# NEWTOWN BOARD OF EDUCATION <br> MONTHLY FINANCIAL REPORT <br> OCTOBER 31, 2023 

## SUMMARY

The fourth financial report for the year continues to provide year to date expenditures, encumbrances and information for anticipated obligations. However, it is still early in the year and we have not yet completed our account-by-account analysis; therefore, the projected year-end balance is anticipated to fluctuate. This report also includes a "full-spend" in a majority of our major objects in order to provide a more realistic view of our anticipated year-end balance. The amounts are found in our anticipated obligations column.

This report also includes the anticipation of additional special education out-of-district tuition costs as we are beginning to experience an increase in both tuition and mediated agreements. We are also continuing to adjust encumbrances as some students have shifted to different locations. Another factor that will affect this account is the excess cost grant reimbursement. This grant is currently being reviewed and will be submitted to the state by December ${ }^{\text {st }}$. After the state has reviewed our submission, they we provide us with their reconciliation sometime in December or January. By then, we will have a better idea of how the special education costs will affect our bottom line.

The current year-end projected balance now shows $\$ 531,913$ with the majority of this balance coming from the non-certified salary line. Our district is still experiencing a shortage in the paraprofessional union, having (on average) 20 positions unfilled at any given time. We have had internal discussions on how to retain our current paras and attract new employees and this information will be shared with the Board when the time is appropriate.

During the month of October, the district spent approximately $\$ 8.0 \mathrm{M}$ for operations. About $\$ 4.3 \mathrm{M}$ was spent on salaries with the remaining balance of $\$ 3.7 \mathrm{M}$ spent on all other objects ( $\$ 2.3 \mathrm{M}$ was expensed on the $2^{\text {nd }}$ installment of employee medical costs to the Town). All expenditures appear to be within normal limits at this time.

## This report also includes transfer requests totaling \$1,307,330

This transfer request is typical for this time of year as many certified positions have been reclassed.

- $\$ 1,144,557$ for the realignment and reclassification of administrative and teacher positions,
- $\$ 162,773$ to cover costs for our behavioral therapists. The funding for this transfer is coming from the non-certified salary adjustment line which is budgeted each year for salary adjustments (this report reflects the change).


## SALARY ACCOUNTS

The overall salary object currently displays a positive position; however, despite the transfer request for our behavior therapists, we are still experiencing a shortfall of $\$ 77,694$. All other sub-accounts are currently showing a positive position.

- Teacher salary accounts - This year we experienced an unusual amount of turnover having both retirees and resignations. All of these positions have been filled and our budgeted turnover number of $\$ 450,000$ has been exceeded by approximately $\$ 189,000$. However, due to additional costs in certified staffing, the net saving is just over $\$ 80,000$ and this amount is now displayed on the financial statement. It is still early in the year but this is a good start as all of our positions are currently filled.
- Non-certified accounts - Once again, we are currently experiencing a large surplus in our para professional account. Over the past few years, it has been extremely challenging to fill these open positions and we are currently having internal discussions regarding these openings. Once a decision has been made, we will inform the Board.

We are also still experiencing a deficit in our behavior therapists line item; however, the good news is that most of the open positions are now filled and the need for our contracted service has been greatly reduced.

## OTHER PURCHASED SERVICES

The overall position of this object now displays a negative balance of $-\$ 100,000$. This amount is anticipated to fluctuate; however, this account is somewhat volatile and at times, it can be difficult to predict a projected year-end balance. However, this negative number does provide more of a realistic view of our anticipated year-end projection. We will continue to closely monitor this account.

## - Out-of-District Tuition

As you are aware, this area of the budget can be highly volatile as students are unexpectedly outplaced into high cost educational facilities. As of now, we have fully encumbered or captured the anticipated costs for this line item; however, we anticipate more changes to come.

On December $1^{\text {st }}$ we will be submitting our first estimate to the state for the excess cost grant. Once submitted, we will have a better idea of what to expect in this account. Also keep in mind that this grant is now expected to be reimbursed at $70 \%$, which was the budgeted percentage.

## SUPPLIES

Most of these accounts have been accounted for as "fully expended" as we typically make adjustments later in the year. However, we are beginning to see a surplus emerge from our electricity accounts due to our virtual net metering program. If you recall, last year this program produced a large surplus and reduced our energy costs by two-thirds! This year, we have adjusted our budget to be in more in alignment with the actual virtual net metering credits; therefore, we do not anticipate as large of a surplus this year. Because this program operates on a calendar year and also incorporates some rather complex calculations (such as depreciation on transmission/delivery
and credit caps), it can be somewhat difficult to predict. We will keep a close eye on this account and report any changes to the board as they become available.

## ALL OTHER OBJECTS

Our account-by-account analysis will continue in the upcoming months and will provide more of an in-depth look at each account as more data becomes available. We will keep the board apprised of any issues or concerns as they arise.

## Revenue Received

For the month of October, the Board received $\$ 3,144.50$ in regular tuition.

## Emergency Repairs

There were no emergency repairs over $\$ 5,000$ for the month of October

## NEWTOWN BOARD OF EDUCATION <br> 2023-24 BUDGET SUMMARY REPORT <br> FOR THE MONTH ENDING OCTOBER 31, 2023

| OBJEC CODE | EXPENSE CATEGORY |  | EXPENDED $2022-2023$ | 2023-2024 <br> APPROVED BUDGET |  | YTD <br> TRANSFERS <br> 2023-2024 |  | CURRENT BUDGET |  | $\begin{gathered} \text { YTD } \\ \text { EXPENDITURE } \end{gathered}$ |  | ENCUMBER |  | BALANCE |  | ANTICIPATED OBLIGATIONS |  | PROJECTED BALANCE |  | $\begin{gathered} \text { \% } \\ \text { EXP } \end{gathered}$ |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| GENERAL FUND BUDGET |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 100 | SALARIES | \$ | 53,196,025 | \$ | 55,194,736 | \$ | 170,000 | \$ | 55,364,736 | \$ | 11,625,657 | \$ | 41,678,621 | \$ | 2,060,458 | \$ | 1,618,949 | \$ | 441,509 | 99.20\% |
| 200 | EMPLOYEE BENEFITS | \$ | 11,895,625 | \$ | 12,775,678 | \$ | 21,500 | \$ | 12,797,178 | \$ | 6,178,941 | \$ | 4,908,515 | \$ | 1,709,722 | \$ | 1,699,722 | \$ | 10,000 | 99.92\% |
| 300 | PROFESSIONAL SERVICES | \$ | 606,860 | \$ | 597,698 | \$ | - | \$ | 597,698 | \$ | 180,478 | \$ | 32,288 | \$ | 384,933 | \$ | 384,933 | \$ | - | 100.00\% |
| 400 | PURCHASED PROPERTY SERV. | \$ | 1,771,351 | \$ | 1,807,982 | \$ | - | \$ | 1,807,982 | \$ | 587,846 | \$ | 488,267 | \$ | 731,869 | \$ | 731,869 | \$ | - | 100.00\% |
| 500 | OTHER PURCHASED SERVICES | \$ | 10,671,028 | \$ | 10,779,567 | \$ | $(10,000)$ | \$ | 10,769,567 | \$ | 3,217,828 | \$ | 7,106,134 | \$ | 445,606 | \$ | 545,605 | \$ | $(100,000)$ | 100.93\% |
| 600 | SUPPLIES | \$ | 3,195,338 | \$ | 3,177,330 | \$ | - | \$ | 3,177,330 | \$ | 924,968 | \$ | 166,644 | \$ | 2,085,718 | \$ | 1,983,314 | \$ | 102,404 | 96.78\% |
| 700 | PROPERTY | \$ | 540,847 | \$ | 560,749 | \$ | $(181,500)$ | \$ | 379,249 | \$ | 101,296 | \$ | 29,400 | \$ | 248,553 | \$ | 248,553 | \$ | - | 100.00\% |
| 800 | MISCELLANEOUS | \$ | 75,483 | \$ | 75,911 | \$ | - | \$ | 75,911 | \$ | 61,126 | \$ | 6,484 | \$ | 8,302 | \$ | 8,302 | \$ | - | 100.00\% |
| 910 | SPECIAL ED CONTINGENCY | \$ | - | \$ | 100,000 | \$ | - | \$ | 100,000 | \$ | - | \$ | - | \$ | 100,000 | \$ | - | \$ | 100,000 | 0.00\% |
|  | TOTAL GENERAL FUND BUDGET | \$ | 81,952,557 | \$ | 85,069,651 | \$ | - | \$ | 85,069,651 | \$ | 22,878,139 | \$ | 54,416,352 | \$ | 7,775,159 | \$ | 7,221,246 | \$ | 553,913 | 99.35\% |
| this amount has been recommended for transfer into the BoE's Non-Lapsing Fund |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | GRAND TOTAL | \$ | 82,134,639 | \$ | 85,069,651 | \$ | - | \$ | 85,069,651 | \$ | 22,878,139 | \$ | 54,416,352 | \$ | 7,775,159 | \$ | 7,221,246 | \$ | 553,913 | 99.35\% |

## NEWTOWN BOARD OF EDUCATION <br> 2023-24 BUDGET SUMMARY REPORT <br> FOR THE MONTH ENDING OCTOBER 31, 2023



NEWTOWN BOARD OF EDUCATION

## 2023-24 BUDGET SUMMARY REPORT

## FOR THE MONTH ENDING OCTOBER 31, 2023

| OBJECT CODE | EXPENSE CATEGORY |  | EXPENDED $2022-2023$ |  | $\begin{gathered} \text { 2023-2024 } \\ \text { APPROVED } \end{gathered}$ BUDGET |  | $\begin{gathered} \text { YTD } \\ \text { TRANSFERS } \\ \text { 2023- } 2024 \end{gathered}$ |  | CURRENT BUDGET |  | $\begin{gathered} \text { YTD } \\ \text { EXPENDITURE } \end{gathered}$ |  | ENCUMBER |  | BALANCE |  | CIPATED GATIONS |  | PROJECTED <br> BALANCE | $\begin{gathered} \text { \% } \\ \text { EXP } \end{gathered}$ |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 300 | PROFESSIONAL SERVICES |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Professional Services | \$ | 497,713 | \$ | 436,643 | \$ | \$ - | \$ | 436,643 | \$ | 131,666 | \$ | 18,002 | \$ | 286,975 | \$ | 286,975 | \$ | \$ - | 100.00\% |
|  | Professional Educational Serv. | \$ | 109,147 | \$ | 161,055 | \$ | \$ - | \$ | 161,055 | \$ | 48,811 | \$ | 14,286 | \$ | 97,958 | \$ | 97,958 | \$ | \$ - | 100.00\% |
|  | SUBTOTAL PROFESSIONAL SERV. | \$ | 606,860 | \$ | 597,698 | \$ | \$ - | \$ | 597,698 | \$ | 180,478 | \$ | 32,288 | \$ | 384,933 | \$ | 384,933 | \$ | \$ - | 100.00\% |
| 400 | PURCHASED PROPERTY SERV. |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Buildings \& Grounds Contracted Svc. | \$ | 691,835 | \$ | 691,550 | \$ | \$ - | \$ | 691,550 | \$ | 347,633 | \$ | 245,087 | \$ | 98,830 | \$ | 98,830 | \$ | \$ - | 100.00\% |
|  | Utility Services - Water \& Sewer | \$ | 122,590 | \$ | 135,620 | \$ | \$ - | \$ | 135,620 | \$ | 16,082 | \$ | - | \$ | 119,538 | \$ | 119,538 | \$ | \$ - | 100.00\% |
|  | Building, Site \& Emergency Repairs | \$ | 507,151 | \$ | 475,000 | \$ | \$ - | \$ | 475,000 | \$ | 107,680 | \$ | 57,390 | \$ | 309,930 | \$ | 309,930 | \$ | \$ - | 100.00\% |
|  | Equipment Repairs | \$ | 218,088 | \$ | 249,170 | \$ | \$ - | \$ | 249,170 | \$ | 54,311 | \$ | 47,823 | \$ | 147,036 | \$ | 147,036 | \$ | \$ - | 100.00\% |
|  | Rentals - Building \& Equipment | \$ | 231,687 | \$ | 256,642 | \$ | \$ - | \$ | 256,642 | \$ | 62,140 | \$ | 137,966 | \$ | 56,536 | \$ | 56,536 | \$ | \$ - | 100.00\% |
|  | Building \& Site Improvements | \$ | - | \$ | - | \$ | \$ - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | \$ - |  |
|  | SUBTOTAL PUR. PROPERTY SERV. | \$ | 1,771,351 | \$ | 1,807,982 | \$ | \$ - | \$ | 1,807,982 | \$ | 587,846 | \$ | 488,267 | \$ | 731,869 | \$ | 731,869 | \$ | 5 - | 100.00\% |
| 500 | OTHER PURCHASED SERVICES |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Contracted Services | \$ | 1,299,344 | \$ | 904,744 | \$ | $(10,000)$ | \$ | 894,744 | \$ | 564,373 | \$ | 185,199 | \$ | 145,172 | \$ | 145,172 | \$ | \$ - | 100.00\% |
|  | Transportation Services | \$ | 4,596,980 | \$ | 4,907,573 | \$ | \$ - | \$ | 4,907,573 | \$ | 1,047,372 | \$ | 2,868,902 | \$ | 991,298 | \$ | 991,298 | \$ | \$ - | 100.00\% |
|  | Insurance - Property \& Liability | \$ | 443,316 | \$ | 446,219 | \$ | \$ - | \$ | 446,219 | \$ | 234,819 | \$ | 174,569 | \$ | 36,831 | \$ | 36,831 | \$ | \$ - | 100.00\% |
|  | Communications | \$ | 179,879 | \$ | 174,170 | \$ | \$ - | \$ | 174,170 | \$ | 76,207 | \$ | 97,635 | \$ | 328 | \$ | 328 | \$ | \$ - | 100.00\% |
|  | Printing Services | \$ | 25,262 | \$ | 22,966 | \$ | \$ - | \$ | 22,966 | \$ | 5,338 | \$ | 1,260 | \$ | 16,368 | \$ | 16,368 | \$ | \$ - | 100.00\% |
|  | Tuition - Out of District | \$ | 3,883,847 | \$ | 4,072,363 | \$ | \$ - | \$ | 4,072,363 | \$ | 1,249,829 | \$ | 3,719,948 | \$ | $(897,415)$ | \$ | $(797,415)$ | \$ | $(100,000)$ | 102.46\% |
|  | Student Travel \& Staff Mileage | \$ | 242,400 | \$ | 251,532 | \$ | \$ - | \$ | 251,532 | \$ | 39,889 | \$ | 58,620 | \$ | 153,023 | \$ | 153,023 | \$ | \$ - | 100.00\% |
|  | SUBTOTAL OTHER PURCHASED SERV. | \$ | 10,671,028 | \$ | 10,779,567 | \$ | $(10,000)$ | \$ | 10,769,567 | \$ | 3,217,828 | \$ | 7,106,134 | \$ | 445,606 | \$ | 545,605 | \$ | $(100,000)$ | 100.93\% |
| 600 | SUPPLIES |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Instructional \& Library Supplies | \$ | 944,749 | \$ | 792,074 | \$ | \$ - | \$ | 792,074 | \$ | 355,742 | \$ | 104,608 | \$ | 331,724 | \$ | 331,724 | \$ | \$ - | 100.00\% |
|  | Software, Medical \& Office Supplies | \$ | 221,527 | \$ | 198,452 | \$ | \$ - | \$ | 198,452 | \$ | 84,350 | \$ | 15,637 | \$ | 98,464 | \$ | 98,464 | \$ | \$ - | 100.00\% |
|  | Plant Supplies | \$ | 398,008 | \$ | 365,600 | \$ | \$ - | \$ | 365,600 | \$ | 119,009 | \$ | 42,701 | \$ | 203,890 | \$ | 203,890 | \$ | \$ - | 100.00\% |
|  | Electric | \$ | 303,101 | \$ | 950,982 | \$ | \$ - | \$ | 950,982 | \$ | 235,814 | \$ | - | \$ | 715,168 | \$ | 612,764 | \$ | 102,404 | 89.23\% |
|  | Propane \& Natural Gas | \$ | 472,827 | \$ | 469,981 | \$ | \$ - | \$ | 469,981 | \$ | 48,393 | \$ | - | \$ | 421,588 | \$ | 421,588 | \$ | \$ - | 100.00\% |
|  | Fuel Oil | \$ | 93,031 | \$ | 94,098 | \$ | \$ - | \$ | 94,098 | \$ | 3,427 | \$ | - | \$ | 90,671 | \$ | 90,671 | \$ | \$ - | 100.00\% |
|  | Fuel for Vehicles \& Equip. | \$ | 130,729 | \$ | 238,356 | \$ | \$ - | \$ | 238,356 | \$ | 45,491 | \$ | - | \$ | 192,865 | \$ | 192,865 | \$ | \$ - | 100.00\% |
|  | Textbooks | \$ | 631,365 | \$ | 67,787 | \$ | - - | \$ | 67,787 | \$ | 32,741 | \$ | 3,699 | \$ | 31,348 | \$ | 31,348 | \$ | \$ - | 100.00\% |
|  | SUBTOTAL SUPPLIES | \$ | 3,195,338 | \$ | 3,177,330 | \$ | \$ - | \$ | 3,177,330 | \$ | 924,968 | \$ | 166,644 | \$ | 2,085,718 | \$ | 1,983,314 | \$ | 102,404 | 96.78\% |

## NEWTOWN BOARD OF EDUCATION <br> 2023-24 BUDGET SUMMARY REPORT <br> FOR THE MONTH ENDING OCTOBER 31, 2023

| OBJEC <br> CODE | EXPENSE CATEGORY | EXPENDED$2022-2023$ |  | $\begin{aligned} & \text { 2023-2024 } \\ & \text { APPROVED } \\ & \text { BUDGET } \end{aligned}$ |  | YTD TRANSFERS 2023-2024 |  | CURRENT <br> BUDGET |  | YTDEXPENDITURE |  | ENCUMBER |  | BALANCE |  | ANTICIPATED OBLIGATIONS |  | PROJECTED BALANCE |  | $\begin{gathered} \text { \% } \\ \text { EXP } \end{gathered}$ |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 700 | PROPERTY |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Technology Equipment | \$ | 355,440 | \$ | 422,996 | \$ | $(181,500)$ | \$ | 241,496 | \$ | 95,701 | \$ | 19,328 | \$ | 126,467 | \$ | 126,467 | \$ | - | 100.00\% |
|  | Other Equipment | \$ | 185,407 | \$ | 137,753 | \$ | - | \$ | 137,753 | \$ | 5,595 | \$ | 10,072 | \$ | 122,086 | \$ | 122,086 | \$ | - | 100.00\% |
| 800 | SUBTOTAL PROPERTY | \$ | 540,847 | \$ | 560,749 | \$ | $(181,500)$ | \$ | 379,249 | \$ | 101,296 | \$ | 29,400 | \$ | 248,553 | \$ | 248,553 | \$ | - | 100.00\% |
|  | MISCELLANEOUS |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Memberships | \$ | 75,483 | \$ | 75,911 | \$ | - | \$ | 75,911 | \$ | 61,126 | \$ | 6,484 | \$ | 8,302 | \$ | 8,302 | \$ | - | 100.00\% |
| 910 | SUBTOTAL MISCELLANEOUS | \$ | 75,483 | \$ | 75,911 | \$ | - | \$ | 75,911 | \$ | 61,126 | \$ | 6,484 | \$ | 8,302 | \$ | 8,302 | \$ | - | 100.00\% |
|  | SPECIAL ED CONTINGENCY | \$ | - | \$ | 100,000 | \$ | - | \$ | 100,000 | \$ | - | \$ | - | \$ | 100,000 | \$ | - | \$ | 100,000 | 0.00\% |
|  | TOTAL LOCAL BUDGET | \$ | 81,952,557 | \$ | 85,069,651 | \$ | - | \$ | 85,069,651 | \$ | 22,878,139 | \$ | 54,416,352 | \$ | 7,775,159 | \$ | 7,221,246 | \$ | 553,913 | 99.35\% |

$\mathbf{9 0 0}$ Transfer to Non-Lapsing



|  | \|SDE MAGNET TRASNPORTATION GRANT $\$$ | $(13,000)$ | $(15,600)$ |  |  | $(15,600)$ | \$ | - |  | 100.00\% |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | OTHER REVENUES |  |  |  |  |  |  |  |  |  |
|  | BOARD OF EDUCATION FEES \& CHARGES - SERVICES |  |  | APPROVED BUDGET | ANTICIPATED | RECEIVED |  | BALANCE | RECEIVED |  |
|  | LOCAL TUITION |  |  | \$37,620 | \$37,620 | \$11,664 |  | \$25,956 | 31.00\% |  |
|  | HIGH SCHOOL FEES FOR PARKING PERMITS |  |  | \$30,000 | \$30,000 |  |  | \$30,000 | 0.00\% |  |
|  | MISCELLANEOUS FEES |  |  | \$6,000 | \$6,000 | \$1,899 |  | \$4,101 | 31.65\% |  |
|  | TOTAL SCHOOL GENERATED FEES |  |  | \$73,620 |  | \$13,563 |  | \$60,057 | 18.42\% |  |
|  | OTHER GRANTS |  | TOTAL BUDGET | 21-22 EXPENSED | 22-23 EXPENSED | ENCUMBER |  | BALANCE | \% EXPENSED |  |
| 214 | ESSER II - 9/30/2023 |  | \$625,532 | \$573,735 | \$48,297 | \$3,500 |  | \$0 | 100.00\% |  |
| 218 | ESSER III (estimated \$809k for 21-22 use) 9/30/2024 |  | \$1,253,726 | \$709,840 | \$522,882 |  |  | \$21,004 | 98.32\% |  |

2023-2024

## NEWTOWN BOARD OF EDUCATION <br> DETAIL OF TRANSFERS RECOMMENDED <br> OCTOBER 31, 2023



| AMOUNT |  | FROM |  | TO | REASON |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  | CODE | DESCRIPTION | CODE | DESCRIPTION |  |
| ADMINISTRATIVE |  |  |  |  |  |
| \$63,685 | 100 | TEACHERS \& SPECIALISTS SALARIES | 100 | ADMINISTRATIVE SALARIES | TO ADJUST CERTIFIED SALARY BUDGETS FOR STAFF |
| \$1,080,872 |  |  | 100 | TEACHERS \& SPECIALISTS SALARIES | TURNOVER, LEAVES AND DEGREE CHANGES |
| \$162,773 | 100 | NON-CERTIFIED ADJ | 100 | SPECIAL EDUCATION SVCS SALARIES | TO PROVIDE FUNDS FOR BEHAVIORAL THERAPIST |
| \$1,307,330 | TOTAL TRASNFER REQUEST |  |  |  |  |

