NEWTOWN BOARD OF EDUCATION MONTHLY FINANCIAL REPORT MAY 31, 2022

SUMMARY

The eleventh report of the 2021-22 school year continues to provide year to date expenses, active encumbrances and anticipated obligations. Many of the accounts have been forecasted in accordance with actual and anticipated expenditures in order to determine an estimated full year position. These estimates are captured in the "anticipated obligations" column and are adjusted throughout the year.

During the month of May, the Board of Education spent approximately \$5.3M; \$4.1M on salaries and approximately \$1.2M on all other objects.

Changes in encumbrances and anticipated obligations have resulted in an additional \$64,348; adding to our projected year-end balance. See below for the detailed explanation of balance changes during the month of May.

The current year-end projected balance is now showing a positive position of \$521,139. Of this, \$519,783 can be found in the salary accounts and is a result of ongoing workforce issues that have been reported to the Board throughout the year.

In the certified accounts, we experienced open positions (filling with subs), teachers on leave, less of a demand for homebound tutoring as well as employee turnover which all resulted in an excess of \$131,808. However, the majority of our salary balance can be found in the non-certified accounts, primarily due to the inability to fill open para professional and behavioral analyst positions. This combined with employee turnover in our custodial and secretarial accounts yielded a projected yearend balance of \$387,975.

The last page of this report includes transfer requests. These requests were compiled after thorough discussions with various departments regarding current year needs for curriculum and technology initiatives along with building & ground projects. Once approved by the Finance Subcommittee, a revised financial narrative will be issued if needed.

> SALARIES

The overall change in salaries has accounted for an additional \$30,304 with the majority of this change (\$27,338), found in the certified salaries.

Salaries - Certified

Adjustments were made in our anticipated obligations that have resulted in the projected balance increase. The majority of change was found in tutor salaries; homebound for both regular and special education as well as ISSI (in-school suspension instruction).

• The tutor accounts are at times, difficult to predict based on the services provided. The two accounts that were adjusted contained anticipated costs for homebound tutors, in-school suspension tutors and homebound special education tutors. With the close of the school year upon us, these accounts were adjusted, releasing just over \$37,000 in anticipated obligations.

> PROFESSIONAL SERVICES

The net change in this object produced an overall increase to the projected year-end balance by \$37,456.

These accounts contain costs associated with legal fees, consulting services for central office and building & grounds as well as services for special education.

• Similarly to last month, the majority of this change was due to the release in anticipated obligations for special education testing services. Because many of these professionals have experienced scheduling delays, we were unable to schedule these services before the close of the school-year. However, we anticipate the testing will take place over the summer or at the beginning of the next school-year.

> OTHER PURCHASED SERVICES

The balance in this object has increased over the prior month by \$77,674. This increase is primarily due to the transfer of the special education contingency account (object 910), which was transferred last month in the amount of \$100,000. The SPED Contingency account now shows a zero balance.

Contracted Services

• In last month's financial report, a budget transfer was approved by the Board to apply the special education contingency account toward the deficit in special education contracted services. In doing this, the SPED contracted services account is now in better alignment with the budget. This line item has been burdened with unanticipated costs for an outside company to provide behavioral therapists required for students with an IEP (individual education plan).

Transportation Services

• In transportation, we have received the remaining credit from All-Star (April – June) for buses that have not been utilized all year due to the bus driver shortage. The credits supplied by All-Star were not contractually bound; however, because of our long-standing relationship with the company, they agreed to negotiate a discounted rate for these buses that did not run. The credits have been previously applied to other areas of the budget that were in need of funding (see prior board reports for transfer approvals). The remaining credit balance is included in our transfer request.

Tuition

- The Out-of-District tuition account experienced and unanticipated costs to the projected yearend balance which include:
 - o Anticipated obligation for a mediated agreement estimated at \$60,000
 - o Additional charges billed for 1:1 student services; approximately \$28,000
 - Other small changes in encumbrances.

All resulting in a reduction to the anticipated year-end balance by \$93,098.

> SUPPLIES

The supply accounts did not experience too much of a change overall; however, the electric and fuel oil accounts are worth mentioning.

Our virtual net metering project has been well worth the investment as we have been producing large amounts of energy from our solar fields. This project was an initiative of the Town that began in 2020 with the High School being the first to come online.

This year we are anticipating a higher credit than what was budgeted and we have updated our end-of-year balance to include this estimate; hence, increasing the balance by \$47,000 over the prior month's estimate.

On the contrary, our fuel oil balance has been decreased due the purchase of oil for our Head O'Meadow school and maintenance shop that have our exceeded our budget by approximately \$19,000.

> PROPERTY

There has been a decrease in property over the prior month by \$18,540. This is due to purchases that were required for the Hawley move; such as, moveable cubbies that can be removed and placed wherever there may be a need.

> REVENUE

Revenue received in the month of May totals \$5,386 for student tuition.

TRANSFER REQUESTS

This report includes transfer requests, pending Board approval. After presentation to the Board, a revised narrative will be issued.

- 1. \$76,628 from other purchased services (object 500) to supplies (object 600 textbooks) for the purchase of printed and digital material for the math 6-8 program. This program is currently underway and the purchase of these materials would ensure that the delivery would arrive before the start of the school year, giving teachers time to review.
- 2. \$50,000 from salaries (object 100) to purchased property services (object 400 building repairs), for the purchase of two rooftop a/c units for the Middle School. We currently have 6 units aging at approximately 30 years old. We have replaced two of them and we have two budgeted for next year. By replacing two now using current year funds, we will have all six units replaced by next year.
- 3. \$25,952 from salaries (object 100) to equipment (object 700 other equipment), for the additional funding needed to purchase a box truck. Earlier in the year the Board approved a transfer request in the amount of \$45,000 for a new box truck. Due to the supply and demand of vehicles, we have been unsuccessful in locating a truck for this amount. However, we have recently found a truck but will require additional funding.
- 4. **\$84,000** from salaries (object 100) to purchased property services (object 400 building repairs), for the purchase and replacement of new LED parking lot lights for the HS. The current lot light lights are non-LED, expensive to run and are not equipped with timers. Also, some of the units are currently non-functional and expensive to replace. The new units are equipped with LED technology, use less energy and are equipped with time sensors.
- 5. **\$29,040** from salaries (object 100) \$18,320 to equipment (object 700 other equipment) and \$10,720 to contracted services (object 500), for the purchase of timekeeping equipment and other contractual obligations for our new time-keeping solution.
- 6. **\$9,509** from salaries (object 100) to purchased property services (object 400 water), to pay off capital water project.
- 7. \$134,350 from salaries (object 100) to equipment (object 700 technology equipment), for interactive boards at the Reed School. These boards will be installed on the Hawley side of the school and will later be used for the Reed Students. The addition of these boards at the five-six grade level has been an initiative for the district for some time. Even more important now, the boards are used throughout K-4 education and will be needed for the incoming Hawley students.
- **8.** \$409,479 total from salaries to various objects

NEWTOWN BOARD OF EDUCATION 2021-22 BUDGET SUMMARY REPORT

FOR THE MONTH ENDING MAY 31, 2022

OBJEC CODE		TRA	YTD NSFERS 1 - 2022	_	URRENT BUDGET	EX	YTD PENDITURE	E	CNCUMBER	BALANCE	TICIPATED SLIGATIONS	ROJECTED BALANCE	% EXP
	GENERAL FUND BUDGET												
100	SALARIES	\$	(84,000)	\$	52,183,415	\$	41,792,823	\$	9,729,479	\$ 661,113	\$ 141,330	\$ 519,783	99.00%
200	EMPLOYEE BENEFITS	\$	-	\$	11,665,232	\$	11,399,335	\$	2,080	\$ 263,817	\$ 357,630	\$ (93,813)	100.80%
300	PROFESSIONAL SERVICES	\$	-	\$	687,417	\$	369,886	\$	64,707	\$ 252,824	\$ 165,044	\$ 87,780	87.23%
400	PURCHASED PROPERTY SERV.	\$	-	\$	1,847,678	\$	1,409,432	\$	241,910	\$ 196,336	\$ 274,025	\$ (77,689)	104.20%
500	OTHER PURCHASED SERVICES	\$	123,000	\$	9,529,686	\$	7,657,759	\$	1,490,733	\$ 381,195	\$ 262,426	\$ 118,768	98.75%
600	SUPPLIES	\$	-	\$	3,381,039	\$	2,709,003	\$	274,453	\$ 397,583	\$ 418,551	\$ (20,968)	100.62%
700	PROPERTY	\$	61,000	\$	329,112	\$	67,328	\$	141,313	\$ 120,472	\$ 149,456	\$ (28,984)	108.81%
800	MISCELLANEOUS	\$	-	\$	74,119	\$	56,468	\$	842	\$ 16,262	\$ -	\$ 16,262	77.32%
910	SPECIAL ED CONTINGENCY	\$	(100,000)	\$	-	\$	-	\$	-	\$ -	\$ -	\$ -	#DIV/0!
	TOTAL GENERAL FUND BUDGET	\$	-	\$	79,697,698	\$	65,462,033	\$	11,945,517	\$ 2,289,602	\$ 1,768,463	\$ 521,139	99.35%
900	TRANSFER NON-LAPSING												
	GRAND TOTAL	\$	-	\$	79,697,698	\$	65,462,033	\$	11,945,517	\$ 2,289,602	\$ 1,768,463	\$ 521,139	99.35%

OBJECT CODE EXPENSE CATEGORY		YTD TRANSFERS 2021 - 2022		CURRENT BUDGET	YTD EXPENDITURE		ENCUMBER		BALANCE		ANTICIPATED OBLIGATIONS		PROJECTED BALANCE		% EXP
100	SALARIES														
	Administrative Salaries	\$ 14,759	\$	4,236,559	\$	3,827,681	\$	402,318	\$	6,560	\$	12,764	\$	(6,204)	100.15%
	Teachers & Specialists Salaries	\$ (171,759)	\$	32,891,949	\$	25,211,186	\$	7,511,686	\$	169,078	\$	8,629	\$	160,449	99.51%
	Early Retirement	\$ 73,000	\$	81,000	\$	81,000	\$	-	\$	-	\$	-	\$	-	100.00%
	Continuing Ed./Summer School	\$ 1,136	\$	94,233	\$	90,263	\$	3,970	\$	-	\$	-	\$	-	100.00%
	Homebound & Tutors Salaries	\$ -	\$	159,858	\$	90,090	\$	7,773	\$	61,994	\$	5,000	\$	56,994	64.35%
	Certified Substitutes	\$ -	\$	642,310	\$	573,681	\$	45,680	\$	22,949	\$	47,694	\$	(24,745)	103.85%
	Coaching/Activities	\$ -	\$	662,356	\$	658,177	\$	1,333	\$	2,846	\$	2,000	\$	846	99.87%
	Staff & Program Development	\$ -	\$	150,083	\$	106,235	\$	99,380	\$	(55,532)	\$	-	\$	(55,532)	137.00%
	CERTIFIED SALARIES	\$ (82,864)	\$	38,918,348	\$	30,638,313	\$	8,072,140	\$	207,895	\$	76,087	\$	131,808	99.66%
	Supervisors & Technology Salaries	\$ 15,046	\$	1,101,338	\$	930,650	\$	93,157	\$	77,531	\$	-	\$	77,531	92.96%
	Clerical & Secretarial Salaries	\$ 6,137	\$	2,318,762	\$	2,000,309	\$	303,099	\$	15,354	\$	300	\$	15,054	99.35%
	Educational Assistants	\$ (31,259)	\$	2,939,688	\$	2,397,054	\$	346,526	\$	196,108	\$	3,400	\$	192,708	93.44%
	Nurses & Medical Advisors	\$ 17,414	\$	927,175	\$	724,539	\$	212,158	\$	(9,522)	\$	1,700	\$	(11,222)	101.21%
	Custodial & Maint. Salaries	\$ 4,698	\$	3,331,418	\$	2,800,757	\$	421,918	\$	108,743	\$	16,876	\$	91,867	97.24%
	Non-Certied Adj & Bus Drivers Salaries	\$ (98,779)	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	#DIV/0!
	Career/Job Salaries	\$ -	\$	134,711	\$	107,740	\$	22,869	\$	4,102	\$	(4,140)	\$	8,242	93.88%
	Special Education Svcs Salaries	\$ 49,700	\$	1,449,812	\$	1,148,162	\$	177,263	\$	124,387	\$	6,207	\$	118,180	91.85%
	Security Salaries & Attendance	\$ 35,907	\$	676,153	\$	603,297	\$	79,764	\$	(6,908)	\$	4,000	\$	(10,908)	101.61%
	Extra Work - Non-Cert.	\$ -	\$	118,010	\$	97,492	\$	587	\$	19,931	\$	9,900	\$	10,031	91.50%
	Custodial & Maint. Overtime	\$ -	\$	236,000	\$	318,577	\$	-	\$	(82,577)	\$	26,000	\$	(108,577)	146.01%
	Civic Activities/Park & Rec.	\$ -	\$	32,000	\$	25,934	\$	-	\$	6,066	\$	1,000	\$	5,066	84.17%
	NON-CERTIFIED SALARIES	\$ (1,136)	\$	13,265,067	\$	11,154,510	\$	1,657,339	\$	453,218	\$	65,243	\$	387,975	97.08%
	SUBTOTAL SALARIES	\$ (84,000)	\$	52,183,415	\$	41,792,823	\$	9,729,479	\$	661,113	\$	141,330	\$	519,783	99.00%
200	EMPLOYEE BENEFITS														
	Medical & Dental Expenses	\$ -	\$	8,532,018	\$	8,533,311	\$	1,580	\$	(2,873)	\$	2,785	\$	(5,658)	100.07%
	Life Insurance	\$ -	\$	86,760	\$	81,290	\$	-	\$	5,470	\$	7,500	\$	(2,030)	102.34%
	FICA & Medicare	\$ -	\$	1,641,519	\$	1,358,674	\$	-	\$	282,845	\$	282,845	\$	-	100.00%
	Pensions	\$ -	\$	869,471	\$	921,891	\$	500	\$	(52,920)	\$	24,000	\$	(76,920)	108.85%
	Unemployment & Employee Assist.	\$ -	\$	102,000	\$	67,818	\$	-	\$	34,182	\$	40,500	\$	(6,318)	106.19%
	Workers Compensation	\$ <u>-</u>	\$	433,464	\$	436,351	\$		\$	(2,887)	\$	_	\$	(2,887)	100.67%
	SUBTOTAL EMPLOYEE BENEFITS	\$ -	\$	11,665,232	\$	11,399,335	\$	2,080	\$	263,817	\$	357,630	\$	(93,813)	100.80%

OBJEC CODE	T EXPENSE CATEGORY	YTD ANSFERS 21 - 2022	CURRENT BUDGET	EXI	YTD PENDITURE	I	ENCUMBER	BALANCE	TICIPATED BLIGATIONS	ROJECTED BALANCE	% EXP
300	PROFESSIONAL SERVICES										
	Professional Services	\$ -	\$ 518,402	\$	281,242	\$	42,370	\$ 194,789	\$ 113,000	\$ 81,789	84.22%
	Professional Educational Serv.	\$ -	\$ 169,015	\$	88,643	\$	22,337	\$ 58,035	\$ 52,044	\$ 5,990	96.46%
	SUBTOTAL PROFESSIONAL SERV.	\$ -	\$ 687,417	\$	369,886	\$	64,707	\$ 252,824	\$ 165,044	\$ 87,780	87.23%
400	PURCHASED PROPERTY SERV.										
	Buildings & Grounds Contracted Svc.	\$ -	\$ 678,563	\$	608,488	\$	70,372	\$ (297)	\$ 1,000	\$ (1,297)	100.19%
	Utility Services - Water & Sewer	\$ -	\$ 151,157	\$	84,137	\$	-	\$ 67,020	\$ 67,020	\$ -	100.00%
	Building, Site & Emergency Repairs	\$ -	\$ 475,000	\$	338,359	\$	100,156	\$ 36,485	\$ 139,265	\$ (102,780)	121.64%
	Equipment Repairs	\$ -	\$ 275,366	\$	174,998	\$	32,269	\$ 68,099	\$ 48,111	\$ 19,988	92.74%
	Rentals - Building & Equipment	\$ -	\$ 267,592	\$	203,450	\$	39,113	\$ 25,028	\$ 18,629	\$ 6,399	97.61%
	Building & Site Improvements	\$ -	\$ -	\$	-	\$	-	\$ -	\$ -	\$ -	
	SUBTOTAL PUR. PROPERTY SERV.	\$ -	\$ 1,847,678	\$	1,409,432	\$	241,910	\$ 196,336	\$ 274,025	\$ (77,689)	104.20%
500	OTHER PURCHASED SERVICES										
	Contracted Services	\$ 313,000	\$ 1,011,975	\$	697,905	\$	283,164	\$ 30,907	\$ 31,059	\$ (153)	100.02%
	Transportation Services	\$ (190,000)	\$ 4,381,980	\$	3,711,461	\$	350,459	\$ 320,060	\$ 162,060	\$ 158,000	96.39%
	Insurance - Property & Liability	\$ -	\$ 385,500	\$	425,660	\$	-	\$ (40,160)	\$ -	\$ (40,160)	110.42%
	Communications	\$ -	\$ 128,815	\$	179,227	\$	9,175	\$ (59,587)	\$ (8,058)	\$ (51,529)	140.00%
	Printing Services	\$ -	\$ 26,169	\$	8,938	\$	7,060	\$ 10,171	\$ 9,316	\$ 855	96.73%
	Tuition - Out of District	\$ -	\$ 3,373,676	\$	2,461,001	\$	825,182	\$ 87,493	\$ 67,000	\$ 20,493	99.39%
	Student Travel & Staff Mileage	\$ -	\$ 221,571	\$	173,567	\$	15,693	\$ 32,312	\$ 1,050	\$ 31,262	85.89%
	SUBTOTAL OTHER PURCHASED SERV.	\$ 123,000	\$ 9,529,686	\$	7,657,759	\$	1,490,733	\$ 381,195	\$ 262,426	\$ 118,768	98.75%
600	SUPPLIES										
	Instructional & Library Supplies	\$ -	\$ 773,786	\$	654,355	\$	131,074	\$ (11,643)	\$ 30,528	\$ (42,171)	105.45%
	Software, Medical & Office Supplies	\$ -	\$ 214,816	\$	159,806	\$	24,332	\$ 30,678	\$ 34,945	\$ (4,267)	101.99%
	Plant Supplies	\$ -	\$ 391,100	\$	354,478	\$	51,617	\$ (14,995)	\$ 12,096	\$ (27,091)	106.93%
	Electric	\$ -	\$ 1,043,970	\$	835,611	\$	-	\$ 208,359	\$ 150,359	\$ 58,000	94.44%
	Propane & Natural Gas	\$ -	\$ 416,899	\$	372,625	\$	-	\$ 44,274	\$ 44,374	\$ (100)	100.02%
	Fuel Oil	\$ -	\$ 63,000	\$	67,438	\$	-	\$ (4,438)	\$ 19,488	\$ (23,926)	137.98%
	Fuel for Vehicles & Equip.	\$ -	\$ 202,401	\$	167,257	\$	-	\$ 35,144	\$ 17,644	\$ 17,500	91.35%
	Textbooks	\$ -	\$ 275,067	\$	97,433	\$	67,430	\$ 110,204	\$ 109,117	\$ 1,087	99.60%
	SUBTOTAL SUPPLIES	\$ -	\$ 3,381,039	\$	2,709,003	\$	274,453	\$ 397,583	\$ 418,551	\$ (20,968)	100.62%

OBJEC CODE	T EXPENSE CATEGORY	TRA	YTD NSFERS 1 - 2022	-	CURRENT BUDGET	EX	YTD PENDITURE	E	CNCUMBER	BALANCE	 TICIPATED BLIGATIONS]	PROJECTED BALANCE	% EXP
700	PROPERTY													
	Technology Equipment	\$	-	\$	130,960	\$	24,255	\$	31,432	\$ 75,274	\$ 75,274	\$	-	100.00%
	Other Equipment	\$	61,000	\$	198,152	\$	43,073	\$	109,881	\$ 45,198	\$ 74,183	\$	(28,984)	114.63%
	SUBTOTAL PROPERTY	\$	61,000	\$	329,112	\$	67,328	\$	141,313	\$ 120,472	\$ 149,456	\$	(28,984)	108.81%
800	MISCELLANEOUS Memberships	\$	-	\$	74,119	\$	56,468	\$	842	\$ 16,262	\$ _	\$	16,262	77.32%
	SUBTOTAL MISCELLANEOUS	\$	-	\$	74,119	\$	56,468	\$	842	\$ 16,262	\$ -	\$	16,262	77.32%
910	SPECIAL ED CONTINGENCY	\$	(100,000)	\$	-	\$	-	\$	-	\$	\$ -	\$	-	#DIV/0!
	TOTAL LOCAL BUDGET	\$	-	\$	79,697,698	\$	65,462,033	\$	11,945,517	\$ 2,289,602	\$ 1,768,463	\$	521,139	99.35%

OBJECT CODE	EXPENSE CATEGORY		YTD RANSFERS 2021 - 2022	-	CURRENT BUDGET	EX	YTD PENDITURE	EN	CUMBER		BALANCE		TICIPATED BLIGATIONS	PROJECTED BALANCE	% EXP
	SPECIAL REVENUES EXCESS COST GRANT REVENUE		APPROVED S BUDGET		STATE PROJ 18-Jan		PROJECTED 1-Mar		ESTIMATED Total		VARIANCE to Budget		EB DEPOSIT	MAY DEPOSIT	% TO BUDGET
51266	Special Education Svcs Salaries ECG	\$	(36,710)	\$	(2,857)	\$	(7,170)	\$	(7,170)	\$	(29,540)	\$	(5,860)	\$ (1,791)	19.53%
54116	Transportation Services - ECG	\$	(362,617)	\$	(339,660)	\$	(333,218)	\$	(333,218)	\$	(29,399)	\$	(259,137)	\$ (57,472)	91.89%
54160	Tuition - Out of District ECG	\$	(1,261,493)	\$	(1,270,593)	\$	(1,193,144)	\$	(1,193,144)	\$	(68,349)	\$	(944,836)	\$ (228,827)	94.58%
	Total	\$	(1,660,820)	\$	(1,613,110)	\$	(1,533,532)	\$	(1,533,532)	\$	(127,288)	\$	(1,209,833)		92.34%
	SDE MAGNET TRASNPORTATION GRANT OTHER REVENUES BOARD OF EDUCATION FEES & CHARGES - SER	\$ EVICE	(20,800)		(13,000) APPROVED BUDGET	,	(9,100) NTICIPATED		(9,100) :	\$	(11,700) BALANCE	\$	(6,500) % RECEIVED	\$ (1,497,923) \$ (2,600)	43.75%
	LOCAL TUITION				\$32,430				\$51,510		(\$19,080)		158.83%		
	HIGH SCHOOL FEES FOR PARKING PERMITS				\$30,000				\$30,000		\$0		100.00%		
	MISCELLANEOUS FEES				\$6,000				\$3,033		\$2,967		50.55%		
	TOTAL SCHOOL GENERATED FEES				\$68,430				\$84,543		(\$16,113)		123.55%		
	OTHER GRANTS	TOT	AL BUDGET	21-	22 BUDGET	<u>Y</u> 7	TD EXPENSE	<u>E</u>	NCUMBER		BALANCE				
214	ESSER II		\$625,532		\$625,532		\$549,540		\$40,619		\$35,373		94.35%		
	ESSER III (estimated \$809k for 21-22 use)		\$1,253,726		\$809,095		\$651,792		\$64,115		\$93,188		88.48%		