
Newtown, Connecticut**

Minutes of the Board of Education meeting on Tuesday, January 24, 2013 at 7:30 p.m. in the board room at 3 Primrose Street.

D. Leidlein, Chair	J. Robinson
L. Roche, Vice Chair	L. Gejda
C. McCubbin, Secretary	R. Bienkowski
R. Gaines late	3 Staff
W. Hart	3 Public
K. Alexander	2 Press
J. Vouros	

Mrs. Leidlein called the meeting to order at 7:44 p.m.

Item 1 – Continuing Education Budget

Elissa Gellis, Director of Continuing Education, told the Board that a half day was added for kindergarten students in the summer school program. The summer program also ran for 16 days instead of 12. The middle and high school summer programs are self-supporting.

Item 2 – Benefits

Mr. Bienkowski reviewed some of the items under benefits which represents what is legally required and negotiated for the staff. The biggest portion is the medical component. The trend is running about 12%. We are putting in a 4% increase for our self-insurance fund which is managed by Anthem. The pension plan is administered by the town.

Mr. Alexander asked why we weren't trying to put in more money to get to the \$3M.

Mr. Bienkowski said the committee is comfortable with the amount we have. Usually the consultant will reaffirm the figures.

Mrs. Leidlein asked if an analysis has been done to see how we've done since 2009 regarding the early retirements. She asked to share it with the Board.

Mr. Bienkowski spoke about workers' compensation. We've had difficulty getting the adjustment for transportation insurance. The only separate policy is the school leaders policy. Otherwise everything is with the town.

The real fee for this year is \$15,952. Next year it will drop down to \$13,080. We always covered the maintenance vehicles. Moving away from insurance for the buses we should move the maintenance of the vehicles to the plant budget. He would increase the property and liability section of the maintenance budget and reduce the transportation insurance. The \$10,000 net reduction should be applied to workers comp.

Item 3 – Plant Budget

Mr. Faiella spoke about the Head O'Meadow generator. The cost to rent one per month is \$1,500. A new propane generator would cost \$23,750 and a diesel generator cost is \$31,350. These amounts don't include rigging fees and installation. The installation cost is approximately \$15,000. He would like this replacement as soon as possible and prefers the diesel.

Mr. Bienkowski said that at this time we could purchase a generator.

Mrs. Leidlein asked where the money would come from and would add it to the next agenda.

Mr. Faiella stated that we are getting to a precarious situation because we keep pushing off jobs. We need to act on all if we can.

Mr. Alexander asked how long the high school parking lot has been listed.

Mr. Faiella said 2 years. The paving would be for the old sections. Some of the cracks can't be repaired.

Mr. Faiella said that Chalk Hill School was approached by their parks and rec director in Monroe to ask if we could employ the person who took care of that building because she lost her job since we moved in. We picked up additional 30,000 feet of space in that building.

Mrs. Leidlein asked the cost of that position.

Mr. Bienkowski said it was a part-time position and was not sure of the rate of pay but it would be less than \$30,000.

Mr. Faiella asked if it could be a contracted position.

Mr. Bienkowski stated the contract could have a provision where we can hire someone for the balance of the year.

Mrs. Leidlein asked for a proposal for this position at the next meeting.

Dr. Robinson said this may be reimbursable.

Item 4 – Transportation Budget

Mr. Bienkowski said we have money in professional services which is for drug testing and training for the remaining owner/operators. Maintenance is for the van for the high school programs. Fuel is a big number but expenses have dropped from last year from \$5M to \$4.291M.

Mr. Alexander asked if they asked for any additional money for fuel since changing to Chalk Hill.

Mr. Bienkowski said there has been greater fuel utilization and he asked for their best estimate which he needs to know for the Serv grant. They indicated the buses are getting back to town 30 minutes later so they are paying their drivers more. This cost should be reimbursable through these programs and our insurance. The Serv grant goes out 18 months. We may need to consider an adjustment for fuel.

Mrs. Leidlein said the security committee is reviewing and creating a plan. If people are looking for SROs they come from town side of the budget which will fund them.

Mr. Gaines said the security committee is meeting next Tuesday.

MOTION: Mr. Alexander moved to adjourn. Mrs. Roche seconded. Vote: 7 ayes

Item 5 - Adjournment

The meeting adjourned at 9:00 p.m.

Respectfully submitted:

Cody McCubbin
Secretary

PROPERTY & LIABILITY INSURANCE ESTIMATED INSURANCE RATES - PER TOWN FINANCE DIRECTO 12/24/12

7.50% draft factor transportation
7.50% draft factor property & liability

ACCOUNT	DESCRIPTION	2009-10 Expended	2010-11 Expended	2011-12 Expended	2012-13 Budgeted	2013-14 Expected	2013-14 Proposed	2013-14 Increase	2013-14 %	Account Number
01-60-32-4120	ATHLETIC ACTIVITIES INS.	8,900	9,567	27,200	24,556	24,556	24,556	-	0.00%	1-01-60-32-4120
01-84-83-4120	LIABILITY/UMBRELLA INS.	172,720	165,406	156,833	156,883	155,040	166,940	10,057	6.41%	1-01-84-83-4120
01-90-96-4120	PROPERTY INSURANCE	100,896	96,637	92,226	92,226	92,226	100,289	8,063	8.74%	1-01-90-96-4120
01-92-87-4120	TRANS. INSURANCE	61,041	58,366	60,634	17,401	17,400	17,401	-	0.00%	1-01-92-87-4120
TOTAL - PROPERTY & LIABILITY		343,557	329,976	336,893	291,066	289,222	309,186	18,120	6.23%	

CIRMA, Rose & Kiernan, Inc. Policies	Expended 2010-11	Expended 2011-12	Budgeted 2012-13	Expected 2012-13	Proposed 2013-14	Adjustment	2013-14 Revised	
Commercial General Liability	86,926	77,711	72,888	70,564	75,856	-	75,856	
LAP Reimbursable deductible	-	-	-	(253)	-	-	-	
School Leaders	32,709	33,036	32,709	33,087	35,569	-	35,569	
Umbrella	36,457	36,822	41,972	41,972	45,120	-	45,120	
Crime	1,514	1,514	1,514	1,870	2,010	-	2,010	
Agency Fee	7,800	7,800	7,800	7,800	8,385	-	8,385	
01-84-83-4120 LIABILITY/UMBRELLA INS.	165,406	156,883	156,883	155,040	166,940	-	166,940	
Property & Boiler	92,137	87,726	87,726	101,815	109,451	-	109,451	
Value shift on property	-	-	-	(14,089)	(14,000)	-	(14,000)	
Vehicle Coverage	n/a	n/a	n/a	n/a	-	5,620	5,620	maintenance vehicle costs
Agency Fee	4,500	4,500	4,500	4,500	4,838	281	5,119	
01-90-96-4120 PROPERTY INSURANCE	96,637	92,226	92,226	92,226	100,289	5,901	106,190	
01-92-87-4120 Transportation	44,923	46,234	15,001	15,000	14,821	(13,441)	1,380	amount needed for remaining buses
LAP Exposure changes vehicles	(957)	-	-	-	-	-	-	
Agency Fee	2,400	2,400	2,400	2,400	2,580	(2,511)	69	
AGENCY TRANSPORTATION	46,366	48,634	17,401	17,400	17,401	(15,952)	1,449	
Total Town Purchased LAP Insurances	308,409	297,743	266,510	264,666	284,630	(10,051)	274,579	
Transportation	46,366	48,634	17,401	17,400	17,401	(15,952)	1,449	
MTM Insurance - Bond	12,000	12,000	-	-	-	-	-	
TRANS. INSURANCE	58,366	60,634	17,401	17,400	17,401	(15,952)	1,449	
01-86-90-2700 Workers Compensation	405,771	426,061	426,062	426,063	426,063	10,051	436,114	need adjustment for increasing salaries
Agency Fee	20,300	20,300	20,300	20,300	20,300	-	20,300	
TOTAL WORKERS COMPENSATION	426,071	446,361	446,362	446,363	446,363	10,051	456,414	
Total Town Purchased Insurances	734,480	744,104	712,872	711,029	730,993	-	730,993	

3.00% salary adjustment
438,845 new W/C estimate
12,782 add'l needed
2,731 short

TOWN OF NEWTOWN
 MEDICAL SELF INSURANCE FUND ANALYSIS @ JANUARY 24, 2013
 FISCAL YEAR 2012 - 2013 FORCAST

Per audited
 financials

FUND BALANCE @ JULY 1, 2012		2,339,622
 <u>ESTIMATED REVENUES</u>		
EMPLOYER CONTRIBUTIONS:		
MUNICIPAL	2,689,000	
EDUCATION	7,400,000	
	<hr/>	10,089,000
EMPLOYEE CONTRIBUTIONS:		
MUNICIPAL	235,000	
EDUCATION	1,700,000	
	<hr/>	1,935,000
RETIREE/COBRA/AGENCY CONTRIBUTIONS:		
MUNICIPAL	290,000	
EDUCATION	441,000	
	<hr/>	731,000
INTEREST EARNED ON INVESTMENTS		3,503
TOTAL REVENUES		<hr/> 12,758,503

Estimate based on
 actual claims up to
 January 23, 2013

 <u>ESTIMATED EXPENSES</u>		
CLAIMS/NAF:		
MUNICIPAL		
EDUCATION		11,673,000
ADMINISTRATIVE FEES:		
MUNICIPAL		
EDUCATION		842,000
CONSULTANT FEES		50,000
TOTAL EXPENSES		<hr/> 12,565,000
ESTIMATED FUND BALANCE @ JUNE 30, 2013		<hr/> 2,533,125

25% OF TOTAL CLAIMS = 2,918,250

TOWN OF NEWTOWN
 MEDICAL SELF INSURANCE FUND ANALYSIS @ JANUARY 24, 2013
 FISCAL YEAR 2013 - 2014 FORECAST

ESTIMATED FUND BALANCE @ JULY 1, 2013 2,533,125

ESTIMATED REVENUES

EMPLOYER CONTRIBUTIONS:

MUNICIPAL	2,797,000	
EDUCATION	<u>7,696,000</u>	10,493,000

4% budget increase over prior year

EMPLOYEE CONTRIBUTIONS:

MUNICIPAL	240,000	
EDUCATION	<u>1,700,000</u>	1,940,000

RETIREE/COBRA/AGENCY CONTRIBUTIONS:

MUNICIPAL	270,000	
EDUCATION	<u>441,000</u>	711,000

INTEREST EARNED ON INVESTMENTS	4,000
--------------------------------	-------

TOTAL REVENUES	<u>13,148,000</u>
-----------------------	-------------------

ESTIMATED EXPENSES

CLAIMS/NAF:

MUNICIPAL		
EDUCATION		12,139,920

Reflects a 4% increase (prior year claims increased 4%)

ADMINISTRATIVE FEES:

MUNICIPAL		
EDUCATION		908,000

Increase due to National Health Reform fees effective 1/1/2014

CONSULTANT FEES	50,000
-----------------	--------

TOTAL EXPENSES	<u>13,097,920</u>
-----------------------	-------------------

ESTIMATED FUND BALANCE @ JUNE 30, 2014	<u>2,583,205</u>
--	------------------