# NEWTOWN BOARD OF EDUCATION <br> MONTHLY FINANCIAL REPORT <br> NOVEMBER 30, 2020 

## SUMMARY

The fifth report of the 2020-21 school year continues to provide year to date expenses, active encumbrances and anticipated obligations. A majority of account balances are estimated as full budget spend and captured in the anticipated obligation column. Account analysis will continue as we will be meeting with individual departments in the upcoming months and adjusting the anticipated obligation column to more accurately reflect the needs of the District. The overall projected year end position has changed from $\$ 13,024$ to $-\$ 399,303$.

In December we will be requesting the transfer of funds from the Town's Capital Non-recurring account to restore Board of Education sub-accounts that have been diminished due to COVID related purchases.

During the month of November, The Board of Education spent approximately $\$ 5.6 \mathrm{M}$; $\$ 4.0 \mathrm{M}$ on salaries; and approximately $\$ 1.6 \mathrm{M}$ on all other objects.

The Excess Cost Grant has now been recalculated based on current services provided to our students and submitted to the State. The anticipated grant reimbursement rate is at $75 \%$ which is subject to change. Overall, recalculation of the grant provided $-\$ 280,437$ less or approximately $18 \%$ shy of the budget. The allocation of the grant provided and additional $49 \%$ towards special education service salaries, approximately $40 \%$ less towards transportation with the remainder applied towards special education tuition. The out-of-district tuition account is showing a positive balance of $\$ 105,708$ which is subject to change as this grant will be resubmitted again in March.

This report includes transfer recommendations to adjust salary accounts resulting from teacher program reassignments as well as shifts in non-certified salary accounts.

## Salary

The overall salary account is showing a positive balance of $\$ 190,435$. Primary drivers include the following:

- Tuition and grant revenue offsets in career and special education service salaries has increased,
- turnover in our custodial \& secretarial unions has produced a positive balance and,
- open positions in our paraeducator union still exist. In the past month we have filled a number of positions leaving approximately 11 positions unfilled. Next month we will include an estimate for these open positions which will lower the projected year-end balance.
- The certified salary account continues to show a negative balance as we have been unsuccessful in reaching our budgeted turnover of - $\$ 624,000$.


## Other Purchase Services

The balance other purchase services has decreased by $-\$ 285,552$ over the prior month; however, overall the account is still showing a positive balance of $\$ 84,689$. Primary drivers in this account are as follows:

- Contracted services is now showing an anticipated annual balance of $-\$ 363,765$ resulting from the loss of revenue in our lunch program. We have reassessed this account, now providing a full year forecast. Our predication is based on YTD current conditions through December along with a hybrid learning model for the balance of the year. Of course, this balance is subject to change depending on the status of our schools. We will be monitoring this area very closely and all changes will be identified and reported to the Board in a timely manner.
- Special Education tuition is showing a positive balance of $\$ 105,708$; however the recalculation of the grant lowered our anticipated full year balance by $-\$ 82,524$.
- Transportation is showing a positive balance due to a variety of components;
- Special education transportation carryover credit from last year,
- special education summer runs; less buses were used than anticipated,
- special education out-of-district runs; runs have been combined/unfilled and
- savings in local transportation due to less student days plus discounted remote days.


## Supplies

There was a small increase over last month in our supply account based on these factors:

- Electricity account includes the virtual net metering system at the High School which now has an estimated a full year forecast balance of $\$ 204,478$. This balance includes a carryover credit of approximately $\$ 101,000$; therefore, the net overall credit is estimated at approximately $\$ 103,000$.
- Five more school have come online and will be evaluated over the next few months. We will report the annual savings once we have collected more data on these accounts.
- Plant supplies is showing a negative balance of $-\$ 294,468$ as we have spent approximately \$400k in COVID related expenses. We do believe at this time that we have enough disinfectant and sanitizer to carry us thought the balance of the year. However, there is still a need to purchase our budgeted plant supplies as well as wipes and cleansers. This account will be closely monitored and reevaluated over the months ahead.


## Property

Technology equipment has somewhat stabilized for now and the change over last month's balance is $-\$ 24,317$.

- Many of the COVID related items have now been purchased.
- We can now focus on realigning our purchases based on the original budgeted needs. This account will be reevaluated and adjusted in the months ahead.

There were no emergency repairs over $\$ 5,000$ in the month of November.

Tanja Vadas
Director of Business \& Finance
November 12, 2020

## NEWTOWN BOARD OF EDUCATION <br> 2020-21 BUDGET SUMMARY REPORT FOR THE MONTH ENDING NOVEMBER 30, 2020

| OBJECT CODE | EXPENSE CATEGORY | $\begin{aligned} & \text { EXPENDED } \\ & 2019-2020 \end{aligned}$ |  | 2020-2021 APPROVED BUDGET |  | CURRENT BUDGET |  | YTD EXPENDITURE |  | ENCUMBER |  | BALANCE |  | ANTICIPATED OBLIGATIONS |  | PROJECTED BALANCE |  | $\begin{gathered} \% \\ \text { EXP } \end{gathered}$ |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| GENERAL FUND BUDGET |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 100 | SALARIES | \$ | 49,586,526 | \$ | 51,044,554 | \$ | 51,044,554 | \$ | 15,210,733 | \$ | 34,672,327 | \$ | 1,161,494 | \$ | 971,059 | \$ | 190,435 | 99.63\% |
| 200 | EMPLOYEE BENEFITS | \$ | 11,126,524 | \$ | 11,435,283 | \$ | 11,435,283 | \$ | 5,780,749 | \$ | 4,285,980 | \$ | 1,368,553 | \$ | 1,423,133 | \$ | $(54,579)$ | 100.48\% |
| 300 | PROFESSIONAL SERVICES | \$ | 659,940 | \$ | 751,382 | \$ | 751,382 | \$ | 202,255 | \$ | 28,227 | \$ | 520,900 | \$ | 451,625 | \$ | 69,276 | 90.78\% |
| 400 | PURCHASED PROPERTY SERV. | \$ | 2,304,638 | \$ | 1,884,463 | \$ | 1,884,463 | \$ | 760,682 | \$ | 510,969 | \$ | 612,812 | \$ | 573,399 | \$ | 39,413 | 97.91\% |
| 500 | OTHER PURCHASED SERVICES | \$ | 8,823,709 |  | 9,314,942 | \$ | 9,314,942 | \$ | 3,320,736 | \$ | 5,997,425 | \$ | $(3,219)$ | \$ | $(87,908)$ | \$ | 84,689 | 99.09\% |
| 600 | SUPPLIES | \$ | 3,347,825 |  | 3,498,335 | \$ | 3,498,335 | \$ | 1,596,506 | \$ | 248,096 | \$ | 1,653,733 | \$ | 1,689,743 | \$ | $(36,010)$ | 101.03\% |
| 700 | PROPERTY | \$ | 831,904 |  | 549,402 | \$ | 549,402 | \$ | 887,308 | \$ | 345,620 | \$ | $(683,526)$ | \$ | 9,000 | \$ | $(692,526)$ | 226.05\% |
| 800 | MISCELLANEOUS | \$ | 66,090 | \$ | 73,415 | \$ | 73,415 | \$ | 54,276 | \$ | 3,010 | \$ | 16,129 | \$ | 16,129 | \$ | - | 100.00\% |
| 910 | SPECIAL ED CONTINGENCY | \$ | - | \$ | 100,000 | \$ | 100,000 | \$ | - | \$ | - | \$ | 100,000 | \$ | 100,000 | \$ | - | 100.00\% |
|  | TOTAL GENERAL FUND BUDGET | \$ | 76,747,157 |  | 78,651,776 | \$ | 78,651,776 | \$ | 27,813,244 | \$ | 46,091,654 | \$ | 4,746,877 | \$ | 5,146,180 | \$ | $(399,303)$ | 100.51\% |

900 TRANSFER NON-LAPSING




| OBJECT CODE | EXPENSE CATEGORY | $\begin{aligned} & \text { EXPENDED } \\ & 2019-2020 \end{aligned}$ |  | 2020-2021 APPROVED BUDGET |  | CURRENT BUDGET |  | YTD EXPENDITURE |  | ENCUMBER |  | BALANCE |  | ANTICIPATED OBLIGATIONS |  | PROJECTED BALANCE |  | $\begin{gathered} \% \\ \text { EXP } \end{gathered}$ |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 700 | PROPERTY |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Technology Equipment | \$ | 559,515 | \$ | 410,000 | \$ | 410,000 | \$ | 862,923 | \$ | 239,752 | \$ | $(692,675)$ | \$ | - | \$ | $(692,675)$ | 268.95\% |
|  | Other Equipment | \$ | 272,389 | \$ | 139,402 | \$ | 139,402 | \$ | 24,385 | \$ | 105,868 | \$ | 9,148 | \$ | 9,000 | \$ | 148 | 99.89\% |
| 800 | SUBTOTAL PROPERTY | \$ | 831,904 | \$ | 549,402 | \$ | 549,402 | \$ | 887,308 | \$ | 345,620 | \$ | $(683,526)$ | \$ | 9,000 | \$ | $(692,526)$ | 226.05\% |
|  | MISCELLANEOUS |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Memberships | \$ | 66,090 | \$ | 73,415 | \$ | 73,415 | \$ | 54,276 | \$ | 3,010 | \$ | 16,129 | \$ | 16,129 | \$ | - | 100.00\% |
| 910 | SUBTOTAL MISCELLANEOUS | \$ | 66,090 | \$ | 73,415 | \$ | 73,415 | \$ | 54,276 | \$ | 3,010 | \$ | 16,129 | \$ | 16,129 | \$ | - | 100.00\% |
|  | SPECIAL ED CONTINGENCY | \$ | - | \$ | 100,000 | \$ | 100,000 | \$ | - | \$ | - | \$ | 100,000 | \$ | 100,000 | \$ | - | 100.00\% |
|  | TOTAL LOCAL BUDGET | \$ | 76,747,157 | \$ | 78,651,776 | \$ | 78,651,776 | \$ | 27,813,244 | \$ | 46,091,654 | \$ | 4,746,877 | \$ | 5,146,180 | \$ | $(399,303)$ | 100.51\% |



| AMOUNT | FROM | TO |  |  |
| :--- | :--- | :--- | :--- | :--- |
|  | CODE | DESCRIPTION | CODEASON | DESCRIPTION |

ADMINISTRATIVE

| $\$ 11,430$ | 100 | Certified Salary Adj. | 100 | Administrative Salaries | To allocate funds for salary adjustments and turnover <br> savings |
| ---: | :---: | :---: | :---: | :--- | :--- |
| $\$ 59,977$ | 100 | Teachers \& Specialists Salaries | 100 | Certified Salary Adj. | To adjust budgets to current staff and salaries after <br> turnover and advance degrees |
| $\$ 48,980$ | 100 | Non-Certified Salary Adj. | 100 | Special Education Svcs Salaries | To allocate funds for salary adjustments and add a <br> therapist for the blind |
| $\$ 50,245$ | 100 | Clerical \& Secretarial Salaries | 100 | Supervisors Salaries | To reclassify assistant business director position |
| $\$ 7,042$ | 100 | Non-Certified Salary Adj. | 100 | Nurses | To add a part time nurse and increase hours due to <br> COVID-19 |
| $\$ 19,269$ | 100 | Clerical \& Secretarial Salaries |  |  |  |
| $\$ 32,281$ | 100 | Career/Job Salaries |  |  |  |

## NEWTOWN BOARD OF EDUCATION DETAIL OF TRANSFERS RECOMMENDED DECEMBER 15, 2020

| AMOUNT | CODE[DESCRIPTION FROM |  |  | то |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  |  | CODE | DESCRIPTION |  |  |  |
| ADMINISTRATIVE |  |  |  |  |  |  |  |  |
| \$11,430 | 100 | Certified Salary Adj.    <br> \$16,193 001840880000 51151 DISTRICT - OTHER SERV <br> $(\$ 4,763)$ 001840880000 51152 DISTRICT - OTHER SERV | CERTIFIED SALARY ADJ SAVINGS FROM TURNOVER | 100 | Administrative Salaries <br> $\$ 10,787$ <br> 001820820000 <br> $(\$ 4,763)$ <br> $\$ 5,406$ <br> 0016000320000 |  | DISTRICT - SUPERINTENDENT <br> DISTRICT - BUS SERV <br> H.S. - SPORTS | ADMINISTRATORS - CO ADMINISTRATORS - CO ATHLETIC DIRECTOR |
| \$59,977 | 100 |  | TEACHERS <br> TEACHERS <br> TEACHERS <br> TEACHERS <br> TEACHERS <br> TEACHERS <br> TEACHERS <br> TEACHERS <br> TEACHERS <br> TEACHERS <br> TEACHERS <br> TEACHERS <br> TEACHERS <br> TEACHERS <br> TEACHERS <br> SPECIALISTS <br> TEACHERS <br> SPECIALISTS <br> TEACHERS <br> TEACHERS <br> SPECIALISTS <br> TEACHERS <br> TEACHERS <br> TEACHERS <br> TEACHERS <br> TEACHERS <br> TEACHERS <br> TEACHERS <br> TEACHERS <br> TEACHERS <br> TEACHERS <br> TEACHERS <br> TEACHERS <br> SPECIALISTS <br> TEACHERS <br> TEACHERS <br> TEACHERS <br> TEACHERS | 100 | Certified Salary Adj. $(\$ 27,634) 001840880000$ $\$ 87,611001840880000$ | $\begin{aligned} & 51151 \\ & 51152 \end{aligned}$ | DISTRICT - OTHER SERV <br> DISTRICT - OTHER SERV | CERTIFIED SALARY ADJ SAVINGS FROM TURNOVER |

2020-2021
NEWTOWN BOARD OF EDUCATION
DETAIL OF TRANSFERS RECOMMENDED
DECEMBER 15, 2020


