

**NEWTOWN PUBLIC SCHOOLS
DIRECT DEPOSIT OF PAYROLL
ENROLLMENT FORM**

Checking Account (please attach a voided check)

Bank Name: _____

Branch Name: _____

City and State: _____

Account Number: _____

Routing Number: _____

Savings Account (please attach preprinted deposit slip)

Bank Name: _____

Branch Name: _____

City and State: _____

Account Number: _____

Routing Number: _____

Note: It normally requires four weeks from the date the enrollment notification is received in payroll for direct deposit to become effective.

If it is verified that you have been paid in excess of your actual hours worked, you agree that we may reverse your direct deposit or bill you for the amount owed.

Name (please print): _____

Signature: _____ Date: _____