# NEWTOWN BOARD OF EDUCATION <br> MONTHLY FINANCIAL REPORT <br> JANUARY 31, 2020 

## SUMMARY

This seventh report for the 2019-20 school year continues to provide year to date actual expenditures, encumbrances, and anticipated obligations. Account-by-account analysis continues to update these estimates as operating conditions occur. Beyond salaries, benefits, and accounts that have not been thoroughly evaluated, the anticipated obligations continue to be listed approximately as full budget spend (i.e., supplies, professional services, property services, contracted services, student and staff travel, printing).

During the month of January, the Board of Education spent approximately $\$ 9.1 \mathrm{M} ; \$ 5.7 \mathrm{M}$ on salaries; $\$ 2.2 \mathrm{M}$ on benefits (the third quarter of our self-insurance deposit of $\$ 2.0 \mathrm{M}$ was made this month); and $\$ 1.2 \mathrm{M}$ on all other objects.

The "Anticipated Obligation" column continues to include a calculated Excess Cost grant offset estimated at $74.8 \%$ based on the initial estimates done by the State. This information is reflected in the "Offsetting Revenue" schedule that follows the expenditure report. Overall, this represents $\$ 357,431$ more than what was budgeted. (Keep in mind that this may be adjusted by the State).

The activity that produced the balance decrease from the December report include several additional special education out-of-district commitments from mediated agreements which required an increased encumbrance of approximately $\$ 160,000$. This along with the Boards recent budget adjustments which pushed $\$ 97,210$ back to this year, are now included as anticipated obligations.

The increased Excess Cost Grant is primarily responsible for our positive balance taking overall financial activities into account at this time. We are optimistic that these balances will hold until the end of the year, and may even improve.

The emergency repairs required during this month which exceeded $\$ 5,000$ included; rooftop heat wheel motor replacement at Head O’Meadow, \$5,680; replacing Glycol at High School, \$27,914.

Additional receipts for local tuition and miscellaneous fees were booked.
The budget will continue to be closely monitored with any further impacts being shared as appropriate.
This is the first report using data from both the Phoenix and eFinance accounting systems. Currently there is no detail report that matches the previous report which you had been receiving. We will continue reviewing this to see what is available for additional backup.

## Ron Bienkowski

Director of Business
February 14, 2020

## TERMS AND DEFINITIONS

The Newtown Board of Education’s Monthly Financial Report provides summary financial information in the following areas:

- Object Code - a service or commodity obtained as the result of a specific expenditure defined by eight categories: Salaries, Employee Benefits, Professional Services, Purchased Property Services, Other Purchased Services, Supplies, Property, and Miscellaneous.
- Expense Category - further defines the type of expense by Object Code
- Expended 2018-19 - unaudited expenditures from the prior fiscal year (for comparison purposes)
- Approved Budget - indicates a town approved financial plan used by the school district to achieve its goals and objectives.
- YTD Transfers - identified specific cross object codes requiring adjustments to provide adequate funding for the fiscal period. This includes all transfers made to date.
- Current Transfers - identifies budget transfer recommended for current month action.
- Current Budget - adjusts the Approved Budget calculating adjustments (+ or -) to the identified object codes.
- Year-To-Date Expended - indicates the actual amount of cumulative expenditures processed by the school district through the month-end date indicated on the monthly budget summary report.
- Encumbered - indicates approved financial obligations of the school district as a result of employee salary contracts, purchasing agreements, purchase orders, or other identified obligations not processed for payment by the date indicated on the monthly budget summary report.
- Balance - calculates object code account balances subtracting expenditures and encumbrances from the current budget amount indicating accounts with unobligated balances or shortages.
- Anticipated Obligation - is a column which provides a method to forecast expense category fund balances that have not been approved via an encumbrance, but are anticipated to be expended or remain with an account balance to maintain the overall budget funding level. Receivable revenue (i.e., grants) are included in this column which has the effect of netting the expected expenditure.
- Projected Balance - calculates the object code balances subtracting the Anticipated Obligations. These balances will move up and down as information is known and or decisions are anticipated or made about current and projected needs of the district.

The monthly budget summary report also provides financial information on the State of Connecticut grant reimbursement programs (Excess Cost and Agency Placement Grants and Magnet Grant Transportation). These reimbursement grants/programs are used to supplement local school district budget programs as follows:

Excess Cost Grant - (Current Formula) this State of Connecticut reimbursement grant is used to support local school districts for education costs of identified special education students whose annual education costs exceed local prior year per pupil expenditure by $41 / 2$. Students placed by the Department of Child and Family Services (DCF) are reimbursed after the school district has met the prior year's per pupil expenditure. School districts report these costs annually in December and March of each fiscal year. State of Connecticut grant calculations are determined by reimbursing eligible costs ( $60 \%-100 \%$ ) based on the SDE grant allocation and all other town submittals.

Magnet Transportation Grant - provides reimbursement of $\$ 1,300$ for local students attending approved Magnet school programs. The budgeted grant is $\$ 37,700$ for this year.

The last portion of the monthly budget summary reports school generated revenue that are anticipated revenue to the Town of Newtown. Fees and charges include:

- Local Tuition - amounts the board receives from non-residents who pay tuition to attend Newtown schools. Primarily from staff members.
- High school fees for parking permits.
- The final revenue is miscellaneous fees, which constitute refunds, rebates, prior year claims, etc.


## NEWTOWN BOARD OF EDUCATION <br> 2019-20 BUDGET SUMMARY REPORT <br> FOR THE MONTH ENDING - JANUARY 31, 2020

| OBJECT CODE | EXPENSE CATEGORY | EXPENDED2018-2019 |  | 2019-2020 APPROVED BUDGET |  | YTD TRANSFERS 2019-2020 | CURRENT BUDGET |  | YTD EXPENDITURE |  | ENCUMBER |  | BALANCE |  | ANTICIPATED OBLIGATIONS |  | PROJECTED BALANCE |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| GENERAL FUND BUDGET |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 100 | SALARIES | \$ | 48,042,992 | \$ | 50,205,315 | \$ | \$ | 50,205,315 | \$ | 24,726,655 | \$ | 24,425,454 | \$ | 1,053,206 | \$ | 842,740 | \$ | 210,466 |
| 200 | EMPLOYEE BENEFITS | \$ | 11,165,888 | \$ | 11,093,340 | \$ - | \$ | 11,093,340 | \$ | 8,055,212 | \$ | 2,086,969 | \$ | 951,159 | \$ | 957,970 | \$ | $(6,811)$ |
| 300 | PROFESSIONAL SERVICES | \$ | 767,554 | \$ | 797,835 | \$ - | \$ | 797,835 | \$ | 384,903 | \$ | 153,332 | \$ | 259,600 | \$ | 259,600 | \$ | - |
| 400 | PURCHASED PROPERTY SERV. | \$ | 2,243,310 | \$ | 2,292,742 | \$ - | \$ | 2,292,742 | \$ | 1,261,930 | \$ | 428,149 | \$ | 602,663 | \$ | 602,348 | \$ | 315 |
| 500 | OTHER PURCHASED SERVICES | \$ | 8,901,602 | \$ | 9,111,879 | \$ - | \$ | 9,111,879 | \$ | 5,697,002 | \$ | 4,377,014 | \$ | $(962,137)$ | \$ | $(799,886)$ | \$ | $(162,250)$ |
| 600 | SUPPLIES | \$ | 3,784,438 | \$ | 3,671,332 | \$ | \$ | 3,671,332 | \$ | 1,731,636 | \$ | 208,470 | \$ | 1,731,226 | \$ | 1,592,419 | \$ | 138,807 |
| 700 | PROPERTY | \$ | 756,806 | \$ | 757,572 | \$ | \$ | 757,572 | \$ | 367,610 | \$ | 196,330 | \$ | 193,632 | \$ | 248,842 | \$ | $(55,210)$ |
| 800 | MISCELLANEOUS | \$ | 62,869 | \$ | 74,395 | \$ | \$ | 74,395 | \$ | 57,071 | \$ | 4,905 | \$ | 12,419 | \$ | 12,419 | \$ | - |
| 910 | SPECIAL ED CONTINGENCY | \$ | - | \$ | 100,000 | \$ | \$ | 100,000 | \$ | - | \$ | - | \$ | 100,000 | \$ | - | \$ | 100,000 |
|  | TOTAL GENERAL FUND BUDGET |  | 75,725,459 | \$ | 78,104,410 | \$ - | \$ | 78,104,410 | \$ | 42,282,019 | \$ | 31,880,623 | \$ | 3,941,769 | \$ | 3,716,452 | \$ | 225,317 |

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    900 TRANSFER NON-LAPSING $ 328,772
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GRAND TOTAL
\$ 76,054,231 \$ 78,104,410 \$

## NEWTOWN BOARD OF EDUCATION <br> 2019-20 BUDGET SUMMARY REPORT FOR THE MONTH ENDING - JANUARY 31, 2020



## NEWTOWN BOARD OF EDUCATION <br> 2019-20 BUDGET SUMMARY REPORT <br> FOR THE MONTH ENDING - JANUARY 31, 2020



300 PROFESSIONAL SERVICES


## NEWTOWN BOARD OF EDUCATION <br> 2019-20 BUDGET SUMMARY REPORT <br> FOR THE MONTH ENDING - JANUARY 31, 2020

600 SUPPLIES

|  | $\$$ | 885,366 | $\$$ | 819,252 | $\$$ |  | - | $\$$ | 819,252 | $\$$ | 459,872 | $\$$ | 83,867 | $\$$ | 275,513 | $\$$ | 275,513 | $\$$ |
| :--- | ---: | ---: | ---: | ---: | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- |
| Instructional \& Library Supplies | $\$$ | - |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Software, Medical \& Office Supplies | $\$$ | 189,356 | $\$$ | 216,843 | $\$$ | - | $\$$ | 216,843 | $\$$ | 104,232 | $\$$ | 43,754 | $\$$ | 68,857 | $\$$ | 68,857 | $\$$ | - |
| Plant Supplies | $\$$ | 366,651 | $\$$ | 375,000 | $\$$ | - | $\$$ | 375,000 | $\$$ | 178,311 | $\$$ | 71,132 | $\$$ | 125,557 | $\$$ | 125,557 | $\$$ | - |
| Electric | $\$$ | $1,433,462$ | $\$$ | $1,384,117$ | $\$$ | - | $\$$ | $1,384,117$ | $\$$ | 649,424 | $\$$ | - | $\$$ | 734,693 | $\$$ | 629,693 | $\$$ | 105,000 |
| Propane \& Natural Gas | $\$$ | 426,559 | $\$$ | 434,914 | $\$$ | - | $\$$ | 434,914 | $\$$ | 165,738 | $\$$ | - | $\$$ | 269,176 | $\$$ | 217,854 | $\$$ | 51,322 |
| Fuel Oil | $\$$ | 97,798 | $\$$ | 81,000 | $\$$ | - | $\$$ | 81,000 | $\$$ | 26,064 | $\$$ | - | $\$$ | 54,936 | $\$$ | 54,936 | $\$$ | - |
| Fuel for Vehicles \& Equip. | $\$$ | 246,113 | $\$$ | 203,992 | $\$$ | - | $\$$ | 203,992 | $\$$ | 52,540 | $\$$ | - | $\$$ | 151,452 | $\$$ | 126,967 | $\$$ | 24,485 |
| Textbooks | $\$$ | 139,133 | $\$$ | 156,214 | $\$$ | - | $\$$ | 156,214 | $\$$ | 95,454 | $\$$ | 9,717 | $\$$ | 51,043 | $\$$ | 93,043 | $\$$ | $(42,000)$ |
| SUBTOTAL SUPPLIES | $\$$ | $3,784,438$ | $\$$ | $3,671,332$ | $\$$ | - | $\$$ | $3,671,332$ | $\$$ | $1,731,636$ | $\$$ | 208,470 | $\$$ | $1,731,226$ | $\$$ | $1,592,419$ | $\$$ | 138,807 |

## NEWTOWN BOARD OF EDUCATION <br> 2019-20 BUDGET SUMMARY REPORT <br> FOR THE MONTH ENDING - JANUARY 31, 2020



| BOARD OF EDUCATION FEES \& CHARGES - SERVICES | REVENUES | 2019-20 <br> APPROVED BUDGET | RECEIVED | BALANCE | $\begin{gathered} \% \\ \text { RECEIVED } \end{gathered}$ |
| :---: | :---: | :---: | :---: | :---: | :---: |
| LOCAL TUITION |  | \$38,950 | \$22,050 | \$16,900 | 56.61\% |
| HIGH SCHOOL FEES FOR PARKING PERMITS |  | \$20,000 | \$20,000 | \$0 | 100.00\% |
| MISCELLANEOUS FEES |  | \$5,000 | \$2,355 | \$2,645 | 47.09\% |
| TOTAL SCHOOL GENERATED FEES |  | \$63,950 | \$44,405 | \$19,545 | 69.44\% |

## NEWTOWN BOARD OF EDUCATION

BUDGET SUMMARY REPORT
"FOR THE MONTH ENDING - JANUARY 31, 2020"

## OFFSETTING REVENUE INCLUDED IN ANTICIPATED OBLIGATIONS

| OBJECT | EXPENSE CATEGORY | BUDGETED |  |  |  | CURRENT BUDGET |  | 1st ESTIMATE |  | STATE ESTIMATE - |  | Feb received |  |  | May estimated |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 100 | SALARIES | \$ | $(54,463)$ | \$ | - | \$ | $(54,463)$ | \$ | $(34,983)$ | \$ | $(34,856)$ |  | \$ | - | \$ |
| 200 | EMPLOYEE BENEFITS | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - |  | \$ |  | \$ |
| 300 | PROFESSIONAL SERVICES | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - |  | \$ | - | \$ |
| 400 | PURCHASED PROPERTY SERV. | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - |  | \$ |  | \$ |
| 500 | OTHER PURCHASED SERVICES | \$ | $(1,467,089)$ | \$ | - | \$ | $(1,467,089)$ | \$ | $(1,850,850)$ | \$ | $(1,844,127)$ |  | \$ |  | \$ |
| 600 | SUPPLIES | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - |  | \$ | - | \$ |
| 700 | PROPERTY | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - |  | \$ |  | \$ |
| 800 | MISCELLANEOUS | \$ | - |  |  | \$ | - | \$ |  | \$ | - |  | \$ | - | \$ |
|  | TOTAL GENERAL FUND BUDGET | \$ | $(1,521,552)$ | \$ | - | \$ | $(1,521,552)$ | \$ | $(1,885,833)$ | \$ | $(1,878,983)$ |  | \$ | - | \$ |


| 100 | SALARIES |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | Administrative Salaries | \$ | - |  |  | \$ | - |  |  | \$ | - |  |  |  |  |
|  | Teachers \& Specialists Salaries | \$ | - |  |  | \$ | - |  |  | \$ | - |  |  |  |  |
|  | Early Retirement | \$ | - |  |  | \$ | - |  |  | \$ | - |  |  |  |  |
|  | Continuing Ed./Summer School | \$ | - |  |  | \$ | - |  |  | \$ | - |  |  |  |  |
|  | Homebound \& Tutors Salaries | \$ | - |  |  | \$ | - |  |  | \$ | - |  |  |  |  |
|  | Certified Substitutes | \$ | - |  |  | \$ | - |  |  | \$ | - |  |  |  |  |
|  | Coaching/Activities | \$ | - |  |  | \$ | - |  |  | \$ | - |  |  |  |  |
|  | Staff \& Program Development | \$ | - |  |  | \$ | - |  |  | \$ | - |  |  |  |  |
|  | CERTIFIED SALARIES | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ |  | \$ | - |
|  | Supervisors/Technology Salaries | \$ | - |  |  | \$ | - |  |  | \$ | - |  |  |  |  |
|  | Clerical \& Secretarial salaries | \$ | - |  |  | \$ | - |  |  | \$ | - |  |  |  |  |
|  | Educational Assistants | \$ | $(5,386)$ |  |  | \$ | $(5,386)$ | \$ | - | \$ | - |  |  | \$ | - |
|  | Nurses \& Medical advisors | \$ | - |  |  | \$ | - |  |  | \$ | - |  |  |  |  |
|  | Custodial \& Maint Salaries | \$ | - |  |  | \$ | - |  |  | \$ | - |  |  |  |  |
|  | Non Certified Salary Adjustment | \$ | - |  |  | \$ | - |  |  | \$ | - |  |  |  |  |
|  | Career/Job salaries | \$ | - |  |  | \$ | - |  |  | \$ | - |  |  |  |  |
|  | Special Education Svcs Salaries | \$ | $(49,077)$ |  |  | \$ | $(49,077)$ | \$ | $(34,983)$ | \$ | $(34,856)$ |  |  | \$ | - |
|  | Attendance \& Security Salaries | \$ | - |  |  | \$ | - |  |  | \$ | - |  |  |  |  |
|  | Extra Work - Non-Cert | \$ | - |  |  | \$ | - |  |  | \$ | - |  |  |  |  |
|  | Custodial \& Maint. Overtime | \$ | - |  |  | \$ | - |  |  | \$ | - |  |  |  |  |
|  | Civic activities/Park \& Rec | \$ | - |  |  | \$ | - |  |  | \$ | - |  |  |  |  |
|  | NON-CERTIFIED SALARIES | \$ | $(54,463)$ | \$ | - | \$ | $(54,463)$ | \$ | $(34,983)$ | \$ | $(34,856)$ | \$ | - | \$ | - |
|  | SUBTOTAL SALARIES | \$ | $(54,463)$ | \$ | - | \$ | $(54,463)$ | \$ | $(34,983)$ | \$ | $(34,856)$ | \$ | - | \$ | - |
| 200 | EMPLOYEE BENEFITS |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | SUBTOTAL EMPLOYEE BENEFITS | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ |  | \$ |  |

"FOR THE MONTH ENDING - JANUARY 31, 2020"
OFFSETTING REVENUE INCLUDED IN ANTICIPATED OBLIGATIONS


The first state estimate is at $74.8 \%$ reimbursement (this represents $\$ 6,850$ less that our internal 1 st rstimate). $\qquad$

[^0] $\$$ $(357,431)$ $\qquad$


[^0]:    Amount beyond budgeted

