# NEWTOWN BOARD OF EDUCATION <br> MONTHLY FINANCIAL REPORT <br> MAY 31, 2023 

## SUMMARY

The eleventh financial report for the year continues to provide year to date expenditures, encumbrances and information for anticipated obligations. Many of the accounts within our major objects have been forecasted as "full budget spend" in order to more accurately project an estimated year-end balance. These balances are monitored closely and adjusted each month in order to capture any changes and fluctuations that occur throughout the year.

During the month of May, the district spent approximately $\$ 5.7 \mathrm{M}$ for all operations. About $\$ 4.2 \mathrm{M}$ was spent on salaries with the remaining balance of $\$ 1.5 \mathrm{M}$ on all other objects. Monthly expenditures appear to be within normal limits at this time.

The change over the last month's year-end projection has resulted in a decrease of $-\$ 54,854$ with a new estimated year-end balance of $\$ 77,500$.

Many of our accounts have now been adjusted to include anticipated expenses through year-end. This report also includes a transfer request in the amount of $\$ 295,207$ and has been included in this financial report for display. Once approved by the board, we will make the appropriate adjustments in our financial system. The transfer request also includes items from the 23-24 budget that are eligible for pre-purchase. This pre-purchase in necessary in order to provide funding for the shortfall in negotiated contractual salary obligations that begin on July $1^{\text {st }}, 2023$.

## TRANSFERS

The total transfer request is for $\$ 295,207$ and we have broken this request into two parts. Requests for regular budget realignments and/or shortfalls are listed below along with the transfer request for pre-purchased items.

- $\$ 56,140$ from the vehicle fuel account to cover instructional and library supplies at Sandy Hook, Head O'Meadow, Middle School and Special Education. This transfer is all within the supply object (600);
- $\$ 42,677$ from the high school electric account to cover textbooks at Sandy Hook, Head O'Meadow, and curriculum. This transfer is all within the supply object (600).
Transfer request is $\mathbf{\$ 9 8 , 8 1 7}$
The following transfer request is for the pre-purchase of chrome books. The cost for these items will be removed from the 2023-2024 budget and included in the current year. This transfer request is required in order to meet our negotiated contractual salary obligations that exceed the budgeted amount.
- $\$ 101,276$ from supervisor salaries plus $\$ 95,114$ from educational assistant salaries to cover technology equipment in the amount of $\$ 196,390$. This is a cross-object transfer, requesting to move the surplus in salaries (100) to cover the expenses in equipment (700)
Total transfer request for pre-purchased items: $\mathbf{\$ 1 9 6 , 3 9 0}$


## MAJOR MOVERS

## SALARY OBJECT

The overall salary object currently displays a positive position of $\$ 155,323$, decreasing by $\$ 372,186$ over the prior month. Various adjustments have been made throughout these accounts for the anticipation of remaining substitute coverage as well as unfilled positions.

The non-certified salary accounts include the transfer request in the amount of $\$ 196,390$, reducing this object. Also included in this report are the transfer adjustments that were requested and approved last month totaling \$302,269.

## EMPLOYEE BENEFITS

The overall benefit account has increased by $\$ 44,246$ over the prior month going from a negative $-\$ 14,505$ to a positive $\$ 29,741$. During the month of May, we analyze our FICA and Medicare projections which have now resulted in an additional $\$ 19,604$. We also reduced our anticipated unemployment costs which provided an additional $\$ 20,437$. This object is not in good standing.

## PROFESSIONAL SERVICES

The object balance here has increased over the prior month by $\$ 68,677$ and still remains positive. Throughout the year, and for various reasons, we were unable to use all of the budgeted staff training dollars within this object. We also had some savings in our special education professional services (primarily student testing) which provided an offset for the overage we are experiencing in legal services.

In our legal account, we are projecting an overage of $\$ 105,000$. The majority of this overage is due to unanticipated contractual inquiries as well as other challenges.

## OTHER PURCHASED SERVICES

The overall position of this object is displaying a negative balance of $-\$ 339,066$, which has decreased over the prior month by $\$ 248,345$. Changes that occurred this month were related to the April transfer request where we applied the SPED contingency of $\$ 100,000$ to cover the shortfall in out-of-district tuition and the transferring of BT salaries to cover the additional costs for BT contracted services.

## SUPPLIES

The overall supply object is in good standing with a positive position of $\$ 97,079$, increasing slightly over the prior month. There are a few accounts within this object that remain in the red; such as, instructional supplies, medical and plant supplies. This was a result of the superintendent's 2023-24 budget adjustment and many of these items were purchased this year as they were required for programs, the health office and district wide cleaning supplies. These negative accounts were discussed and reviewed by the board in April's financial update.

## EQUIPMENT

This object now shows a positive balance as it includes a request for the pre-purchase of technology equipment as well as a transfer request from our salary accounts to cover this purchase. Once approved by the board, we will encumber these funds.

## REVENUE

The board of education received $\$ 1,358.50$ in tuition and $\$ 927.96$ in miscellaneous revenue.
Tanja Vadas
Director of Business
June 22, 2023

## NEWTOWN BOARD OF EDUCATION

## 2022-23 BUDGET SUMMARY REPORT

| OBJEC CODE | EXPENSE CATEGORY | $\begin{gathered} 2022-2023 \\ \text { APPROVED } \\ \text { BUDGET } \end{gathered}$ |  | YTDTRANSFERS2022-2023 |  | CURRENT BUDGET |  | $\begin{gathered} \text { YTD } \\ \text { EXPENDITURE } \end{gathered}$ |  | ENCUMBER |  | BALANCE |  | ANTICIPATED OBLIGATIONS |  | PROJECTED BALANCE |  | $\begin{gathered} \text { \% } \\ \text { EXP } \end{gathered}$ |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| GENERAL FUND BUDGET |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 100 | SALARIES | \$ | 53,701,233 | \$ | $(132,875)$ | \$ | 53,568,358 | \$ | 42,884,008 | \$ | 10,149,553 | \$ | 534,798 | \$ | 379,475 | \$ | 155,323 | 99.71\% |
| 200 | EMPLOYEE BENEFITS | \$ | 11,955,016 | \$ | 249 | \$ | 11,955,265 | \$ | 11,573,215 | \$ | 11,065 | \$ | 370,986 | \$ | 341,245 | \$ | 29,741 | 99.75\% |
| 300 | PROFESSIONAL SERVICES | \$ | 687,141 | \$ | $(14,000)$ | \$ | 673,141 | \$ | 430,122 | \$ | 55,159 | \$ | 187,860 | \$ | 100,316 | \$ | 87,544 | 86.99\% |
| 400 | PURCHASED PROPERTY SERV. | \$ | 1,814,663 | \$ | $(8,700)$ | \$ | 1,805,963 | \$ | 1,428,682 | \$ | 301,509 | \$ | 75,772 | \$ | 36,078 | \$ | 39,693 | 97.80\% |
| 500 | OTHER PURCHASED SERVICES | \$ | 10,095,326 | \$ | 231,626 | \$ | 10,326,952 | \$ | 9,359,227 | \$ | 1,424,630 | \$ | $(456,905)$ | \$ | $(117,839)$ | \$ | $(339,066)$ | 103.28\% |
| 600 | SUPPLIES | \$ | 3,365,464 | \$ | 15,000 | \$ | 3,380,464 | \$ | 2,705,869 | \$ | 594,651 | \$ | 79,944 | \$ | $(17,135)$ | \$ | 97,079 | 97.13\% |
| 700 | PROPERTY | \$ | 339,710 | \$ | 8,700 | \$ | 348,410 | \$ | 171,709 | \$ | 187,064 | \$ | $(10,362)$ | \$ | $(16,787)$ | \$ | 6,425 | 98.16\% |
| 800 | MISCELLANEOUS | \$ | 76,086 | \$ | - | \$ | 76,086 | \$ | 74,200 | \$ | 1,125 | \$ | 761 | \$ | - | \$ | 761 | 99.00\% |
| 910 | SPECIAL ED CONTINGENCY | \$ | 100,000 | \$ | $(100,000)$ | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \#DIV/0! |
|  | TOTAL GENERAL FUND BUDGET | \$ | 82,134,639 | \$ | - | \$ | 82,134,639 | \$ | 68,627,031 | \$ | 12,724,755 | \$ | 782,853 | \$ | 705,353 | \$ | 77,500 | 99.91\% |
| 900 | TRANSFER NON-LAPSING (unaudited) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | GRAND TOTAL | \$ | 82,134,639 | \$ | - | \$ | 82,134,639 | \$ | 68,627,031 | \$ | 12,724,755 | \$ | 782,853 | \$ | 705,353 | \$ | 77,500 | 99.91\% |



| OBJECT |  | $\begin{aligned} & 2022-2023 \\ & \text { APPROVED } \\ & \text { BUDGET } \end{aligned}$ |  | $\begin{gathered} \text { YTD } \\ \text { TRANSFERS } \\ 2022-2023 \end{gathered}$ |  | CURRENT BUDGET |  | $\begin{gathered} \text { YTD } \\ \text { EXPENDITURE } \end{gathered}$ |  | ENCUMBER |  | BALANCE |  | ANTICIPATED OBLIGATIONS |  | PROJECTED BALANCE |  | $\begin{gathered} \text { \% } \\ \text { EXP } \end{gathered}$ |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| CODE | EXPENSE CATEGORY |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 300 | PROFESSIONAL SERVICES |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Professional Services | \$ | 493,643 | \$ | - | \$ | 493,643 | \$ | 346,085 | \$ | 31,075 | \$ | 116,484 | \$ | 94,544 | \$ | 21,940 | 95.56\% |
|  | Professional Educational Serv. | \$ | 193,498 | \$ | $(14,000)$ | \$ | 179,498 | \$ | 84,037 | \$ | 24,084 | \$ | 71,376 | \$ | 5,772 | \$ | 65,604 | 63.45\% |
| 400 | SUBTOTAL PROFESSIONAL SERV. | \$ | 687,141 | \$ | $(14,000)$ | \$ | 673,141 | \$ | 430,122 | \$ | 55,159 | \$ | 187,860 | \$ | 100,316 | \$ | 87,544 | 86.99\% |
|  | PURCHASED PROPERTY SERV. |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Buildings \& Grounds Contracted Svc. | \$ | 683,600 | \$ | - | \$ | 683,600 | \$ | 580,225 | \$ | 117,711 | \$ | $(14,337)$ | \$ | $(6,456)$ | \$ | $(7,880)$ | 101.15\% |
|  | Utility Services - Water \& Sewer | \$ | 144,770 | \$ | - | \$ | 144,770 | \$ | 104,948 | \$ | - | \$ | 39,822 | \$ | 17,852 | \$ | 21,970 | 84.82\% |
|  | Building, Site \& Emergency Repairs | \$ | 450,000 | \$ | - | \$ | 450,000 | \$ | 343,051 | \$ | 154,164 | \$ | $(47,215)$ | \$ | $(3,637)$ | \$ | $(43,578)$ | 109.68\% |
|  | Equipment Repairs | \$ | 269,051 | \$ | - | \$ | 269,051 | \$ | 182,297 | \$ | 27,133 | \$ | 59,621 | \$ | 16,319 | \$ | 43,302 | 83.91\% |
|  | Rentals - Building \& Equipment | \$ | 267,242 | \$ | $(8,700)$ | \$ | 258,542 | \$ | 218,161 | \$ | 2,500 | \$ | 37,881 | \$ | 12,000 | \$ | 25,881 | 89.99\% |
|  | Building \& Site Improvements | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - |  |
| 500 | SUBTOTAL PUR. PROPERTY SERV. | \$ | 1,814,663 | \$ | $(8,700)$ | \$ | 1,805,963 | \$ | 1,428,682 | \$ | 301,509 | \$ | 75,772 | \$ | 36,078 | \$ | 39,693 | 97.80\% |
|  | OTHER PURCHASED SERVICES |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Contracted Services | \$ | 886,545 | \$ | 427,070 | \$ | 1,313,615 | \$ | 984,443 | \$ | 183,585 | \$ | 145,587 | \$ | 147,909 | \$ | $(2,322)$ | 100.18\% |
|  | Transportation Services | \$ | 4,919,428 | \$ | $(308,070)$ | \$ | 4,611,358 | \$ | 4,114,728 | \$ | 344,927 | \$ | 151,704 | \$ | 102,520 | \$ | 49,184 | 98.93\% |
|  | Insurance - Property \& Liability | \$ | 422,766 | \$ | 12,626 | \$ | 435,392 | \$ | 443,289 | \$ | - | \$ | $(7,897)$ | \$ | - | \$ | $(7,897)$ | 101.81\% |
|  | Communications | \$ | 152,524 | \$ | - | \$ | 152,524 | \$ | 151,312 | \$ | 18,506 | \$ | $(17,294)$ | \$ | 8,000 | \$ | $(25,294)$ | 116.58\% |
|  | Printing Services | \$ | 24,789 | \$ | - | \$ | 24,789 | \$ | 16,193 | \$ | 7,611 | \$ | 985 | \$ | 2,974 | \$ | $(1,989)$ | 108.02\% |
|  | Tuition - Out of District | \$ | 3,450,187 | \$ | 100,000 | \$ | 3,550,187 | \$ | 3,431,537 | \$ | 857,494 | \$ | $(738,844)$ | \$ | $(390,724)$ | \$ | $(348,120)$ | 109.81\% |
|  | Student Travel \& Staff Mileage | \$ | 239,087 | \$ | - | \$ | 239,087 | \$ | 217,725 | \$ | 12,507 | \$ | 8,855 | \$ | 11,482 | \$ | $(2,627)$ | 101.10\% |
| 600 | SUBTOTAL OTHER PURCHASED SERV. | \$ | 10,095,326 | \$ | 231,626 | \$ | 10,326,952 | \$ | 9,359,227 | \$ | 1,424,630 | \$ | $(456,905)$ | \$ | $(117,839)$ | \$ | $(339,066)$ | 103.28\% |
|  | SUPPLIES |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Instructional \& Library Supplies | \$ | 854,242 | \$ | - | \$ | 854,242 | \$ | 791,646 | \$ | 134,103 | \$ | $(71,507)$ | \$ | $(42,861)$ | \$ | $(28,646)$ | 103.35\% |
|  | Software, Medical \& Office Supplies | \$ | 194,940 | \$ | - | \$ | 194,940 | \$ | 177,327 | \$ | 33,599 | \$ | $(15,986)$ | \$ | 2,000 | \$ | $(17,986)$ | 109.23\% |
|  | Plant Supplies | \$ | 366,100 | \$ | - | \$ | 366,100 | \$ | 378,633 | \$ | 16,384 | \$ | $(28,917)$ | \$ | 6,951 | \$ | $(35,868)$ | 109.80\% |
|  | Electric | \$ | 1,022,812 | \$ | $(449,500)$ | \$ | 573,312 | \$ | 607,287 | \$ | - | \$ | $(33,975)$ | \$ | $(170,298)$ | \$ | 136,323 | 76.22\% |
|  | Propane \& Natural Gas | \$ | 424,980 | \$ | 40,000 | \$ | 464,980 | \$ | 425,461 | \$ | - | \$ | 39,519 | \$ | 46,519 | \$ | $(7,000)$ | 101.51\% |
|  | Fuel Oil | \$ | 63,000 | \$ | 53,500 | \$ | 116,500 | \$ | 80,695 | \$ | - | \$ | 35,805 | \$ | 12,805 | \$ | 23,000 | 80.26\% |
|  | Fuel for Vehicles \& Equip. | \$ | 216,258 | \$ | - | \$ | 216,258 | \$ | 102,007 | \$ | - | \$ | 114,251 | \$ | 80,391 | \$ | 33,860 | 84.34\% |
|  | Textbooks | \$ | 223,132 | \$ | 371,000 | \$ | 594,132 | \$ | 142,812 | \$ | 410,565 | \$ | 40,755 | \$ | 47,358 | \$ | $(6,603)$ | 101.11\% |
|  | SUBTOTAL SUPPLIES | \$ | 3,365,464 | \$ | 15,000 | \$ | 3,380,464 | \$ | 2,705,869 | \$ | 594,651 | \$ | 79,944 | \$ | $(17,135)$ | \$ | 97,079 | 97.13\% |



| AMOUNT |  | FROM |  | TO | REASON |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  | CODE ${ }^{\text {DESCRIPTION }}$ |  | CODE | DESCRIPTION |  |
| ADMINISTRATIVE |  |  |  |  |  |
| $\begin{array}{r} \$ 101,276 \\ \$ 95,114 \\ \hline \end{array}$ | $\begin{aligned} & 100 \\ & 100 \end{aligned}$ | SUPERVISORS/TECHNOLOGY SALARIES EDUCATIONAL ASSISTANTS | 700 | TECHNOLOGY EQUIPMENT | TO COVER PRE-PURCHASING OF CHROMEBOOKS AND OTHER TECHNOLOGY EQUIPMENT |
| \$196,390 |  |  |  |  |  |
| \$56,140 | 600 | FUEL FOR VEHICLES \& EQUIP. | 600 | INSTRUCTIONAL \& LIBRARY SUPPLIES | TO COVER PRE-PURCHASING OF SUPPLIES AND REQUIRED SPECIAL EDUCATION SUPPLIES |
| \$42,677 | 600 | ELECTRIC | 600 | TEXTBOOKS | TO COVER PRE-PURCHASING OF TEXTBOOKS |
| \$295,207 | TOTAL TRASNFERS REQUESTED |  |  |  |  |

MAY 31, 2023

|  | FROM |  |  | TO |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| OBJECT CODE | AMOUNT |  |  | $\begin{array}{\|c\|} \hline \text { OBJECT } \\ \text { CODE } \end{array}$ | AMOUNT |  |  |
| 100 100 | $\$ 101,276$ $\begin{array}{r} \$ 95,114 \\ \hline \$ 196,390 \end{array}$ | SUPERVISORS/TECHNOLOGY SALARIES   <br> $\$ 94,405$ $001810850000-51210$ DISTRICT - TECH <br> $\$ 6,871$ $001900920000-51210$ B\&G - ADMIN. <br> EDUCATIONAL ASSISTANTS   <br> $\$ 1,114$ $001100380000-51232$ HAW. - CLASSROOM <br> $\$ 39,000$ $001450380000-51232$ RIS. - CLASSROOM <br> $\$ 18,000$ $001750610000-51235$ SP ED - RIS. SP ED <br> $\$ 37,000$ $001750630000-51232$ SP ED - H.S. SP ED | SUPERVISORS/TECH STAFF SUPERVISORS/TECH STAFF <br> ED ASSISTANTS <br> ED ASSISTANTS <br> ED ASSISTANTS <br> ED ASSISTANTS | 700 | \$196,390 | TECHNOLOGY EQUIPMENT $\$ 196,390 \quad 001810850000-57200$ DISTRICT - TECH | EQUIPMENT/PROPERTY |
| 600 | \$56,140 | FUEL FOR VEHICLES \& EQUIP. <br> \$56,140 001920870000-56600 DISTRICT TRANSPORT | FUEL FOR VEHICLES | 600 | \$56,140 | INSTRUCTIONAL \& LIBRARY SUPPLIES   <br> $\$ 14,080$ $001200380000-55100$ S.H. - CLASSROOM <br> $\$ 10,869$ $001400380000-55100$ HOM. - CLASSROOM <br> $\$ 11,992$ $001500120000-55100$ M.S. - WORLD LANG <br> $\$ 19,199$ $001750610000-55100$ SP ED - PREK-8 SP ED | INSTRUCTIONAL SUPPLIES INSTRUCTIONAL SUPPLIES INSTRUCTIONAL SUPPLIES INSTRUCTIONAL SUPPLIES |
| 600 | \$42,677 | ELECTRIC $\$ 42,677001900960000-56205$ B\&G-CUSTODIAL | ELECTRICITY - RIS | 600 | \$42,677 | TEXTBOOKS   <br> $\$ 16,710$ $001200380000-56900$ S.H. - CLASSROOM <br> $\$ 12,017$ $001400380000-56900$ HOM. - CLASSROOM <br> $\$ 13,950$ $001800800000-56900$ DISTRICT - CURRICULUM | TEXTBOOKS TEXTBOOKS TEXTBOOKS |
|  | \$295,207 | TOTAL TRANSFERS REQUESTED |  |  | \$295,207 | TOTAL TRANSFERS REQUESTED |  |

