

Please Note: These minutes are pending Board approval.

**Board of Education
Newtown, Connecticut**

Minutes of the Board of Education meeting on Monday, August 20, 2012, at 7:30 p.m. in the board room at 3 Primrose Street.

D. Leidlein, Chair	J. Robinson
L. Roche, Vice Chair	L. Gejda
C. McCubbin, Secretary (absent)	R. Bienkowski
R. Gaines	2 Staff
W. Hart (absent)	30 Public
K. Alexander	1 Press
J. Vouros (absent)	

Mrs. Leidlein called the meeting to order at 7:45 p.m.

Mrs. Leidlein removed the minutes of July 18 and August 9 because there wasn't a quorum to vote on them tonight.

Item 1 – Consent Agenda

MOTION: Mr. Gaines moved to approve the consent agenda which included the minutes of July 10, 2012, the donations of \$1,750 each from the Newtown Youth Football Club to the Cheerleading and Dance programs at Newtown High School, \$200 from Taunton Press to the Newtown High School Orchestra Parents, the donation of \$250 from the Newtown High School Class of 2002 to the Newtown High School Scholarship Fund, the resignations of Dr. Sharon Epple, Principal of Reed Intermediate School, Heather LeBlanc, library media specialist at Middle Gate School, Lynn Holcomb, language arts consultant at Hawley School, Marguerite Tracy, math/science specialist at Reed Intermediate School, Diane Pistritto, teacher at Newtown High School, Lisa Bradley, teacher at Reed Intermediate School, the child rearing leave of absence for Abigail Marks, teacher at Newtown High School, and the Newtown High School fall coaches. Mrs. Roche seconded. Vote: 4 ayes

Item 2 – Public Participation (none)

Item 3 – Reports

No correspondence.

Chair Report:

Mrs. Leidlein met with Dr. Robinson, Dr. Gejda, Jennifer Sinal, assistant principal at Reed Intermediate School and Mrs. Roche regarding scheduling.

Mrs. Leidlein referred to a letter to the editor in the *Bee* and read her response:

In the last edition of the Newtown Bee there was a letter to the editor suggesting that I led the Board into an illegal meeting which violated FOI regulations. I want to make it clear that this was not the case.

The purpose of the meeting was to set personal goals for the Superintendent based upon her evaluation which was completed in June. This follows the CAFE/CAPSS model that was mutually agreed upon by the Board and the Superintendent in March. Prior to scheduling the meeting I sought the advice of the attorney Fred Dorsey, whom the Board publically voted to hire to guide us through the process, and was advised that the evaluation tool agreed upon called for the meeting to set goals for the Superintendent, based on her evaluation, to take

place in executive session. I was surprised to have an objection to this raised at the meeting, as I had not been contacted by any Board member prior to the meeting to discuss any concerns. As Mr. Hennick was cited as the source for the author of this letters objection to having the meeting take place in executive session, I decided to contact Mr. Hennick myself to find out why the CABE/CAPSS evaluation tool would call for this meeting to occur in executive session and that he would say this is illegal. Mr. Hennick's response was that setting district goals should happen in public session and that the superintendent's goals would be an appropriate topic for executive session if they were tied directly to the individual superintendent's performance. This is what our attorney explained to us during the meeting and I chose to listen to his guidance. Many members of the Board have committed themselves to completing this process correctly and openly. It is challenging as this process has not been completed this way in the past. I will continue to encourage the Board to complete what they have started and to do it in the right way.

Superintendent's Report:

One of our middle school teachers achieved National Board Certification in English Language Arts/Early Adolescence which is a difficult process.

The first District School profiles were provided which is a baseline for assessing ongoing projects.

Dr. Sharon Epple resigned as principal of Reed School and Jay Smith will serve as the interim.

The Senior Leadership Team spent 3 days meeting with the focus on teacher evaluation.

The new teachers began their orientation and Thursday is the district convocation which will focus on the Teacher Growth Plan. The plan will be a draft for another year with the final document sent to the state.

Item 4 – Old Business

Permanent Lighting for Newtown High School Field:

MOTION: Mrs. Roche moved that the Board of Education approve the Newtown Parks and Recreation proposal to provide permanent lighting for one multipurpose field behind Newtown High School which will allow Newtown Youth Football the ability to practice throughout the fall season. Mr. Gaines seconded.

Edward Marks and Amy Mangold of Newtown Parks and Recreation spoke about the permanent lighting they propose to install on one of the multipurpose fields behind Newtown High School. This will allow Newtown Youth Football to practice throughout the fall season after high school practices. Some of the infrastructure has already been installed on some of the practice fields. Installing turf would also be a possibility in the future. The project will be sponsored by Newtown Parks and Recreations and surcharge funds will be used.

Mr. Gaines asked about using Treadwell.

Mr. Marks said they couldn't devote one field to them and would have to take their equipment from location to location.

Mr. Gaines asked the cost for lighting.

Mr. Marks said the charge was \$75 per night per group.

Mrs. Leidlein asked if the high school would be charged when they used the field.

Mr. Marks responded that they had not checked into that yet.

Mr. Bienkowski asked if there was a separate meter for the lights to which Mr. Marks said there was and the lights would be installed within 3 years for 2016.

Vote: 4 ayes

Hawley Project:

Bob Mitchell, Newtown Public Building & Site Commission and Chuck Boos of Kaestle Boos spoke about the Hawley project.

Mr. Boos said initially we were going to replace the steam boiler. The CIP stated that the steam system be entirely replaced in Phase 1. In Phase 2, two-thirds of the building would be renovated for HVAC. Phase 3 would be to complete that process. We discovered it would be better to integrate the HVAC work in Phase 1. Right now there are 4 boilers with 2 in 1921, a steam boiler in the 1948 section and a hot water boiler that services the 1997 addition. They recommended vertical integration, included ADA work and met with the fire marshal. Part of the proposal was to eliminate the cafeteria. They also proposed an addition in the same location with one multipurpose room to act as cafetorium. That would allow the building to be fully accessible. This is Phase 2. There would be state money available for these improvements with \$2.5M coming back from the state.

Mr. Mitchell recommended doing Phases 1 and 2 which brings the heating system up to the standards. This would correct the water and heating problems.

Mrs. Leidlein stated the total cost for Phases 1 and 2 was \$5,813,549.

Mr. Gaines questioned the need for ADA work in this project.

Mr. Mitchell said if you work on anything in a room you have to bring it up to code.

Mr. Gaines asked why we would use a duct system which is more expensive.

Mr. Mitchell said it was in the CIP as a duct system.

Mrs. Llodra asked if it was a ductless system would we still have to replace the roof.

Mr. Boos said a ductless system isn't being used for this type of work. It isn't appropriate for all spaces. The roof on the 48 is 24 years old and would qualify for reimbursement. The pitched roofs on the 1921 section are in good shape. The flat roof would have to be replaced.

Mrs. Leidlein asked Mr. Faiella about a ductless system.

Mr. Faiella said we had spoken to Brian Wetzel from CES. The thought was to do spot air conditioning in the 21 building as a ventilation system with tempered air. We never discussed air conditioning the entire building. A ventilation system would require ductwork.

Mr. Mitchell said Mr. Wetzel recommended a ducted system.

Mr. Gaines was frustrated that it was changed to a ducted system but did not come back to the Board for that. He was surprised we were putting off the steam work to Phase 3.

Mrs. Leidlein stated we were trying to find an efficient way but also a low cost way to do this project. This is different than how we envisioned the project with a higher cost.

Mr. Gaines asked if we had a problem with a boiler at Hawley.

Mr. Faiella stated that we lost a boiler in the 1921 building 2 years ago.

Mr. Gaines said this does not address the ventilation in the 1921 building where there is the biggest problem with heat and noise from the street. He wants to review the report and is reluctant to make a change in the CIP without doing so.

Mr. Faiella spoke to the ADA person in town. Mechanical upgrades don't trigger ADA compliance. If we weren't looking for state reimbursement they would look at it at a different angle.

Mrs. Leidlein asked if not doing the ADA work in phases 1 and 2 would lower the cost. Mr. Boos said it would be a very small reduction. The sprinkler system is also included. Mr. Gaines asked how much of the buildings needed sprinkler systems replaced. Mr. Faiella said the lower level is the only one sprinklered.

Mrs. Leidlein suggested that the CIP Committee could meet to review the report and asked if there was any other way to get the numbers more in line with the CIP. Mr. Boos stated they would have to take it up with the Building Commission. Mrs. Leidlein asked for the report in electronic version. Dr. Robinson asked that it be sent to her to distribute.

Phase I of the Blum Shapiro Report:

Mrs. Leidlein referred to the previous Board discussion regarding combining town and school services in 4 phases over two years.

Mrs. Llodra said it was important to start soon and evaluate the process as we move forward to meet the needs of both groups.

Dr. Robinson said we have learned with Phase 1 that the cost to the Town for the Phoenix services at about \$33,000. We are going to look at this a little broader and outline the essential functions for each side. We have to see what both sides need before we decide on the Phoenix module. We will then start talking to vendors.

Mrs. Llodra stated they met today and discussed the additional expense to the town to use Phoenix. She was not sure if Phoenix or Munis was right for us. We will go forward and develop an HR module and payroll module. Our work order system won't work with Phoenix and Munis system doesn't have what the Board of Education needs.

Item 3 – Reports (continued)

Year-end Financial Report:

MOTION: Mr. Gaines moved that the Board of Education approve the year-end financial report and transfers dated June 30, 2012. Mr. Alexander seconded.

Mr. Bienkowski presented the year-end financial report which reported a positive balance of \$38,167 or .06%, which will be returned to the Town as unexpended year-end funds. Also, \$33,959 in unliquidated funds will go back to the Town. Additional miscellaneous revenues totaled \$101,024 for a total of \$173,150 which will be included in the Town surplus funds. The area of significant needs this past year primarily were for out-of-district tuition which required an additional \$260,000. Professional services required \$122,000. The fiscal year ended within the allotted budget. Vote: 4 ayes

Financial Report for Month Ending July 31, 2012:

MOTION: Mr. Alexander moved that the Board of Education approve the financial report for the month ending July 31, 2012. Mr. Gaines seconded.

Mr. Bienkowski said we have limited information at this time. Two negative accounts in this report are nurses for \$13,400 and special education services salaries for \$173,348 which will be covered by the Excess Cost Grant. There are also special education needs to be addressed with additional students not budgeted for. Vote: 4 ayes

Item 5 – New BusinessDiscussion of Elementary Enrollment:

Dr. Robinson told the Board that the Middle Gate kindergarten enrollment was now up to 75 students. They also have a number of high needs children coming in.

Mrs. Leidlein said the Kindergarten through grade 4 students are close to number we had last year but we are close to having 100 students less. She was concerned about using our resources efficiently and was looking at the possibility of closing an elementary school. She wants the Board to look at this and asked Dr. Robinson to let them know if there are any options. The Ad Hoc Facilities Committee showed a possible million dollar savings for a year while we have this lower enrollment.

Dr. Robinson said that committee made a recommendation to do a demographic study in 2013. She asked if they wanted a committee to begin the study as it usually takes a year to do a study to close a school.

Mrs. Leidlein said that time was of the essence and asked Dr. Robinson to look at this and the possibilities.

Mr. Gaines asked for the commitment of the Board to full day Kindergarten.

Mrs. Leidlein said we need to look at it both ways because we may not need a whole building.

Mr. Gaines stated that the Board was committed to full day Kindergarten as soon as we could manage that. Looking at that alternative is the way to approach this. There needs to be a commitment to full day Kindergarten.

Mrs. Roche said we have to understand the cost of full day Kindergarten and having 2 scenarios would be helpful.

Mr. Alexander stated we have to work at getting full day Kindergarten.

Mrs. Leidlein said we also have other program needs to be discussed like NEASC.

Dr. Robinson stated that the high school self-study starts this year. The gaps will come out this year and the NEASC visit will be in 2015.

AP Biology Textbook:

MOTION: Mr. Alexander moved that the Board of Education approve the textbook *Biology* by Eldra Solomon, Linda Berg, and Diane W. Martin dated 2011, for the Advanced Placement Biology course for grades 11 and 12. Mrs. Roche seconded.

Dr. Gejda stated that the enrollment is significantly higher for this course. To accommodate additional enrollment we have a new teacher who trained this summer. Rather than purchase copies of the older version the best move would be to stay with the same author as we anticipated using this text.

Vote: 4 ayes

Item 6 – Public Participation

Michelle Assante, 16 Wendover Road, questioned the next steps for the Hawley project and thought it was a good idea to have a committee to research closing a school. She was shocked to hear the response about not being fully behind full day Kindergarten. The single thing to help our children is to have a full day in kindergarten.

MOTION: Mr. Gaines moved to go into executive session to discuss the contract for the assistant superintendent and director of business and invited Dr. Robinson. Mrs. Roche seconded. Vote: 4 ayes

Item 7 – Executive Session

Discussion was held from 10:10 to 10:55 p.m.

Item 8 – Public Session for Vote

MOTION: Mr. Alexander moved that the Board of Education renew the contract for Assistant Superintendent Dr. Linda Gejda for the period of July 1, 2012 to June 30, 2015 with a 2% increase in salary and retirement contributions leaving all other elements of the contract remaining the same. Mr. Gaines seconded. Vote: 4 ayes

MOTION: Mr. Alexander moved that the Board of Education renew the contract for Director of Business Ronald Bienkowski, for the period of July 1, 2012 to June 30, 2015 with a 0% increase in salary and a retirement contribution of \$22,500 leaving all other elements of the contract remaining the same. Mr. Gaines seconded. Vote: 4 ayes

MOTION: Mr. Gaines moved to adjourn. Mr. Alexander seconded. Vote: 4 ayes

Item 9 – Adjournment

The meeting adjourned at 11:00 p.m.

Respectfully submitted:

Debbie Leidlein
Chair

**NEWTOWN BOARD OF EDUCATION
YEAR END FINANCIAL REPORT
JUNE 30, 2012**

SUMMARY

This June 30, 2012 budget summary report reflects the unaudited year-end financial position of Newtown Public Schools. The report includes all expenditure and encumbrance commitments associated with the 2011-12 budget year that represent financial obligations for the fiscal year ending June 30, 2012.

The district concluded the year with a remaining positive balance in the appropriated budget of \$38,167 or 0.06%, which will be returned to the Town as unexpended year-end funds. In addition, the unliquidated encumbrances from the 2010-11 fiscal year totaling \$33,959 will also be returned to the Town. As for school revenues, State of Connecticut, school generated, and other miscellaneous revenue totaled \$101,024 more than budget estimates. These available fund balances totaling \$173,150 will be included in the Town surplus funds.

This report includes transfer recommendations to bring all major object codes to a positive balance in accordance with Board Policy. The final excess cost grant receipt has been distributed to the appropriate accounts.

This was a manageable year with consistent positive balances overall. The mild winter contributed to significantly lower expenses in terms of energy usage, repairs, and overtime. The area of significant needs this year was primarily the out-of-district tuition account, which required an additional \$260,000. This was followed by professional services, which ultimately required \$122,000 in total. This account went up and down during the year as it includes legal expenses, transitional services, speech & hearing, and psychological and medical evaluations.

Major areas where funds became available included Unemployment Compensation, Worker's Compensation and Dental \$180,000, and the Energy accounts \$327,000. (\$121,000 of this was from refunds from Morganti \$80,000, Constellation Energy \$13,000 and \$28,000 from Yankee Gas.) The net attributable to reduced purchases, therefore, was about \$206,000.

Many other balances of a less sizeable nature are evident and distributed within the attached financial report.

Before transfers three major object codes, 400 Purchased Property Services, 500 Other Purchased Services, and 700 Property, would be in need. Object Codes 400, because of the Building & Site Maintenance Projects, added with utilization of year-end balances, 500 primarily due to Out of District Tuitions, and 700 due to Technology Equipment similarly purchased with remaining funds.

The specific cumulative year-end expenditures from remaining funds purchased since April are listed as follows:

YEAR-END EXPENDITURES FROM REMAINING FUNDS

<u>Priority</u>	<u>Item</u>	<u>Account</u>	<u>Plant</u>	<u>Technology</u>
4	Replace UPS – High School (Emergency)	Bldg & Site	\$37,228	
1	Licensing – Middle School	Software		\$35,787
1	Gym Floor – Middle School	Bldg & Site	\$13,860	
2	Desktops – Middle School	Equipment		\$20,930
2	Stairs – Hawley	Bldg & Site	\$16,300	
3	Microsoft Licensing Renewal	Software		\$32,655
3	Concrete Stair – Middle School	Bldg & Site	\$30,000	
4	SNAP Nurse Tracking	Contracted Services		\$5,638
6	Sidewalks, Front Island – HOM	Bldg & Site	\$15,000	
5	Laptops – High School	Equipment		\$42,600
7	Repaint Lower Lockers – Reed	Bldg & Site	\$10,000	
	Wireless Coverage – High School	Equipment		\$23,369
		TOTAL	\$122,388	\$160,979

(A separate list of all Building & Site Maintenance Projects completed is attached following the financial.)

RECOMMENDED YEAR-END TRANSFERS

TRANSFER FUNDS OUT OF & INTO 100 SALARY

(ACCOUNTS ON PAGE 2 OF THE FINANCIALS)

Teacher & Specialist Salaries	(\$19,000)
Homebound & Tutor Salaries	(\$5,000)
Certified Substitutes	\$5,000
Educational Assistants	\$3,000
Nurses & Medical Advisors	(\$4,000)
Special Education Services Salaries	\$24,000
Attendance & Security Salaries	(\$4,000)
Total Net Transfers	0

TRANSFER FUNDS OUT OF 200 EMPLOYEE BENEFITS:

(ACCOUNTS ON PAGE 3 OF THE FINANCIALS)

Dental Expenses	(\$6,000)
Unemployment & Employee Assistance	(\$11,000)
Total Net Transfers	(\$17,000)

TRANSFER FUNDS OUT OF 300 PROFESSIONAL SERVICES:

(ACCOUNTS ON PAGE 3 OF THE FINANCIALS)

Professional Services	(\$54,000)
Professional Education Services	(\$20,000)
Total Net Transfers	(\$74,000)

TRANSFER FUNDS OUT OF & INTO 400 PURCHASE

PROPERTY SERVICES:

(ACCOUNTS ON PAGE 3 OF THE FINANCIALS)

Buildings & Grounds Services	(\$14,000)
Equipment Repairs	(\$33,000)
Rentals – Building & Equipment	(\$6,000)
Building & Site Maintenance	\$59,000
Total Net Transfers	\$6,000

TRANSFER FUNDS INTO & OUT OF 500 OTHER PURCHASED SERVICES:

(ACCOUNTS ON PAGE 4 OF THE FINANCIALS)

Contracted Services	(\$20,000)
Transportation Services	\$20,000
Communication	(\$35,000)
Tuition – Out of District	\$60,000
Total Net Transfer	\$25,000

TRANSFER FUNDS OUT OF & INTO 600 SUPPLIES:

(ACCOUNTS ON PAGE 4 OF THE FINANCIALS)

Instructional & Library Supplies	\$8,000
Software, Medical & Office Supplies	\$13,000
Electricity	(\$55,000)
Natural Gas	(\$17,000)
Fuel Oil	\$14,000
Fuel for Vehicles & Equipment	\$11,000
Total Net Transfer	(\$26,000)

TRANSFER FUNDS INTO 700 PROPERTY:

(ACCOUNTS ON PAGE 5 OF THE FINANCIALS)

Technology Equipment	\$86,000
Total Net Transfer	\$86,000

All accounts were reviewed and purchases scrutinized on a continuing basis to assure a positive financial position. Newtown Public Schools achieved the results expected by the Board of Education while returning \$38,167 to the Town.

Following the fees portion of the monthly report is a schedule of the excess cost distribution and a list of Building & Site improvement projects completed or in progress related to the 2011-12 school year.

All these items are unaudited and subject to change.

Providing current financial information to the Board of Education is essential in order to remain within the allotted budget while maintaining a financial spending plan that meets the mission and goals of Newtown Board of Education. The fiscal year ended within the allotted budget.

Ronald J. Bienkowski
Director of Business
August 16, 2012

TERMS AND DEFINITIONS

The Newtown Board of Education's Monthly Financial Report provides summary financial information in the following areas:

- Object Code – a service or commodity obtained as the result of a specific expenditure defined by eight categories: Salaries, Employee Benefits, Professional Services, Purchased Property Services, Other Purchased Services, Supplies, Property and Miscellaneous.
- Expense Category – further defines the type of expense by Object Code
- Approved Budget – indicates a town approved financial plan used by the school district to achieve its goals and objectives.
- YTD Transfers - identified specific cross object codes requiring adjustments to provide adequate funding for the fiscal period. This includes all transfers made to date.
- Current Transfers – identifies the recommended cross object codes for current month action.
- Current Budget – adjusts the Approved Budget calculating adjustments (+ or -) to the identified object codes.
- Year-To-Date Expended – indicates the actual amount of cumulative expenditures processed by the school district through the month-end date indicated on the monthly budget summary report.
- Encumbered – indicates approved financial obligations of the school district as a result of employee salary contracts, purchasing agreements, purchase orders, or other identified obligations not processed for payment by the date indicated on the monthly budget summary report.
- Balance – calculates object code account balances subtracting expenditures and encumbrances from the current budget amount indicating accounts with unobligated balances or shortages.

The monthly budget summary report also provides financial information on the Education Jobs Fund and State of Connecticut grant reimbursement programs (Excess Cost Grant and Magnet Grant Transportation). These reimbursement grants/programs are used to supplement local school district budget programs as follows:

Education Jobs Fund – A two year program designed to assist local boards to provide continuing employment for school personnel at risk due to budget cuts. This was the second and final year for this program.

Excess Cost Grant – this State of Connecticut reimbursement grant is used to support local school districts for education costs of identified special education students whose annual education costs exceed local prior year per pupil expenditure by 4 ½. Students placed by the Department of Child and Family Services (DCF) are reimbursed after the school district has met the prior year’s per pupil expenditure. School districts report these costs annually in December and March of each fiscal year. State of Connecticut grant calculations are determined by reimbursing eligible costs (60%-100%) based on the SDE grant allocation and all other town submittals. Current year receipts results from the state reporting done in December. We receive notice of what we are eligible for late in February or early April.

Magnet Transportation Grant – provides reimbursement of \$1,300 for local students attending approved magnet school programs. The actual grant is \$52,000 for this year.

The last portion of the monthly budget summary reports school generated revenue fees that are anticipated revenue to the Town of Newtown. Fees include:

- High school fees for three identified program with the highest amount of fees anticipated from the high school sports participation fees,
- Building related fees for the use of the high school pool facility, and
- Miscellaneous fees

The receipts from these fees was \$7,410 less than budgeted because we did not rent our pool to other districts.

NEWTOWN PUBLIC SCHOOLS
GENERAL FUND EXPENDITURE AND REVENUE BALANCE

The Board of Education should feel confident that the needs of the school system and unanticipated tuitions and professional expenses have been met as a result of carefully conducted discussions at public Board of Education meetings with sensitivity to the community and in compliance with all legal requirements and expectations.

The General Fund account history and school revenue balances over the last several years demonstrates that the Board of Education has managed to provide the required educational opportunities to the students of Newtown while operating within the budget appropriations approved by its citizens.

<u>Year-End</u>	<u>Unexpended Budget Funds</u>	<u>Unliquidated Encumbrances From the Prior Year</u>	<u>School Revenues</u>
6/30/02	\$23,322	\$961	\$42,482
6/30/03	\$32,962	0	(\$18,647)
6/30/04	\$26,809	\$4,723	(\$120,145)
6/30/05	\$9,000	\$15,387	\$130,634
6/30/06	\$272,100	\$27,911	\$134,370
6/30/07	\$1,474	\$18,751	\$117,800
6/30/08	\$7,688	\$1,233	\$15,485
6/30/09	\$7,773	\$432	\$51,263
6/30/10	\$155,762	\$12,696	(\$88,921)
6/30/11	\$58,670	\$74,159	\$8,659
6/30/12	\$38,167	\$33,959	\$101,024

8/16/12

NEWTOWN BOARD OF EDUCATION

BUDGET SUMMARY REPORT

FOR THE MONTH ENDING JUNE 30, 2012

OBJECT CODE	EXPENSE CATEGORY	APPROVED BUDGET	YTD TRANSFERS 2011 - 2012	CURRENT TRANSFERS	CURRENT BUDGET	YTD EXPENDITURE	ENCUMBER	BALANCE
<u>GENERAL FUND BUDGET</u>								
100	SALARIES	\$ 42,907,275	\$ (46,000)	\$ -	\$ 42,605,564	\$ 40,073,243	\$ 2,520,598	\$ 11,723
200	EMPLOYEE BENEFITS	\$ 10,575,126	\$ (163,000)	\$ (17,000)	\$ 10,395,126	\$ 10,321,753	\$ 65,550	\$ 7,823
300	PROFESSIONAL SERVICES	\$ 715,720	\$ 196,000	\$ (74,000)	\$ 837,720	\$ 789,739	\$ 46,274	\$ 1,708
400	PURCHASED PROPERTY SERV.	\$ 1,891,169	\$ 20,000	\$ 6,000	\$ 1,917,169	\$ 1,699,411	\$ 215,777	\$ 1,982
500	OTHER PURCHASED SERVICES	\$ 6,686,624	\$ 200,000	\$ 25,000	\$ 6,911,624	\$ 6,854,834	\$ 52,294	\$ 4,496
600	SUPPLIES	\$ 4,802,441	\$ (230,000)	\$ (26,000)	\$ 4,546,441	\$ 4,226,722	\$ 316,335	\$ 3,384
700	PROPERTY	\$ 329,975	\$ 23,000	\$ 86,000	\$ 438,975	\$ 295,386	\$ 140,298	\$ 3,290
800	MISCELLANEOUS	\$ 63,097	\$ -	\$ -	\$ 63,097	\$ 59,089	\$ 247	\$ 3,761
TOTAL GENERAL FUND BUDGET		\$ 67,971,427	\$ -	\$ -	\$ 67,715,716	\$ 64,320,176	\$ 3,357,373	\$ 38,167
<u>EDUCATION JOBS FUND</u>								
100	SALARIES				\$ 255,711	\$ 255,711	\$ -	\$ -
200	EMPLOYEE BENEFITS				\$ -	\$ -	\$ -	\$ -
TOTAL EDUCATION JOBS FUND		\$ -	\$ -	\$ -	\$ 255,711	\$ 255,711	\$ -	\$ -
GRAND TOTAL		\$ 67,971,427	\$ -	\$ -	\$ 67,971,427	\$ 64,575,887	\$ 3,357,373	\$ 38,167

Excess Cost Grant Reimbursement Received 76.29% \$ 1,350,178

NEWTOWN BOARD OF EDUCATION

BUDGET SUMMARY REPORT

FOR THE MONTH ENDING JUNE 30, 2012

OBJECT CODE	EXPENSE CATEGORY	APPROVED BUDGET	YTD TRANSFERS 2011 - 2012	CURRENT TRANSFERS	CURRENT BUDGET	YTD EXPENDITURE	ENCUMBER	BALANCE
100	SALARIES							
	Administrative Salaries	\$ 2,816,460	\$ 22,000		\$ 2,838,460	\$ 2,802,643	\$ 39,077	\$ (3,259)
	Teachers & Specialists Salaries	\$ 29,677,257	\$ (70,000)	\$ (19,000)	\$ 29,588,257	\$ 27,279,825	\$ 2,307,704	\$ 728
	Early Retirement	\$ 16,000	\$ -		\$ 16,000	\$ 16,000	\$ -	\$ -
	Continuing Ed./Summer School	\$ 78,939	\$ (5,000)		\$ 73,939	\$ 69,076	\$ 3,535	\$ 1,328
	Homebound & Tutors Salaries	\$ 260,452	\$ (5,000)	\$ (5,000)	\$ 250,452	\$ 246,420	\$ 3,060	\$ 972
	Certified Substitutes	\$ 572,100	\$ 22,000	\$ 5,000	\$ 599,100	\$ 598,674	\$ 498	\$ (71)
	Coaching/Activities	\$ 541,749	\$ -		\$ 541,749	\$ 539,589	\$ -	\$ 2,160
	Staff & Program Development	\$ 138,580	\$ -		\$ 138,580	\$ 116,057	\$ 23,460	\$ (937)
	CERTIFIED SALARIES	\$ 34,101,537	\$ (36,000)	\$ (19,000)	\$ 34,046,537	\$ 31,668,284	\$ 2,377,333	\$ 920
	Supervisors/Technology Salaries	\$ 597,487	\$ -		\$ 597,487	\$ 593,243	\$ 6,778	\$ (2,534)
	Clerical & Secretarial salaries	\$ 1,960,105	\$ -		\$ 1,960,105	\$ 1,918,215	\$ 36,190	\$ 5,700
	Educational Assistants -255,711	\$ 1,669,633	\$ 60,000	\$ 3,000	\$ 1,476,922	\$ 1,478,063	\$ 161	\$ (1,302)
	Nurses & Medical advisors	\$ 559,337	\$ 25,000	\$ (4,000)	\$ 580,337	\$ 553,918	\$ 26,328	\$ 91
	Custodial & Maint Salaries	\$ 2,770,430	\$ (80,000)		\$ 2,690,430	\$ 2,633,917	\$ 53,051	\$ 3,462
	Bus Drivers salaries	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -
	Career/Job salaries	\$ 101,256	\$ -		\$ 101,256	\$ 101,274	\$ 115	\$ (133)
	Special Education Svcs Salaries	\$ 648,087	\$ 10,000	\$ 24,000	\$ 682,087	\$ 668,469	\$ 13,821	\$ (202)
	Attendance & Security Salaries	\$ 145,140	\$ -	\$ (4,000)	\$ 141,140	\$ 140,940	\$ -	\$ 200
	Extra Work - Non-Cert	\$ 97,900	\$ (25,000)		\$ 72,900	\$ 66,556	\$ 5,330	\$ 1,014
	Custodial & Maint. Overtime	\$ 213,363	\$ -		\$ 213,363	\$ 209,040	\$ 1,143	\$ 3,180
	Civic activities/Park & Rec	\$ 43,000	\$ -		\$ 43,000	\$ 41,324	\$ 349	\$ 1,327
	NON-CERTIFIED SALARIES	\$ 8,805,738	\$ (10,000)	\$ 19,000	\$ 8,559,027	\$ 8,404,958	\$ 143,266	\$ 10,803
	SUBTOTAL SALARIES	\$ 42,907,275	\$ (46,000)	\$ -	\$ 42,605,564	\$ 40,073,243	\$ 2,520,598	\$ 11,723
					\$ (255,711)			

NEWTOWN BOARD OF EDUCATION

BUDGET SUMMARY REPORT

FOR THE MONTH ENDING JUNE 30, 2012

OBJECT CODE	EXPENSE CATEGORY	APPROVED BUDGET	YTD TRANSFERS 2011 - 2012	CURRENT TRANSFERS	CURRENT BUDGET	YTD EXPENDITURE	ENCUMBER	BALANCE
200	EMPLOYEE BENEFITS							
	Medical & Dental Expenses	\$ 8,081,152	\$ (34,000)	\$ (6,000)	\$ 8,041,152	\$ 8,039,282	\$ 950	\$ 920
	Life Insurance	\$ 85,385	\$ -	\$ -	\$ 85,385	\$ 82,766	\$ -	\$ 2,619
	FICA & Medicare	\$ 1,261,524	\$ -	\$ -	\$ 1,261,524	\$ 1,207,440	\$ 50,054	\$ 4,030
	Pensions	\$ 439,463	\$ -	\$ -	\$ 439,463	\$ 439,389	\$ 445	\$ (371)
	Unemployment & Employee Assist.	\$ 243,602	\$ (112,000)	\$ (11,000)	\$ 120,602	\$ 106,515	\$ 14,101	\$ (14)
	Workers Compensation	\$ 464,000	\$ (17,000)	\$ -	\$ 447,000	\$ 446,361	\$ -	\$ 639
	SUBTOTAL EMPLOYEE BENEFITS	\$ 10,575,126	\$ (163,000)	\$ (17,000)	\$ 10,395,126	\$ 10,321,753	\$ 65,550	\$ 7,823
300	PROFESSIONAL SERVICES							
	Professional Services	\$ 489,684	\$ 196,000	\$ (54,000)	\$ 631,684	\$ 592,141	\$ 38,717	\$ 826
	Professional Educational Ser.	\$ 226,036	\$ -	\$ (20,000)	\$ 206,036	\$ 197,597	\$ 7,557	\$ 882
	SUBTOTAL PROFESSIONAL SVCS	\$ 715,720	\$ 196,000	\$ (74,000)	\$ 837,720	\$ 789,739	\$ 46,274	\$ 1,708
400	PURCHASED PROPERTY SVCS							
	Buildings & Grounds Services	\$ 672,300	\$ (10,000)	\$ (14,000)	\$ 648,300	\$ 621,552	\$ 25,183	\$ 1,565
	Utility Services - Water & Sewer	\$ 123,450	\$ (15,000)	\$ -	\$ 108,450	\$ 93,159	\$ 13,151	\$ 2,140
	Building, Site & Emergency Repairs	\$ 460,850	\$ -	\$ -	\$ 460,850	\$ 457,527	\$ 6,239	\$ (2,915)
	Equipment Repairs	\$ 246,571	\$ -	\$ (33,000)	\$ 213,571	\$ 194,650	\$ 18,906	\$ 15
	Rentals - Building & Equipment	\$ 291,498	\$ (10,000)	\$ (6,000)	\$ 275,498	\$ 272,283	\$ 2,601	\$ 614
	Building & Site Maintenance	\$ 96,500	\$ 55,000	\$ 59,000	\$ 210,500	\$ 60,240	\$ 149,697	\$ 563
	SUBTOTAL PUR. PROPERTY SER.	\$ 1,891,169	\$ 20,000	\$ 6,000	\$ 1,917,169	\$ 1,699,411	\$ 215,777	\$ 1,982

NEWTOWN BOARD OF EDUCATION

BUDGET SUMMARY REPORT

FOR THE MONTH ENDING JUNE 30, 2012

OBJECT CODE	EXPENSE CATEGORY	APPROVED BUDGET	YTD TRANSFERS 2011 - 2012	CURRENT TRANSFERS	CURRENT BUDGET	YTD EXPENDITURE	ENCUMBER	BALANCE
500	OTHER PURCHASED SERVICES							
	Contracted Services	\$ 393,983	\$ -	\$ (20,000)	\$ 373,983	\$ 344,263	\$ 28,006	\$ 1,714
	Transportation Services	\$ 4,423,601	\$ -	\$ 20,000	\$ 4,443,601	\$ 4,439,835	\$ 4,159	\$ (393)
	Insurance - Property & Liability	\$ 333,731	\$ -	\$ -	\$ 333,731	\$ 336,943	\$ -	\$ (3,212)
	Communications	\$ 148,718	\$ -	\$ (35,000)	\$ 113,718	\$ 111,946	\$ 937	\$ 835
	Printing Services	\$ 54,560	\$ -	\$ -	\$ 54,560	\$ 44,549	\$ 7,433	\$ 2,579
	Tuition - Out of District	\$ 1,104,055	\$ 200,000	\$ 60,000	\$ 1,364,055	\$ 1,352,485	\$ 11,559	\$ 11
	Student Travel & Staff Mileage	\$ 227,976	\$ -	\$ -	\$ 227,976	\$ 224,814	\$ 200	\$ 2,962
	SUBTOTAL OTHER PURCHASED SER	\$ 6,686,624	\$ 200,000	\$ 25,000	\$ 6,911,624	\$ 6,854,834	\$ 52,294	\$ 4,496
600	SUPPLIES							
	Instructional & Library Supplies	\$ 983,763	\$ -	\$ 8,000	\$ 991,763	\$ 947,705	\$ 44,147	\$ (89)
	Software, Medical & Office Sup.	\$ 169,107	\$ 50,000	\$ 13,000	\$ 232,107	\$ 187,112	\$ 44,603	\$ 392
	Plant Supplies	\$ 361,100	\$ -	\$ -	\$ 361,100	\$ 359,453	\$ 1,753	\$ (107)
	Electric	\$ 1,637,617	\$ (210,000)	\$ (55,000)	\$ 1,372,617	\$ 1,236,228	\$ 135,520	\$ 869
	Propane & Natural Gas	\$ 398,287	\$ (70,000)	\$ (17,000)	\$ 311,287	\$ 296,846	\$ 14,395	\$ 47
	Fuel Oil	\$ 544,034	\$ -	\$ 14,000	\$ 558,034	\$ 545,908	\$ 12,014	\$ 111
	Fuel For Vehicles & Equip.	\$ 471,739	\$ -	\$ 11,000	\$ 482,739	\$ 482,487	\$ -	\$ 252
	Textbooks	\$ 236,794	\$ -	\$ -	\$ 236,794	\$ 170,981	\$ 63,903	\$ 1,910
	SUBTOTAL SUPPLIES	\$ 4,802,441	\$ (230,000)	\$ (26,000)	\$ 4,546,441	\$ 4,226,722	\$ 316,335	\$ 3,384

NEWTOWN BOARD OF EDUCATION

BUDGET SUMMARY REPORT

FOR THE MONTH ENDING JUNE 30, 2012

OBJECT CODE	EXPENSE CATEGORY	APPROVED BUDGET	YTD TRANSFERS 2011 - 2012	CURRENT TRANSFERS	CURRENT BUDGET	YTD EXPENDITURE	ENCUMBER	BALANCE
700	PROPERTY							
	Capital Improvements (Sewers)	\$ 124,177	\$ -	\$ -	\$ 124,177	\$ 124,177	\$ -	\$ 0
	Technology Equipment	\$ 155,102	\$ 23,000	\$ 86,000	\$ 264,102	\$ 124,236	\$ 140,298	\$ (433)
	Other Equipment	\$ 50,696	\$ -	\$ -	\$ 50,696	\$ 46,973	\$ -	\$ 3,723
	SUBTOTAL PROPERTY	\$ 329,975	\$ 23,000	\$ 86,000	\$ 438,975	\$ 295,386	\$ 140,298	\$ 3,290
800	MISCELLANEOUS							
	Memberships	\$ 63,097	\$ -	\$ -	\$ 63,097	\$ 59,089	\$ 247	\$ 3,761
	SUBTOTAL MISCELLANEOUS	\$ 63,097	\$ -	\$ -	\$ 63,097	\$ 59,089	\$ 247	\$ 3,761
	TOTAL LOCAL BUDGET	\$ 67,971,427	\$ -	\$ -	\$ 67,715,716	\$ 64,320,176	\$ 3,357,373	\$ 38,167
EDUCATION JOBS FUND					REVENUE RECEIVED	YTD EXPENDITURE	ENCUMBER	BALANCE
	Salaries				\$ 255,711	\$ 255,711	\$ -	\$ -
					\$ -	\$ -	\$ -	\$ -
	TOTAL EDUCATION JOBS FUND	\$ -	\$ -	\$ -	\$ 255,711	\$ 255,711	\$ -	\$ -
	TOTAL BUDGET ALL SOURCES	\$ 67,971,427	\$ -	\$ -	\$ 67,971,427	\$ 64,575,887	\$ 3,357,373	\$ 38,167

NEWTOWN BOARD OF EDUCATION

BUDGET SUMMARY REPORT

FOR THE MONTH ENDING JUNE 30, 2012

OBJECT CODE	EXPENSE CATEGORY	APPROVED BUDGET	YTD TRANSFERS 2011 - 2012	CURRENT TRANSFERS	CURRENT BUDGET	YTD EXPENDITURE	ENCUMBER	BALANCE
<u>SCHOOL GENERATED FEES</u>					<u>2011-12 APPROVED BUDGET</u>	<u>RECEIVED</u>	<u>BALANCE</u>	<u>% RECEIVED</u>
<u>HIGH SCHOOL FEES</u>								
	NURTURY PROGRAM				\$8,000	\$8,000.00	\$0.00	100.00%
	PARKING PERMITS				\$20,000	\$20,000.00	\$0.00	100.00%
	PAY FOR PARTICIPATION IN SPORTS				\$84,800	\$84,800.00	\$0.00	100.00%
					\$112,800	\$112,800.00	\$0.00	100.00%
<u>BUILDING RELATED FEES</u>								
	ENERGY - ELECTRICITY				\$313	\$626.00	(\$313.00)	200.00%
	HIGH SCHOOL POOL - OUTSIDE USAGE				\$8,000	\$400.00	\$7,600.00	5.00%
					\$8,313	\$1,026.00	\$7,287.00	12.34%
	MISCELLANEOUS FEES				\$200	\$77.00	\$123.00	38.50%
TOTAL SCHOOL GENERATED FEES					\$121,313	\$113,903.00	\$7,410.00	93.89%

2011-12 EXCESS COST & AGENCY PLACEMENT ALLOCATION OF RECEIPTS

<u>ACCOUNT #</u>	<u>DESC.</u>	<u>STARR PROGRAM AT 76.287%</u>	<u>OTHER LOCAL AT 76.287%</u>	<u>OUT OF DISTRICT AT 76.287%</u>	<u>TOTAL ACTUAL REIMBURSEMENT AT 76.287%</u>
01-75-63-1121	TEACHERS - SP. ED. H.S.	\$27,444			\$27,444
01-75-61-1232	ED. ASSISTANTS - SP ED PREK-8		\$75,701		\$75,701
01-75-63-1232	ED. ASSISTANTS - SP ED H.S.	\$708			\$708
		\$708	\$75,701	\$0	\$76,409
01-75-51-1263	THERAPISTS - OCCUP/PHYSICAL	\$9,455			\$9,455
01-77-43-1240	NURSES - ELEM.	\$22,940			\$22,940
01-75-61-1266	BEHAVIORAL THERAPISTS - SP ED PREK-8	\$10,328	\$203,988		\$214,316
01-75-58-3000	PROF. SERV. - SP/HEAR.	\$5,572			\$5,572
01-77-43-3000	PROF. SERV. - HEALTH	\$55,457			\$55,457
		\$61,029	\$0	\$0	\$61,029
01-92-87-4115	TRANS. - LOCAL SP. ED.	\$21,801	\$31,957		\$53,758
01-92-87-4116	TRANS. - OUT OF DISTRICT			\$193,127	\$193,127
		\$21,801	\$31,957	\$193,127	\$246,885
01-75-52-4160	TUITION - OUT OF DISTRICT			\$691,700	\$691,700
		\$153,705	\$311,646	\$884,827	\$1,350,178

**NEWTOWN PUBLIC SCHOOLS
NEWTOWN, CONNECTICUT**

FY 2012 BUILDING & SITE MAINTENANCE PROJECTS -

	<u>Budgeted</u>	<u>Transfers</u>	<u>Actual</u>	<u>Balance</u>
<i>Acct # 1-01-90-94-3501</i>				
<u>HAWLEY SCHOOL</u>				
REBUILD CHIMNEY AT 48 BUILDING	\$ 20,000		\$ 19,850	\$ 150
REPLACE DOOR AT BOILER ENTRANCE 21 BUILDING	\$ 5,000		\$ 4,442	\$ 558
UPDATE ENERGY MANAGEMENT SYSTEM	\$ 6,000		\$ -	\$ 6,000
STAIRS - 25,000 16,300		Prior Transfer \$ 7,000	\$ 16,300	\$ (9,300)
	\$ 31,000	\$ 7,000	\$ 40,592	\$ (2,592)
<i>Acct # 1-01-90-94-3502</i>				
<u>SANDY HOOK SCHOOL</u>				
NONE	\$ -		\$ -	\$ -
	\$ -		\$ -	\$ -
<i>Acct # 1-01-90-94-3503</i>				
<u>MIDDLE GATE SCHOOL</u>				
Roof Refurbishment \$140,000 from BOF carryover fund	\$ -		\$ -	\$ -
	\$ -		\$ -	\$ -
<i>Acct # 1-01-90-94-3504</i>				
<u>HEAD O'MEADOW SCHOOL</u>				
REPLACE SIDEWALKS AT FRONT ISLAND	Current Transfer \$ -	\$ 15,000	\$ 15,000	\$ -
	\$ -	\$ 15,000	\$ 15,000	\$ -
<i>Acct # 1-01-90-94-3505</i>				
<u>REED INTERMEDIATE SCHOOL</u>				
REPAINT GYM FLOOR STRIPES (BOTH GYMS)	\$ 5,000		\$ -	\$ 5,000
LOADING DOCK LIFT PLATE	\$ 7,500		\$ 4,100	\$ 3,400
EXTERIOR DOOR REPAINTING	\$ -		\$ 8,000	\$ (8,000)
LOWER LEVEL LOCKER REPAINTING (Rusting)	Current Transfer \$ -	\$ 10,000	\$ 10,000	\$ -
	\$ 12,500	\$ 10,000	\$ 22,100	\$ 400

**NEWTOWN PUBLIC SCHOOLS
NEWTOWN, CONNECTICUT**

FY 2012 BUILDING & SITE MAINTENANCE PROJECTS -

	<u>Budgeted</u>	<u>Transfers</u>	<u>Actual</u>	<u>Balance</u>
<i>Acct # 1-01-90-94-3506</i>				
<u>MIDDLE SCHOOL</u>				
INSTALL ADDITIONAL ELECTRICAL THROUGHOUT BLDG	\$ 10,000		\$ 8,494	\$ 1,506
UPGRADE BATHROOMS IN A-WING PHASED PROJECT	\$ 25,000		\$ 24,963	\$ 37
SAND & REFINISH GYM FLOOR DUE TO WATER DAMAGE	Prior Transfer \$ -	\$ 8,000	\$ 13,860	\$ (5,860)
STAIR RECONSTRUCTION	Current Transfer \$ -	\$ 34,000	\$ 30,000	\$ 4,000
	\$ 35,000	\$ 42,000	\$ 77,317	\$ (317)
<i>Acct # 1-01-90-94-3507</i>				
<u>HIGH SCHOOL</u>				
RE-POINT/REPAIR MAIN CHIMNEY MAIN BOILER PLANT	\$ 18,000		\$ 17,700	\$ 300
UPS REPLACEMENT	Prior Transfer \$ -	\$ 40,000	\$ 37,228	\$ 2,772
	\$ 18,000	\$ 40,000	\$ 54,928	\$ 3,072
<i>Acct # 1-01-90-94-3508</i>				
<u>SYSTEM WIDE</u>				
NONE	\$ -		\$ -	\$ -
	\$ -		\$ -	\$ -
TOTAL BUILDING & SITE IMPROVEMENTS	\$ 96,500	\$ 114,000	\$ 209,937	\$ 563

BUDGETED	\$	96,500
Prior Transfers	\$	55,000
Current Transfers	\$	59,000
Total Transfers	\$	114,000
CURRENT	\$	210,500

**NEWTOWN BOARD OF EDUCATION
MONTHLY FINANCIAL REPORT
JULY 31, 2012**

SUMMARY

Information available for the first financial report in fiscal year 2012-13 is limited at this time. This is generally the case as anticipated obligations are not indicated and would be projected as the budgeted numbers until the account-by-account analysis progresses. Any event that would negatively impact our budget as the school year begins will be addressed and brought forward as soon as possible. Routine account analyses begin as time allows throughout the year.

This July report correlates with the final approved budget.

The budget is very lean and will be monitored closely with important issues identified as quickly as we become aware of them. Special Education tuition needs have been more active at this time and have the potential to negatively impact our overall financial condition.

These non-certified sub-object accounts are reflecting a negative position for the following reasons:

Nurses	(\$13,400)	To be offset by Excess cost and project Starr tuition receipts.
Special Education Services Salaries	(\$173,348)	This shortage will generally be covered by the Special Education Excess Cost Grant.

Providing current financial information to the Board of Education is essential in order to remain within the allotted budget while maintaining a financial spending plan that meets the mission and goals of Newtown Board of Education.

Ron Bienkowski
Director of Business
August 14, 2012

TERMS AND DEFINITIONS

The Newtown Board of Education's Monthly Financial Report provides summary financial information in the following areas:

- Object Code – a service or commodity obtained as the result of a specific expenditure defined by eight (of the nine) categories: Salaries, Employee Benefits, Professional Services, Purchased Property Services, Other Purchased Services, Supplies, Property and Miscellaneous.
- Expense Category – further defines the type of expense by Object Code
- Approved Budget – indicates a town approved financial plan used by the school district to achieve its goals and objectives.
- Current Budget – adjusts the Approved Budget calculating adjustments (+ or -) to the identified object codes via transfers.
- Year-To-Date Expended – indicates the actual amount of cumulative expenditures processed by the school district through the month-end date indicated on the monthly budget summary report.
- Encumber – indicates approved financial obligations of the school district as a result of employee salary contracts, purchasing agreements, purchase orders, or other identified obligations not processed for payment by the date indicated on the monthly budget summary report.
- Balance – calculates object code account balances subtracting expenditures and encumbrances from the current budget amount indicating accounts with unobligated balances or anticipated deficits.

The monthly budget summary report also provides financial information on the following:

Excess Cost Grant – this State of Connecticut reimbursement grant is used to support local school districts for education costs of identified special education students whose annual education costs meet or exceed local education tuition rates by 4 ½. Students placed by the Department of Child and Family Services (DCF) are reimbursed after the school district has meet the initial local education tuition rates. School districts report these costs annually in December and March of each fiscal year. State of Connecticut grant calculations are determined by reimbursing eligible costs (60%-100%) based on the SDE grant allocation. Current year detail changes will be forthcoming in future report narratives

Magnet Transportation Grant – provides reimbursement of \$1,300 for local students attending approved magnet school programs.

Education Jobs - funds a two year program designed to assist local boards to provide continuing employment for school personnel at risk due to budget cuts. The program ended last year.

These reimbursement grants/programs are used to supplement local school district budget programs.

The last portion of the monthly budget summary reports school generated revenue fees that are anticipated revenue to the Town of Newtown. Fees include:

- High school fees for three identified program with the highest amount of fees anticipated from the high school sports participation fees,
- Building related fees for the use of the high school pool facility, and
- Miscellaneous fees.

NEWTOWN BOARD OF EDUCATION

BUDGET SUMMARY REPORT

FOR THE MONTH ENDING JULY 31, 2012

OBJECT CODE	EXPENSE CATEGORY	2012-13 APPROVED BUDGET	CURRENT BUDGET	YTD EXPENDITURE	ENCUMBER	BALANCE
GENERAL FUND BUDGET						
100	SALARIES	\$44,136,246	\$44,136,246	\$629,991	\$41,037,053	\$2,469,202
200	EMPLOYEE BENEFITS	\$10,425,010	\$10,425,010	\$678,113	\$613,274	\$9,133,623
300	PROFESSIONAL SERVICES	\$732,105	\$732,105	\$12,918	\$142,261	\$576,927
400	PURCHASED PROPERTY SERV.	\$1,787,285	\$1,787,285	\$33,094	\$230,927	\$1,523,264
500	OTHER PURCHASED SERVICES	\$6,299,500	\$6,299,500	\$274,907	\$1,290,574	\$4,734,019
600	SUPPLIES	\$4,701,512	\$4,701,512	\$46,532	\$307,762	\$4,347,218
700	PROPERTY	\$209,375	\$209,375	\$0	\$39,121	\$170,254
800	MISCELLANEOUS	\$64,761	\$64,761	\$44,614	\$342	\$19,805
TOTAL GENERAL FUND BUDGET		\$68,355,794	\$68,355,794	\$1,720,168	\$43,661,313	\$22,974,312

Excess Cost Grant Reimbursement 75.00%

NEWTOWN BOARD OF EDUCATION

BUDGET SUMMARY REPORT

FOR THE MONTH ENDING JULY 31, 2012

OBJECT CODE	EXPENSE CATEGORY	2012-13 APPROVED BUDGET	CURRENT BUDGET	YTD EXPENDITURE	ENCUMBER	BALANCE
100	SALARIES					
	Administrative Salaries	\$2,837,501	\$2,837,501	\$182,533	\$2,654,966	\$2
	Teachers & Specialists Salaries	\$30,496,134	\$30,496,134	\$48,026	\$29,740,773	\$707,335
	Early Retirement	\$16,000	\$16,000	\$0	\$0	\$16,000
	Continuing Ed./Summer School	\$81,787	\$81,787	\$24,172	\$38,697	\$18,918
	Homebound & Tutors Salaries	\$170,998	\$170,998	\$1,420	\$132,593	\$36,985
	Certified Substitutes	\$586,650	\$586,650	\$0	\$0	\$586,650
	Coaching/Activities	\$541,749	\$541,749	\$0	\$0	\$541,749
	Staff & Program Development	\$195,857	\$195,857	\$13,827	\$10,046	\$171,984
	CERTIFIED SALARIES	\$34,926,676	\$34,926,676	\$269,978	\$32,577,076	\$2,079,622
	Supervisors/Technology Salaries	\$609,577	\$609,577	\$38,716	\$540,546	\$30,315
	Clerical & Secretarial salaries	\$1,942,502	\$1,942,502	\$78,253	\$1,853,481	\$10,769
	Educational Assistants	\$1,824,359	\$1,824,359	\$13,259	\$1,641,623	\$169,476
	Nurses & Medical advisors	\$680,221	\$680,221	\$6,965	\$686,655	-\$13,400
	Custodial & Maint Salaries	\$2,822,289	\$2,822,289	\$163,438	\$2,621,400	\$37,451
	Career/Job salaries	\$101,256	\$101,256	\$4,383	\$89,004	\$7,869
	Special Education Svcs Salaries	\$760,852	\$760,852	\$32,313	\$901,888	-\$173,348
	Attendance & Security Salaries	\$146,750	\$146,750	\$5,850	\$125,380	\$15,519
	Extra Work - Non-Cert	\$68,401	\$68,401	\$10,947	\$0	\$57,454
	Custodial & Maint. Overtime	\$210,363	\$210,363	\$3,293	\$0	\$207,070
	Civic activities/Park & Rec	\$43,000	\$43,000	\$2,596	\$0	\$40,404
	NON-CERTIFIED SALARIES	\$9,209,570	\$9,209,570	\$360,013	\$8,459,977	\$389,580
	SUBTOTAL SALARIES	\$44,136,246	\$44,136,246	\$629,991	\$41,037,053	\$2,469,202

NEWTOWN BOARD OF EDUCATION

BUDGET SUMMARY REPORT

FOR THE MONTH ENDING JULY 31, 2012

OBJECT CODE	EXPENSE CATEGORY	2012-13 APPROVED BUDGET	CURRENT BUDGET	YTD EXPENDITURE	ENCUMBER	BALANCE
200	EMPLOYEE BENEFITS					
	Medical & Dental Expenses	\$7,933,343	\$7,933,343	\$55,450	\$259,949	\$7,617,944
	Life Insurance	\$84,270	\$84,270	\$6,797	\$0	\$77,473
	FICA & Medicare	\$1,357,597	\$1,357,597	\$41,205	\$0	\$1,316,392
	Pensions	\$475,318	\$475,318	\$439,746	\$33,777	\$1,795
	Unemployment & Employee Assist.	\$128,120	\$128,120	\$8,100	\$0	\$120,020
	Workers Compensation	\$446,362	\$446,362	\$126,816	\$319,548	-\$1
	SUBTOTAL EMPLOYEE BENEFITS	\$10,425,010	\$10,425,010	\$678,113	\$613,274	\$9,133,623
300	PROFESSIONAL SERVICES					
	Professional Services	\$490,240	\$490,240	\$7,325	\$135,500	\$347,415
	Professional Educational Ser.	\$241,865	\$241,865	\$5,593	\$6,761	\$229,512
	SUBTOTAL PROFESSIONAL SVCS	\$732,105	\$732,105	\$12,918	\$142,261	\$576,927
400	PURCHASED PROPERTY SVCS					
	Buildings & Grounds Services	\$671,800	\$671,800	\$28,685	\$6,100	\$637,015
	Utility Services - Water & Sewer	\$116,600	\$116,600	\$1,814	\$0	\$114,786
	Building, Site & Emergency Repairs	\$460,850	\$460,850	\$0	\$0	\$460,850
	Equipment Repairs	\$252,403	\$252,403	\$2,349	\$16,605	\$233,449
	Rentals - Building & Equipment	\$285,632	\$285,632	\$245	\$208,223	\$77,164
	Building & Site Improvements	\$0	\$0	\$0	\$0	\$0
	SUBTOTAL PUR. PROPERTY SER.	\$1,787,285	\$1,787,285	\$33,094	\$230,927	\$1,523,264

NEWTOWN BOARD OF EDUCATION

BUDGET SUMMARY REPORT

FOR THE MONTH ENDING JULY 31, 2012

OBJECT CODE	EXPENSE CATEGORY	2012-13 APPROVED BUDGET	CURRENT BUDGET	YTD EXPENDITURE	ENCUMBER	BALANCE
500	OTHER PURCHASED SERVICES					
	Contracted Services	\$408,667	\$408,667	\$93,874	\$94,587	\$220,206
	Transportation Services	\$3,819,431	\$3,819,431	\$960	\$0	\$3,818,471
	Insurance - Property & Liability	\$291,066	\$291,066	\$84,280	\$203,880	\$2,906
	Communications	\$127,369	\$127,369	\$5,855	\$65,559	\$55,955
	Printing Services	\$50,697	\$50,697	\$773	\$3,941	\$45,983
	Tuition - Out of District	\$1,392,548	\$1,392,548	\$87,391	\$911,607	\$393,550
	Student Travel & Staff Mileage	\$209,722	\$209,722	\$1,774	\$11,000	\$196,948
	SUBTOTAL OTHER PURCHASED SER.	\$6,299,500	\$6,299,500	\$274,907	\$1,290,574	\$4,734,019
600	SUPPLIES					
	Instructional & Library Supplies	\$1,002,246	\$1,002,246	\$44,897	\$187,857	\$769,492
	Software, Medical & Office Sup.	\$165,988	\$165,988	\$1,618	\$61,048	\$103,322
	Plant Supplies	\$361,100	\$361,100	\$0	\$19,350	\$341,750
	Electric	\$1,442,763	\$1,442,763	\$16	\$0	\$1,442,747
	Propane & Natural Gas	\$358,287	\$358,287	\$0	\$0	\$358,287
	Fuel Oil	\$617,123	\$617,123	\$0	\$0	\$617,123
	Fuel For Vehicles & Equip.	\$565,019	\$565,019	\$0	\$0	\$565,019
	Textbooks	\$188,986	\$188,986	\$0	\$39,507	\$149,479
	SUBTOTAL SUPPLIES	\$4,701,512	\$4,701,512	\$46,532	\$307,762	\$4,347,218

NEWTOWN BOARD OF EDUCATION

BUDGET SUMMARY REPORT

FOR THE MONTH ENDING JULY 31, 2012

OBJECT CODE	EXPENSE CATEGORY	2012-13 APPROVED BUDGET	CURRENT BUDGET	YTD EXPENDITURE	ENCUMBER	BALANCE
700	PROPERTY					
	Capital Improvements (Sewers)	\$124,177	\$124,177	\$0	\$0	\$124,177
	Technology Equipment	\$51,602	\$51,602	\$0	\$37,133	\$14,469
	Other Equipment	\$33,596	\$33,596	\$0	\$1,988	\$31,608
	SUBTOTAL PROPERTY	\$209,375	\$209,375	\$0	\$39,121	\$170,254
800	MISCELLANEOUS					
	Memberships	\$64,761	\$64,761	\$44,614	\$342	\$19,805
	SUBTOTAL MISCELLANEOUS	\$64,761	\$64,761	\$44,614	\$342	\$19,805
TOTAL LOCAL BUDGET		\$68,355,794	\$68,355,794	\$1,720,168	\$43,661,313	\$22,974,312

NEWTOWN BOARD OF EDUCATION

BUDGET SUMMARY REPORT

FOR THE MONTH ENDING JULY 31, 2012

OBJECT CODE	EXPENSE CATEGORY	2012-13 APPROVED BUDGET	CURRENT BUDGET	YTD EXPENDITURE	ENCUMBER	BALANCE
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	2012-13 APPROVED BUDGET	RECEIVED	BALANCE	% RECEIVED
<u>SCHOOL GENERATED FEES</u>				
<u>HIGH SCHOOL FEES</u>				
NURTURY PROGRAM	\$8,000	\$0.00	\$8,000	0.00%
PARKING PERMITS	\$20,000	\$0.00	\$20,000	0.00%
PAY FOR PARTICIPATION IN SPORTS	\$84,800	\$0.00	\$84,800	0.00%
	\$112,800	\$0.00	\$112,800	0.00%
<u>BUILDING RELATED FEES</u>				
ENERGY - ELECTRICITY	\$313	\$0.00	\$313	0.00%
HIGH SCHOOL POOL - OUTSIDE USAGE	\$500	\$0.00	\$500	0.00%
	\$813	\$0.00	\$813	0.00%
MISCELLANEOUS FEES	\$150	\$0.00	\$150	0.00%
TOTAL SCHOOL GENERATED FEES	\$113,763	\$0.00	\$113,763	0.00%

NEWTOWN PUBLIC SCHOOLS
Newtown, Connecticut

TEXTBOOK ADOPTION REQUEST

Title Biology (Ninth Edition)

Author Eldra Solomon, Linda Berg, Diana W. Martin **Copyright** 2011

Publisher Brooks/Cole, Cengage Learning **Cost** \$13527.00

For which course(s) Advanced Placement Biology

Grade(s) 11 & 12

Number of Students 72

Why is an adoption being requested at this time?

Increased student enrollment in this course has resulted in three sections for the 2012-2013 school year and exceeds the number of copies we have of the current text, many of which show significant wear and tear. With advances in the biological sciences in general, and changes to the AP Biology curriculum in particular, the proposed text is a substantial improvement and will serve students better than simply purchasing additional copies of the current text.

Each text will come with a 1-year eBook Access card which will allow students to access and use the text through iPads, laptops and over electronic devices. This will give us a further chance to pilot routine use of the eBook format (as we will do in Advanced Placement Environmental Science as well) and will be an important step as we move toward exclusive use of eTextbooks over the next few years.

Describe the review process used to select this book.

The book was reviewed by the two instructors of the course, and student input on various sections was solicited during the school year.

List reasons for selecting this book.

We chose this book because it has great pictures and diagrams and presents concepts in a way that is accessible to the wide range of students who take this course. Indeed, input from students who have used sections of the text is that it is easier to learn from. Moreover, we have been using the seventh edition of Solomon Berg for the past several years, and it has helped students earn impressive AP Biology Examination scores during that time.

We also examined *Biology* by Neil Campbell, another widely used AP Biology text, but we found it to be more verbose than the proposed text. The Campbell book gives too much information that doesn't clarify or simplify the concepts; it is merely informational, and students have difficulty knowing what they must understand for success in the course and on the AP Biology Examination versus what is enriching but noncritical information.

Reviewed and submitted by (two signatures required)

CR Campbell 8/6/12
Name Date
Lucan M. McNeill 8/7/12
Name Date